AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY22 CAPITAL BUDGET AND AUTHORIZING THE EXPENDITURE OF $13,800 FROM THE GENERAL FUND CAPITAL ASSET REPAIR AND MAINTENANCE ALLOWANCE (CARMA) FUND ACCOUNT FOR UPGRADES TO THE CITY CLERK’S OFFICE AND EQUIPMENT FOR CITY HALL.

WHEREAS, With the increase in virtual and telephonic meetings due to COVID-19 and changes to City Hall building protocols, having separate work stations in the City Clerk’s Office has become a necessity to ensure an orderly and productive work environment for employees sharing an open space; and

WHEREAS, In the past 17 years, the City Clerk’s Office has had only minor improvements made to their workspace, the last being in 2010; and

WHEREAS, The Clerk’s Office has collaborated with IT and Building Maintenance to create an office layout plan that utilizes the space more efficiently for current needs, and reuses majority of the existing office furniture, equipment, and network cabling to keep costs to a minimum; and

WHEREAS, The equipment and furniture purchases will provide the City Clerk’s Office improved filing and storage space, a replacement roll-up counter door for the Clerk window, an ergonomic desk, and front counter and printing/binding workspaces; and

WHEREAS, Additional equipment purchases requested by the City Manager include dry-erase boards for City Hall meeting spaces and a commercial cross-cut shredder that meets security requirements for Finance and the City Clerk’s Office; and

WHEREAS, Quotes and estimated costs for these purchases, plus a small margin to account for any changes in shipping or prices, totals $13,800.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council Hereby Amends the FY22 Capital Budget and Authorizes the Expenditure of $13,800 from the General Fund CARMA Fund for Upgrades to the City Clerk’s Office and Equipment for City Hall.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>156</td>
<td>General Fund Capital Asset Repair and</td>
<td>$13,800</td>
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Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 25th day of April, 2022.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6
NO: 0
ABSTAIN: 0
ABSENT: 0

First Reading: 4-25-22
Public Hearing: 4-25-22
Second Reading: 4-25-22
Effective Date: 4-26-22