



# MEMORANDUM

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**Ordinance 25-39(S), An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Fiscal Years 2026 and 2027 Capital Budget. City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Lord and City Council  
**Date:** June 17, 2025  
**From:** Amy Woodruff, Port Administrative Supervisor  
**CC:** Bryan Hawkins, Port Director  
**Through:** Melissa Jacobsen, City Manager

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**Summary:**

The Port & Harbor Advisory Commission reviewed the Port & Harbor Department's Capital Budget requests in October 2024 as draft requests and again in April 2025 once they had been submitted to the City Manager for review.

At the May 28, 2025 meeting of the Port and Harbor Advisory Commission, Commissioners reviewed Memorandum CC-25-153, where the City Manager submitted 23 capital budget requests to Council for approval, 4 of which were from the Port & Harbor.

Commissioners discussed the information provided and their options for recommending amendments or mid-biennium budget adjustments. Ultimately, the Commission passed a motion of support for the capital budget as written.

**Recommendation:**

Pass the City Manager's FY 26/27 Capital Budget

**Attachment:**

Excerpted Draft Minutes from the May 28, 2025 regular meeting of the Port and Harbor Advisory Commission.

7.A. Port & Harbor FY25 YTD

Port Administrative Supervisor Woodruff noted that the enterprise is behind on parking and other items heavily reliant on the summer season. She added that she expects monthly moorage to pick up in the next month or so. Other discussion topics included bad debt expenses, subsistence, transportation, and the Homer Harbor Terminal Tariff.

7.B. Port & Harbor Staff Report – May 2025

Port Administrative Supervisor Woodruff provided the Port & Harbor Staff Report, covering the following items:

- Homer Harbor Expansion update
- Denali Commission Grant for the float replacement for system 4
- Notice of Funding Opportunity for FY25 Port Infrastructure Development Program
- Financial plan update
- Leasing updates
- Commissioner reports from City Council meetings
- Special projects update

7.C. Homer Marine Trades Association (HMTA) Report

Commissioner Friend reported that the Association has been focused on gearing up for Homer Harbor Fest. He noted the Association's involvement with the Homer High School graduation, as well as a scholarship that was awarded to a local youth who will be attending AVTEC.

**8. PUBLIC HEARING(S)**

**9. PENDING BUSINESS**

- 10.A. FY26/27 Operating & Capital Budgets  
Memorandum PHC-25-008 from Port Administrative Supervisor as backup

Chair Siekaniec introduced the item by reading of the title and deferred to Port Administrative Supervisor Woodruff, who provided a summary explanation of her memorandum included in the packet.

ROTH/FRIEND MOVED TO SUPPORT THE BUDGET AS WRITTEN.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

**10. NEW BUSINESS**