



MEMORANDUM

Ordinance 25-42, An Ordinance of the City Council of Homer, Alaska Amending the FY25 Capital Budget by Appropriating \$7,000 from the Port Reserves for Engineering Support for the 2025 Port Infrastructure Development Program Grant Application. City Manager/Port Director.

Item Type: Back Up Memorandum
Prepared For: Mayor Lord and Homer City Council
Date: May 14, 2025
From: Jenny Carroll, Special Projects & Communications Coordinator
Through: Melissa Jacobsen, City Manager & Bryan Hawkins, Port Director

Summary Statement: The purpose of this Memorandum is to recommend appropriating Port & Harbor Reserve Funds for the purpose of developing a Task Order for professional engineering services to produce a cost estimate, budget narrative and a scope/schedule work plan required for the FY25 Port Infrastructure Development Program (PIDP) grant application.

Background: The Port and Harbor is developing a 2025 PIDP grant application for construction subsidy funds to replace Float System 4 in Homer Harbor.

The City of Homer has engaged HDR for 2025 PIDP grant-writing support services, including producing a Benefit Cost Analysis or a Cost and Schedule Risk Analysis, if necessary. Funding for HDR's services was approved by Ordinance 25-09; Resolution 25-13 approved the Task Order with HDR.

The 2025 PIDP application requires an updated, detailed cost estimate and budget narrative, and a revised scope/schedule work plan. After discussion with HDR about including these deliverables under their task order, staff determined that contracting with Alaska Harbor Consulting, LLC would provide more comprehensive and cost-effective services for developing the detailed cost estimate, budget narrative, and scope/schedule work plan required for the 2025 PIDP application.

Alaska Harbor Consulting brings significant relevant experience to this project, having completed the 2022 Homer Harbor Condition Assessment, provided the project cost estimate for the City's 2023 PIDP grant application, and is currently authorized under Resolution 25-046 (Task Order 2) to complete 35% design and permitting of Float System 4 under the Denali Commission grant.

While Alaska Harbor Consulting's work under Task Order 2 will contribute valuable information to support the 2025 PIDP application, the cost estimate, budget narrative and work plan are outside of the scope of the Denali Commission approved activities and needs to be contracted for

separately. The City seeks Council approval of Port and Harbor Reserve funds to task Alaska Harbor Consulting with the deliverables that extend beyond the scope of Task Order 2 to support a competitive 2025 PIDP grant application.

Recommendation:

Adopt Ordinance 25-42 to appropriate funds needed to develop a Task Order to Alaska Harbors Consulting LLC for FY25 PIDP Grant application assistance. If City Council appropriates the funds, staff will bring a Resolution to City Council that authorizes a Task Order for HDR services.

Attached:

Ordinance 25-09

Resolution 25-046

**CITY OF HOMER
HOMER, ALASKA**

City Manager/Port Director

ORDINANCE 25-09

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY25 CAPITAL BUDGET BY APPROPRIATING
\$50,000 FROM THE PORT RESERVES FUND FOR THE PURPOSE OF
OBTAINING PROFESSIONAL GRANT WRITING SERVICES TO
ASSIST WITH A FEDERAL FY2025 PORT INFRASTRUCTURE
DEVELOPMENT PROGRAM GRANT APPLICATION TO REPLACE
FLOAT SYSTEMS 4 AND 1 IN THE SMALL BOAT HARBOR.

WHEREAS, The City has long recognized the need to replace floats in the Small Boat Harbor that have reached or are near the end of their useful life; and

WHEREAS, The project is designated a Legislative Priority project in the City's FY2026 Capital Improvement Plan; and

WHEREAS, The federal Port Infrastructure Development Program (PIDP), with augmented funding from the five-year Federal Infrastructure Improvement and Jobs Act, provides a key opportunity to leverage outside funds for the project; and

WHEREAS, In 2023 and 2024, the City applied to the PIDP for federal assistance to replace Float Systems 4 and 1 in Homer's Small Boat Harbor; and

WHEREAS, After Federal review, the City's project, Homer Port FREIGHT, was submitted to the Secretary of the US Department of Transportation for final funding consideration, but was ultimately not selected for award; and

