



# MEMORANDUM

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## HART Trails Fund Expenditures

**Item Type:** Informational Memorandum  
**Prepared For:** Mayor Lord and Homer City Council  
**Date:** May 27, 2025  
**From:** Melissa Jacobsen, City Manager

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Council member Davis had requested information on how many HART Trails fund expenditures we've had over the last four years. I've attempted to compile this list for your review and information.

I've included the approved budget requests from the FY22/23 capital budget and the requests from FY24/25 Capital Budget and of those, all on the list were funded with the exception of the Wayfinding & Streetscape, which was removed. In addition to these requests, there is an annual transfer for maintenance.

In both budgets there is funding for replacing Parks trucks E-129, E-120, E-107, and E-101 and in Ordinance 24-17 the funds were re-appropriated to purchase one heavy-duty truck and one tractor.

Ordinance 24-06(A) and 25-29 appropriated a total of \$28,200 for engineering services for the DCRA project.

Ordinance 22-25(A) appropriated \$100,000 from HART Trails to fund a Non-Motorized Transportation Opportunity Program.

This may not be an all-inclusive list, but gives a good snapshot of how HART Trails funds have been used in recent years.

Attachments-  
FY22/23 HART Trails Appropriations  
FY24/25 HART Trails Budget Requests  
Ordinances 25-29, 24-06(A), 24-17, 22-25(A)

**HART Trails****Current Information**

<b>Fund Name</b>	<b>Fund #</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>
HART Trails	165	\$ 767,033	\$ 73,208	\$ 693,825

**Open Encumbrances**

<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Acct #</b>	<b>Amount Remaining</b>
Small Works	PW	20-36	165-0926	\$ 26,960
Wayfinding Streetscape	PW	19-54(S-2)(A-2)	165-0928	\$ 24,848
Woodard Creek/Fairview Trails	PW	19-36	165-	\$ 1,500
Poopdeck Rehab/ADA Parking Area	PW	19-29	165-	\$ 13,900
ADA Accessible Trail	PW	19-28	165-	\$ 6,000
				<u>\$ 73,208</u>

**Requested Projects**

<b>Description</b>	<b>Requestor</b>	<b>Acct #</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>
Replacement of E-129 Parks Truck	PW		FY22	\$ 30,000
Replacement E-120 Parks Truck	PW		FY22	\$ 30,000
Replacement of E-107 Parks Truck	PW		FY22	\$ 30,000
Replacement of E-101 Parks Truck	PW		FY22	\$ 30,000
Small Works Trails Maintenance	PW		FY22	\$ 10,000
Hornaday Park - New Pedestrian Access Trail Construction	PW		FY22	\$ 150,000
Fairview Ave Trail - East - Design	PW		FY22	\$ 30,000
Fairview Ave Trail - West - Design	PW		FY22	\$ 30,000
Small Works Trails Maintenance	PW		FY23	\$ 10,000
				<u>\$ 350,000</u>

**Future Fund Activity**

<b>Activity Description</b>	<b>FY22 Amount</b>	<b>FY23 Amount</b>
Sales Tax (Budgeted)	\$ 146,940	\$ 151,789
Transfer to General Fund (ORD 17-40(A))	\$ (41,706)	\$ (41,706)
Net Activity	\$ 105,234	\$ 110,083

**Proposed Future State**

<b>Fund Name</b>	<b>Fund #</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>
HART Trails	165	\$ 767,033	\$ 73,208	\$ 693,825
			FY22 Projects	\$ (340,000)
			FY22 Net Activity	\$ 105,234
			FY22 Ending Balance	\$ 459,059
			FY23 Projects	\$ (10,000)
			FY23 Net Activity	\$ 110,083
			FY23 Ending Balance	\$ 559,142

