1 2		CITY OF HOMER HOMER, ALASKA						
3		City Manager/City Planner						
4	RESOLUTION 23-129(A)							
5	ALSOLUTION 25-125(A)							
6		A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA						
7	CREATING A STEERING COMMITTEE TO AID IN THE DEVELOPMENT							
8	OF A NEW COMPREHENSIVE PLAN.							
9								
10	WHEREAS, At the October 23, 2023, City Council Meeting, City Council approved the							
11	award of cont	ract to Agnew Beck of Anchorage, AK for developing a new Comprehensive Plan;						
12	and							
13								
14	WHERE	EAS, The project scope of work includes the creation of a steering committee to						
15	aid in the guid	dance of developing the comprehensive plan; and						
16								
17		EAS, City staff and project consultants will provide support to the steering						
18	committee.							
19								
20		THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby						
21	creates the Co	omprehensive Plan Steering Committee for the following purposes:						
22								
23	1.	Goal #1 – Assist in the refinement and execution of the public outreach process						
24		for the Comprehensive Plan.						
25		a. Scope of Work-						
26		i. Work with consultants and City staff to refine and execute a						
27		 public outreach program and schedule Deliverables – Outreach plan, including notifications and schedule 						
28 29								
30		c. Timeframe – January/February of 2024						
31	2.	Goal #2 – Participate in the Comprehensive Plan public outreach activities and						
32	2.	events.						
33		a. Scope of Work-						
34		i. Work with each of your represented organizations to keep them						
35		informed on the project and encourage their participation						
36		ii. Actively solicit participation from a wide range of						
37		people/organizations in the community						
38		iii. Participate in event exercises and provide feedback						
39		b. Deliverables – Contribute to the resulting work products of the outreach						
40		events						
41		c. Timeframe – February-May of 2024						
42								

43	3. Go	oal #3 – Provide feedback and recommendations on Comprehensive Plan draft				
44	do	ocuments.				
45	a.	Scope of Work -				
46		i. Participate in outreach events on the review of a draft				
47		Comprehensive Plan				
48	b.	Deliverables – Submit written comments on the draft Comprehensive				
49		Plan				
50	c.	Timeframe – Fall of 2024				
51						
52	BE IT FUR	RTHER RESOLVED that the Comprehensive Plan Steering Committee will be				
53		nembers, with 2 City Council Members , 2 City Commission Members, and 1				
54	City Resident.					
55						
56	BE IT FURTHER RESOLVED that the Mayor will nominate appointees to the Steering					
57		a list of applicants; nominees must be approved by City Council. All				
58		serve at the pleasure of the Council and may be removed from their position				
59	by a majority of t	he Council at any time without cause.				
60	DACCEDA	ND ADOPTED I. II. II. Silver Committee Committ				
61	PASSED A	ND ADOPTED by the Homer City Council this 27 th day of November, 2023.				
62 63		CITY OF HOMER				
64		CITY OF HOMER				
65		Cel Get -				
66		KEN CASTNER, MAYOR				
67	ATTEST.	REN CASTNER, MATOR				
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69	Wille	tuole .				
70	MELISSA JACOBS	EN, MMC, CITY CLERK				
71		MON EN				
72	Fiscal Note: Adve	rtising and Staff Time				



Resolution 23-129, A Resolution of the City Council of Homer, Alaska Creating a Steering Committee to Aid in the Development of a New Comprehensive Plan. City Manager/City Planner.

Item Type:

Backup Memorandum

Prepared For:

City Council

Date:

November 7, 2023

From:

Ryan Foster, AICP, City Planner

Through:

Rob Dumouchel, City Manager

A key task for the comprehensive plan update project is the design of an effective public participation process; which includes the formation of a steering committee comprised of a well-rounded group of community members to help guide the project. The proposed Steering Committee will consist of 3 members, with 2 City Commission Members, and 1 City Resident. City staff and project consultants will provide support to the Steering Committee.

If approved, the public notices requesting application submittals will be posted, with the goal of approving the creation of the steering committee in January of 2024, in time to help prepare for the first phase of public outreach events. The Mayor will nominate appointees to the Steering Committee from a list of applicants; nominees must be approved by City Council. There are three total goals for the comprehensive plan's steering committee:

Goal #1 – Assist in the refinement and execution of the public outreach process for the Comprehensive Plan.

Goal #2 - Participate in the Comprehensive Plan public outreach activities and events.

Goal #3 – Provide feedback and recommendations on Comprehensive Plan draft documents.

We will likely want to have a similar committee formed when we transition to the zoning code update, however, that is a much more technical document and it may be a good idea for Council to consider recruiting new members for that task when the time comes.

RECOMMENDED ACTION: Adopt a Resolution to form a steering committee to provide guidance in development of the comprehensive plan.

1 2				CITY OF HOMER HOMER, ALASKA					
3				City Manager/City Planner					
4				RESOLUTION 23-129					
5									
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62			CITY OF HOMER				
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65			KEN CASTNER, MAYOR				
66	ATTEST:						
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