

**CITY OF HOMER  
HOMER, ALASKA**

City Clerk/  
Advisory Planning Commission

**RESOLUTION 17-038**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
AMENDING THE HOMER ACCELERATED ROADS AND TRAILS  
PROGRAM (HART) POLICY MANUAL ADDING SECTIONS FOR  
PROJECT ELIGIBILITY AND FUNDING FOR SIDEWALKS,  
ELIMINATING THE PROVISION FOR DEBT SERVICE RATIO, AND  
EDITING FOR READABILITY AND CONSISTENCY.

WHEREAS, City Council tasked the Advisory Planning Commission to review the Homer Accelerated Roads and Trails Program (HART) Policy Manual; and

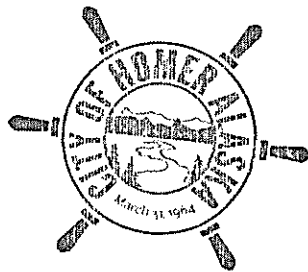
WHEREAS, The Advisory Planning Commission considered the tasks assigned as outlined in Memorandum 17-028; and

WHEREAS, City Council reviewed the HART Policy Manual revisions at their February 13, 2017 Worksession.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, amends the Homer Accelerated Roads and Trails Program Policy Manual adding sections for project eligibility and funding for sidewalks, eliminating the provision for debt service ratio, and editing for readability and consistency.

BE IT FURTHER RESOLVED that the City Council of Homer, Alaska, hereby adopts the HART Policy Manual as amended and attached as exhibit A.

PASSED AND ADOPTED by the Homer City Council this 24<sup>th</sup> day of April, 2017.



CITY OF HOMER

  
BRYAN ZAK, MAYOR

ATTEST:

  
JO JOHNSON, MMC, CITY CLERK

Fiscal note: NA



**H.A.R.T. POLICY MANUAL**  
(HOMER ACCELERATED ROADS AND TRAILS PROGRAM)

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**I. PURPOSE**

The purpose of the HART program is to pay for reconstructing substandard city roads, upgrading existing roads, and constructing new streets and non-motorized trails. The intent of the program is to reduce maintenance costs, improve access, increase property values and improve the quality of life. State maintained roads are not part of this program. The program is funded by a voter approved dedicated sales tax, and assessments levied on adjacent benefited properties

**II. DEFINITIONS**

- A. Sidewalk- the term “sidewalk” means a pedestrian facility associated with a road and generally within a street right of way
- B. Trail – a pedestrian facility detached from a road, or not within a street right of way
- C. Fund Balance - is the unreserved fund balance that is not allocated to pay the city portion of a project
- D. HAPC – Homer Advisory Planning Commission
- E. Homer Non-Motorized Transportation and Trail Plan (HNMTTP) – a document that is an adopted part of the City of Homer Comprehensive Plan
- F. 2005 Homer Area Transportation Plan (Transportation Plan) – a document that is an adopted part of the City of Homer Comprehensive Plan

**III. ROAD QUALIFYING AND PROJECT CRITERIA**

To be eligible for HART funds, roads and projects must meet the qualifying criteria below.

- A. Qualifying Criteria for Existing Roads. HART fund may be used on existing roads that meet one or more of the following criteria:
  - 1. Road has been accepted for city maintenance.

2. Right of way was dedicated prior to March 14, 1987 (Ord. 87-6(s)).
  3. Right of way was dedicated prior to being annexed into the City.
- B. Qualifying Criteria for New Roads. HART funds may be used for new roads when one or both of the following criteria are met:
1. The City owns the property wherein the road is to be constructed.
  2. The construction project benefits the entire City.
- C. Project Criteria. The following criteria may be considered for using HART funds:
1. Project is listed in the 2005 Homer Transportation Plan or furthers a stated goal of that plan.
  2. HART funds may be used in accordance with Title 11.04.05, to pay to the developer the cost difference between the required street and the proposed street.
  3. Improves life, safety and traffic flow
  4. Corrects deficiencies of existing systems
  5. Completes traffic circulation pattern
  6. Encourages economic development
  7. Corrects drainage problems
  8. Reduces maintenance costs
  9. Other factors deemed appropriate by the City Council
- D. Use of HART funding for major repairs. HART funds may be used for major eligible road and drainage repairs that are beyond the scope of routine maintenance. The use of the SAD process and property owner participation is preferred. However there may be situations in which a section of road may be repaired to a reasonable level of service without the expense of a complete rebuild.
- E. Sidewalks. To use HART funds, projects must be mapped as either sidewalks, paved shoulders or separated pathways, or directly serve the special populations discussed in sections 3.1 and 3.2 of the HNMTTP. Effort will be made to find grants or non-city funding sources to match city construction funds, whenever possible.

