



City of Homer

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Memorandum 22-138

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK/DEPUTY DIRECTOR OF ADMINISTRATION

DATE: AUGUST 18, 2022

SUBJECT: ORDINANCE AMENDING HCC 18.08 CITY PROPERTY LEASES

City lease management is transferring to City Hall. Staff in the City Manager's Office, City Clerk's Office, Port and Harbor, and the Economic Development Manager have been meeting internally to work through this transition and update processes on how City leases are managed.

Ordinance 22-49 addresses changes in section 18.08 of code related to the standard operating procedures for lease applications and lease management.

RECOMMENDATION: Adopt Ordinance 22-49.