



AGENDA ITEM REPORT

Resolution 23-022, A Resolution of the City Council of Homer, Alaska, Awarding a Task Order for Construction Management Services for the Pioneer Dock Fender Repair Project to RESPEC in an Amount not to Exceed \$30,000 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.

Item Type: Resolution
Prepared For: Mayor & City Council
Meeting Date: 13 Mar 2023
Staff Contact: Janette Keiser, PE, Public Works Director
Through: Rob Dumouchel, City Manager

Issue:

The purpose of this Memorandum is to recommend award of a Task Order for construction management services for the Pioneer Dock Fender Repair Project.

Background:

Bids for the Pioneer Dock Fender Repair Project will be opened on Thursday, February 23 and we expect to ask Council to authorize the award of a construction contract at the regular meeting of February 27. Work will commence shortly.

This project will need some third party construction management support. We've discussed the project with one of Homer's local engineers, Luke Rubalcava, RESPEC, and determined Luke is capable of providing this support. We have a Term Contract with RESPEC. Luke's scope of work would include the following tasks:

- Daily Inspections w/ Reports of the day's activities during construction to document the work
- Answer field questions and elevate questions to Port staff or the design engineer, as appropriate
- Coordinate with the contractor and design engineers
- Overall quality control/observations
- Assist in creating punchlist
- Verify punchlist is completed

The costs for Luke's services will be paid for by the State of Alaska Risk Management Office as a necessary expense related to the damage done to the Pioneer Dock fenders by the Tustemena ferry.

Staff Recommendation:

Adopt Resolution 23-022

Attachments:

Resolution 23-022

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Public Works Director

5 **RESOLUTION 23-022**

6
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 AUTHORIZING A TASK ORDER FOR CONSTRUCTION
9 MANAGEMENT SERVICES FOR THE PIONEER DOCK FENDER
10 REPAIR PROJECT TO RESPEC IN AN AMOUNT NOT TO EXCEED
11 \$30,000 AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE
12 AND EXECUTE THE APPROPRIATE DOCUMENTS.
13

14 WHEREAS, Bids for the Pioneer Dock Fender Repair Project were opened Thursday,
15 February 23, 2023 and the winning bid was Alaska Industrial Services LLC, the award for which
16 is currently represented by Resolution 23-021, submitted for City Council approval at the March
17 13th meeting; and

18 WHEREAS, Once work commences, the project will need third party construction
19 management support; and
20

21 WHEREAS, One of Homer's local engineers, Luke Rubalcava, RESPEC, has the capability
22 to provide this support and the City has a Term Contract with RESPEC; and
23

24 WHEREAS, The proposed task order was reviewed by the State of Alaska Risk
25 Management Office who pre-authorized the expenditure via e-mail on February 27, 2023; and
26

27 WHEREAS, The costs for RESPEC's services will be paid for by the State of Alaska Risk
28 Management Office as a necessary expense related to the damage done to the Pioneer Dock
29 fenders by the Tustumena ferry.

30 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, awards a
31 Task Order for construction management services for the Pioneer Dock Fender Repair Project
32 to RESPECT in an amount not to exceed \$30,000 and authorizes the City Manager to negotiate
33 and execute the appropriate documents.
34

35 PASSED AND ADOPTED by the Homer City Council this 13th day of March, 2023.
36

37 CITY OF HOMER
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40 _____
41 KEN CASTNER, MAYOR

42 ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

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48 Fiscal note: \$30,000 to be paid directly by the State of Alaska Risk Management office per
49 agreement.