#### **IV. TRAILS QUALIFYING AND PROJECT SELECTION CRITERIA**

To be eligible for funding, trails must be located within trail easements or within the boundaries of municipal lands that will be held in perpetuity for public use. The goal is to avoid building trails across lands that could become privatized and result in the loss of public access. An exception to this is the use of trail funds to construct short term trails within platted rights of way. Trails within rights of way should benefit the community circulation system and be low cost, since trails will likely become part of the road when the right of way is developed.

- A. New local non-motorized trails shall be prioritized according to the following:
  - 1. Project is listed in the HNMTTP or furthers a stated goal of that plan
  - 2. Solves a safety concern
  - 3. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest
  - 4. Protects an established trail
  - 5. Creates or improves a trailhead
  - 6. Has significant scenic or aesthetic value
  - 7. Existence or potential for contributing funds or volunteer efforts
  - 8. Property owner participation
  
- B. Trail Project Selection Criteria. The Homer Advisory Planning Commission and Parks Art, Recreation and Culture Advisory Commission will review the trail priority list during the bi-annual review of the HART. The list will be presented in a memorandum from staff, and will contain a mix of large and small projects. Generally it will include up to five trail projects that staff has reviewed and found ready for preliminary work. Trails on this list are planned for construction in the near term (one to three year timeframe). Staff will actively work to prepare those projects for construction.
  
- C. Volunteer Projects. Citizens may work with the City Administration to use HART funds to construct public trails.
  
- D. Developer Cost Sharing. When a developer builds a trail as part of a new subdivision, HART funds may be used to reimburse up to 25% of trail construction costs.

#### **V. FINANCING and ASSESSMENTS**

This program is funded by a dedicated sales tax of up to three quarters of one percent ( $\frac{3}{4}\%$ ), and the collection of assessment payments due from completed projects. The tax will be collected for up to twenty years expiring December 31, 2027, as approved by voters. Roads are allocated 90% of the annual revenue, and trails are allocated 10%. Expenditures under the HART program are subject to the availability of funds.

1. Sidewalks shall be paid for out of road funds, and trails shall be paid for out of trail funds.
2. HART funds may be used to leverage outside funds for New Local Roads and Trails.
3. New local trails may be constructed using 100% program funds.
4. When additional right-of-way is required, acquisition costs will be paid by this program, at no additional cost to abutting property owners.
5. Interest, if any, generated from the program will remain with the program funds.
6. This program includes paving driveway aprons on contracts funded by HART.
7. Abutting property owners will share the cost of upgrading a street by paying the cost sharing specified in the fee schedule as adopted in the year the project or special assessment district was initiated.
8. Lots having a frontage on two parallel streets, or flag lots having a frontage on two perpendicular streets, are exempt from a double front footage assessment unless actually accessing the lot from both streets either prior to or after reconstruction and/or paving Deferred Assessment Agreement Required pursuant to HCC 17.04.180.
9. The City will pay all costs for any additional improvements required when deemed necessary by the City.
10. Other improvements requested by the benefited property owners will be paid by those same property owners.
11. City share can apply to related utilities, sidewalks, street lighting, drainage, paving and/or reconstruction of roads identified on the road maintenance map.

## **VI. UTILITIES**

1. Prior to street reconstruction, necessary related non-existing water and sewer improvements shall be encouraged whenever possible.
2. Water and Sewer utility extensions necessary to extend the utilities short distances beyond a construction area will be paid for by the program.
3. Water and sewer utility relocations directly caused by reconstruction will be paid for by HART funds.
4. Water and sewer utility upgrades necessary for future capacity that are done concurrently with reconstruction and/or paving will be paid for by the utility fund.
5. The City shall recover from the property owner the cost of construction of City-provided sewer and water service connections by including the cost of construction of such connections in the service connection fee established under HCC Chapter 14.13. Costs will be recouped from benefiting property owners through deferred assessments. The Finance Department will maintain a listing of these deferred sewer and/or water service connection fees.
7. Whenever practical streetlights shall be included in the construction of new local roads and shall be paid by HART funds. Property owners participating in a road reconstruction and/or paving Special Assessment District may request streetlights. If the project is deemed feasible, the property owners shall be

assessed for the installation of the streetlights on an equal share per parcel methodology. Property owner approval of the street light assessment shall follow the process in HCC 17.04. Once constructed, the City will absorb the utility billing for the street light(s).

