



# MEMORANDUM

---

**Resolution 24-011, A Resolution of the City Council of Homer, Alaska Approving a Sole Source Contract in the Amount of \$195,000 to Comforts of Home Services to Purchase Three Mobile Restrooms and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents.  
City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Parks, Art Recreation & Culture Advisory Commission and ADA Advisory Board  
**Date:** 11/16/2023  
**From:** Chad Felice, Parks Maintenance Coordinator

---

**Introduction:** The purpose of this memorandum is to request approval and action supporting the acquisition of portable restrooms for Karen Hornaday and Jack Gist Parks, before we seek City Council authorization.

**Background Information:** Comforts of Home Services is a company that specializes in building mobile restrooms. These restrooms are used all over the country including Alaska (Wrangell and Petersburg). I saw one of these units in Wrangell when I was there for the Alaska Parks & Recreation Association annual meeting and was very impressed. They can be hooked directly into city water and sewer mains. The trailers can be lowered so the floor is no more than 4 inches off the ground and they can be equipped with an ADA ramp. The units have waterproofing so the floors can be hosed down or mopped when needed. They can be ordered with a wide variety of options to suit the particular locations and functions they need to serve.

Representatives from Public Works' Building Maintenance Division, the Public Works Superintendent and I had a Zoom meeting with Comforts of Home to discuss their generic specifications, ask questions, and discuss what Homer units needed to look like. Then, we asked them give us a quote for units that would fill our needs for the Karen Hornaday and Jack Gist parks. They quoted a price of \$60,666.75 per unit, shipping included, to Fife, Washington. If we act soon, the units could be delivered and operational no later than mid-summer 2024. These units would each have three stalls, one of which would be ADA-compliant. This means we could have two bathrooms with running water and flushable toilets at two of our busiest parks for ¼ of the cost of one brick/mortar restroom.

**Recommendation:** Public Works is asking PARCAC to concur with our recommendation to acquire these units so we can take the matter to the City Council for approval and funding as soon as possible.

**Attachments:** Photos of portable restroom units













