



MEMORANDUM

Resolution 25-043, A Resolution of the City Council of Homer, Alaska Amending the City of Homer Fee Schedule to Enact Special Event Fees. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: Mayor Lord and Homer City Council
Date: May 12, 2025
From: Melissa Jacobsen, City Manager

As noted in Memorandum CC-25-127 from Public Works Director Kort, the City has seen an increase in requests for City resources for special events that are conducted in City parks and roadways. The City resources not only include borrowed items it also includes staff time, and in many cases on weekends.

Attached is a list of last year's special events, approximate staff time expended for each event and city equipment borrowed, with a column that shows what charges could be expected with the new fee schedule. Also attached are copies of the Cities of Soldotna, Kenai, and Seward parks and recreation fee schedules.

As we look at our budget and services we provide beyond public safety, roads, and water and sewer services, this is an opportunity to re-coup some costs of those extra costs to the City.

If the Council is supportive of moving in this direction, it could be considered that this resolution be amended to include an effective date of January 1, 2026 so this year's events aren't impacted by this change.

It would also be worthwhile to look at Homer City Code 5.46 Special Events at a future worksession(s) as there is potential to improve that portion of code to better suit the City and public's needs, and perhaps that's a better time to discuss incorporation of fees. If that's the direction Council wishes to go, then it would be appropriate to vote down Resolution 25-043.

RECOMMENDATION: Conduct a public hearing and take action on Resolution 25-043.

Attachments:

- Special Events spreadsheet
- City of Soldotna Parks and Recreation Fees
- City of Kenai Parks and Recreation Fees
- City of Seward Parks and Recreation Fees

Past Events	City Cost Hours	Borrowed City Equipment cones	fencing/Tee pos	Garbage Cans	Picnic Tables	Proposed Charges
Winter King Salmon Tournament	1	0	0	0	0	\$100
Kachemak Bay Shorebird Festival	2	25	0	0	0	\$150
Halibut Derby	1	0	0	0	0	\$100
Solstice Festival	8	6	0	4	0	\$132
Winter Carnival Parade	1	4	0	0	0	\$108
4th of July	1	4	0	0	0	\$108
Peony Celebration	5	0	0	0	0	?
Fall Festival/Renaissance fair	8	25	0	5	0	\$175
Trick or Treat on Pioneer Ave	1	0	0	0	0	waive?
New Years Eve fire works	5	40	0	3	0	\$195
Veterans day Parade	1	4	0	0	0	\$108
Concert on the lawn	12	30	25	10		\$260
Highland Games	6	20	0	6	0	\$170
Dinner in the Street	2	6	0	0	0	\$112
Fun Run event	2	0	0	0	0	\$100
Walk for the Wild	2	0	0	0	0	\$100
Burning Basket	8	10	0	0	0	\$120
Womens March	2	0	0	0	0	\$100
Pride March	2	0	0	0	0	\$100
HOKA	3	4	0	0	0	\$108
Random rallys at WKFL (each event)	2	0	0	0	0	\$100

PUBLIC SKATE:	REVENUE	TAX	TOTAL
Admission	4.72	0.28	5.00
Skate Rental	2.83	.17	3.00
Punch Card (15 Visits)	52.83	3.17	56.00
Punch Card (30 Visits)	70.75	4.25	75.00

SHINNY HOCKEY:	REVENUE	TAX	TOTAL
Admission	5.66	.34	6.00

LEARN TO SKATE:	REVENUE	TAX	TOTAL
LTS Classes*	66.04	3.96	70.00
LTS Freestyle Classes	66.04	3.96	70.00
LTS Power Classes	66.04	3.96	70.00
Walk On	10.38	.62	11.00
Skate Rental (During Class Only)	.94	.06	1.00

* 10% discount for second immediate family members, when registering multiple family members in LTS Classes.

30% discount on the second registration if it is for the same participant and paid at the same time as the initial registration.

Discounts may not be combined.

