



# MEMORANDUM

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## Mayor's Proposal for 2023/2024 Work Plan

**Item Type:** Action Memorandum  
**Prepared For:** Homer City Council  
**Date:** October 17, 2023  
**From:** Mayor Castner

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1. **“Champions”** The assignment of two Council members, or a Council member and the Mayor, as champions, will help with early communication and project policy development with the administrative staff and interested commissions. Past managers used champions to “champion the cause”. But in project development, the champions need to keep the Council’s priorities and existing policies in front of the others involved, and resist reporting back to the full Council with a packaged solution.
2. **Memoranda** A memorandum is a supporting document which should be used to provide information to the Council. Discussion of these reports will be held under new business and be of a limited duration. If more time is needed, a work session should be scheduled. It is imperative that the Council have an interim opportunity to take part in project development.
3. **Resolutions** When a project is ripe for public comment and final consideration, but only after the full Council has had an opportunity to examine and discuss the details in an open meeting, a resolution or ordinance may be introduced.
4. **Projects with Champions** The clerk will assign a sequential code to each project and maintain a compendium of project members and events.

I have attached my list of projects I thought were important that needed funding. In addition, and as part of this discussion topic, I have attached a memo from Public Works indicating a desire to participate through a number of pending projects they have. I also include an article about the Anchorage Assembly’s consideration of some sort of licensing scheme, which is similar to an idea I have been promoting for the City.

This only works if it brings some efficiency to reaching consensus and completion.

For scheduling and OMA purposes, the Mayor needs to be kept advised.

**Recommendation:**

Move to approve Memorandum CC-23-251 and the Mayors 2023/2023 Work Plan and recommended projects.