#### **VII. SPECIAL PROVISIONS**

1. The Homer Advisory Planning Commission shall review the criteria for the H.A.R.T. program bi-annually, with recommendations reported to the Homer City Council.
2. The City Council shall review the HART fund on an annual basis during the third quarter.
3. Pedestrian amenities shall be included in all new road projects unless exempted by the City Council.
4. Funds may be used to finance projects where property owners pay 100% of the costs. Subject to City Council approval.
5. The City Council may exempt lands from assessment if the land will not be developed due to a conservation easement, or if the land is owned by a conservation organization that holds the land for public purpose or for habitat protection.

#### **VIII. HISTORY**

Ordinance 85-14 07/01/85, Ordinance 94-16(A), Ordinance 02-08(A), 04/08/03,  
Ordinance 02-23(A), 06/10/02, Ordinance 06-42(S), Ordinance 12-15

Resolution 87-61(S), Resolution 88-47, Resolution 88-77(A), Resolution 91-48, Resolution 91-68,  
Resolution 94-50, Resolution 95-97, Resolution 96-73, Resolution 03-116, 08/25/03),  
Resolution 04-41(A), Resolution 05-50(A), Resolution 05-70, 06/13/05,  
Resolution 07-82, Resolution 16-041(S-2)(A), May 9, 2016





**CITY OF HOMER  
PUBLIC HEARING NOTICE  
CITY COUNCIL MEETING**

**Ordinance 17-07(S-2) and Resolution 17-038**

A **public hearing** is scheduled for **Monday, April 24, 2017** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

**Ordinance 17-07(S-2)**, An Ordinance of the City Council Of Homer, Alaska, Amending Homer City Code 21.93.060, 21.93.070, 21.93.080, 21.93.100, 21.93.110, 21.93.500, 21.93.540, 21.93.550, 21.93.560, 21.93.570, 21.93.700, 21.93.710 to Offer Appellants the Choice Between an Appeal Before the Board of Adjustment or a Hearing Officer in Appeals of Planning Commission Decisions. Erickson.

**Resolution 17-038**, A Resolution of the City Council of Homer, Alaska, Amending the Homer Accelerated Roads and Trails Program Policy Manual Adding Sections for Project Eligibility and Funding for Sidewalks, Eliminating the Provision for Debt Service Ratio, and Editing for Readability and Consistency. City Clerk/Planning Commission.

**Ordinance 17-07(S-2) address:** <http://www.cityofhomer-ak.gov/ordinances>

**Resolution 17-038 address:** <http://www.cityofhomer-ak.gov/resolutions>



All interested persons are welcome to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

\*\* Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, and the City's homepage - <http://clerk.ci.homer.ak.us>. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: [clerk@ci.homer.ak.us](mailto:clerk@ci.homer.ak.us) or fax 235-3143.

Jo Johnson, MMC, City Clerk  
Publish: Homer News April 20, 2017



## CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, Deputy City Clerk for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for **Ordinance 17-07(S-2)**, Amending Homer City Code 21.93.060, 21.93.070, 21.93.080, 21.93.100, 21.93.110, 21.93.500, 21.93.540, 21.93.550, 21.93.560, 21.93.570, 21.93.700, 21.93.710 to Offer Appellants the Choice between an Appeal Before the Board if Adjustment or a Hearing Officer in Appeals of Planning Commission Decisions; **Resolution 17-038**, Amending the Homer Accelerated Roads and Trails Program Policy Manual Adding Sections for Project Eligibility and Funding for Sidewalks, Eliminating the Provision for Debt Service Ratio and Editing for Readability and Consistency was distributed to the City of Homer kiosks located at City Clerk's Office, and the Homer Public Library on Wednesday, April 12, 2017 and posted the same on City of Homer Website on Tuesday, April 11, 2017.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 11th day of April, 2017.