WALKING TRACK:	REVENUE	TAX	TOTAL
Track (Per Use)	3.30	.20	3.50
Punch Card (1/2 Season)	19.81	1.19	21.00
Punch Card (Season)	39.62	2.38	42.00

RACQUET/WALLYBALL:	REVENUE	TAX	TOTAL
Racquetball	10.38	.62	11.00
Wallyball	15.09	.91	16.00

FREESTYLE:	REVENUE	TAX	TOTAL
45 Minutes	4.72	.28	5.00
60 Minutes	6.60	.40	7.00

ICE RINK RENTAL:	REVENUE	TAX	TOTAL
Indoor (Prime Time)**	220.00	13.20	233.20
Indoor (Non-Prime Time)	160.00	9.60	169.60
Indoor (Unzammed)	185.00	11.10	196.10
Games (Paid Gate)	500.00	30.00	530.00

** PRIME TIME: Monday - Friday 5pm till Midnight, All Day Saturday & Sunday

GROUP RATE ICE SKATING:	REVENUE	TAX	TOTAL
Birthday Parties (10 Passes)	56.60	3.40	60.00
Field Trips & Groups (10 Passes)	56.60	3.40	60.00
Additional w/Skate Rental	5.66	.34	6.00



CONFERENCE ROOM RENTAL:

	REVENUE	TAX	TOTAL
1 Room (Half Day)	170.00	10.20	180.20
1 Room (Full Day)	210.00	12.60	222.60
2 Rooms (Half Day)	220.00	13.20	233.20
2 Rooms (Full Day)	310.00	18.60	328.60
3 Rooms (Half Day)	325.00	19.50	344.50
3 Rooms (Full Day)	465.00	27.90	492.90
Kitchen	110.00	6.60	116.60

SOLDOTNA REGIONAL SPORTS COMPLEX (SRSC) RENTAL:

	REVENUE	TAX	TOTAL
Daily Flat Rate	2500.00	30.00	2530.00
Move In/Move Out	570.00	30.00	600.00
Fun Run Using SRSC (up to 3 hours)	100.00	6.00	106.00
SRSC Parking Lot	500.00	30.00	530.00

EQUIPMENT RENTAL:

	REVENUE	TAX	TOTAL
VGA Projector	103.00	6.18	109.18
Sound System	103.00	6.18	109.18
Portable Sound System	206.00	12.36	218.36
Microphone	10.00	0.60	10.60
Microphone (Wireless Handheld)	31.00	1.86	32.86
Microphone (Wireless Lapel)	31.00	1.86	32.86
Dry Erase Board	5.00	0.30	5.30
Projector Screen	21.00	1.26	22.26
Podium	10.00	0.60	10.60
Stage - Small (1-6 Pieces Offsite)	154.00	9.24	163.24
Stage - Large (Parking Lot Only)	195.00	11.70	206.70
TV and/or DVD Player	27.00	1.62	28.62
Electrical Distribution System at SRSC	200.00	12.00	212.00
Extension Cords	2.50	.15	2.65
Power Strip	2.50	.15	2.65
Coffee Service (To Go Cups) (Per Person)	1.50	0.09	1.59
Coffee Service (China) (Per Person)	2.00	0.12	2.12
Event Labor (Per Hour)	35.00	2.10	37.10
Pipe & Drape (per foot)	1.00	.06	1.06
Pipe And Drape Arena Perimeter	500.00	30.00	530.00
Ice Deck Covering Installation/Use/Removal	600.00	30.00	630.00
Carpet For Entire Rink Over Concrete Or Ice Decking	600.00	30.00	630.00
Carpet For Arena (Half/Aisles Only)	350.00	21.00	371.00
Event Tent (SRSC Building Rental Only)	400.00	24.00	424.00
Metal/Pedestrian Barricade Each	5.00	.30	5.30

MISCELLANEOUS:

	REVENUE	TAX	TOTAL
Copies	0.24	0.01	0.25
Fax (1 Copy)	2.83	0.17	3.00
Fax (Additional Pages)	0.94	0.06	1.00

CAMPGROUNDS:

