



CC-26-040

MEMORANDUM

Ordinance 26-12, An Ordinance of the City Council of Homer, Alaska, Amending the FY26 Capital Budget by Reappropriating the FY23 State of Alaska Community Assistance Program Payment in the Amount of \$44,946.55 for Information Technology Capital Projects.

Item Type: Backup Memorandum

Prepared For: Mayor and City Council

Date: February 3, 2026

From: Bill Jirsa, Chief Technology Officer

Through: Melissa Jacobsen, City Manager

Ordinance 26-12 would re-appropriate unspent State of Alaska FY23 Community Assistance Program funds toward the following Information Technology capital projects:

Emergency Communications Recording System Replacement:

The current dispatch recording system, which captures and archives 911 calls, radio traffic, and administrative phone lines and interview rooms at the Police Department, is now five years old and at the end of its reliable service life. In recent weeks, a hardware failure resulted in approximately 24 hours of downtime while staff worked with the vendor to bring the system back online. Gaps in recordings like this could potentially undermine the integrity of evidence, hinder after-action reviews, and compromise compliance with data retention laws. Replacing this hardware will restore dependability, reduce liability exposure, and ensure continuity for mission-critical communications.

Windows Server Operating System Upgrade:

Support for the operating system version currently in use on the City's Windows servers ends in October. Once that support ends, the City will lose access to feature updates, incident support, warranty claims and the full scope of security updates (patches available for another 5 years under "extended" support are limited to *critical* security patches). Upgrading the server operating system across the organization is a necessary step to help maintain security compliance, ensure application compatibility, and protect the availability of City applications for the next product lifecycle.

Recommendation:

Reappropriate the \$44,946.55 State of Alaska Community Assistance Program funds for these two projects.

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 23-43(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY23 CAPITAL BUDGET BY ACCEPTING AND
APPROPRIATING THE FY23 STATE OF ALASKA COMMUNITY
ASSISTANCE PROGRAM PAYMENT IN THE AMOUNT OF \$204,991.19
FOR VARIOUS CAPITAL PROJECTS.

WHEREAS, In FY23 the City of Homer received \$204,991.19 from the Community Assistance Program (CAP) which has not yet been accepted or appropriated; and

WHEREAS, The application for the FY23 Community Assistance Program funds indicated the City of Homer would likely designate those funds towards Americans with Disabilities Act (ADA) Improvements for City facilities; and

WHEREAS, All ADA projects requested during the FY24/25 Capital Budget cycle were instead funded by Ordinance 23-23(A-3), with the exception of ADA accessibility equipment which is included in this ordinance; and

WHEREAS, Council removed \$204,991.19 worth of projects from Ordinance 23-23(A-3) with the intention of funding them with Community Assistance Program funds instead, a change allowed by the Community Assistance Program; and

WHEREAS, Ultimately it is up to the Council as to where the funds are spent and we are not obligated by the State to follow the original application **It is encouraged to entirely expend the Community Assistance Program funds within FY24 for grant management and administration purposes;** and

WHEREAS, The City would benefit from applying Community Assistance Program funds towards select FY24/25 General Fund CARMA projects **that can be completed within the current fiscal year.**

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY23 Capital Budget by accepting the FY23 Community Assistance Program payment in the amount of \$204,991.19 as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
151-xxxx	FY2023 Community Assistance Program	\$204,991.19

**CITY OF HOMER
HOMER, ALASKA**

**City Manager/
Chief Technology Officer**

ORDINANCE 25-10

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY25 CAPITAL BUDGET BY REAPPROPRIATING
FY23 STATE OF ALASKA COMMUNITY ASSISTANCE PROGRAM
PAYMENT IN THE AMOUNT OF \$40,000 FROM THE WORKSTATION
UPGRADE TO MICROSOFT OFFICE 2021 PROJECT.

WHEREAS, Ordinance 23-43(S) appropriated \$40,000 in State of Alaska Community Assistance Program funds to upgrade City of Homer workstations to Microsoft Office 2021; and

WHEREAS, Subsequent consideration has identified the pressure to explore options for next-generation office productivity software to enable the most effective solution for City staff and elected officials; and

WHEREAS, Several upgrade options are available, including Microsoft Office 365, which offers enhanced tools and features, advanced support for collaboration, and the potential to improve productivity and efficiency across City departments; and

WHEREAS, A feasibility project involving a pilot team of approximately 20-25 staff members from various City departments using Microsoft Office 365 for up to one year will provide valuable data and insights into the suitability, effectiveness and limitations of this solution for the City of Homer workforce.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The funds originally allocated to “Upgrade City Workstations to Microsoft Office 2021” in the amount of \$40,000 are hereby re-appropriated to be used to fund a feasibility project to evaluate the next generation of office productivity software for the City of Homer staff and elected officials as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
151-7033	Office 365 Feasibility Project	\$40,000

Section 2. The feasibility project shall include the following:

- a. Assessment of the productivity software needs of the City of Homer workforce.
- b. Selection of a pilot team of 20-25 staff members from various City departments.

43 c. Engagement of contractors to assist with migration and licensing of Microsoft Office
44 365 for the pilot team for a period of one year.

45 d. Evaluation of the pilot team's experience with Microsoft Office 365, including
46 features, collaboration tools, productivity gains, and cost-effectiveness.

47 e. Preparation of a report with recommendations on the most effective and affordable
48 solution for the whole City of Homer workforce.

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50 Section 3. The City Manager is authorized to negotiate and execute any necessary
51 agreements or documents to implement this project.

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53 Section 4. This is a budget amendment ordinance, is temporary in nature and shall not
54 be codified.

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56 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 10th day of February, 2025.

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CITY OF HOMER



DONNA ADERHOLD, MAYOR PRO TEM

64 ATTEST:

Rexie Krause

67 RENEE KRAUSE, MMC, CITY CLERK

69 YES: 6

70 NO: *Ø*

71 ABSTAIN

72 ABSENT: *✓*

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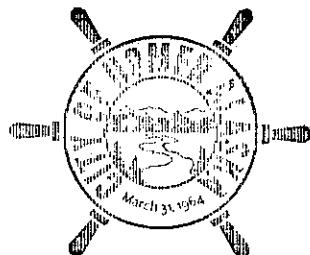
74 First Reading: 1/37/25

75 Public Hearing: 3/10/25

76 Second Reading: 21/01/35

77 Effective Date: 3/1/25

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