



MEMORANDUM

Resolution 23-075, A Resolution of the City Council of Homer, Alaska Approving a Contract with Raven Ridge Dirtworks, LLC of Homer, Alaska in the Amount of \$24,000 for the Disposal of Bio-Solids at the City of Homer Wastewater Treatment Plant and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: July 31, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

- I. **Issue:** The purpose of this Memorandum is to request authorization to issue a contract for removal of bio-solids from the wastewater treatment plant. The bio-solids will be disposed of in the Kenai Peninsula Borough Landfill in Soldotna.
- II. **Background:** Public Works staff did not have time to do the work of removing the bio-solids ourselves, so on July 10, 2023, requests for quotation were sent out to five contractors who, according to our experience were qualified to do the work. The City of Homer Procurement Manual only requires publicly advertised bids and formal procedures for sealed bids on contracts exceeding \$25,000 in value. For contracts between \$10,000 and \$25,000 the City is required to solicit quotation from at least two bidders whenever possible.

Public Works ended solicitation of quotations on July 28, 2023 having received two quotations:

- | | |
|-----------------------------------|----------|
| a. Raven Ridge Dirtworks, LLC | \$24,000 |
| b. Dutch Boy Landscaping & Paving | \$24,942 |

- III. **Recommendation:** That the City Council authorize the City Manager to issue a contract with Raven Ridge Dirtworks, LLC for the Disposal of Bio-solids at the City of Homer Wastewater Treatment Plant.