



MEMORANDUM

CC-23-204

Resolution 23-091, A Resolution of the City Council of Homer, Alaska Approving a Task Order to Bishop Engineering in the Amount of \$23,000 for Wetland Delineation Services Related to the Kachemak Sponge Green Infrastructure Storm Water Management Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: August 23, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

I. Issue:

The purpose of this Memorandum is to recommend award of a Task Order to Bishop Engineering, LLC for professional services to delineate the wetlands and assist with environmental permitting for the Kachemak Sponge Green Infrastructure Storm Water Management Project (Kachemak Sponge).

II. Background:

With the adoption of Ordinance 23-46, the City Council accepted a grant, as a sub-recipient, from NOAA, through the University of Alaska Anchorage, acting for the Kachemak Bay National Estuarine Research Reserve (KBNERR) for the Kachemak Sponge Project. The Kachemak Sponge Project involves using natural wetlands to treat storm water. The project will require environmental permitting, which requires us to locate and assess the quality of the wetlands. This requires an expert to examine the site, observe the vegetation and otherwise study the properties in accordance with state and federal regulatory standards. The only consulting firm with local staff qualified to perform this work is Bishop Engineering, LLC (Bishop).

We invited Bishop Engineering to submit a proposal to provide the wetland delineation studies and otherwise help us navigate the Corps of Engineers wetland permitting process. Bishop proposes to provide their services for the not to exceed amount of \$21,840, paid on a time and materials basis. We've rounded the sum to \$23,000 to allow a small contingency. The costs for this work are part of the NOAA grant budget, meaning the City will be reimbursed with grant funds.

III. RECOMMENDATION: That the City Council award a Task Order to Bishop Engineering, LLC in the Not To Exceed amount of \$23,000.