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**CITY OF HOMER
HOMER, ALASKA**

City Manager
Public Works Director

RESOLUTION 23-099

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
ISSUING A TERM CONTRACT TO CHEMTRACK ALASKA, INC., AND
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE
THE APPROPRIATE DOCUMENTS.

WHEREAS, The City published a Request for Qualifications asking for Statements of
Qualifications (SOQ) for services we were likely to need for various projects; and

WHEREAS, The City received a SOQ from a Woman-Owned Business Enterprise (“WBE”)
called ChemTrack Alaska, Inc. (“ChemTrack”), a 40+ year-old company specializing in the
design and construction of environmental remediation services, including abatement of
asbestos, PCBs, lead, etc.; and

WHEREAS, ChemTrack has successfully performed hazardous abatement projects for
government agencies in many remote Alaskan locations and are well qualified and
experienced with this specialized, highly-regulated work; and

WHEREAS, The City believes the experts at ChemTrack can help develop a strategy, and
importantly, a sensible cost estimate, for remediating the HERC building(s) because they have
hands-on, design-build experience with similar projects; and

WHEREAS, Task Orders will be issued on an on-call basis, as needs are identified and
funded, in accordance with the City’s policies related to the procurement of consultant and/or
construction services, depending on the services involved; and

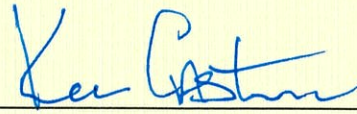
WHEREAS, Meaningful cost information will be important as the City continues its
discussions with the EPA about a potential brownfield grant.

NOW THEREFORE BE IT RESOLVED that the Homer City Council hereby issues a Term
Contract to ChemTrack Alaska, Inc. and Authorizes the City Manager to negotiate and execute
the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 25th day of September, 2023.

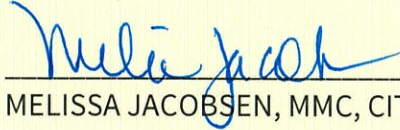
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CITY OF HOMER

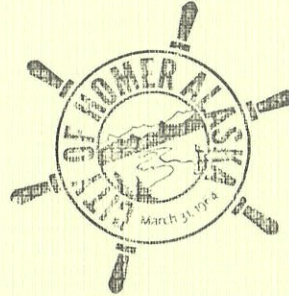


KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK





MEMORANDUM

Resolution 23-099, A Resolution Issuing a Term Contract to ChemTrack Alaska, Inc., and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents.

Item Type: Backup Memorandum
Prepared For: City Council
Date: September 12, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

I. Issue: The purpose of this Memorandum is to recommend the City issue a Term Contract to ChemTrack Alaska, Inc.

II. Background:

Several of the City's grants with state or federal agencies require the City to use, or exercise good faith efforts to use, MWDBE businesses; that is, businesses owned by minorities, women or disadvantaged individuals. A Best Practice for identifying such businesses is to create a Bidder's List by advertising a Request for Qualifications ("RFQ") for such businesses and creating a roster of firms meeting one or more of the designations. We published a RFQ asking for Statements of Qualifications (SOQ) for services we were likely to need for various projects. We received a SOQ from a Woman-Owned Business Enterprise ("WBE") called ChemTrack Alaska, Inc. ("ChemTrack") is a 40+ year-old company specializing in the design and construction of environmental remediation services, including abatement of asbestos, PCBs, lead, etc. Much of ChemTrack's work has been with the Army, Air Force, and Coast Guard. While based in Anchorage, ChemTrack has successfully performed projects in many remote Alaskan locations. In short, they are well qualified and experienced with this specialized, highly-regulated work all over the State.

We believe the experts at ChemTrack can help us develop a strategy, and importantly, a sensible cost estimate, for remediating the HERC building(s) because they have hands-on, design-build experience with similar projects. Having meaningful cost information will be important as the City continues discussions with the EPA about a potential brownfield grant. We would like to issue ChemTrack a small Task Order to help us develop a path forward.

III. RECOMMENDATION: That the City Council approve a Term Contract to ChemTrack Alaska, Inc.