	REVENUE	TAX	TOTAL
Camping	21.70	1.30	23.00
Camping Peak***	27.36	1.64	29.00
Reserved Camping	38.68	2.32	41.00
Day Use	7.55	.45	8.00
Launch (Non-Motorized Boats)	9.43	.57	10.00
Launch (Motorized Boats)	18.87	1.13	20.00
Combo (Camping W/ Non-Motorized Boat Launch)	30.19	1.81	32.00
Combo (Camping W/Non-Motorized Boat Launch) Peak ***	34.91	2.09	37.00
Combo (Camping W/Motorized Boat Launch)	39.62	2.38	42.00
Combo (Camping W/Motorized Boat Launch) Peak***	44.34	2.66	47.00
Season Day Use Pass (Vehicle Under 22')	61.32	3.68	65.00
Season Day Use Pass (Vehicle Over 22')	83.96	5.04	89.00
Pre-Season Day Use Pass	37.74	2.26	40.00
Military Discounted Pre Season Day Use Pass	30.19	1.81	32.00
Military Discounted Season Day Use Pass (Vehicle Under 22')	51.89	3.11	55.00
Military Discounted Season Day Use Pass (Vehicle Over 22')	71.70	4.30	76.00
Season Boat Launch (Non-Motorized Boats)	214.15	12.85	227.00
Season Boat Launch (Motorized Boats)	427.36	25.64	453.00
Ice	3.77	.23	4.00
Wood	5.66	.34	6.00
RV Waste Dump	18.87	1.13	20.00

*** Rates increase during Peak Time, which is July 7-31

PARK RENTALS:

Fred Meyer (FM) Stage & Pavilion(s) Event Area:

	REVENUE	TAX	TOTAL
Single FM Pavilion only 0-60 attendees (4 hours)	31.00	1.86	32.86
FM Event Area w/Stage & Pavilion 61-200 attendees (day 12 hours)	260.00	15.60	275.60
FM Event Area w/Stage & Pavilion 201-500 attendees (day 12 hours)	510.00	30.00	540.00 or

4% of gross ticket sales whichever is greater

FM Event Area w/Stage & Pavilion 501+ attendees (day 12 hours)	1020.00	30.00	1050.00 or
--	---------	-------	------------

4% of gross ticket sales whichever is greater

Pavilion(s): Other than the FM Pavilion

Pavilion (4 hours)	31.00	1.86	32.86
--------------------	-------	------	-------

Open Grass Area Events

0 – 20 attendees	0.00	0.00	0.00
21 – 60 attendees	31.00	1.86	32.86
61 – 200 attendees	155.00	9.30	164.30
201 – 500 attendees	255.00	15.30	270.30
501 – 1500 attendees	510.00	30.00	540.00
1500+ attendees	1020.00	30.00	1050.00

Carnival:

Weekly Market (Per Day Fee) (> 10 consecutive weeks)

10% of ride admission ticket sales

100.00	6.00	106.00
--------	------	--------

Support Equipment:

Electrical: Basic electric included with rental of FM Stage

Spider Box power distribution system – one (1) box

75.00	4.50	79.50
-------	------	-------

Additional Spider Boxes (each)

40.00	2.40	42.40
-------	------	-------

Trash Cans (each)

5.00	0.30	5.30
------	------	------

Fencing up to 200 lineal feet

100.00	6.00	106.00
--------	------	--------

Fencing to encompass the FM Pavilion area

200.00	12.00	212.00
--------	-------	--------

Delineators 10 – 50 (each)

2.00	0.12	2.12
------	------	------

Parks and Recreation Fees

Multipurpose Facility

hourly rate (reservation)	\$165.00
---------------------------	----------

Kenai Recreation Center

Weights/Cardio/Sauna - includes weight/cardio room, shower, sauna and gym. (When using the weight room, must be 16 or older unless accompanied by guardian)

Day Pass: Adults	\$5.00
------------------	--------

Day Pass: College Students, Veterans & Seniors (55 and older)	\$2.50
---	--------

High School Students and younger	FREE
----------------------------------	------

10 visit punch card: Adults	\$40.00
-----------------------------	---------

10 visit punch card: College Students, Veterans & Seniors (55 and older)	\$20.00
--	---------

Monthly Pass: Adults	\$50.00
----------------------	---------

Monthly Pass: College Student, Veterans & Senior (55 and older)	\$25.00
---	---------

City League Basketball (per team)	\$325.00
-----------------------------------	----------

Annual Locker Rental	\$120.00
----------------------	----------

Racquetball & Wallyball Court Rentals - per hour and includes showers for participants.

