

**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Chief Technology Officer

ORDINANCE 25-10

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY25 CAPITAL BUDGET BY REAPPROPRIATING
FY23 STATE OF ALASKA COMMUNITY ASSISTANCE PROGRAM
PAYMENT IN THE AMOUNT OF \$40,000 FROM THE WORKSTATION
UPGRADE TO MICROSOFT OFFICE 2021 PROJECT.

WHEREAS, Ordinance 23-43(S) appropriated \$40,000 in State of Alaska Community Assistance Program funds to upgrade City of Homer workstations to Microsoft Office 2021; and

WHEREAS, Subsequent consideration has identified the pressure to explore options for next-generation office productivity software to enable the most effective solution for City staff and elected officials; and

WHEREAS, Several upgrade options are available, including Microsoft Office 365, which offers enhanced tools and features, advanced support for collaboration, and the potential to improve productivity and efficiency across City departments; and

WHEREAS, A feasibility project involving a pilot team of approximately 20-25 staff members from various City departments using Microsoft Office 365 for up to one year will provide valuable data and insights into the suitability, effectiveness and limitations of this solution for the City of Homer workforce.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The funds originally allocated to "Upgrade City Workstations to Microsoft Office 2021" in the amount of \$40,000 are hereby re-appropriated to be used to fund a feasibility project to evaluate the next generation of office productivity software for the City of Homer staff and elected officials as follows:

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|-------------|--------------------------------|---------------|
| 151-7033 | Office 365 Feasibility Project | \$40,000 |

Section 2. The feasibility project shall include the following:

- Assessment of the productivity software needs of the City of Homer workforce.
- Selection of a pilot team of 20-25 staff members from various City departments.

c. Engagement of contractors to assist with migration and licensing of Microsoft Office 365 for the pilot team for a period of one year.

d. Evaluation of the pilot team's experience with Microsoft Office 365, including features, collaboration tools, productivity gains, and cost-effectiveness.

e. Preparation of a report with recommendations on the most effective and affordable solution for the whole City of Homer workforce.

Section 3. The City Manager is authorized to negotiate and execute any necessary agreements or documents to implement this project.

Section 4. This is a budget amendment ordinance, is temporary in nature and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 10th day of February, 2025.

CITY OF HOMER


DONNA ADERHOLD, MAYOR PRO TEM

ATTEST:


RENEE KRAUSE, MMC, CITY CLERK

YES: 6

NO: 0

ABSTAIN: 0

ABSENT: 0

First Reading: 1/27/25

Public Hearing: 2/10/25

Second Reading: 2/10/25

Effective Date: 2/11/25

