



MEMORANDUM

Ordinance 23-45, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget to Fund Anticipated Repairs or Maintenance to the United States Coast Guard Cutter (USCGC) Berth Space by Establishing Authority in the FY24 Budget for Routine Maintenance to the USCGC Berth Space. City Manager/Finance Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 22, 2023
From: Elizabeth Walton, Finance Director
Through: Rob Dumouchel, City Manager

Purpose of Ordinance:

The Coast Guard has a priority use agreement for their berth space and a portion of the funds paid are to be set aside for use in the event of any required maintenance or repairs.

Homer City Council adopted Ordinance 23-19 establishing a dedicated reserve for required maintenance or repairs associated with the United States Coast Guard Cutter (USCGC) berth space. Now, the City of Homer needs the authority to spend from this reserve to address any required maintenance or repair needs to the berth space for the fiscal year.

This will be an annual ordinance that comes before City Council to establish authority to spend up to a dollar amount on routine maintenance or repairs. An ordinance will be brought forward if additional funding is needed before the end of the fiscal year. All funds not spend within the fiscal year will return back to the USCGC Berth Space Maintenance Reserve for future use.

Recommendation:

Pass Ordinance authorizing up to \$20,000 to be spent on routine maintenance or repair needs associated with the USCGC berth space.

CITY OF HOMER
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>USCGC BERTH SPACE ANNUAL MAINTENANCE AUTHORITY</u>	DATE <u>06/22/2023</u>
DEPARTMENT	<u>Port and Harbor</u>	SPONSOR <u>City Manager/Finance Director</u>
REQUESTED AMOUNT	<u>\$ 20,000</u>	

DESCRIPTION	The Coast Guard leases berth space on the West side of the Pioneer Dock to moor their vessel, the USCGC Aspen (previously USCGC Hickory). As part of their priority use agreement for the USCGC Hickory berth space, a portion of funds, paid monthly by the Coast Guard, is set aside for use in the event of any required maintenance or repairs. The Homer City Council adopted Ordinance 23-19 establishing a dedicated reserve for required maintenance or repairs of the USCGC berth space.
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	USCGC BERTH RESERVES	WATER CARMA
	0%	0%	0%	100%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: USCGC BERTH RESERVES	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 144,360</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 0</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 20,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 124,360</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____