



MEMORANDUM

A Resolution of the City Council of Homer, Alaska Approving a Contract Amendment with Homer Animal Services, LLC which Integrates the Budgeted Increase for Animal Shelter Operations and Animal Control Services for the First Half of Fiscal Year 2024 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 14, 2023
From: Rob Dumouchel, City Manager

The Homer Animal Shelter is operated by a contract held by Homer Animal Services, LCC. The contract is in need of an amendment to reflect the increase in funding approved within the FY24/25 operating budget. This amendment would only apply to the period from July 1st to December 31st as the existing contract is set to expire at the end of the year. We will be putting Animal Shelter operations back out to bid during that period and then negotiating a signing a new agreement to carry us forward through calendar year 2024 and beyond.

Background

In 2016 the City went out to bid for Homer Animal Shelter operation and management services. The contract was awarded to the one responsive bidder, Alaska Mindful Paws (Resolution 16-104). The contract was signed in November 2016 and the term commenced January 1, 2017. Over time, the contract has been extended (Resolution 18-072) and modified (Resolutions 21-088 and 23-004) to help the Animal Shelter's operator, who is now known as Homer Animal Services, LLC, to keep up with the changes in demand and the high levels of inflation that have hit animal services particularly hard. In the FY24/25 operating budget, a \$90,000 increase in professional services for the Animal Shelter was approved, but has not yet been integrated into the existing contract for Homer Animal Services, LLC. Homer Animal Services, LLC's contract is set to expire December 31, 2023.

Staff Recommendation: Approve Resolution 23-062 amending the contract with Homer Animal Services, LLC to pay out an additional \$45,646.50 for the period covering July 1, 2023 to December 31, 2023