**HART Trails Ending FY23 Balance (Est.): \$ 559,142**

## HART Trails

HART Trails - Fund 165				
Current Information - as of 6/22/23				
Account Name	Current Balance	Encumbrances	Available Balance	
HART Trails	\$ 1,072,071	\$ 20,000	\$ 1,052,071	
Open Encumbrances - as of 6/22/23				
Description	Requestor	Ordinance #	Amount Remaining	
Small Works Trails Maintenance Program - expires end of FY23	Public Works	22-28, 21-36(S-2)(A)	\$ 20,000	
			\$ 20,000	
Requested Projects				
Description	Requestor	Fiscal Year	Requested Amount	
Wayfinding and Streetscape Implementation	Economic Development	FY24	\$ 50,000	
Lee Avenue Trail	Public Works	FY24	\$ 20,000	
Vehicle Replacement (E-129, E-120, E-107, E-101)	Public Works	FY24	\$ 150,000	
Fairview Ave Trail - East - Construction	Public Works	FY24	\$ 30,000	
Library Trails - West Lot and Storybook - ADA upgrades	Public Works	FY24	\$ 25,000	
Reber Trail Re-Route	Public Works	FY24	\$ 15,000	
Trail Head Improvements	Public Works	FY24	\$ 12,000	
Side-by-Side Attachments for Trails Maintenance	Public Works	FY24	\$ 10,000	
Powered Wheelbarrow	Public Works	FY24	\$ 4,000	
Tajen Trail - Establishing New Tread	Public Works	FY24	\$ 10,000	
Beauregard Court Trail - Establishing New Tread	Public Works	FY24	\$ 10,000	
Bayview Park Renovation Project - Accessibility	Administration	FY24	\$ 20,314	
Pest Management	Public Works	FY24	\$ 20,000	
			\$ 376,314	
Future Fund Activity				
Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount	
Sales Tax (Budgeted)	\$ -	\$ 194,526	\$ 202,307	
Transfer to General Fund (ORD 17-40(A)) <sup>1</sup>	\$ (41,706)	\$ (105,993)	\$ (118,663)	
Net Activity	\$ (41,706)	\$ 88,532	\$ 83,644	
Proposed Future State				
Account Name	Current Balance	Encumbrances	FY23 Net Activity	
HART Trails	\$ 1,072,071	\$ 20,000	\$ (41,706)	
			FY24 Projects	
			FY24 Net Activity	
			FY24 Ending Balance	
			FY25 Projects	
			FY25 Net Activity	
			FY25 Ending Balance	
Account Name				
HART Trails	\$ 806,227			
HART Trails Ending FY25 Balance (Est.):	\$ 806,227			

\*FY23 Budget transfers are done at end of fiscal year

(1) HART Trails transfer to General Fund to cover trails maintenance

City Manager/  
Public Works Director

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY25 CAPITAL BUDGET BY APPROPRIATING AN ADDITIONAL \$3,200 FROM THE HOMER ACCELERATED ROADS AND TRAILS (HART) TRAILS FUND FOR CHANGE ORDER NO.1 TO KINNEY ENGINEERING TASK ORDER 24-01 AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City issued Kinney Engineering Task Order 24-01 to conduct the Preliminary Design of the Diamond Creek Recreation Area Trail Study for \$25,000; and

WHEREAS, The City issued Kinney Engineering Task Order 24-02 using the Operating Budget 100-0177-5210 rather than HART Trails; and

WHEREAS, Subcontractor management and any coordination between Kinney Engineering and Happy Trails was covered by Task Order 24-01; and

WHEREAS, Kinney Engineering incurred additional costs of \$1,145 to coordinate work between Happy Trails and Kinney Engineering that were not anticipated under Task Order 24-01; and

WHEREAS, Kinney Engineering submitted an invoice for \$3,145 for Task Order 24-02;  
and

WHEREAS, This Ordinance will appropriate the additional \$3,145 towards Task Order 24-01 and Public Works will close out Task Order 24-02 with no expenses applied to it.

**NOW, THEREFORE, The City of Homer Ordains:**

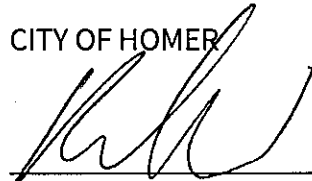
Section 1: The Homer City Council hereby amends the FY25 Capital Budget by appropriating an additional \$3,200 as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
165-0933	Preliminary Design Task Order 24-01 Change Order No. 1	\$3,200


Section 2: This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 14<sup>th</sup> day of April, 2025.

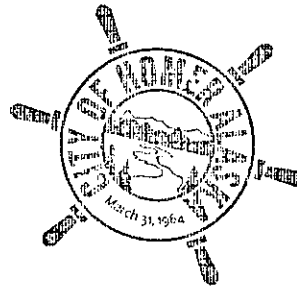
CITY OF HOMER

  
\_\_\_\_\_  
RACHEL LORD, MAYOR

ATTEST:

  
\_\_\_\_\_  
RENEE KRAUSE, MMC, CITY CLERK

YES: 6  
NO: 0  
ABSTAIN: 0  
ABSENT: 0



First Reading: 3/24/25  
Public Hearing: 4/14/25  
Second Reading: 4/14/25  
Effective Date: 4/15/25



**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 24-17**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE FY24 CAPITAL BUDGET BY RE-APPROPRIATING  
\$118,000 FROM THE HOMER ACCELERATED ROADS AND TRAILS  
(HART) TRAILS FUND TO PURCHASE A TRACTOR AND A HEAVY-  
DUTY TRUCK.

