



MEMORANDUM

Ordinance 24-10, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating and Capital Budget by Authorizing Pass Through Funds from Doyon, Limited Related to Delivery of a Traffic Impact Analysis Prepared by Kinney Engineering. City Manager/Finance Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: January 18, 2024
From: Ryan Foster, City Planner
Through: Rob Dumouchel, City Manager

Resolution 23-060 authorized a task order with Kinney Engineering to prepare a traffic impact analysis (TIA) for the development of a hotel and conference center at 1663 Homer Spit Road that was managed by the City of Homer and paid for by Doyon, Limited in accordance with Homer City Code 21.76. A final traffic impact analysis was delivered by Kinney Engineering in November 2023.

Doyon, Limited paid the City \$38,500 to facilitate the TIA with Kinney Engineering as a pass through. A 10% Administration Fee (\$3,500) was assessed to Doyon, Limited by the City in addition to the \$35,000 for the cost of the TIA. Approval of this ordinance would amend the FY24 Operating Budget by accepting \$3,500 from Doyon, Limited for the administrative fee.

After completion of the TIA, Doyon, Limited requested Kinney Engineering attend the January 3, 2024 Planning Commission meeting to address questions regarding the TIA. This will be paid by Doyon, Limited as a pass through to the City just like the TIA. The actual costs for Kinney Engineering attendance at the Planning Commission meeting totaled \$3,185.