

**CITY OF HOMER  
HOMER, ALASKA**

City Manager/  
Port Director

**RESOLUTION 24-053**

A RESOLUTION OF THE CITY COUNCIL OF HOMER ALASKA  
AWARDING THE CONTRACT TO FURNISH AND INSTALL  
ACCESSIBLE AUTOMATIC SWING DOORS FOR THE  
HARBORMASTER'S OFFICE TO DOORS/WINDOWS OF SOLDOTNA,  
ALASKA IN THE AMOUNT NOT TO EXCEED \$14,050 AND  
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE  
THE APPROPRIATE DOCUMENTS.

WHEREAS, Installation of automatic swing lobby doors in accordance with Americans  
with Disability Act (ADA) Accessibility Guidelines compliant buttons will enhance accessibility  
and convenience within the Harbormaster's office; and

WHEREAS, It has been determined that Doors/Windows of Soldotna, Alaska is the sole  
service local provider with experience in the installation of this type of door system; and

WHEREAS, Doors/Windows of Soldotna, Alaska provided a quote for the work in the  
amount of \$14,050.00; and


WHEREAS, Staff is requesting the use of Sole Source Provider for this contract as  
Doors/Windows of Soldotna is uniquely qualified to perform the work; and

WHEREAS, Funds in the Amount of \$10,000 has been set aside in the FY23-24 budget for  
this special project in the port portion of the city budget, and the remaining \$4,050 will come  
from the port admin maintenance and grounds FY24 budget and no additional allocation of  
funds is needed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, awards the  
contract to Furnish and Install Accessible Automatic Swing Doors for the Harbormaster's office  
to Doors/Windows of Soldotna, Alaska and Authorizes the City Manager to negotiate and  
execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 13<sup>th</sup> day of May, 2024.

CITY OF HOMER

  
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KEN CASTNER, MAYOR

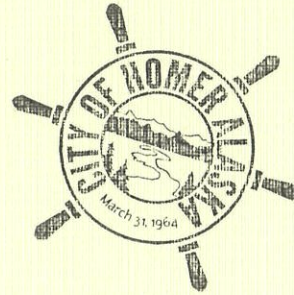


ATTEST:

*Renee Krause*

RENEE KRAUSE, MMC, ACTING CITY CLERK

Fiscal note: 400-0600-5209 \$4,050  
456-0380 \$10,000





# MEMORANDUM

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**Resolution 24-053, A Resolution of the City Council of Homer, Alaska, Awarding the Contract to Furnish and Install Accessible Automatic Swing Doors for the Harbormaster's Office to Doors and Windows of Soldotna, Alaska, in the Amount Not to Exceed \$14,050 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Date:** April 10 2024  
**From:** Bryan Hawkins, Port Director  
**Through:** Melissa Jacobsen, Interim City Manager

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In the Port and Harbor portion of the FY23-24 budget for special projects, \$10,000 has been allocated and approved to install automatic swing components to the front harbormaster office lobby doors to add ADA accessible buttons.

Staff reached out to local glass, window, and door companies with a scope of the project and only one company, Doors/Windows of Soldotna, stated experience with this particular kind of application/installation for automatic swing doors and accessible door activation buttons. Staff then reached out to Public Works to inquire which company currently serviced/installed the other automatic swing doors with accessible buttons located in Homer city and local buildings and were given the name of the same company further confirming a sole sourcing of this niche skill set.

Staff requested a cost estimate from Doors/Windows of Soldotna for work and materials needed to complete the install of the automatic doors with accessible buttons. A quote was provided of \$14,050.00.

The FY24 Port Admin building maintenance and grounds GL currently has \$10,000 remaining. \$4,050. Shall be used from this budgeted line item for the automatic swing door installation in combination with the original \$10,000 set aside for this special project. No additional allocation of funds is needed.

## RECOMMENDATION:

Adopt Resolution 24-053 Awarding a Sole Source Contract to Doors/Windows of Soldotna for the installation of automatic swing door operators with interior and exterior ADA door activation buttons, and authorizing the city manager to execute the appropriate documents.

## Fiscal note:

456-0830.	\$10,000
400-0600-5209	\$4,050