



MEMORANDUM

Resolution 23-129, A Resolution of the City Council of Homer, Alaska Creating a Steering Committee to Aid in the Development of a New Comprehensive Plan. City Manager/City Planner.

Item Type: Backup Memorandum
Prepared For: City Council
Date: November 7, 2023
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Through: Rob Dumouchel, City Manager

A key task for the comprehensive plan update project is the design of an effective public participation process; which includes the formation of a steering committee comprised of a well-rounded group of community members to help guide the project. The proposed Steering Committee will consist of 3 members, with 2 City Commission Members, and 1 City Resident. City staff and project consultants will provide support to the Steering Committee.

If approved, the public notices requesting application submittals will be posted, with the goal of approving the creation of the steering committee in January of 2024, in time to help prepare for the first phase of public outreach events. The Mayor will nominate appointees to the Steering Committee from a list of applicants; nominees must be approved by City Council. There are three total goals for the comprehensive plan's steering committee:

Goal #1 – Assist in the refinement and execution of the public outreach process for the Comprehensive Plan.

Goal #2 – Participate in the Comprehensive Plan public outreach activities and events.

Goal #3 – Provide feedback and recommendations on Comprehensive Plan draft documents.

We will likely want to have a similar committee formed when we transition to the zoning code update, however, that is a much more technical document and it may be a good idea for Council to consider recruiting new members for that task when the time comes.

RECOMMENDED ACTION: Adopt a Resolution to form a steering committee to provide guidance in development of the comprehensive plan.