

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 City Clerk

5 **ORDINANCE 22-21**

6
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
8 AMENDING THE FY22 CAPITAL BUDGET AND AUTHORIZING THE
9 EXPENDITURE OF \$13,800 FROM THE GENERAL FUND CAPITAL
10 ASSET REPAIR AND MAINTENANCE ALLOWANCE (CARMA) FUND
11 ACCOUNT FOR UPGRADES TO THE CITY CLERK'S OFFICE AND
12 EQUIPMENT FOR CITY HALL.
13

14 WHEREAS, With the increase in virtual and telephonic meetings due to COVID-19 and
15 changes to City Hall building protocols, having separate work stations in the City Clerk's Office
16 has become a necessity to ensure an orderly and productive work environment for employees
17 sharing an open space; and
18

19 WHEREAS, In the past 17 years, the City Clerk's Office has had only minor improvements
20 made to their workspace, the last being in 2010; and
21

22 WHEREAS, The Clerk's Office has collaborated with IT and Building Maintenance to
23 create an office layout plan that utilizes the space more efficiently for current needs, and
24 reuses majority of the existing office furniture, equipment, and network cabling to keep costs
25 to a minimum; and
26

27 WHEREAS, The equipment and furniture purchases will provide the City Clerk's Office
28 improved filing and storage space, a replacement roll-up counter door for the Clerk window,
29 an ergonomic desk, and front counter and printing/binding workspaces; and
30

31 WHEREAS, Additional equipment purchases requested by the City Manager include dry-
32 erase boards for City Hall meeting spaces and a commercial cross-cut shredder that meets
33 security requirements for Finance and the City Clerk's Office; and
34

35 WHEREAS, Quotes and estimated costs for these purchases, plus a small margin to
36 account for any changes in shipping or prices, totals \$13,800.
37

38 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
39

40 Section 1. The Homer City Council Hereby Amends the FY22 Capital Budget and
41 Authorizes the Expenditure of \$13,800 from the General Fund CARMA Fund for Upgrades to the
42 City Clerk's Office and Equipment for City Hall.
43

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
156	General Fund Capital Asset Repair and	\$13,800

Maintenance Allowance Fund

Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

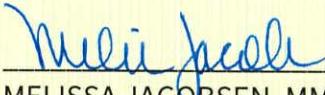
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 25th day of April, 2022.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

ABSENT: 0

First Reading: ^{is} ~~4-25-22~~ 4-11-22

Public Hearing: 4-25-22

Second Reading: 4-25-22

Effective Date: 4-26-22

