



MEMORANDUM

Ordinance 23-39, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapters 2.40 Department of Port and Harbor, 2.64 Port and Harbor Advisory Commission, and 10.04 General Port and Harbor Provisions Updating References to Port Director and Harbormaster, and Commissioner Absences. City Manager/Port Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: May 30, 2023
From: Bryan Hawkins, Port Director
Through: Rob Dumouchel, City Manager

Recently, as part of budget discussions, we talked about several things that have come together making it necessary for me to think about how we are getting through the day-to-day operations at the Port. My job title has always been Port Director/Harbormaster and for the first 13 years in this position, I was able to be a lot more operations based. Meaning I could stand a watch for an operations shift and when necessary drop what I was doing to help in the field. However, out of necessity I've had to turn my focus to executive level management work, which has effectively removed me from the crew when it comes to operations.

We developed a reorganization plan for the Port and Harbor to address the new needs, and our goals were simple:

- ✓ Promote from within to share operations level workload with existing staff to capitalizing on their skills and capabilities.
- ✓ Continue to provide excellent level day-to-day service to our port and harbor customers.
- ✓ As an organization, make room for the Port and Harbor department to be able to focus on our community's goals for harbor expansion.

Part of this approved plan included splitting the Port Director and Harbormaster into two separate positions to better address the administrative and operational workloads, and with the budget passed and the plan getting ready for implementation, we need to update City Code language that currently states "Port Director/Harbormaster" to represent each entity as separate.

Recommendation

Adopt Ordinance 23-39