



MEMORANDUM

Ordinance 24-49, An Ordinance of the City Council of Homer, Alaska Amending the FY25 Capital Budget to Appropriated \$14, 510 from the Homer Accelerated Roads and Trails (HART) Roads Fund for a Save Streets 4 All Safety Action Plan Grant Match. City Manager/Community Development Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and City Council
Date: October 14, 2024
From: Julie Engebretsen, Community Development Director
Through: Melissa Jacobsen, City Manager

In August of 2022, the Homer City Council approved Resolution 22-063, supporting a grant application by the Kenai Peninsula Borough. The Borough was applying for a federal fund through the Safe Streets 4 All Program, to fund a Borough-wide Safety Action Plan. The grant had a 20% match requirement, which the Borough split between itself and the participating cities based on population and road miles within their respective jurisdictions. Homer's portion was calculated at \$17,110, and at the time the City and Borough intended to meet this match through in-kind staff time on the project. As the project has progressed it has become clear it will not require enough staff time to meet the match. Therefore, the City needs to appropriate funds to pay the remainder of the match, calculated at \$14,510. The funding source would be HART Roads, as this Plan addresses transportation safety. Staff will continue to participate in the project through completion. The Cities of Kenai and Soldotna have similarly already appropriated matching funds.

RECOMMENDATION:

Adopt Ordinance 24-49

ATTACHMENTS

Resolution 22-063

Memorandum 22-140

Kenai Peninsula Borough Memorandum dated March 3, 2023

KPB Ordinance 2022-19-50

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 22-063

A RESOLUTION OF THE HOMER CITY COUNCIL, SUPPORTING THE
KENAI PENINSULA BOROUGH'S APPLICATION FOR A SAFE
STREETS AND ROADS FOR ALL (SS4A) ACTION PLAN GRANT AND
AUTHORIZING THE CITY OF HOMER TO BE INCLUDED AS A JOINT
APPLICANT.

WHEREAS, The Safe Streets and Roads for All (SS4A) Grant Program, established under
the Infrastructure Investment and Jobs Act, funds initiatives that support the Federal
Department of Transportation's goal of zero deaths and serious injuries on our nation's
roadways; and

WHEREAS, SS4A funds two activities, Safety Action Plans and Implementation Grants
that carry out projects and strategies identified in an Action Plan; and

WHEREAS, Implementation Grants require an applicant to have a qualifying Safety
Action Plan in place; and

WHEREAS, Neither the City of Homer nor the Kenai Peninsula Borough currently have a
qualifying Action Plan in place; and

WHEREAS, Development of an Action Plan will better position the City of Homer and the
Kenai Peninsula Borough to pursue Implementation Grants through the SS4A program in
future funding cycles, and to pursue other State transportation grant funds; and

WHEREAS, The guidelines for the SS4A Grant Program encourages joint applications
that engage multiple jurisdictions in the same region in order to ensure collaboration and
leverage local expertise; and

WHEREAS, As the regional government, the Kenai Peninsula Borough has agreed to
apply as the lead applicant with participating municipalities included as joint applicants for
the SS4A Action Plan Grant; and

WHEREAS, It is in the best interest of the City of Homer to support the KPB's application
and participate as a joint applicant for the SS4A Safety Action Plan Grant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby
supports the Kenai Peninsula Borough's application for a SS4A Safety Action Plan grant and
authorizes the City of Homer to be included as a joint applicant.

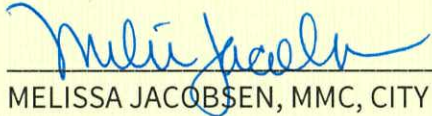
PASSED AND ADOPTED by the Homer City Council this 22nd day of August 2022.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: Not to exceed \$23,000 anticipated to be in-kind contribution of staff time.





City of Homer

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Administration

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Memorandum 22-140

TO: Mayor Castner and Homer City Council
FROM: Jenny Carroll, Special Projects and Communications Coordinator
THROUGH: Rob Dumouchel, City Manager
DATE: August 16, 2022
SUBJECT: Resolution Supporting a Regional Application to the Federal Safe Streets For All Program to Develop a Kenai Peninsula Borough-wide Safety Action Plan.

