



MEMORANDUM

Ordinance 25-04, An Ordinance of the City Council of Homer, Alaska Amending FY25 Capital Budget by Appropriating an Additional \$8,200 from the Port Reserves for Task Order 24-02 for Professional and Technical Assistance with the City's Application to the Port Infrastructure Development Program to Replace Float Systems 4 and 1 in the Small Boat Harbor.

Item Type: Backup Memorandum
Prepared For: Mayor Lord and City Council
Date: December 31, 2024
From: Bryan Hawkins, Port Director
Through: Melissa Jacobsen, City Manager

I would like to provide an update regarding the work completed in support of the 2024 Port Infrastructure Development Program (PIDP) grant application, which was submitted last spring. Throughout the process, our team collaborated closely with the HDR team to develop and finalize the application. During this process, it became clear that expanding the scope of work was essential in order to enhance the competitiveness of our submission.

The additional work undertaken included:

- Preparing letters of support
- Conducting a public survey
- Extending time to revise and strengthen the narratives
- Recalculating the Benefit Cost Ratio (BCR)
- Illustrating transportation connections to non-road connected communities across Alaska that our fleet services.

Given the tight timeline under which we were operating, our team worked diligently to meet the application deadline. Unfortunately, due to time constraints, we were unable to seek prior authorization from the Council for the necessary additional funding to cover these expanded efforts. I regret not having addressed this sooner and I apologize for that oversight. However, it is my belief that the extra costs incurred were justified as they directly contributed to the goal of submitting the most competitive application possible. If successful, the grant would have been significant win for the Enterprise.

Regrettably, Homer did not secure funding in this round. However, staff will be meeting with the grant administrators shortly to assess how we can improve our application for the next round. We will bring the findings from this meeting to the Council and are likely to recommend revisions and resubmission for the next opportunity.

Prior to the expenditure of the additional time and efforts the project was under the budget appropriated by Ordinance 24-12.

Recommendation:

I respectfully request City Council authorize the additional funding allocation to HDR Alaska for the expanded services provided under the amended Task Order 24-02 IIJA Grant Writing Assistance.

Thank you for your consideration and I remain available for any questions.

**CITY OF HOMER
HOMER, ALASKA**

City Manager/Port Director

ORDINANCE 24-12

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY24 CAPITAL BUDGET BY APPROPRIATING
\$30,000 FROM THE PORT RESERVES FUND FOR THE PURPOSE OF
ISSUING A TASK ORDER TO HDR ENGINEERING IN AN AMOUNT
NOT TO EXCEED \$30,000 FOR PROFESSIONAL AND TECHNICAL
ASSISTANCE WITH A FY2024 PORT INFRASTRUCTURE
DEVELOPMENT PROGRAM GRANT APPLICATION TO REPLACE
FLOAT SYSTEMS 4 AND 1 IN THE SMALL BOAT HARBOR.

WHEREAS, The City has long recognized the need to replace floats in the Small Boat Harbor that are past or near the end of their useful life; the project is designated a Legislative Priority project in the City's FY25 Capital Improvement Plan; and

WHEREAS, In 2023, the City contracted with HDR to assist with a FY2023 Port Infrastructure Development Program grant application for Federal assistance to replace Float Systems 4 and 1 in Homer's Small Boat Harbor; and

WHEREAS, After Federal review, the City's project, Homer Port FREIGHT, was submitted to the Secretary of the US Department of Transportation for final funding consideration, but was ultimately not selected for award; and

WHEREAS, In a debrief of the Homer Port FREIGHT submission with PIDP program officials, the City of Homer was highly encouraged to resubmit a proposal in the FY2024 PIDP grant cycle; and

WHEREAS, The US Department of Transportation Maritime Administration has published a preliminary Notice of Funding Opportunity for the FY 2024 PIDP for projects that improve the safety, efficiency, and reliability of the movement of goods into, out of, around, or within a port; and

WHEREAS, To be successful an application must demonstrate competitiveness on a national level in alignment with the program goals and the benefits provided by the project, which requires significant project planning time, engagement of partners and the public, environmental review, technical and benefit-cost analyses, identification of matching funds and grant writing; and

WHEREAS, HDR, a term contractor with the City of Homer, has expertise with transportation infrastructure project planning and developing Federal grant applications,

assisted city staff with the FY23 PIDP grant application and attended the application debrief;
and

WHEREAS, Administration requested a proposal from HDR to provide FY2024 PIDP application revision and resubmission support.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY24 Capital Budget by appropriating \$30,000 as follows:

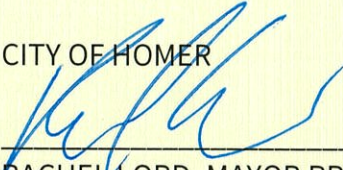
<u>Fund</u>	<u>Description</u>	<u>Amount</u>
456-0380	2024 PIDP Application & BCA	\$30,000

Section 2. The Homer City Council hereby authorizes a Task Order to HDR Engineering to assist the City with developing and writing a FY24 PIDP grant application in an amount not to exceed \$30,000 and authorizes the City Manager to negotiate and execute the appropriate documents.

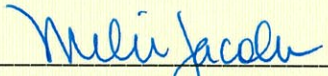
Section 3. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26th day of February, 2024.

CITY OF HOMER


RACHEL LORD, MAYOR PRO TEMPORE

ATTEST:


MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

ABSENT: 0

First Reading: 2.12.24

Public Hearing: 2.26.24

Second Reading: 2.26.24

Effective Date: 2.27.24

