



City of Homer

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Public Works

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Memorandum

TO: City Council
THROUGH: Rob Dumouchel, City Manager
FROM: Janette Keiser, PE, Director of Public Works
DATE: May 22, 2023
SUBJECT: Mowing Contract

I. **Issue:** The purpose of this Memorandum is to recommend award of the grounds mowing contract to a private vendor.

II. **Background:**

With the reduction in staffing for the Public Works Parks Division, we no longer have staffing to provide grounds keeping services to all the City's turf. An Invitation to Bid was published for mowing/trimming services for City grounds. The service will cover a period of 15 weeks over the 2023 season and will cover the larger areas that Public Works mows.

<u>Area</u>	<u>Acreage</u>
Hornaday Park	6.7 acres
Jack Gist Park	5.21 acres
HERC	1.73 acres
Library	1.55 acres
Homer Police Dept.	0.68 acres

Three bids were received:

- Homer Homer Services \$39,000
- Dutch Boy Landscaping & Paving \$35,325
- Overdorf Landscaping \$19,125

The lowest responsive, responsible bidder is Overdorf Landscaping, a Homer small business, for all five areas with a total bid of \$19,125 for the 2023 season. Note that the contract is for one year, but the City has the option of extending it to cover two additional seasons, with a negotiable escalation.

III. We recommend awarding the 2023 mowing contract to Overdorf Landscaping in the amount of \$19,125, split between the FY22/23, for June 2023, and FY24/25, for July – September 2023, Operating Budget for the Parks Division;

FY22/23	\$ 5,100
FY24/25	\$14,025