

**CITY OF HOMER
HOMER, ALASKA**

City Manager
Public Works Director

ORDINANCE 24-04

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
AMENDING THE FY24 CAPITAL BUDGET BY RE-
APPROPRIATING \$150,000 FROM THE HOMER
ACCELERATED WATER AND SEWER PROGRAM (HAWSP)
FUND TO PURCHASE TWO MOBILE RESTROOMS TO BE
PLACED AT KAREN HORNADAY PARK.

WHEREAS, The FY24 Capital Budget includes \$30,000 to install new water/sewer connection services for a new restroom at Karen Hornaday Park; and

WHEREAS, The FY25 Capital Budget contains \$150,000 from the HAWSP Fund and \$350,000 from the General Fund Unassigned Fund Balance to build the actual restroom; and

WHEREAS, We have found a source of high quality mobile restrooms and we will be procuring one for Jack Gist Park and these units would be equally useful at Karen Hornaday Park; and

WHEREAS, The cost of one mobile restroom unit is \$65,000, meaning we could install two such units at Karen Hornaday Park, one placed near the Pavilion and one placed adjacent to the Playground, using the FY24 funds and the funds projected to come from the HAWSP Fund in FY25.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY24 Capital Budget to re-appropriate \$150,000 to purchase two portable restrooms for Karen Hornaday Park as follows:

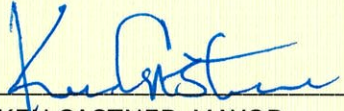
<u>Fund</u>	<u>Description</u>	<u>Amount</u>
215-XXXX	HAWSP	\$150,000

Section 2. This ordinance is a budget amendment only, is not of a permanent nature and is a non code ordinance.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this 12 day of January, 2024.

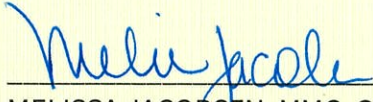
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CITY OF HOMER



KEN CASTNER, MAYOR

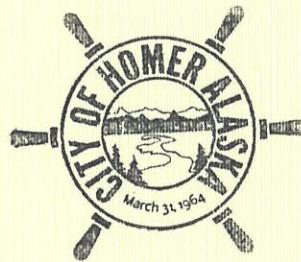
ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 6
NO: 0
ABSTAIN: 0
ABSENT: 0

Introduction: *Jan 8, 2024*
Public Hearing: *Jan 22, 2024*
Second Reading: *Jan 22, 2024*
Effective Date: *Jan 23, 2024*





MEMORANDUM

Ordinance 24-04, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Re-Appropriating \$150,000 from the Homer Accelerated Water and Sewer Program (HAWSP) Fund to Purchase Two Mobile Restrooms to be Placed at Karen Hornaday Park. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: City Council
Date: November 30, 2023
From: Janette Keiser, PE, Public Works Director/City Engineer
Through: Rob Dumouchel, City Manager

I. Issue: The purpose of this Memorandum is to request an appropriation in the amount of \$150,000 from the HAWSP Fund to furnish two mobile restrooms at Karen Hornaday Park.

II. Background:

The FY24 Capital Budget includes \$30,000 to install new water/sewer connection services for a new restroom at Karen Hornaday Park. The FY25 Capital Budget contains \$150,000 from the HAWSP Fund and \$350,000 from the General Fund Unassigned Fund Balance to build the actual restroom.

We have found a source of high quality mobile restrooms and we will be procuring one for Jack Gist Park. These units would be equally useful at Karen Hornaday Park. The cost of one mobile restroom unit is \$65,000. This means we could install two such units at Karen Hornaday Park, one placed near the Pavilion and one placed adjacent to the Playground, using the FY24 funds and the funds projected to come from the HAWSP Fund in FY25. Assuming the new service lines come in on budget, we may not need to tap the General Fund in FY25.

III. RECOMMENDATION: That the City Council appropriate \$150,000 from the HAWSP Fund to the FY 24 Capital Budget to fully fund two portable restroom units for Karen Hornaday Park.

Karen Hornaday Restrooms

Budget Allocation - Water/Sewer Extension [+ concrete slab]

FY24

FY25

HAWSP	\$	10,000	\$	150,000
GF Unassigned Fund Balance	\$	20,000	\$	350,000
Total Budget Allocation	\$	30,000	\$	500,000

Projected Costs

Engineering	\$	20,000
Mobile Restroom Unit - near Pavilion (actual quote)	\$	65,000
Sewer Line to Pavilion Restroom	\$	30,000
Water Line to Pavilion Restroom	\$	30,000
Mobile Restroom Unit -adjacent to Playground	\$	65,000
Water line for Playground restroom	\$	30,000
Sewer Line to Playground restroom	\$	30,000
Concrete slab for Playground restroom	\$	35,000
Total Projected Costs	\$	305,000

Total Projected Costs **\$** **590,000**

PENDING BUSINESS

NEW BUSINESS

- A. Portable Restrooms for City Parks
Memorandum PARC-23-027 from Parks Maintenance Coordinator as backup

Acting Chair Archibald introduced the item by reading the title and deferred to Parks Coordinator Felice.

