



# AGENDA ITEM REPORT

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## **Resolution 23-041, A Resolution of the City Council of Homer, Alaska Authorizing a Task Order in the amount of \$20,000 to Coble Geophysical Services to Support the Beluga Slough Green Infrastructure Storm Water Treatment System and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents.**

**Item Type:** Resolution  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 06 April 2023  
**From:** Jan Keiser, Public Works Director  
**Through:** Rob Dumouchel, City Manager

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**I. Issue:** The purpose of this Memorandum is to recommend award of a contract for design services to Coble Geophysical Services to support the Beluga Slough Green Infrastructure Storm Water Treatment System.

### **II. Background**

At its regular meeting of April 10, 2023, The City Council passed Ordinance 23-16(S) authorizing the following funding to support the Beluga Slough Green Infrastructure Storm Water Treatment System (Project) as follows:

- a. \$153,307 2023-2025 Alaska Clean Water Actions (ACWA) Grant
- b. \$83,388.44 HART Road Fund
- c. \$23,792.43 Employee wages as in-kind services
- \$260,487.87 Total Project Cost

The work to complete the Project design involves the following representative activities:

- Task 1 – Collecting baseline data to properly characterize the site, including collecting data regarding sediment load and water volumes
- Task 2 – Researching containment structure alternatives & recommending a preferred alternative
- Task 3 – Designing the treatment facility
- Task 4 – Assisting the City with permitting
- Task 5 – Assisting the City with installation

Homer City Code 3.16.060 allows procurements of “consultant and technical services” to be exempt from competitive bidding. The City currently has a Term Contract with Coble Geophysical Services, which allows the City to issue Task Orders for specific Scopes of Work, with Not-To-Exceed Budgets for given scopes of work. This is a “time and material” contract, meaning the City pays for actual labor and cost of materials, with Not-to-Exceed amounts, which is a standard contract method for engineering

and other technical services. Coble conceived and developed the conceptual engineering for the Project and is prepared to develop the final design. The majority of Coble's professional fees will be covered by the ACWA grant proceeds.

**Recommendation:**

Adopt Resolution 23-041

**Attachments:**

Resolution 23-041  
Ordinance 23-16(S)

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager  
4 Public Works Director

5 **RESOLUTION 23-041**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AUTHORIZING A TASK ORDER IN THE AMOUNT OF \$20,000 COBLE  
9 GEOPHYSICAL SERVICES TO SUPPORT THE BELUGA SLOUGH  
10 GREEN INFRASTRUCTURE STORM WATER TREATMENT SYSTEM  
11 AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND  
12 EXECUTE THE APPROPRIATE DOCUMENTS.  
13

14 WHEREAS, The City Council passed Ordinance 23-16(S) authorizing the following  
15 funding to support the Beluga Slough Green Infrastructure Storm Water Treatment System  
16 (Project):

- 17 a. Acceptance of a grant from the 2023-2025 Alaska Clean Water Actions  
18 (ACWA) Grant from the Alaska Department of Environmental Conservation  
19 (ADEC);  
20 b. Allocated \$83,388.44 from the HART Road fund; and  
21 c. Allocated \$23,792.43 of employee wages as in-kind services.  
22

23 WHEREAS, The work to complete the Project design involves the following  
24 representative activities:

- 25 • Task 1 – Collecting baseline data to properly characterize the site, including  
26 collecting data regarding sediment load and water volumes  
27 • Task 2 – Researching containment structure alternatives & recommending a  
28 preferred alternative  
29 • Task 3 – Designing the treatment facility  
30 • Task 4 – Assisting the City with permitting  
31 • Task 5 – Assisting the City with installation

32 WHEREAS, City code, HCC 3.16.060 allows procurements of “consultant and technical  
33 services” to be exempt from competitive bidding; and

34 WHEREAS, The City currently has a Term Contract with Coble Geophysical Services,  
35 which allows the City to issue Task Orders for specific Scopes of Work, with Not-To-Exceed  
36 Budgets for given scopes of work; and

37 WHEREAS, This is a “time and material” contract, meaning the City pays for actual labor  
38 and cost of materials, with Not-to-Exceed amounts, which is a standard contract method for  
39 engineering and other technical services; and

40 WHEREAS, Coble conceived and developed the conceptual engineering for the Project  
41 and is prepared to develop the final design; and

42  
43 WHEREAS, The majority of Coble’s professional fees will be covered by the ACWA grant  
44 proceeds; and

45  
46 WHEREAS, This Task Order will not be final until fully executed by the City of Homer.

47  
48 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, authorizes  
49 the issuance of a Task Order to Coble Geophysical Services in the Not to Exceed amount of  
50 \$20,000 and authorizing the City Manager to negotiate and execute the appropriate  
51 documents.

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53 PASSED AND ADOPTED by the Homer City Council on this 24th day of April, 2023.

