



City of Homer

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Office of the City Clerk

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Memorandum 22-069

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

DATE: APRIL 13, 2022

SUBJECT: RESULTS OF THE CITY OF HOMER SURPLUS EQUIPMENT SALE – APRIL 2022

At least once a year, departments may have surplus, obsolete or unneeded supplies, materials, equipment or other personal property with a value of \$5,000 or less that the City Manager may sell or otherwise dispose of, per HCC 18.30.

The City Clerk's Office conducted a Surplus Equipment Sale through the competitive bidding process to sell such items. The Surplus Equipment Sale – April 2022 Invitation to Bid included 58 items, with one addendum issued, and was advertised in the Homer News on March 24 and 31, 2022, sent to three plans rooms in the state, posted on the City of Homer's website and Facebook page, and advertised on the Kenai Peninsula Craigslist. Sealed bids were due by 5:00 p.m. on Tuesday, April 12, 2022 to be received by the City Clerk's Office and publicly opened and read on Wednesday, April 13, 2022 at 3:00 p.m. in the Cowles Council Chambers.

Results of the ITB:

There were 20 bidders who submitted a total of 84 bids on 35 of the items available for sale. Revenue generated from the sales totaled \$29,817.89 and was distributed to the Surplus Property accounts for the General and Port and Harbor funds.

For those items not bid on, and if found to meet the criteria of Homer City Code 18.30.040, the City Manager may authorize the disposal of items through non-competitive methods such as donations.

Recommendation:

Acknowledge the bid results attached as Exhibit A for the Surplus Equipment Sale – April 2022 Invitation to Bid by resolution.