

**CITY OF HOMER  
HOMER, ALASKA**

City Clerk/Port & Harbor  
Advisory Commission

**RESOLUTION 21-080**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE PORT AND HARBOR ADVISORY COMMISSION BYLAWS REGARDING TELECONFERENCING, ATTENDANCE, VACANCIES, CITY STAFF ROLES, AND RULES OF ORDER FOR BOARDS AND COMMISSIONS BY AMENDING ARTICLES TITLED MEMBERSHIP, MEETINGS, BYLAW AMENDMENTS; ADDING ARTICLES TITLED CITY STAFF ROLES AND GENERAL OPERATING PROCEDURES; AND REMOVING THE ARTICLE TITLED TELECONFERENCING.

WHEREAS, Ordinance 21-50(S)(A) amending City Code regarding teleconferencing, attendance, vacancies, City staff roles, and rules of order for boards and commissions was adopted by City Council September 13, 2021; and

WHEREAS, With City Code amended, the City Clerk's Office revised the PHC bylaws to incorporate new and existing City Code, ensure that the layout and contents are consistent with Robert's Rules of Order, and include any other revisions needed for clarity; and

WHEREAS, Article III – Members is amended to address what happens at the expiration of a commissioner's term, term limits, alternates, what happens if a seat is vacated during an unfinished term, and what constitutes a vacancy; and

WHEREAS, Article V – City Staff Roles is added to provide information on the duties of the staff liaison and recording clerk; and

WHEREAS, Article VI – Meetings is amended for better organization of existing sections, revisions to the sample agenda, and to address attendance and teleconferencing; and

WHEREAS, Article VII – General Operating Procedures is added for better organization of existing sections, to clarify what policies and bodies of rules the commission abides by, and address voting rules and commission training; and

WHEREAS, Article IX – Bylaw Amendments is amended for better organization of existing sections; and

42 WHEREAS, The article titled Teleconferencing is removed since teleconference  
43 participation is now referenced in Article VI – Meetings and defined under HCC 2.58.060; and  
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45 WHEREAS, The Port and Harbor Advisory Commission introduced the amendments at  
46 their September 22, 2021 regular meeting and approved the amendments at a second meeting  
47 on October 27, 2021, in accordance with their bylaws.  
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49 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska amends the  
50 Port and Harbor Advisory Commission Bylaws regarding teleconferencing, attendance,  
51 vacancies, city staff roles, and rules of order for boards and commissions by amending articles  
52 titled Membership, Meetings, Bylaw Amendments; adding articles titled City Staff Roles and  
53 General Operating Procedures; and removing the article titled Teleconferencing.  
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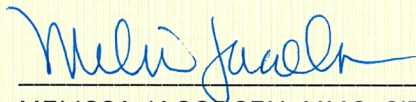
55 PASSED AND ADOPTED by the Homer City Council this 8<sup>th</sup> day of November, 2021.  
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57 CITY OF HOMER

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61 KEN CASTNER, MAYOR  
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63 ATTEST:

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67 MELISSA JACOBSEN, MMC, CITY CLERK  
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69 Fiscal note: N/A

