



MEMORANDUM

Ordinance 24-03, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Re-Appropriating \$77,500 from the General Fund Unassigned Fund Balance to Install a Mobile Restroom at Jack Gist Park. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: January 2, 2024
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

- I. **Issue:** The purpose of this Memorandum is to request an amendment to the FY24 Capital Budget to address funding for the new restroom at Jack Gist Park.
- II. **Background:** Jack Gist Park needs restroom facilities with flush toilets. The construction of a residential subdivision development adjacent to the park provided the opportunity to connect such a restroom to the water/sewer mains, which would be installed for the subdivision. The City developed a plan, in collaboration with the Homer Softball Association (“HSA”), to take advantage of this opportunity. The idea was that the City would commission the developer’s contractor, Arno Construction, to install the water/sewer service connections. Further, the City would pay for the installation of a concrete slab, upon which the HSA would build the wood frame restroom. The HSA committed to building the actual restroom with its own funds.

The FY24 Capital Budget designated \$42,500 from the Homer Accelerated Water and Sewer Program (HAWSP) Fund for the water/sewer service connection. Further, \$77,500 was designated from the General Fund Unassigned Fund Balance, for the construction of the concrete slab. The water/sewer service connections are now installed.

Since the original plan was developed, Public Works developed a new idea, based on a product provide by Comforts of Homer, which builds mobile restroom units for general public use. Public Works has researched these units and concluded they could be cost effectively deployed at Jack Gist Park. Public Works recommends that funds previously designated for the concrete slab be re-appropriated for the acquisition and installation of a mobile restroom unit at Jack Gist Park.

This requires an ordinance directing use of the funds, already appropriated, for this new purpose.

- III. RECOMMENDATION:** That the City Council amend the FY24 Capital Budget to specify that the \$77,500, already appropriated for a restroom for Jack Gist Park, are hereby re-designated for the purpose of purchasing and install a portable restroom for the Park.