



# MEMORANDUM

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**Resolution 24-025, A Resolution of the City Council of Homer, Alaska Awarding a Sole Source Contract to Galaxy Welding in an Amount not to Exceed \$10,667.50 for the Fabrication of a Port Fish Carcass Trailer and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Date:** February 21, 2024  
**From:** Bryan Hawkins, Port Director  
**Through:** Rob Dumouchel, City Manager

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## **Background**

To the left is a photo of the Homer Harbor's fish carcass trailers, taken in 2021. The original trailers have been in service since the mid 1990's, and are used to support the public sport fish cleaning tables by storing and transporting fish carcasses from the fish cleaning stations to the community grinder for disposal. The cleaning tables are a necessity for the sport fishing in this community and are highly utilized. There are no backup units for the instance when a trailer breaks down or has to be pulled out of service. As you can see from the picture, storing and

transporting fish guts is a hard life for a trailer and these have seen better days. The inevitability of one of these trailers breaking down, while full of decomposing fish guts, was enough to budget for at least the two oldest trailers to be replaced during the 2022-2023 budget cycle. An educated estimation from staff led us to allocate \$15,000 per trailer. When soliciting bids, most came in at around, or over, \$15,000. Galaxy Welding submitted a bid of approx. \$10,000 per trailer, and as a local company and the lowest bidder, Galaxy successfully won the bid and was given the specification outlines for fabrication of the two new trailers. They have since delivered two robust and high-quality trailers at a cost lower than the allocated budget.

**Current**

Because of Galaxy Welding's efficient use of funds in the fabrication of the two trailers we have enough left in the budget allocation to replace the 3<sup>rd</sup> old trailer as well. Given the success of Galaxy's performance and their familiarity with the trailer specifications, and the fairly recent timing of the last solicitation of quotes, staff are proposing to single source the fabrication of the 3<sup>rd</sup> harbor fish carcass trailer to Galaxy Welding in an amount not to exceed \$10,667.50 (see attached quote) We believe this will allow us to take advantage of the opportunity that the past cost saving has made possible, and also streamline the process of fabricating/replacing the 3<sup>rd</sup> and final trailer.

**Recommendation**

Council approval of Resolution 24-025 awarding a single source contract to Galaxy Welding for the fabrication of the 3<sup>rd</sup> harbor fish carcass trailer in an amount not to exceed \$10,667.50 and authorizing the City Manager to execute the appropriate documents.

Fiscal Note: This project will use remaining funds appropriated from 456-0380-XXXX in Ordinance 21-36(S-2)(A) equal to \$10,856.

Attached: 2024 02 13 Galaxy Welding Bid-Quote for fish carcass trailer 3.