



# MEMORANDUM

---

**Ordinance 23-31, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer Of \$20,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Small Works Pest Management Program within HART Roads. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

---

**Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Small Works Pest Management Program account within the HART Roads Fund. This account will be given a dedicated code (160-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$20,000 from HART Roads to establish a Small Works Pest Management Program within the HART Roads Fund.

**Attachments:**

Ordinance 23-31  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-31**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$20,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) ROADS FUND TO ESTABLISH A SMALL WORKS  
11 PEST MANAGEMENT PROGRAM WITHIN HART ROADS.  
12

13 WHEREAS, The City experimented with various small works programs during the 2022  
14 and 2023 fiscal years; and  
15

16 WHEREAS, Small works programs were developed to ensure funding is available for  
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
18 too unpredictable in timing for the capital budget; and  
19

20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
21 benefits to reworking the programs for administrative purposes and public transparency; and  
22

23 WHEREAS, the existing programs will be closed and re-launched through new  
24 ordinances; and  
25

26 WHEREAS, future spending from these programs will require a separate ordinance for  
27 any new projects wishing to use the funds set aside for the program.  
28

29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
30

31 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
32 transferring \$20,000 from the HART Roads Fund as follows:  
33

34 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160	HART Roads	\$20,000

37  
38 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	Small Works Pest Management Program	\$20,000

41  
42 Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
43 and shall not be codified.

44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Roads: Small Works Pest Management Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 20,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
-------------	--

FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,184,195</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 20,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 1,210,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____