

**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Port Director

RESOLUTION 24-107

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AWARDING A CONTRACT TO HUGHES AND ASSOCIATES OF
PALMER, ALASKA IN AN AMOUNT NOT TO EXCEED \$40,000 FOR
THE HARBOR BASIN SURVEY PROJECT AND AUTHORIZING THE
CITY MANAGER TO NEGOTIATE AND EXECUTE THE APPROPRIATE
DOCUMENTS.

WHEREAS, The City issued a Request for Proposals (RFP) for the Harbor Basin Survey
Project in accordance with the Procurement Policy and Procedures Manual; and

WHEREAS, The Request for Proposals was advertised in the Homer News on August 8
and 15, 2024, sent to three in state plans rooms and posted on the City Website; and

WHEREAS, Two addendums were issued and four proposals were received; and

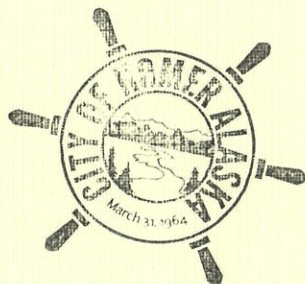
WHEREAS, Hughes and Associates of Palmer, Alaska was determined to be the most
responsible bidder based on their combination of experience, equipment, and competitive
price; and

WHEREAS, This award is not final until written notification is received by the firm from
the City of Homer and is contingent on the adoption of Ordinance 24-43.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby
awards the contract for the Harbor Basin Survey Project to the firm of Hughes and Associates
of Palmer, Alaska in an amount not to exceed \$40,000 and authorizes the City Manager to
negotiate and execute the appropriate documents.

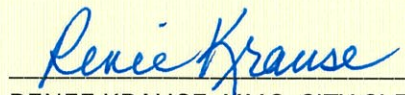
PASSED AND ADOPTED by the Homer City Council this 23rd day of September, 2024.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



RENEE KRAUSE, MMC, CITY CLERK

Fiscal note: 456-0380: Previously Allocated FY25 Capital Budget \$25,000, Ord 24-43 \$15,000
Total \$40,000



MEMORANDUM

Resolution 24-107, A Resolution of the City Council of Homer, Alaska, Awarding a Contract to Hughes and Associates of Palmer, Alaska in the Amount Not to Exceed \$40,000 for the Harbor Basin Survey Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director.

Item Type: Backup Memorandum
Prepared For: Homer City Council & Mayor Castner
Date: August 28 2024
From: Bryan Hawkins, Port Director
Through: Melissa Jacobsen, City Manager

The current harbor basin was created in 1985 and, although the main fairway and harbor entrance is annually maintained by the Army Corps of Engineers, the remainder of the harbor hasn't been dredged since its creation. 30 years of sediment and erosion of the basin banks have caused a shallowing of the basin that is hindering vessel operations, especially at low tides. To restore normal depths, a survey comparing the current basin to the 1985 as-builts is necessary.

Maintaining the harbor basin is vital for transportation, commerce and public access to Kachemak Bay for Homer residents.

A RFP was issued by the City for the Survey of the harbor basin, closing on August 22, 2024 with 4 responsive bids. Of the four responsive bids received, Hughes & Associates of Palmer, Alaska has the strongest combination of experience, equipment, and competitive price. One responsive bid came in under Hughes & Associates, but had minimal dedicated equipment and experience with this type of surveying. Hughes & Associates was the next lowest bidder and has significant technical experience in related jobs, which is crucial for ensuring the quality and reliability of the survey data. Their specialized equipment positions them well to minimize data gaps and ensure comprehensive and accurate survey results. This was a significant advantage over the bid that came in lower but lacked dedicated equipment. The remaining two bids were both higher and also had indicated data gaps.

RECOMMENDATION:

City Council approve Resolution 24-107 awarding the survey contract to Hughes & Associates of Palmer Alaska, and authorizing the City Manager to negotiate and execute appropriate documents contingent upon the adoption of Ordinance 24-43.