  
\_\_\_\_\_  
Renee Krause, CMC, Deputy City Clerk





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Planning  
491 East Pioneer Avenue  
Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)  
(p) 907-235-3106  
(f) 907-235-3118

### Memorandum 17-028

TO: Mayor Zak and the Homer City Council  
THROUGH: Katie Koester, City Manager  
FROM: Julie Engebretsen, Deputy City Planner  
MEETING: February 13, 2017  
SUBJECT: HART Policy Revisions

#### **HART Policy Manual Review Tasks**

The City Council requested the Planning Commission review the Homer Accelerated Roads and Trails (HART) policy manual. The assigned tasks from Council were:

1. Update and improve the organization and readability of the HART Policy Manual
2. Make HART policies as consistent as possible with HAWSP policies
3. Review project eligibility
4. Provide for funding of SAD's for sidewalks w HART funds
5. Develop a matching grant program for trails.

Additionally, the City Manager requested that the calculation for the 1.25 debt ratio be described.

#### **Work Completed**

##### **Task 1: Readability**

Staff has removed duplicate information and things that are spelled out in code. This document was first written circa 1987, and there have been a lot of code amendments since then! Any items that are spelled out in code or other adopted city documents have been removed.

**Task 2: Consistency between manuals.** Staff has formatted the manuals and revised the wording so they are more consistent.

##### **Task 3: Review Project Eligibility.** (See new section, Page 2 Section D)

There appears to be a need for funding major patch jobs that are outside the scope of the operating budget, but are lesser than a total road rebuild that requires a Special Assessment District. To be clear, HART funds cannot be used for routine maintenance, like ditch cleaning or grading. In 2015, the City Council authorized \$30,000, with an additional \$7,000 in matching funds to do patch repairs to annexed roads on the hill – Fireweed Ave and Cottonwood Lane (Ordinance 15-10 (S)). There was not enough land owner support for a full road SAD. The HAPC struggled with this use of HART funds and feels that City funding for road maintenance in general is inadequate. However, the Fireweed-Cottonwood reconstruction project is outside the scope of the operating budget and the HART SAD process has traditionally filled the need for major road reconstruction projects. Staff recommends

revising the manual to include more detail on eligible projects. With increased pressure on HART for major road reconstruction and repair, Council may want to consider requesting more definitive language from the voters.

**Task 4: Provide for funding of SAD's for sidewalks with HART funds.**

Staff researched other community sidewalk policies and found that some have a required property owner match, but it's capped at \$2,000. City costs are capped at \$15,000 per lot. Our Homer costs are significantly higher. Additionally, a community may have a sidewalk plan, or a prioritization of sidewalk improvements. This focuses where new sidewalks should be constructed. The Homer Non-motorized Transportation and Trails Plan does a nice job of mapping where our community improvements are desired, and also states that special populations are of importance to our community. The HAPC supports using the HNMTP as a guide for when HART funds will be used on sidewalks. THE HAPC did not support capping the property owner assessment for sidewalk construction.

**New Section:** *"E. Sidewalks. To use HART funds, projects must be mapped as either sidewalks, paved shoulders or separated pathways, or directly serve the special populations discussed in sections 3.1 and 3.2 of the HNMTP. Effort will be made to find grants or non-city funding sources to match city construction funds, whenever possible."*

**Task 5: Develop a matching grant program for trails.**

Currently, there is about \$600,000 of trail money available. The city has had some success in building trails (Reber Trail), but generally, we don't have the staff to plan and construct trails, despite the community desire for them. The fund has grown by \$100,000 a year as taxes are collected but we're not building trails. Homer citizens have responded by suggesting a small grant program. Citizens apply for funds to build trails – think neighborhood groups, youth groups, scouts etc. These would be projects that don't require heavy equipment and would not require a lot of engineering. The Calhoun Trail is a good example. Trail builders would leverage volunteer labor, fundraising, and city funds to build new trails.

