

City Manager/  
Port Director

PASSED AND ADOPTED by the Homer City Council this 9<sup>th</sup> day of June, 2025.

CITY OF HOMER

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RACHEL LORD, MAYOR

ATTEST:

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RENEE KRAUSE, MMC, CITY CLERK

Fiscal Note: Refer to Memorandum CC-25-160



# City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4311 Freight Dock Road

Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

## Sublease Application - Staff Review Checklist

|  |                 |
|--|-----------------|
| <b>Applicant (Primary Lease Holder) Information</b>  |                 |
| Lessee Name:   | Happy Face, LLC |
| <b>Sublessee Information</b>   |                 |
| Business Name: Jürgen Jensen dba The Law Office of Jürgen Jensen    Primary Contact: Jürgen Jensen   |                 |
| <b>Sublease Information</b>  |                 |
| Comments regarding description of the subleased premises: 383 Sq. Ft. of the upstairs office space in the Happy Face building  |                 |
| Authorized use is consistent with the authorized purpose in the primary lease: Yes <u>X</u> No__    Comments:  |                 |
| The applicant's experience in the proposed business or venture is adequate:    Yes <u>X</u> No__    Comments: 17 years practicing law.   |                 |
| Is information supporting the financial capability adequate?    Yes <u>X</u> No__    Comments:   |                 |
| Sublease contains an agreement to the terms and conditions of the primary lease.    Yes <u>X</u> No__    Comment:  |                 |
| Sublease includes a requirement that sublessee agrees to maintain insurance for sublessee's leasehold in the manner and form required under the primary lease and names the City of Homer as an additional insured.<br>Yes <u>X</u> No__    Comment:   |                 |
| The following documents (mark with Y, N or NA) have been provided:<br>Business licenses (Y), KPB Tax Compliance Certification ( Pending ), Articles of Incorporation (Sole Proprietorship ), DEC ( NA ), Permits (List)_____, Other City, KPB and State required documents (List): KPB Tax Certificate |                 |
| Port and Harbor Staff Comments: Approval of the Law Office is in line with the Lessee's use of the property and City approval is recommended.  |                 |
| City Planning and Community Development Comments as appropriate:   |                 |
| City Manager Comments:   |                 |
| <b>Recommended Action to City Council</b> <input type="checkbox"/> N/A   |                 |
| <b>City Manager Signature:</b> _____ <b>Print Name:</b> _____ <b>Date:</b> _____   |                 |



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## Sublease Application

### Applicant (Primary Lease Holder) Information

Lessee Name: HAPPY FACE LLC  
Mailing Address: P.O. BOX 3147, HOMER, AK 99603  
Phone Number(s): 907-235-8783  
Email Address(es): [swapa@swpilots.net](mailto:swapa@swpilots.net) or [support@swpilots.net](mailto:support@swpilots.net)

### Sublessee Information

Business Name: LAW OFFICE OF JÜRGEN JENSEN Primary Contact: JÜRGEN JENSEN  
Mailing Address: P.O. BOX 3104, HOMER, AK 99603  
Phone number(s): 907-222-4646  
Email Address(es): [jurgen@jurgenjensen.com](mailto:jurgen@jurgenjensen.com)

### Sublease Information

Description of the subleased premises:

Sq ft: 383 Description: LAW OFFICE

Authorized use: (Must be consistent with authorized purpose in the primary lease.)

**Practice of law.**

What is the applicant's experience in the proposed business or venture?

**17 years**

What property improvements are planned as part of this sublease? (At least 30 days prior to construction, plans must be submitted to the Landlord for approval, and often an as-built is required once the work is complete. See your lease for additional requirements and details.)

**None save furnishing**

Information supporting the financial capability or backing including a credit history, prior lease history, and assets that will be used to support the proposed business: (Attach supporting documents.)





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Sublease includes a statement that the sublease is subject to all of the terms and conditions of the primary lease.

Initial: JS Sublease Section #: 40 (Attach sublease.)

Sublease includes a requirement that sublessee agrees to maintain insurance for sublessee's leasehold in the manner and form required under the primary lease and names the City of Homer as an additional insured.

Initial: JS Sublease Section #: 40

Business licenses, Permits, Articles of Incorporation, KPB Tax Compliance Certification and other documents providing evidence of compliance with City, Kenai Peninsula Borough and State of Alaska laws.

Initial: JS (Attach supporting documents.)

Additional Notes:

### Sublease Application Signature Page

#### Primary Lease Holder Signature:

I hereby attest that, to the best of my knowledge, the information contained in this document is accurate, complete, and true.

Signature: JS

Print Name: JÜRGEN JENSEN

John Stewart

Signed by: JS  
D4478C8610FC486...