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55 CITY OF HOMER

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58 KEN CASTNER, MAYOR

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60 ATTEST:  
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62 \_\_\_\_\_  
63 MELISSA JACOBSEN, MMC, CITY CLERK

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65 Fiscal note: Ordinance 23-16(S)

66 PASSED AND ADOPTED by the Homer City Council this 24<sup>th</sup> day of April, 2023.

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CITY OF HOMER

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KEN CASTNER, MAYOR

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73 ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-16(S)**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY ACCEPTING AND  
9 APPROPRIATING A 2023-2025 ALASKA CLEAN WATER ACTIONS  
10 (ACWA) GRANT FROM THE ALASKA DEPARTMENT OF  
11 ENVIRONMENTAL CONSERVATION (ADEC) IN THE AMOUNT OF  
12 \$153,307 FOR THE BELUGA SLOUGH GREEN INFRASTRUCTURE  
13 STORM WATER TREATMENT SYSTEM AND APPROPRIATING AN  
14 ADDITIONAL \$107,182 IN LOCAL MATCHING FUNDS, OF WHICH  
15 \$81,313 IS APPROPRIATED FROM HOMER ACCELERATED ROADS  
16 AND TRAILS (HART) ROADS FUND AND \$25,869 FROM AN IN-KIND  
17 MATCH FOR PROJECT MANAGEMENT SERVICES.

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19 WHEREAS, The ADEC administers the ACWA grant program that provides funding for  
20 projects that support local stewardship of clean waters; and

21  
22 WHEREAS, The Beluga Slough Green Infrastructure Storm Water Treatment System  
23 reduces sediments and contaminants in storm water runoff before it discharges into the  
24 natural wetlands of Beluga Slough and into the waters of Kachemak Bay, a designated critical  
25 habitat area; and

26  
27 WHEREAS, The City applied to ADEC for ACWA grant funds for the Beluga Slough Green  
28 Infrastructure Storm Water Treatment System; and

29  
30 WHEREAS, the City is pleased to have been awarded \$153,307 from ADEC to design and  
31 install the following components of the system:

- 32
- 33 • a stormwater retention/filtration structure to clean runoff from Main  
34 Street before it is conveyed to Beluga Slough wetlands, and
  - 35 • replace the gravel walkway to help re-establish natural waterflow to the  
36 area to enhance native vegetation habitat and its natural filtration  
37 capabilities; and

38 WHEREAS, To complete the project, local matching funds in the amount of \$107,182  
39 are required; and

40 WHEREAS, The 2023-2025 ACWA grant supports one of the projects within the Slope  
41 Stability and Erosion Mitigation Program, a Legislative Priority in the 2023-2028 City of Homer  
42 Capital Improvement Plan.

43  
44 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

45  
46 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
47 accepting and appropriating a 2023-2025 Alaska Department of Environmental Conservation  
48 ACWA Grant in the amount of \$153,307 as follows:

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| <u>Fund</u> | <u>Description</u>        | <u>Amount</u> |
|-------------|---------------------------|---------------|
| Xxxx        | 2023-2025 ADEC ACWA Grant | \$153,307     |

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53 Section 2. The Homer City Council hereby amends the FY23 Capital Budget by  
54 appropriating a total of \$107,182 matching funds for the purpose of implementing the Beluga  
55 Slough Green Infrastructure Storm Water Treatment System as follows:

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| <u>Fund</u> | <u>Description</u>                      | <u>Amount</u> |
|-------------|---|---------------|
| 160         | HART-Roads Match                        | \$81,313      |
| Various     | In-Kind Match – Existing Employee Wages | \$25,869      |

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61 Section 3. The total project appropriation is \$260,489, with \$153,307 from the 2023-  
62 2025 ADEC ACWA Grant and \$107,182 in local match.

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| <u>Fund</u> | <u>Description</u>                      | <u>Amount</u> |
|-------------|---|---------------|
| Xxxx        | 2023-2025 ADEC ACWA Grant               | \$153,307     |
| 160         | HART-Roads Match                        | \$81,313      |
| Various     | In-Kind Match – Existing Employee Wages | \$25,869      |

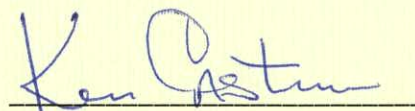
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69 Section 4. The City Manager is authorized to execute the appropriate documents.

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71 Section 5. This is a budget amendment ordinance, is temporary in nature, and shall  
72 not be codified.

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74 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 10<sup>th</sup> day of April, 2023.

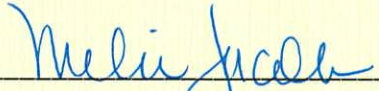
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76 CITY OF HOMER

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80 KEN CASTNER, MAYOR

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ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6

NO: 0

ABSENT: 0

ABSTAIN: 0

First Reading: 3.28.23

Public Hearing: 4.10.23

Second Reading: 4.10.23

Effective Date: 4.11.23