Julie Engebretsen worked with the Parks, Recreation Arts and Culture Advisory Commission (PARCAC) and the local ad-hoc trails group on a grant process. Within the HART Manual, things have been kept very simple. On page 3 of the Manual, it states "C. Citizens may work with the City Administration to use HART funds to construct public trails." Also, the availability of volunteer efforts or matching funds can be considered when the City is selecting trail projects. The details of this program will be worked out administratively, with the City Council approving funds for projects via ordinance. A sample grant application, and scoring sheet are attached.

**Task 6: 1.25 Debt Service Ratio.** Staff recommends and the HAPC agreed that this provision should be removed. First, the City pays cash for HART projects because there is a fund balance. Second, this program is only authorized through 2027. The city will not be able to collect sales tax to pay any debt payment after this date (unless voters extend the program).

Further comments from HAPC:

- Recommend codifying conservation easement exemptions and project payment mechanism
- Request legal review of 17.04.180(a) – is it still valid and current regulation? (Pertains to lots with double frontage).

**Staff Recommendations:**

1. Adopt a resolution adopting the revised HART Policy Manual.
2. Request staff draft an ordinance codifying conservation easement exemptions and project payment mechanism
3. Request legal review of 17.04.180(a) – is it still valid and current regulation? (Pertains to lots with double frontage).







## City of Homer

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Planning  
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(p) 907-235-3106  
(f) 907-235-3118

To: Parks, Art, Recreation and Culture Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: June 22, 2016  
Subject: Draft HART Trails grant program

**Requested Action:** Review draft trail grant program and provide feedback. Overall, this process should be easy to understand, and uncomplicated.

The following information was compiled from conversations with Adele Person and Kenton Bloom. A copy has been provided to them, so that the conversation can continue over the summer. The Planning Commission will also receive a copy. I expect the PARC Commission will have this item on the August or September agenda for fine-tuning.

**Goal:** Create a grant process that would use trail HART funds to empower community groups to complete long-standing trail and walk/bike projects. The current HART trails process has no mechanism to get community involved except to ask the City to do something. We want to legitimize trail work done by community groups, and unlock matching funds and efforts. A great example is the State of AK Recreational Trail Program, which leveraged state/federal funds with local dollars and in kind matches.

This would not be a new HART *policy*, but a new *process* to facilitate HART goals.

The goals of such a proposal are:

- to build greenway trails in a cost-effective and value-added way
- to strengthen the overall trail and transportation system
- to leverage community matching in cash, expertise, equipment, volunteers, and labor
- to engage and empower community groups to take active responsibility for a larger system
- to remove small projects from Public Works' stretched resources

### **How HART works:**

People pay ¾% of sales tax. Of this amount, 10% is dedicated to trails, and 90% to roads. Roads and trails each have their own account number and are accounted for separately by the Finance Department.

### **Current Hart Review**

The City Council referred the full HART manual to the Homer Advisory Planning Commission. Council requested the PARC Commission review and make recommendations on the subject of revising the manual to develop a matching grant program for small scale greenway trails.

*What is a small-scale greenway trail?* Well, the intent is compacted gravel trails, probably a level 3 trail in the Trails Design Criteria Manual. These are urban connectors, about the same size and usage as the Library Trail, Poopdeck or Calhoun Trails. They are ADA accessible (or very close to it). These are NOT footpaths or primitive trails used primarily for recreation; the trails we are talking about are used to walk and get around the community (some biking too). They provide a needed transportation component. Paved trails like the Spit Trail and East End Road pathway are beyond the scope of our work here; those trails are not something a volunteer group is going to plan, design or build.

### **Grant Program Outline**

Use either 15% of the trails fund balance, or up to \$50,000 for trail projects on an annual basis. Council may amend the amount with a budget ordinance.

#### Project Requirements:

1. Trail meets the qualifying criteria in the HART Manual:

##### B. Trails

New local non-motorized trails shall be prioritized according to the following:

- a. Project is listed in the HNMTTP or furthers a stated goal of that plan;
  - b. Solves a safety concern;
  - c. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
  - d. Protects an established trail;
  - e. Creates or improves a trailhead;
  - f. Has significant scenic or aesthetic value;
  - g. Existence or potential for contributing funds **or volunteer efforts;**
  - h. Property owner participation. (Resolution 07-82)
2. A public trail or City of Homer trail easement is in place or will be prior to construction
  3. There is a clear project budget
  4. Trails will be built to city specs - City Trail Design Criteria Manual, level 3 or 4, hardened surface trails.
  5. Work in city rights of way with heavy equipment will be done by approved city contractors
  6. Volunteers will sign a liability release form provided by the city
  7. Groups awarded a trail grant will have an appointed spokesperson/project manager to work with city staff.
  8. Applicants will demonstrate (how?) they have the ability to complete the project.
  9. In kind match of 20-50% of project value is required. Volunteer labor may be calculated at \$15/hour for participants over the age of 18. Another amount may be agreed upon based on specialized services such as skilled labor, heavy equipment operators/equipment use, or professional contributions such as engineering and surveying.

