

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 21-038(S)

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE HOMER FEE SCHEDULE UNDER CITY CLERK FEES,
AND PLANNING AND ZONING FEES

WHEREAS, The City Departments conducted a review of their fee schedules; and

WHEREAS, City Clerk fees are amended under Cemetery Plots, Council and Commission Meeting Packets, City Hall Facility Use Fees, and Notary fees; and

WHEREAS, The Planning and Zoning fees are amended under Zoning Permit Fees, Conditional Use Permit Processing Fees, Zoning Fees-Other, and Publication Fees .

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the Homer Fee Schedule under City Clerk and Planning and Zoning Fees as follows:

Administration Fees:

Airport Pickup/Delivery	\$25.00
Annual Safety Inspection – Commercial Vehicles	\$100.00
Annual Taxi Permit	\$75.00
Appeal Fees	
Water and Sewer Appeals ¹	Set by Resolution \$75
Zoning Appeals ²	\$250.00
ATM Fees (see Vending Machine/ATM)	
CD's	
Reproductions	\$20.00
CD (Police Department)	\$25.00
Subsequent	\$15.00 per CD; includes 1 st class postage
DVD (Police Department)	\$30.00 per DVD
Document Copying Fee	\$0.25 per page
Document Certification Fee	\$10.00 per report
Driver License Records	\$10.00
Fax	
Within Alaska	\$1.00 per page

Continental US	\$2.00 for 1 st page
Subsequent Pages	\$1:00 per page
Other Destination	\$5.00 for 1 st page
Subsequent Pages	\$2.00 per page
Electronic Transmission (Scanned PDF document)	\$0.25 per page
Lease Application Fee	\$30.00
Lease Fee	\$300.00
Local Bidder's Preference	
Non-local bid is	Local bid is not more than
\$0 - \$500,000.00	5 percent higher than non-local bid
\$0 - \$1,000,000.00	5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non-local bid on amount in excess of \$500,000.00 to \$1,000,000.00
	No additional adjustment for bids above \$1,000,000.00
Photograph Copying	\$10.00 per order; includes shipping & handling
If Done Commercially	Actual Costs plus 5%
Production Fees³	
Per requestor in a calendar month exceeds five-person hours the fee is the City employee's actual salary plus benefit costs. An estimate will be prepared and the requestor must deposit the estimated production and copying fees in advance. If the actual costs are greater than the estimate the records will not be released until the difference is paid and if the actual costs are less the requestor will receive a refund of the difference.	
No fee for simple inspection, except when the production of records by one requestor exceeds five person hours in a calendar month.	
Special Assessment Districts (SAD's)⁴	
Application Fee	\$100.00
Bill Fee	\$12.00 per bill
Administrative Fee	
0-500,000	5%
over 500,000	\$25,000.00 plus 2.5%
Vehicle Impound/Storage Fees (actual costs plus towing)	\$45.00 per day
<u>Vending Machine/ATM</u>	
<u>Monthly License fee</u>	<u>\$30 per month, per machine</u>
<u>Electrical Flat Rate fee</u>	<u>Determined by City; based on current kWh costs to City and equipment kWh usage</u>

24 City Clerk Fees:

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Cemetery Plots			
Internment Plot		\$1,000.00	
Cremains Plot		\$400.00	
Excavation[±]			
Adult		\$500.00 — \$400 opening, \$100 closing	
Infant		\$375.00 — \$300 opening, \$75 closing	
Memorial Marker Deposit		\$500 refundable upon installation of a permanent marker within the twelve month timeframe.	
City Council and Commission Meeting Packets			
Cost Per Packet			
0 – 25 Pages	\$5.00	100 – 200 Pages	\$25.00
26 – 50 Pages	\$10.00	200 – 500 Pages	\$30.00
51 – 100 Pages	\$20.00	500+ Pages	\$35.00
Cost Per Month, Per Council or Advisory Body			
1 Packet		Same fee as above	
2 Packets		Above fee with 10% reduction	
3 Packets		Above fee with 12% reduction	
4 Packets or More		Above fee with 15% reduction	
City Hall Facility Use			
Cleaning Fee (if facility is not left as found)		Up to \$60.00 additional fee may be applied	
Conference Room up to 12 people			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$15.00 25 per hour, minimum 2 hours \$75.00 125 per day maximum	
Cowles Council Chambers up to 25 people			
Government Agencies		Exempt (generally)	
Non-Governmental Agency or Entity		\$30.00 50 per hour, minimum 2 hours \$150.00 250 per day maximum	
Use of Electronic Equipment		\$30 per day IT Setup fee for use during business hours \$50 per hour includes staff supervision for use after hours	
City Pins and Mugs			
Logo Pins		\$1.00	

Logo Mugs	\$4.00
Scene Mugs	\$8.00
Digital Audio of Meetings (audio files will be provided on a flash drive)	\$25.00 per flash drive
Elections	
Election Contest Filing Fee	\$750
Election Recount Deposit	\$250
Notary¹	\$5 per person up to 3 notary pages \$10 per person for 4 or more notary pages
Gravel Permit ²	\$5.00 per application
Fire Works Permit ³ (apply 30 days in advance)	\$25.00 per exhibit plus bond for \$500 or liability insurance required

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Planning and Zoning Fees:


Zoning Permit Fees ¹	
Single Family /Duplex	\$200.00 \$300.00
Multi-Family/Commercial/Industrial	\$300.00 \$400.00 plus \$50.00 per hour when over six hours of administrative time
Change of Use fee	\$50.00
Deck	\$50.00 \$100.00
Employee Occupied Recreational Vehicle in Marine Commercial and Marine Industrial Zoning Districts	\$100.00 annually
Conditional Use Permit Processing Fee ¹	
Amendment	\$200.00
Fence	\$300.00
Single Family/Duplex	\$200.00 \$300.00
Multi-Family/Commercial/Industrial	
Uses Less Than 8,000 Sq. Ft.	\$500.00
Uses 8,001 Sq. Ft. to 15,000 Sq. Ft.	\$1,000.00
Uses 15,001 Sq. Ft. to 25,000 Sq. Ft.	\$2,500.00
Uses 25,001 Sq. Ft. to 40,000 Sq. Ft.	\$5,000.00
Uses 40,001 Sq. Ft. and Larger	\$8,000.00
Zoning Fees – Other	
Rezone ²	\$500.00
Flood Hazard Development Permit	\$200.00
Sign Permit	\$50.00

Variance	\$250.00 \$350.00
Erosion and Sediment Control Plan (BCWPD)	\$300.00

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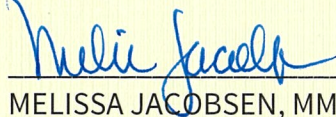
PASSED AND ADOPTED by the City Council of Homer, Alaska, this 28th day of June, 2021.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: Revenue amounts not defined in 2022-23 budget.

