



MEMORANDUM

CC-23-238

Ordinance 23-53, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Accepting \$66,650 from the State Department of Corrections for Reimbursement for the Purchase of the Jail Van. City Manager/Police Chief.

Item Type: Backup Memorandum
Prepared For: City Manager Dumouchel
Date: October 11, 2023
From: Mark Robl
Through: Police Chief

The State has issued us a reimbursement check for the purchase and outfitting of our new jail van. The reimbursement process for this purchase did not follow a regular grant process.

On 7-25-2023 I received an email from Justin Francois, the Community Jails Coordinator for the State. Francois advised that funding was available to reimburse us for any money spent for maintenance or repairs cost on our jail during the past year. I replied that our costs were minimal due to the new facility we are in and asked if our jail van purchase could be considered for reimbursement. Francois initially replied that it would not be considered. On August 16th I received another email from Francois and he asked me to send him copies of the receipts for the purchase and told me it would be considered for reimbursement.

I did not have any other communication with Francois on the matter. On October 6th I received an email from Finance advising that they had received a check from the State's Department of Corrections for \$66,650 and asked me what it was for. I determined that the check was reimbursement for the purchase and outfitting of the van. DOC is not treating this as a grant and is not asking for the title to the vehicle or any other action on our part.