WHEREAS, Many tasks previously assigned to the Parks Division like campground  
management and restroom cleaning were redistributed to other departments/divisions in  
2023; and

WHEREAS, The increased focus on maintenance for the Parks Division results in  
different fleet needs; and

WHEREAS, There are existing funds from the FY24 Capital Budget that would be better  
spent on one heavy duty-truck and one tractor instead of three light trucks and side-by-side  
attachments.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY24 Capital budget by re-  
appropriating \$118,000 from existing appropriations for parks trucks (E-129, E-120, E-107, and  
E-101) and side-by-side attachments for trail maintenance to purchase one heavy-duty truck  
and one tractor as follows:

Revenue:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
165	HART Trails	\$118,000

Expenditure:

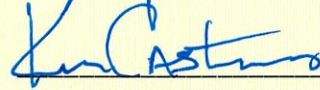
<u>Fund</u>	<u>Description</u>	<u>Amount</u>
152	General Fund Fleet CARMA	\$118,000

Section 2. This ordinance is a budget amendment only, is not of a permanent nature and  
is a non code ordinance.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this 26<sup>th</sup> day of March, 2024.



CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



RENEE KRAUSE, MMC, ACTING CITY CLERK

YES: ☒

NO: ☒

ABSTAIN: ☒

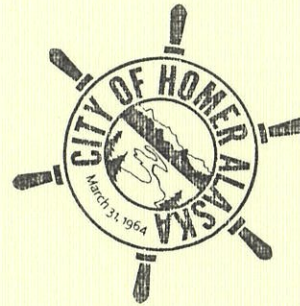
ABSENT: ☒

First Reading: March 11, 2024

Public Hearing: March 26, 2024

Second Reading: March 26, 2024

Effective Date: March 27, 2024





CITY OF HOMER  
HOMER, ALASKA

City Manager/  
Public Works Director

ORDINANCE 22-25(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE FY22 CAPITAL BUDGET BY APPROPRIATING  
\$750,000 FROM THE HOMER ACCELERATED ROADS AND TRAILS  
(HART) ROAD FUND **TO ESTABLISH A NON-MOTORIZED  
TRANSPORTATION OPPORTUNITY PROGRAM** AND \$100,000  
FROM THE HART TRAILS FUND TO ESTABLISH A NON-MOTORIZED  
TRANSPORTATION OPPORTUNITY FUND **PROGRAM.**

WHEREAS, A City Council priority from the 2022 Visioning Session is increasing opportunities for non-motorized transportation; and

WHEREAS, The City has numerous opportunities and needs for improving existing routes and building new routes to improve connectivity, walkability and accessibility around the City's urban and rural neighborhoods; and

WHEREAS, The City has been told by the AK DOT that increased funding will be available for non-motorized transportation in the coming years and further, private developers are planning new subdivisions every year, which typically do not include provisions for non-motorized routes; and

WHEREAS, The City would be in a stronger position to secure grant funding and negotiate with private developers if we knew where we wanted non-motorized routes to go and where the terrain and other constraints allowed them to go; and

WHEREAS, We would be in a stronger position to fund projects if we had a better understanding of costs; and

WHEREAS, Opportunities may unexpectedly arise to build out or improve a non-motorized route, as we continue to build partnerships with local stakeholders and resource providers; and

WHEREAS, The way to achieve all these goals is to establish a Non-Motorized Transportation Opportunity Fund **Program**, ~~financed by the HART Road Fund and the HART Trails Fund~~ **within bot the HART Road Fund and HART Trails Fund** that can be used to plan, survey, design and construct *ad hoc* non-motorized transportation routes on an opportunistic basis; and



WHEREAS, The Opportunity Fund **Program** would be separate from the project-specific non-motorized routes such as the Main Street Sidewalk and the Ben Walters Way Sidewalk, which are already programmed in the Public Works' Road Financial Plan and budgeted in the FY 22 Capital Budget; and

WHEREAS, Contracts for specific projects would still be subject to City Council authorization.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 22 Capital Budget is hereby amended by appropriating \$750,000 from the HART Road fund and ~~\$100,000 from the HART Trails fund~~ to create the Non-Motorized Transportation Opportunity Fund **Program** to pay for support the planning, design, survey, and construction of non-motorized routes in the City of Homer, on an opportunistic basis, funded as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
160	HART Road Fund	\$750,000
165	HART Trails Fund	\$100,000

