



# City of Homer

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Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum 22-058

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
FROM: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II  
DATE: MARCH 21, 2022  
SUBJECT: AMENDING LIBRARY FEES FOR PRINTING/PHOTOCOPYING

The Library Advisory Board held their annual review of the library fees, policies, and procedures at their March 15, 2022 regular meeting. At that meeting, the board approved the following motion to increase the printing and photocopying fees the library charges due to rising costs of materials:

FAIR/DOLMA MOVE TO REVISE THE FEES FOR PRINTING AND PHOTOCOPYING IN THE LIBRARY AS FOLLOWS:

- CHARGES FOR BLACK AND WHITE LETTER SIZE AND LEGAL SIZE INCREASE FROM \$0.15 TO \$0.25
- CHARGES FOR COLOR LETTER SIZE AND LEGAL SIZE INCREASE FROM \$0.50 TO \$0.60
- CHARGES FOR BLACK AND WHITE 11" X 17" PER SIDE INCREASE FROM \$0.25 TO \$0.35

A minute excerpt of the LAB's March 15<sup>th</sup> meeting is attached for more details.

### Recommendation

Adopt Resolution 22-027 amending the fee schedule.

Mr. Berry responded to questions from the board, sharing his experience with conducting mock job interviews with local 8<sup>th</sup> graders, and explained the reasons why the staff report is written on a monthly basis versus mid-month to mid-month.

B. Legislative Update

C. Fundraising Update

Vice Chair Kuszmaul spoke to the Planned Giving materials she provided, what their purposes are, and requested feedback from the board to see if the list of potential donors can assist boardmembers with their efforts. Boardmember Dolma and Library Director Berry voiced their support of the list and commended Vice Chair Kuszmaul for her work.

In response to Vice Chair Kuszmaul's request, the boardmembers and Mr. Berry shared potential "Frequently Asked Questions" regarding planned giving and the endowment fund that she can draft up and bring back for review.

## **PUBLIC HEARING**

## **PENDING BUSINESS**

## **NEW BUSINESS**

A. Review of Library Fees

i. Current Library Fee Schedule Excerpt

Vice Chair Kuszmaul introduced the agenda item by reading the title and deferred to Library Director Berry. Mr. Berry explained the history of the printing and photocopying fees and his request that the board discuss possibly increasing them. He would like to find a balance between remaining affordable for low-income users and covering the bulk of the library's printing expenses.

There was discussion on the board's overall agreement with increasing the rates and what the fees should be. Mr. Berry responded to questions on current printing costs and what would allow the library to "break even".

In response to Boardmember Fair's suggested motion, discussion ensued on how to phrase the motion to include an increase to all the photo copy fees but exclude 11" x 17" color copies; those copies are not made often and the board would prefer to keep that fee at an even \$2.00 amount.

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Boardmember Dolma inquired if these increases will help with covering costs. Mr. Berry agreed that they would. There was brief discussion on if any other fees needed to be amended. It was determined there were none.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.