



MEMORANDUM

Resolution 23-107, A Resolution of the City Council of Homer, Alaska Approving a One Year Subscription in the Amount of \$15,500 to Environmental Systems Research Institute, Inc. for GIS Software and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: September 20, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

I. Issue: The purpose of this Memorandum is to request authorization to award a sole-source purchase order to Environmental Systems Research Institute, Inc., (“ESRI”) for ArcGIS software/services.

II. Background:

Ordinance 23-43(S) appropriated \$16,490 to upgrade the City’s ArcGIS software, from FY23 Community Assistance Program (“CAP”) funds. The City’s provider of GIS software is ERSI, which offers ArcGIS software and support services to local governments under a subscription basis. Customers are invited to enter into a license agreement, which locks in an annual subscription price for three years, but are able to cancel the agreement with no penalty. At this time, we are seeking authorization to pay for a one-year subscription, at the cost of \$15,500. While the contract quote is for three years, section 3.4 allows for termination if funding is not approved for year two or three.

This particular subscription upgrades our GIS operations and data management from the limited individual desk top computers we’ve been using at the Planning and Public Works Departments, to an on-line based environment. This will allow us the expand GIS services throughout City operations, such as the Port/Harbor or Fire Departments, and for use in community engagement.

Homer City Code allows exceptions to be made to bidding requirements in the cases where a sole source procurements is justified, HCC 3.16.060(i). A sole source procurement is justified in this case because ERSI has been the City’s provider of Arc GIS software for over 15 years and we are well pleased with the value ERSI provides with its products and services. It is fair to say there is no comparable GIS service provider for local government use.

III. RECOMMENDATIONS: That the City Council approves a one-year subscription of ArcGIS software and services to ERSI, in the amount of \$15,500.