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
<b>160-xxxx</b>	<b>Non-Motorized Transportation</b>	<b>\$750,000</b>
	<b><u>Opportunity Program</u></b>	

Section 2. The FY 22 Capital Budget is hereby amended by appropriating \$100,000 from the HART Trails fund to create the Non-Motorized Transportation Opportunity Program to pay for support the planning, design, survey, and construction of non-motorized routes in the City of Homer, on an opportunistic basis, funded as follows:

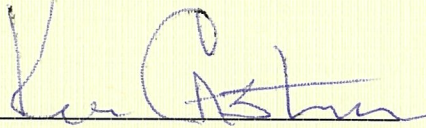
<u>Fund</u>	<u>Description</u>	<u>Amount</u>
<b>165-xxxx</b>	<b>Non-Motorized Transportation</b>	<b>\$100,000</b>
	<b><u>Opportunity Program</u></b>	

Section 23. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

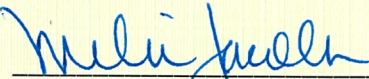
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 24<sup>th</sup> day of May, 2022.

CITY OF HOMER



  
KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

ABSENT: 0

First Reading: 5.9.22

Public Reading: 5.23.22

Second Reading: 5.23.22

Effective Date: 5.24.22

Amended: 8.29.22



<sup>i</sup> Notice to amend something previously adopted was given with the notice of a Special Meeting held August 29, 2022. The ordinance was amended in accordance with the current edition of Robert's Rules of Order and the motion to amend was adopted with 5 yes votes and one member absent.



**CITY OF HOMER  
HOMER, ALASKA**

Davis

**ORDINANCE 24-06(A)**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE FY24 CAPITAL BUDGET BY APPROPRIATING  
\$25,000 FROM THE HOMER ACCELERATED ROADS AND TRAILS  
(HART) TRAILS FUND TO CONTRACT ENGINEERING SERVICES FOR  
PRELIMINARY DESIGN OF NON-MOTORIZED TRAILS AND  
TRAILHEAD CONNECTING CITY OF HOMER DIAMOND CREEK  
PROPERTY TO THE PROPOSED HIGHWAY UNDERPASS.

WHEREAS, The City Council approved the Diamond Creek Recreation Area (DCRA)  
Management Plan in May 2013; and

WHEREAS, Development of DCRA is included in the City of Homer's 2024-2029 Capital  
Improvement Plan; and

WHEREAS, This appropriation is to provide \$20,000 as well as a small contingency for a  
total of \$25,000 to pay for the development of a Trails Engineering Design Study in the DCRA;  
and

WHEREAS, A Trails Engineering Design Study will provide design and engineering  
specifics for the feasibility and route of a trail from City owned property at the Diamond Creek  
Recreation Area to the proposed highway underpass and to a point to be determined beyond;  
and

WHEREAS, State of Alaska Department of Transportation and Public Facilities  
(AKDOT/PF) is preparing to launch a large Sterling Highway rehabilitation project in the west  
Homer area and has expressed willingness to construct a pedestrian underpass crossing the  
Sterling Highway if the City of Homer demonstrates commitment to developing trails and  
facilities in the DCRA connecting to this underpass area; and

WHEREAS, The AKDOT/PF is interest in fostering a relationship with the City of Homer  
and the Kenai Peninsula Borough so that rights of way and trail easement issues can be  
resolved in the Sterling Highway underpass area; and

WHEREAS, HART Trails Fund has sufficient capital to fund this contract; and

WHEREAS, The data produced by such a study will be useful in future development of  
the DCRA.



NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY24 Capital Budget by appropriating \$25,000 to develop a DCRA Trails Engineering Design Study as follows:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
165-XXXX	HART Trails	\$25,000

Section 2. A DCRA Trails Engineering Design adopted by Resolution. The DCRA Trails Engineering Design Study shall include an analysis of right of way and other aspects of trail connectivity in the project area **including the need for MOU's between the city of homer and other entities involved with the project.**

Section 3. This is a budget amendment ordinance, is temporary in nature and shall not be codified.

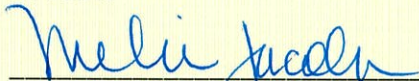
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this 22<sup>nd</sup> day of January, 2024.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

ABSENT: 0

First Reading: Jan 8, 2024

Public Hearing: Jan 22, 2024

Second Reading: Jan 22, 2024

Effective Date: Jan 23, 2024

