1	**CITY OF HOMER**
2	**HOMER, ALASKA**
3	City Manager/
4	Personnel Director
5	**RESOLUTION 18-085**
6	

7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 AMENDING CITY OF HOMER PERSONNEL REGULATIONS,
9 CHAPTER 3, SECTION 3.13 PART-TIME APPOINTMENTS, SECTION
10 3.14.1 EMPLOYMENT OF RELATIVES, CHAPTER 5, SECTION 5.1.2
11 SCHEDULE REVISIONS, CHAPTER 6, SECTION 6.1.1 PART-TIME
12 EMPLOYEES, SECTION 6.2 LEAVE WITH PAY, SECTION 6.8.1 PART-
13 TIME, SECTION 6.91 PART-TIME, SECTION 6.10.1 PART-TIME,
14 SECTION 6.11.1 PART-TIME, CHAPTER 7, SECTION 7.2.1
15 PROBATIONARY PERIOD, CHAPTER 8, SECTION 8.8.3 STEP 3,
16 SECTION 8.8.4 STEP 4, SECTION 8.9.3 POLITICAL ACTIVITY.

17

18 WHEREAS, Pursuant to Regulation 1.6, Revisions and Amendments, the City Manager
19 may recommend revisions to the Personnel Regulations at any time with the revisions effective
20 upon the approval of the City Council; and

21

22 WHEREAS, The City Manager recommends amending Chapter 3, Section 3.13 Part-Time;
23 by clarifying that when part-time employee moves to full-time status their date of hire will be
24 the day the employee accepted full-time position when pertaining to the Public Employees'
25 Retirement System (PERS), and past service hours will be given credit when pertaining to leave;
26 and

27

28 WHEREAS, The City Manager recommends amending Chapter 3, Section 3.14.1
29 Employment of Relatives to expand the definition of "family member" to include grandchild;
30 and

31

32 WHEREAS, The City Manager recommends amending Chapter 5, Section 5.1.2 Schedule
33 Revisions to remove "exclusive of the medical portion"; and

34

35 WHEREAS, The City Manager recommends amending Chapter 6, Section 6.1.1 Part-
36 Time Employees to remove the five year requirement/waiting period to receive pro-rated
37 Holiday Pay; and

38

39 WHEREAS, The City Manager recommends amending Chapter 6, Section 6.2 Leave With
40 Pay to remove the five year requirement/ waiting period to receive pro-rated Leave With Pay;
41 and

42   WHEREAS, The City Manager recommends amending Chapter 6, Section 6.8.1 Part-
43 Time, Section 6.9.1 Part-Time, Section 6.10.1 Part-Time, Section 6.11.1 Part-Time to remove
44 the five year requirement/ waiting period to receive pro-rated Sick Leave, pro-rated Birthday
45 Leave, pro-rated Christmas and New Year's Eve Leave, and pro-rated Bereavement Leave; and
46
47   WHEREAS, The City Manager recommends amending Chapter 7, Section 7.2.1
48 Probationary Period to require newly-hired Fire Department personnel to serve a probationary
49 period of 12 months; and
50
51   WHEREAS, The City Manager recommends amending Chapter 8, Section 8.8.3 Step 3 of
52 Ethics Complaint Procedure to allow Division Heads (not just Department Directors) to be on
53 an Ethics Committee and clarify that the Committee may meet more than once; and
54
55   WHEREAS, The City Manager recommends amending Chapter 8, Section 8.8.4 Step 4 of
56 Ethics Complaint Procedure to allow Ethics Committee ten (10) working days after close of
57 hearing to provide a written finding to the City Manager; and
58
59   WHEREAS, The City Council passed and adopted Ordinance 17-17 on April 10, 2017, the
60 City Manager recommends amending Chapter 8, by removing Section 8.9.3, which aligns the
61 Personnel Regulations with City Code.
62
63   NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby amends the
64 City Of Homer Personnel Regulations, Chapter 3, Section 3.13 Part-Time Appointments,
65 Section 3.14.1 Employment Of Relatives, Chapter 5, Section 5.1.2 Schedule Revisions, Chapter
66 6, Section 6.1.1 Part-Time Employees, Section 6.2 Leave With Pay, Section 6.8.1 Part-Time,
67 Section 6.91 Part-Time, Section 6.10.1 Part-Time, Section 6.11.1 Part-Time, Chapter 7, Section
68 7.2.1 Probationary Period, Chapter 8, Section 8.8.3 Step 3, Section 8.8.4 Step 4, Section 8.9.3
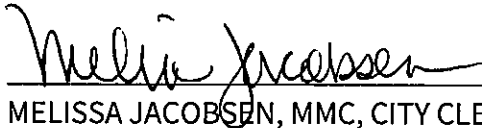69 Political Activity as outlined above.
70
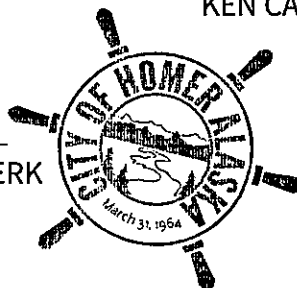71   PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.
72
73   CITY OF HOMER
74
75
76   KEN CASTNER, MAYOR
77 ATTEST:
78
79 _____
80 MELISSA JACOBSEN, MMC, CITY CLERK
81
82 Fiscal Note: $6,951