Adult Racquetball or Wallyball	\$15.00
--------------------------------	---------

Racquetball or Wallyball Punch Card (10 hours all ages)	\$120.00
---	----------

Facility Rental - per hour

Gym	\$50.00
-----	---------

1/2 Gym	\$25.00
---------	---------

Parks/Gazebos/Gardens

Picnic Shelter

8:00 am - 3:00 pm	\$20.00
-------------------	---------

4:00 pm - 11:00 pm	\$20.00
--------------------	---------

Gazebo

8:00 am - 3:00 pm	\$25.00
-------------------	---------

4:00 pm - 11:00 pm	\$25.00
--------------------	---------

Community Garden Plot (each)	\$20.00
------------------------------	---------

Adopt-A-Bench (Maintenance included.) Bench, freight, and installation at actual cost.	Actual Cost
--	-------------

Personal Use Fishery

Personal Use Fishery Day Use Parking

5 am to Midnight (vehicle or up to two atv's)	\$22.05
---	---------

Personal Use Fishery Overnight Parking

Before noon of the first day to noon of the second day (vehicle or up to two atv's and one tent)	\$60.64
--	---------

After noon of the first day to noon of the second day (vehicle or up to two atv's and one tent)	\$49.61
---	---------

Personal Use Fishery Camping (one tent) \$27.56

Personal Use Fishery Vehicle Drop Off (vehicle or up to two atv's per day)	\$11.03
--	---------

Parks and Recreation	
Campground Premium RV Site - Summer Only	\$ 70.00
Campground Water/Electric Site - Summer/Winter	\$ 60.00/\$25.00
Campground RV Dry - Summer/Winter Site	\$ 45.00/\$15.00
Campground Tent Site - Summer Only	\$ 25.00
Campground Group Site Tent Site – Summer Only (4 sites)	\$ 100.00
Campground Change Fee	\$ 10.00
Campground Phone Reservation	\$ 10.00
Campground Processing Fee	\$ 5.00
Parking 0-2 hours in the North and South Lots	\$ Free
Parking after 2 hours in the North and South Lots (\$10 per 24 hours)	\$ 10.00
Parking, Daily Spring Creek	\$ 5.00
Parking, Seasonal Permits Commercial	\$ 350.00
Parking, Seasonal Permits Harbor Employees (All business in the harbor)	\$ 60.00
Parking, Seasonal Permits for Slip Holders	\$ 100.00
Parking, Seasonal Vehicle W/Trailer	\$ 200.00
Parking, Seasonal Visitor	\$ 150.00
Pavilion Branson Rental - 4 Hours	\$ 75.00
Pavilion First Lake Rental - 5 hours/Full Day	\$ 50.00/\$100.00
Pavilion Rotary Rental - 5 hours/Full Day	\$ 50.00/\$100.00
Ballfield Ryan Lewis & Citizen's Pavilion - 5 Hour	\$ 50.00
Ballfield Ryan Lewis & Citizen's Pavilion - Full Day	\$ 100.00
Ballfield Ryan Lewis & Citizen's Pavilion - Youth Program	\$ 25.00
Ballfield Ryan Lewis & Citizen's Pavilion - Non-Profit	No Charge
Ballfield John Perry Rental - 5 Hours/Full Day	\$ 50.00/\$100.00
Ballfield John Perry Rental - Youth Program	\$ 25.00
Ballfield John Perry Rental - Non-Profit	No Charge
Ballfield Little League Rental - 5 Hour/Full Day	\$ 50.00/\$100.00
Ballfield Little League Rental - Youth Program	\$ 25.00
Ballfield Little League Rental - Non-Profit	No Charge
Snow Clearing Service	Actual Cost + 25% Admin Fee

Parks and Rec AVTEC Fee Schedule								
Gym Use	Daily	6 Punch	12 Punch	60 Punch	Monthly	Yearly	Leagues	Programs
Individuals Kids+ Seniors	\$3	\$20	\$40	N/A	N/A	\$80	Full	Full
Individuals Adults	\$5	\$20	\$40	N/A	N/A	\$180	Full	Full
Family	N/A	\$20	\$40	N/A	N/A	\$350	Full	Full
Private Businesses	\$5	\$20	\$40	\$200	N/A	\$180 pp	Full	Full
Non-Profits (up to 15 people)	\$3	\$20	\$40	\$180	\$225	\$180 pp	50%	50%
Non-Profits (up 15-30 people)	\$3	\$20	\$40	\$180	\$450	\$180 pp	50%	50%
Non-Profits (Over 30 people)	\$3	\$20	\$40	\$180	\$600	\$180 pp	50%	50%