Grant funds will be administered on a reimbursement basis. **City Responsibilities**

1. City will have appointed person to work with the trail group representative.
2. City will work with the applicant to acquire necessary permits.
3. City or city designated organization will provide cost reimbursement

4. City will create a grant selection committee to include staff members, two members of the PARCAC, and two members of the public.

### **Timeline**

Grant applications are available in January and due March 1.

A selection committee will select grant recipients.

Council will amend the budget by ordinance, to allocate the funds, by the first meeting in April. Any required permits will be applied for in April or early May, prior to construction.

Projects will generally be completed by November 1. Multiyear projects can be phased.



**Sample grant application**

\*Sheets the applicant will include:

Grant application

Budget sheet

Narrative sheet

Drawings: A basic map showing trail routing in relation to existing streets, trails and land ownership

Trail project name \_\_\_\_\_

Applicant \_\_\_\_\_

Organization \_\_\_\_\_

Project location \_\_\_\_\_

When would you like to construct \_\_\_\_\_

Proposed completion date \_\_\_\_\_

Is this a new or existing trail?

Briefly explain why is this new trail needed, or why this existing trail needed to be upgraded?

Does the trail complete a link shown in the Homer Non-Motorized Transportation and Trail Plan?

Are trail easements already recorded? Y/N

If no, how will you acquire them, or do you need city assistance?

What permits are needed (City, ACOE, etc)?

Are there mapped wetlands or drainages?

What level of trail do you plan to construct, 3 or 4?

How will you build the trail – attach separate sheet with 1 page or shorter narrative describing construction materials, volunteer efforts and community match for the project.

Length of trail/project (linear feet) \_\_\_\_\_

Total estimated cost: (attach a separate budget sheet) \_\_\_\_\_

City funds requested \$ \_\_\_\_\_

I/my group will raise or provide a Cash match of \$ \_\_\_\_\_

List the In kind/ volunteer labor/materials you will provide. In kind volunteer labor will generally be valued at \$15/hr. \_\_\_\_\_

Primary grant contact \_\_\_\_\_

Primary construction contact (works with Public Works on details, permits etc) \_\_\_\_\_



**SAMPLE HART Trails grant scoring sheet.**

**Scoring criteria** \_\_\_\_\_

\_\_\_\_\_ **100 pts possible**

Pick only 1 of 1A or 1B

1A. Project is in the Homer Non-Motorized Transportation and Trail Plan \_\_\_\_\_ Y=25 pts no= 0

1B. Project is not in HNMTP but does one or more of the following: \_\_\_\_\_ up to 10 pts

- Solves a safety concern;
- Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
- Protects an established trail;
- Creates or improves a trailhead;
- Has significant scenic or aesthetic value;
- Property owner participation (cash or in kind).

2. Are the easements already in place and recorded? \_\_\_\_\_ Y = 10, some = 5, No = 0

3. Applicant knows what permits are needed and has a designated project manager \_\_\_\_\_ Y= 10, some = 5, No = 0

4. Total project cash cost is: \$ \_\_\_\_\_

City cash contribution requested \$ \_\_\_\_\_

Volunteer/in kind match value \$ \_\_\_\_\_

Project Match \$ \_\_\_\_\_, \_\_\_\_\_%

\_\_\_\_\_ 20-50% = 15 points

Project Match: A 20% match is worth 15 points

A 50% or greater match is worth 30 pts

\_\_\_\_\_ 50% or greater= 30 pts

5. Confidence the applicant can meet the budget, project management and construction timeframe in application

\_\_\_\_\_ 20 points High = 20,  
moderate = 10, Low = 0

6. Reviewer preference, 5 points awarded only to the top project

\_\_\_\_\_ 5 Points