Parks Maintenance Coordinator Felice reviewed his memorandum for the Commission. He provided additional comments on the proposed units being used by many communities in Alaska and also in the Lower 48, noting in particular the cost savings to the City.

Parks Maintenance Coordinator Felice facilitated discussion on the following:

- Shipping Costs to Seward from Washington was \$5000 for two units
- The unit could be connected directly to water and sewer services
- The unit would be removed and stored under cover in the winter
 - o Location of storage will need to be determined, additional covered storage may need to be constructed.
 - o They can be constructed for year round use as they do come equipped with a heater. He reported that communities in Idaho use them year round and they have harsh winters.
- Each unit will have two standard toilet rooms and one ADA toilet room, all rooms will be equipped with porcelain commodes and sinks, can be easily hosed down and cleaned. There will be a ramp with handrails to access the ADA unit.
 - o Each trailer will be lowered hydraulically to minimize the height from the ground
 - o Wheels & axles remain attached to the unit
 - o Unit will be open during park times only and locked by janitorial staff after cleaning. Parks maintenance staff or Building Maintenance will unlock units at the beginning of each day.
- Cost of two units is 50% or less of one brick and mortar restroom facility
- Each unit can be constructed in seven days cost is \$60,666.75 per unit as shown
 - o Units can be constructed with holding tanks and could serve as replacements for Portable Toilets on the Spit in various locations including Mariner Park
- Units have been used by other communities for as long as 14 years with scheduled maintenance and needed repairs.

Public Works Director Keiser explained that they are prepared to submit an ordinance to be introduced at the November 27th regular meeting and will have public hearing and adopted at the January 8th meeting. They will request that City Council move the funds allocated in the FY25 Budget to FY24 Budget so they can get this done. If Council approves then restrooms would be received and installed in time for baseball season.

Parks Maintenance Coordinator reported that he met with the Adult Softball Association and Little League and both organization support this project. Little League had proposed constructing a two story Refreshment and Scoreboard with restrooms and storage facility but they do not have the funding and the city would not be able to get the funding for constructing something like that for quite some time.

FAIR/ROEDL MOVED THAT THE PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION RECOMMENDS CITY COUNCIL FUND THE PURCHASE OF TWO BATHROOM UNITS FROM COMFORTS OF HOME SERVICES FOR KAREN HORNADAY PARK AND JACK GIST PARK.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Public Works Director Keiser stated that credit should be given to Mr. Felice as he brought back the idea and did the research after seeing the units being used in Wrangell, Alaska, when attending the annual Alaska Recreation and Park Association Conference.

- B. Amending Homer City Code to Create Departments
Memorandum from Recreation Manager as backup

Acting Chair Archibald introduced the item and deferred to Recreation Manager Illg

Recreation Manager Illg provided a summary review of the memoranda in the packet. He noted the following:

- City Manager brought forward the ordinance to create the Community Development Department and relocate the Divisions of Economic Development, Planning and Community Recreation from the Administrative Department to within the new Community Development Department, this department will also have the future Building & Code Enforcement Division; transition IT and the Library Divisions into Departments.
- There has been a lot of discussion and public comment, which has been provided for the Commission in the packet, and Council postponed the ordinance to January 8th regarding the concerns received from the public to create and Parks & Recreation Department.
- Council appears to be on board for creating the Library and IT Departments.
- Council asked the City Manager if the Parks, Art, Recreation & Culture Advisory Commission has weighed in on this issue, noting that the Library Board, EDC and Planning Commissions have provided comment.
- Separate but related issue regarding this is the potential to have a soon to be created Parks & Recreation Department.
- Questioned if Community Recreation Division is the right fit for the Community Development Department, or should stay where it is until the Parks and Recreation Department is created instead of jumping around.
- Acknowledged some cross over with Economic Development such as special events because Community Recreation holds a number of events which relate to or work with economic development.

Mr. Illg specifically asked the Commission to comment on what they thought about moving the Community Recreation division under Community Development Department.

Acting Chair Archibald commented on the numerous entities in that planning, parks and rec section of the Ordinance 23-49.