



MEMORANDUM

Resolution 23-082, A Resolution of the City Council of Homer, Alaska Adopting the Revised Homer Public Library Policies and Procedures. City Manager/Library Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: 17 August 2023
From: David Berry, Library Director
Through: Rob Dumouchel, City Manager

Library staff have been working since February to consolidate and overhaul the library's policies. The goal is to pull all the policies into a single document, update and clarify the text, and eliminate redundancy, internal contradictions and outdated information.

The new policies and procedures manual is the product of many hands. Library staff and the Friends of the Library have contributed many suggestions. Other city staff—notably the clerks and the city manager—have provided procedural advice, with legal review by the city attorney. The Library Advisory Board has gone over it at three successive meetings and passed a motion to adopt on August 15th.

I believe the new manual will greatly simplify and clarify the library's operations.

RECOMMENDATION

Adopt the revised Homer Public Library Policies and Procedures.