



MEMORANDUM

Ordinance 23-33, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Trails to Establish a Small Works Trails Maintenance Program within HART Trails. City Manager/Finance Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Meeting Date: 08 May 2023
From: Elizabeth Walton, Finance Director
Through: Rob Dumouchel, City Manager

Purpose of Ordinance:

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Small Works Trails Maintenance Program account within the HART Trails Fund. This account will be given a dedicated code (165-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

Recommendation:

Pass Ordinance transferring \$100,000 from HART Trails to establish a Small Works Trails Maintenance Program within the HART Trails Fund.

Attachments:

Ordinance 23-33
Financial Supplement

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Public Works Director

5 **ORDINANCE 23-33**

6
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A
9 TRANSFER OF \$100,000 FROM THE HOMER ACCELERATED ROADS
10 AND TRAILS (HART) TRAILS FUND TO ESTABLISH A SMALL WORKS
11 TRAILS MAINTENANCE PROGRAM WITHIN HART TRAILS.
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13 WHEREAS, The City experimented with various small works programs during the 2022
14 and 2023 fiscal years; and
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16 WHEREAS, Small works programs were developed to ensure funding is available for
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but
18 too unpredictable in timing for the capital budget; and
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20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear
21 benefits to reworking the programs for administrative purposes and public transparency; and
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23 WHEREAS, the existing programs will be closed and re-launched through new
24 ordinances; and
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26 WHEREAS, future spending from these programs will require a separate ordinance for
27 any new projects wishing to use the funds set aside for the program.
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29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
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31 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by
32 transferring \$100,000 from the HART Trails Fund as follows:
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34 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165	HART Trails	\$100,000

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38 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165-xxxx	Small Works Trails Maintenance Program	\$100,000

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42 Section 2. This is a budget amendment ordinance only, is not permanent in nature,
43 and shall not be codified.

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ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this __ day of _____, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Trails: Small Works Trails Maintenance Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 100,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	100%	0%	0%

FUNDING SOURCE 1: HART-TRAILS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 1,053,697</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 61,706</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 100,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 100,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 791,991</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____