WHEREAS, The US Department of Transportation Maritime Administration has published a preliminary Notice of Funding Opportunity for the FY 2025 PIDP for projects that improve the safety, efficiency, and reliability of the movement of goods around a port; and

WHEREAS, To be successful, a project's application must demonstrate competitiveness on a national level in alignment with the program's merit criteria and support a positive benefit cost ratio, which requires significant project planning time, engagement of partners and the public, environmental review, technical benefit-cost analyses and grant writing; and

WHEREAS, HDR, a term contractor with the City of Homer, experienced with transportation infrastructure project planning and developing Federal grant applications,

assisted city staff with the FY2023 and FY2024 PIDP grant applications and attended the application debriefs; and

WHEREAS, Administration requested an estimate from HDR to provide FY2025 PIDP application revision and resubmission support; and

WHEREAS, If funds are appropriated, Administration will present a Resolution to City Council for authorization of a Task Order for FY2025 PIDP grant re-submission services.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

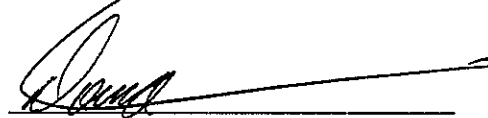
Section 1: The Homer City Council hereby amends the FY25 Capital Budget by appropriating \$50,000 as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
456-0380	2025 PIDP Application & BCA	\$50,000

Section 2: This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

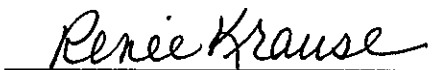
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 10th day of February, 2025.

CITY OF HOMER



DONNA ADERHOLD, MAYOR PRO TEM

ATTEST:



RENEE KRAUSE, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

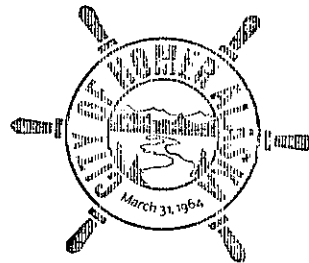
ABSENT: 0

First Reading: 1/27/25

Public Hearing: 2/10/25

Second Reading: 2/10/25

Effective Date: 2/11/25



**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port Director

RESOLUTION 25-046

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
AUTHORIZING A TASK ORDER TO ALASKA HARBOR CONSULTING,
LLC FOR ENGINEERING AND PROFESSIONAL SERVICES TO
COMPLETE PRELIMINARY DESIGN ENGINEERING TO SUPPORT
REPLACEMENT OF SYSTEM 4 IN THE HOMER HARBOR AND
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE
THE APPROPRIATE DOCUMENTS.

WHEREAS, The Homer Harbor Critical Float Replacement project includes System 4 of
the Homer Harbor, which is in critical condition, does not currently meet design or safety
standards, and is at risk of restrictions or decommissioning if not addressed; and

WHEREAS, Homer Harbor Critical Float System Replacement is identified as a
Legislative Priority project in the City of Homer FY26 Capital Improvement Plan; and

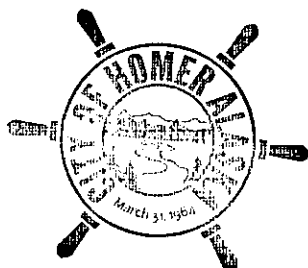
WHEREAS, Alaska Harbor Consulting, LLC, a term contractor with the City of Homer, has
previously provided engineering services for the Port & Harbor, is familiar with the scope and
requirements of harbor infrastructure projects; and

WHEREAS, Staff recommends authorizing Alaska Harbor Consulting, LLC, an
engineering company with familiarity with the scope of the project; and

WHEREAS, Ordinance 25-17(S) accepted a FY24 Denali Commission Transportation
Program Grant to complete design and permitting for the Float System Replacement Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby
authorizes a Task Order to Alaska Harbor Consulting, LLC, to complete the preliminary design
engineering to support the replacement of System 4 and authorizes the City Manager to
negotiate and execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 12th day of May, 2025.



CITY OF HOMER

RACHEL LORD, MAYOR

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RENEE KRAUSE, MMC, CITY CLERK

Fiscal Note: See Memorandum CC-25-131