



# MEMORANDUM

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**Resolution 25-043, A Resolution of the City Council of Homer Alaska Amending the City of Homer Fee Schedule to Enact Special Event Fees. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Lord and City Council  
**Date:** April 14, 2025  
**From:** Daniel Kort, Public Works Director  
**Through:** Melissa Jacobsen, City Manager

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**Summary:**

The Public Works Department is proposing fees for Special Events.

**Discussion Topics:**

The City has allowed Special Events to be held on city streets, parks, and other City owned property for many years. Other City's on the Kenai Peninsula allow the same sort of large scale events to use City property as well. The City of Homer has not charged for use of City property in the past to help facilitate these events, where as other City's on the Kenai Peninsula have charged for these Special Events as well as for the use of City property for such events.

The City has seen an increase in requests for use of City resources to facilitate these events, and the City has incurred costs to distribute and collect the borrowed items. Charging for the use would offset the costs associated with use of City property. We have had to make some repairs to City facilities after damage left behind from past events due to such things as driving or parking heavy trucks or trailers onto grass surfaces after being specifically told it is prohibited, causing turf damage. Other examples have been physical damage to facilities, not taking down fencing, picking up litter or disposing of trash afterward from the events.

The intention of these fees are to recover City expenses associated with hosting these events as well as recovery of City expenses related to clean up and repair if necessary. The Public Works Department used other Kenai Peninsula communities as a basis to develop the proposed fee's below.

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| • Permit Fee Application  | \$100    |
| • Deposit (rental return; damage; take down of fencing; and litter) | \$500    |
| • Rental Fee for barricades, cones, and candle stick cones          | \$2/each |
| • Additional Trash Cans (beyond what is already onsite)             | \$5/each |
| • Snow Fencing and T-Posts  | \$50     |

- Trash not disposed of from event \$100
- Road Closure Fee (for events that require road closure) \$1,000

Included with the proposed fees would be a simple policy reflecting expectations related to hosting Special Events.

**Recommendations:**

The Public Works Department recommends the adoption of Resolution 25-044 approving the Special Event Fees.