- I. **Issue:** Request for City support of the Kenai Peninsula Borough's application for a Safety Action Plan Grant, with the City of Homer included as a joint applicant.
- II. **Background:** The Safe Streets for All (SS4A) is a Federal IIJA grant program focused on roadway safety with the goal of zero deaths and serious injuries on our nation's roadways. Two types of SS4A grants are available: 1) Safety Action Plan Grants; and 2) Implementation Grants.

A Safety Action Plan identifies roadway safety issues and prioritizes strategies, design and development activities to improve roadway safety and eliminate fatalities and injuries for all users, including pedestrians, bicyclists and motorists. SS4A Implementation grants are awarded for the purpose of developing projects and carrying out strategies identified in the Safety Action Plan. Implementation grants require that a community have a Safety Action Plan in place.

Homer does not have a Safety Action Plan that meets the requirements of the SS4A program and there is no Regional Plan. After discussions with Kinney Engineering and the Public Works Director, the scope of the Master Transportation Plan does not include components of a safety action plan.

The SS4A program encourages multi-jurisdictional applications; regional applications are more competitive under the program. As the regional government, the KPB has agreed to apply as the lead applicant, with participating municipalities included as joint applicants. Upon adoption of an Action Plan, the cities and borough would be eligible to apply for SS4A implementation grants in future funding cycles.

If successful, it is anticipated that a memorandum of agreement would be signed between the Borough and municipalities to refine the project scope, cost and timing. The program requires a 20% local match. All participating communities and the KPB would share in the cost share obligation, which can be fulfilled via cash, in-kind or a combination. The City's cost share would not exceed \$23,000, much of which we anticipate could be in-kind contribution of staff time.

The Resolution before you provides the City's support to the Borough to apply for a SS4A Action Plan Grant. Thank you for your consideration.

Kenai Peninsula Borough Community & Fiscal Projects

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Peter Micciche, Mayor *PAM*
Robert Ruffner, Planning Director *RR*
Scott Griebel, Roads Director *SG*
Brandi Harbaugh, Finance Director *BH*

FROM: Rachel Chaffee, Community & Fiscal Projects Manager *RC*

DATE: March 2, 2023

RE: Ordinance 2022-19-50, Accepting and Appropriating the Safe Streets and Roads for All Assistance Grant and the Required Match Funds Through the U.S. Department of Transportation (Mayor)

The Safe Streets and Roads for All Assistance grant program is held under the Office of the Secretary of Transportation U.S. Department of Transportation (USDOT), and is a federally funded grant opportunity that has a 20% match requirement with an assistance listing number of 20.939. This program was established as a part of the Bipartisan Infrastructure Law, and funds local, regional, and tribal initiatives through grants that support the goal of zero deaths and serious injuries on public roadways.

The eligible activities under the action plan include development of a comprehensive safety action plan, and conducting the planning, design, and development of activities in support of an action plan. Implementation of plan eligible activities include projects that carry out the activities that are listed within a safety action plan that meets the criteria of the USDOT to be determined as a qualified safety action plan. Safety action plans are required in order to seek funding for any implementation project that improves the safety of road systems under this program.

Development of an approved and qualified safety action plan will better position the Kenai Peninsula Borough (Borough) and the Cities to pursue further grant opportunities in the future. It will also support the improvement of long term road safety.

The duration of this project is expected to take two years, and the total cost of this project for all entities is \$1,200,000.00 with a 20% match equaling \$240,000.00. The match can be fulfilled with either cash, or allowable in-kind activities.

The calculation of how the cities will be providing their match was determined based on a combination of the number of road miles in their boundaries and the total population in each area. The match was recognized in Resolution 2022-049. The match calculation for each applicant is as follows:

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03/04/23

Re: O2022-19- 50

Kenai Peninsula Borough	\$180,786
Kenai	\$ 21,449
Homer	\$ 17,110
Soldotna	\$ 12,420
Seward	\$ 7,500
Seldovia	\$ 735
Total Match Requirement	\$240,000

In Resolution 2022-049 the Assembly approved the application, and authorized the Borough to submit the application as the lead agency for this grant process.

The Planning Department is requesting an appropriation of \$180,786 for the Borough's portion of the require match for this grant. The intent is to use in-kind activities that will support the project; however, General Fund local match funds will likely be utilized for a majority of the project for consulting activities for the planning project. The opportunity for greater grant opportunities related to this match is expected to exceed the match requested.

