



MEMORANDUM

Resolution 23-090, A Resolution of the City Council of Homer, Alaska Approving a Task Order with Kinney Engineering, LLC in the Amount of \$60,000 for the Design of Svedlund Avenue Sidewalk from Pioneer Avenue to Fairview Avenue. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: August 22, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

- I. **Issue:** The purpose of this Memorandum is to recommend the award a Task Order to Kinney Engineering, LLC to design the Svedlund Avenue Sidewalk.
- II. **Background:** The FY 24 Capital Budget includes \$75,000 from the HART Roads Fund to design the Svedlund Avenue Sidewalk. The sidewalk would extend from Pioneer Ave. to Fairview Ave.

Kinney Engineering, LLC (Kinney) and HDL Engineering (HDL) were invited to submit proposals for the design work. While both firms are equally qualified, Kinney's proposal was more highly rated because it comprehensively showcased the firm's familiarity with Svedlund Avenue and the neighborhood it serves. It also clearly demonstrated that the firm had done its homework by offering thoughtful analyses of existing conditions, which will make design and construction of this sidewalk challenging. Kinney will perform most of its work with local staff, thereby supporting a local small business and creating efficiencies because the locals can regularly visit the site to verify as-builts, consult with City staff or property owners, and otherwise fine-tune their work in progress.

Kinney and HDL both provided cost proposals. Kinney proposed an estimated cost of \$56,339 and HDL proposed an estimated cost of \$52,093, both paid on a time and materials basis. Pursuant to Homer's Procurement Code, procurement of engineering services is not a low bid process. Kinney's price includes the survey, which will also be performed by a local firm, but not services during bidding or construction. We suggest that a small contingency be added so that if questions arise during bidding or construction, we can call the firm for guidance.

- III. **RECOMMENDATION:** That the City Council award a Task Order to Kinney Engineering, LLC., in the Not To Exceed amount of \$60,000.