1 2	CITY OF HOMER HOMER, ALASKA
3	Aderhold
4	RESOLUTION 19-048
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6 7	A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, ESTABLISHING ADMINISTRATIVE GUIDELINES AND
8	EXPECTATIONS FOR CITY BOARD MEMBERS AND
9	COMMISSIONERS WHO REPRESENT THE CITY OF HOMER ON
10	OUTSIDE BOARDS OR COMMISSIONS.
11	
12	WHEREAS, At times the City is asked to appoint a citizen representatives to a local or
13 14	regional board or commission to represent the City of Homer; and
15	WHEREAS, In this capacity, individual Commissioners or Board members hold a
16	position of trust on behalf of the City and its citizens; and
17	
18	WHEREAS, Administrative guidelines for appointing City representatives to outside
19	boards and commissions and a set of expectations to support individuals in responsibly
20	performing this duty are lacking;
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22	NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby
23	establishes the following expectations for City board members and commissioners who
24	represent the City of Homer on outside boards or commissions:
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26	<ul> <li>Represent and work for the best interests and common good of the City of Homer;</li> </ul>
27	When requested to speak to groups or are asked the City's position on an issue, the
28 29	response should reflect City of Homer approved policies or formally established positions of the City Council as a whole;
30	Report at least annually to City Council on matters discussed at the board, commission
31	or agency meetings in which he/she is involved;
32	<ul> <li>Bring issues on which the City is asked to weigh in or take a position to City Council's</li> </ul>
33	attention in a timely manner; and
34	
35	BE IT FURTHER RESOLVED that the City Council of Homer, Alaska adopts the following
36	administrative guidelines:
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38	<u>Terms of Appointment</u>
39	<ul> <li>City Representatives on outside boards or commissions shall be appointed by the</li> </ul>
40	Mayor and confirmed by City Council for one term of service;

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Fiscal Note: N/A

41 If term of service is unspecified, the Mayor may establish one in the letter confirming the appointment; 42 43 **Terms for Reappointment** 44 45 City representatives must apply for reappointment at the end of their term; The Mayor may include additional expectations in the reappointment letter; 46 47 **Terms for Removal** 48 49 City representatives on outside boards or commissions may be removed by recommendation of the Mayor and by confirmation of the City Council for the following 50 reasons: 51 Failure to meet the expectations set forth in this resolution or as set forth in an 52 appointment or reappointment letter; 53 Conviction of a crime of moral turpitude; 54 55 o Conviction of a crime or violation that is relevant to or within the purview of the outside board or commission 56 57 PASSED AND ADOPTED by the Homer City Council this 22<sup>nd</sup> day of July, 2019. 58 59 60 CITY OF HOMER 61 62 63 64 KEN CASTNER, MAYOR 65 66 ATTEST: 67 68 69 70 MMC, CITY CLERK 71