

**CITY OF HOMER
HOMER, ALASKA**

City Manager/Port Director

RESOLUTION 25-019

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
AWARDING A CONTRACT FOR FISH GRINDING FACILITY
OPERATIONS TO THE ALASKAN FISH FACTORY, AND
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE
THE APPROPRIATE DOCUMENTS.

WHEREAS, The fish grinding facility operates from May 1 to October 31 and has been
operated by an outside company through a contract negotiated through the Request for
Proposal (RFP) process on a periodic basis; and

WHEREAS, In 2014, 2018, and 2021 the sole respondent to the City's RFP for operations
of the grinding facility was The Alaskan Fish Factory; and

WHEREAS, Under HCC 3.16.060, single source procurement is defined as "procurement
of supplies, materials, services, or construction when the contractor or consultant has a
preexisting relationship with the City and provides a specialized level of expertise, proprietary
technology, or a service that is difficult to replicate by other vendors."; and

WHEREAS, The company operating the fish grinding facility is responsible to provide
labor to grind fish waste, routine maintenance to the fish grinder and other equipment, provide
20 non-insulated fish totes with lids, provide a forklift, verify deliveries, and collect samples
required by the Alaska Department of Environmental Conservation permit for fish grinding
operations; and

WHEREAS, The Port & Harbor and The Alaskan Fish Factory have proven to have a
positive working relationship, and this service would be difficult to replicate by other vendors,
supports utilizing a single source procurement; and

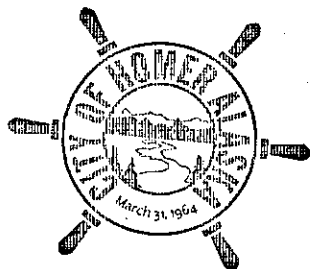
WHEREAS, City Staff and The Alaskan Fish Factory have expressed mutual interest in a
5-year term for the next contract for services to operate the Fish Grinding Facility; and

WHEREAS, The funds for this service are already appropriated in the Port Operating
Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby
awards the contract for Fish Grinding Facility Operations to The Alaskan Fish Factory as a sole
source procurement.

BE IT FURTHER RESOLVED that City Council approves extending the contract term for five years, to expire December 31, 2030, and authorizes the City Manager to negotiate and execute the appropriate documents.

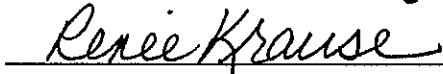
PASSED AND ADOPTED by the Homer City Council this 24th day of February, 2025.



CITY OF HOMER


RACHEL LORD, MAYOR

ATTEST:


RENEE KRAUSE, MMC, CITY CLERK

Fiscal Note: Port and Harbor Fish Grinder Equipment Maintenance 400-0606-5208