Additionally, each city has committed to providing their match through a passed resolution. These match dollars will be recognized as an income and an expense simultaneously as required by generally accepted accounting principles. This is to recognize that the Borough has received the match from the Cities, and also recognized the expenses on behalf of the Cities for grant purposes.

It is in the best interests of the Borough to accept and appropriate this grant, the match, the city's funds, and for the mayor or his designee to have the ability to enter into agreements with the Cities and granting agency as needed.

Finance Department
Funds/Account Verification

Account No.: 100-27900Amount: \$180,786By: CJDate: 3/2/2023

Introduced by:	Mayor
Date:	03/14/23
Hearing:	04/04/23
Action:	Enacted as Amended
Vote:	9 Yes, 0 No, 0 Absent

**KENAI PENINSULA BOROUGH
ORDINANCE 2022-19-50**

**AN ORDINANCE ACCEPTING AND APPROPRIATING THE SAFE STREETS AND
ROADS FOR ALL ASSISTANCE GRANT AND THE REQUIRED MATCH FUNDS
THROUGH THE U.S. DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Safe Streets and Roads for All Assistance Grant program with Federal Assistance Number 20.939 (“the Program”) under the Office of the Secretary of Transportation, U.S. Department of Transportation, was established by the Bipartisan Infrastructure Law to fund local, regional, and tribal initiatives through grants to support the goal of zero deaths and serious injuries on public roadways; and

WHEREAS, Resolution 2022-49 authorized and approved the Kenai Peninsula Borough (“Borough”) to submit an application in September, through the Program, for a comprehensive safety plan; and

WHEREAS, the Borough was the lead applicant, with the City of Homer, City of Kenai, City of Seldovia, City of Seward, and the City of Soldotna (“the Cities”) as co-applicants; and

WHEREAS, the application was selected for award for the full amount; and

WHEREAS, development of an action plan will better position the Borough to create safer streets and communities, and to pursue further grant opportunities in future funding cycles to improve the road systems within the Borough and the Cities (“the Project”); and

WHEREAS, the duration of the project is expected to take two years, with a total cost of \$1,200,000.00 with a 20% match of \$240,000; and

WHEREAS, the following match amounts will be met as a minimum match requirement from each of the grant applicants; and

Kenai Peninsula Borough	\$180,786
Kenai	21,449
Homer	17,110
Soldotna	12,420
Seward	7,500
Seldovia	735
Total Match Requirement	\$240,000

WHEREAS, Resolution 2022-049 also approved the grant match requirements; and

WHEREAS, \$180,786 of the required match funds will be appropriated from the General Fund; and

WHEREAS, \$59,214 of the required match funds will be provided through in-kind services by the Cities; and

WHEREAS, \$59,214 in matching in-kind services provided by the Cities will increase the expenditure and revenue budgets to reflect receipt of these required match funds ; and

WHEREAS, it is in the best interests of the Kenai Peninsula Borough to accept and appropriate the Safe Streets for All grant and required match funds;

NOW, THEREFORE, BE IT ORDERED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. The Mayor or his designee is authorized to execute grant agreements and any other documents deemed necessary to expend the funds and to fulfill the intent and purpose of this ordinance.

SECTION 2. The amount of \$1,200,000 received from the Office of the Secretary of Transportation, U.S. Department of Transportation be appropriated to account 271.94910.23SSR.49999 for the Safe Streets and Roads for All grant.

SECTION 3. The amount of \$180.786 be appropriated from the General Fund fund balance to account 271.94910.23SSR.49999 as match funds.

SECTION 4. The amount of \$59,214 in in-kind match provided by the Cities be appropriated to account 271.21110.23SSR.49999 as match funds.

SECTION 6. That the appropriations made in this ordinance are of a project length nature and as such do not lapse at the end of any particular fiscal year.

SECTION 7. That this ordinance is effective retroactively to February 21, 2023.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 4TH DAY OF APRIL, 2023.


Brent Johnson, Assembly President

ATTEST:


Michele Turner, CMC, Acting Borough Clerk



Yes: Chesley, Cox, Derkevorkian, Ecklund, Elam, Hibbert, Ribbens, Tupper, Johnson
No: None
Absent: None