



# MEMORANDUM

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**Resolution 23-066, A Resolution of the City Council of Homer, Alaska Approving a Contract with Kinney Engineering, LLC in the Amount of \$40,173 to provide Construction Inspection Services for the E. Bunnell Ave/Charles Way Water and Sewer Main Extension Projects. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor & City Council  
**Meeting Date:** June 15, 2023  
**Staff Contact:** Janette Keiser, PE, Director of Public Works  
**Through:** Rob Dumouchel, City Manager

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**Issue:** The purpose of this Memorandum is to request authorization to issue a contract for inspection services to Kinney Engineering LLC for the Bunnell Ave /Charles Way Avenue Water and Sewer Special Assessment Districts.

**Background:**

Resolution 23-016 awarded the construction contract to South Central Construction, Inc. Work is underway and they are moving fast, working 7-12's. We started the project using in-house inspector, a cross-trainee from the operator crew, Joe Inglis. This strategy worked out well for the past two years, when Joe served as inspector for the Woodard Creek Culvert Replacement Project and the water/sewer main work that was done last year on Alder Lane and Tasmania Court. I had hoped to continue this strategy this year. However, it is not to be. We are too short staffed on the operator crew to be able to use Joe in an inspector role. We've asked Kinney Engineering to provide a proposal for inspection services. See attached. WE feel it is necessary for someone to be available to South Central on a daily basis because they are moving fast; we need to make sure any Requests for Information or changed conditions are addressed immediately, while we still have opportunities to address issues.

I've issued a short term Task Order to Kinney to keep the project going. I request authorization to issue a longer term Task Order, in the amount of \$40,000, to cover the full duration of the project, which is expected to be mid-July.

**Recommendation:** That the City Council authorize the issuance of a Task Order to Kinney Engineering LLC to provide inspection services for the Bunnell Avenue/Charles Way water and sewer Special Assessment Districts.

**COST ESTIMATE PER TASK**

FIRM: Kinney Engineering, LLC				PROJECT TITLE: Charles Way Bunnell Ave W/SS Construction Inspections								
TASK NO:	1	TASK DESCRIPTION: Task 1: Inspections and Reporting							DATE: 14-Jun-23			
GROUP:	A	METHOD OF PAYMENT: FP <input type="checkbox"/> FP <input type="checkbox"/> T&E <input checked="" type="checkbox"/> CPFF <input type="checkbox"/>							Prepared by: Kinney			
SUB-TASK NO.	SUB-TASK DESCRIPTION	Project Mgr	Senior Professional Engineer	Intern (Normal)	Intern (Overtime)	Technician (Normal)	Technician (Overtime)					
		Randy Kinney Principal Engineer	Leon Galbraith	Margaret Devlin	Margaret Devlin	Aaron Finkler	Aaron Finkler					
1.1	Project Management	4										
1.2	Project Setup, Client Transitions		8	4		4						
1.3	Daily Onsite Inspections Weekday (Mon-Fri)		8.5	103.5		36						
1.4	Daily Reports, photo logs for Weekdays		4	24	8	8						
1.5	Daily Onsite Inspections Weekends (Sat and Sun) and Holidays		12		2		60					
1.6	Daily Reports and photo logs for Weekends and Holidays		2				12					
1.7	Coordination with Designer		24	8		8						
1.8	Closeout	4	2									
<b>TOTAL LABOR HOURS</b>		8.00	60.50	139.5	10	56	72	0	0	0	0	
<b>* LABOR RATES (\$/HR)</b>		\$245.00	\$170.00	\$80.00	\$120.00	\$95.00	\$142.50	\$245.00	\$135.00	\$115.00	\$125.00	
<b>LABOR COSTS (\$)</b>		\$1,960.00	\$10,285.00	\$11,160.00	\$1,200.00	\$5,320.00	\$10,260.00	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES							COMMENTS:					
SUB-TASK NO.	ITEM(S)	QUANTITY	UNIT PRICE	TOTAL PRICE								
1.3,1.5	Kinney Vehicle per day (Includes Fuel)	Days	47	\$75.00	\$3,525.00	-Weekdays 4 hours on site, 1/2 travel -Weekends/holidays 4 hours on site, 1 hour travel (from Anchor River). -Weekday inspection at normal rates; Weekend and Holidays at overtime (1.5 x Normal) -Inspection services are included as time period between June 14, 2023 and July 31, 2023. 7-Days per week.						
All	Misc		1	\$100.00	\$100.00							
			0	\$0.00	\$0.00							
			0	\$0.00	\$0.00							
			0	\$0.00	\$0.00							
			0	\$0.00	\$0.00	<b>FIRM'S TOTAL COST OF LABOR (or Fixed Price):</b>		<b>\$40,185</b>				
<b>TOTAL EXPENSES:</b>							<b>\$3,625</b>		<b>FIRM'S TOTAL EXPENSES + 10% Markup:</b>			<b>\$3,988</b>
<b>SUB-CONTRACTORS: Firm Initials and Price Per Task</b>									<b>FIRM'S TOTAL COST (no Subcontracts or Fee)</b>			<b>\$44,173</b>
FIRM:												
AMOUNT:						<b>TOTAL SUBCONTRACTOR PRICES +0% Markup:</b>					<b>\$0</b>	