5/28/2025

Date: 5/27/25

Title: LETTER OWNER

**CITY OF HOMER**  
**CONSENT TO SUBLEASE**

**SAMPLE OF REQUIRED FORM TO BE SIGNED AFTER CITY APPROVAL**

This CONSENT TO SUBLEASE ("**Consent**"), dated as of the [\_\_\_\_] day of [\_\_\_\_], 2025 (the "**Effective Date**"), is entered into among:

CITY OF HOMER, an Alaska municipal corporation, having an address at 491 E Pioneer Avenue, Homer, Alaska 99603 (the "**City**"), as landlord,

[TENANT NAME], a [STATE OF ORGANIZATION] [ENTITY TYPE], having an address at [ADDRESS] ("**Tenant**"), as tenant; and

[SUBTENANT NAME], a [STATE OF ORGANIZATION] [ENTITY TYPE], having an address at [ADDRESS] ("**Subtenant**"), as subtenant

(collectively referred to herein as the "**Parties**" or, individually, a "**Party**").

**RECITALS**

**WHEREAS**, the City is the owner of the land having an address of [\_\_\_\_\_] (KPB Tax Parcel No. [\_\_\_\_]), and legally described as follows: [\_\_\_\_\_] (the "**Property**");

**WHEREAS**, the City and Tenant entered into that certain [TITLE] dated as of [\_\_\_\_\_] (the "**Primary Lease**"), pursuant to which the City leased to Tenant the Property;

**WHEREAS**, Tenant and Subtenant entered into a [SUBLEASE TITLE] (the "**Sublease**"), dated as of [\_\_\_\_], pursuant to which Tenant subleased to Subtenant a portion of the Property, as shown on Exhibit A attached hereto and made a part hereof (the "**Subleased Premises**");

**WHEREAS**, Tenant has requested that City consent to Tenant subletting the Subleased Premises to Subtenant pursuant to the Sublease; and

**WHEREAS**, City has agreed to consent to the subletting on the terms and conditions contained herein.

**NOW, THEREFORE**, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Consent to Subletting. Subject to the satisfaction of the conditions set forth in Section 9, the City hereby consents to the subletting of the Subleased Premises by Tenant to Subtenant on the

terms and conditions set forth herein and as set forth in the Sublease, a true and correct copy of which is attached hereto as Exhibit B.

2. Sublease Subject and Subordinate to Primary Lease. The Sublease is subject and subordinate always to the Primary Lease. In the case of any conflict between the provisions of the Primary Lease and the provisions of the Sublease, the provisions of the Primary Lease will govern.

3. Tenant Not Released. Neither the Sublease nor this Consent releases or discharges Tenant from any covenants, duties, agreements, or liabilities under the Primary Lease. Tenant will remain liable and responsible for the full performance and observance of all the provisions, covenants, and conditions set forth in the Primary Lease on the part of Tenant to be performed and observed. Any breach or violation of any provisions of the Primary Lease by Subtenant will be deemed to be and will constitute a default by Tenant.

4. Consent Limited to Subletting. This Consent is limited solely to the subletting of the Subleased Premises by Tenant to Subtenant pursuant to the Sublease. The City expressly reserves the right to consent to or withhold consent with respect to any other matters in the Primary Lease, including, without limitation, any proposed alterations to the Property or the Subleased Premises or any further subletting either by Tenant or Subtenant.

5. Termination of Primary Lease. If at any time prior to the expiration or termination of the Sublease the Primary Lease expires or terminates for any reason, the Sublease will automatically and simultaneously terminate.

6. Notices. Tenant and Subtenant acknowledge and agree that the City must be copied simultaneously on any notices between Tenant and Subtenant delivered as provided in the Primary Lease. Notices to the City must be sent to:

City of Homer  
Port and Harbor  
4311 Freight Dock Rd.  
Homer, Alaska 99603

Or by email to: [leases@ci.homer.ak.us](mailto:leases@ci.homer.ak.us)

7. Fee. Tenant must pay to the City, upon demand, the fee specified in the Primary Lease, or if no fee is specified, the City's fees and expenses (including without limitation the City's reasonable attorneys' fees and expenses) incurred relating to the City's review, negotiation, and processing of all information and documents relating to the Sublease or Subtenant.

8. No Further Modifications. Tenant and Subtenant agree not to amend, modify, or supplement the Sublease without the prior written consent of the City, which consent may be given

or withheld in its sole and absolute discretion. This Consent does not confer any third-party beneficiary rights upon Subtenant, except as expressly set forth herein.

9. CONDITIONS TO CONSENT TO SUBLEASE. THE SUBLEASE AND THIS CONSENT ARE NOT VALID AND SUBTENANT MAY NOT TAKE POSSESSION OF THE SUBLEASED PREMISES UNTIL EACH OF THE FOLLOWING HAS BEEN SATISFIED: (A) THE CITY'S RECEIPT OF AN ORIGINAL, EXECUTED COUNTERPART OF THE SUBLEASE, IN THE FORM ATTACHED HERETO; (B) THE CITY'S RECEIPT OF A CERTIFICATE OF SUBTENANT'S INSURANCE IN FORM AND SUBSTANCE REQUIRED BY THE PRIMARY LEASE; AND (C) PAYMENT TO THE CITY OF THE SUM REQUIRED PURSUANT TO SECTION 7. IF THE CONDITIONS OF THIS SECTION 9 HAVE NOT BEEN SATISFIED ON OR BEFORE TEN (10) DAYS AFTER THE EFFECTIVE DATE, THIS CONSENT WILL BE DEEMED NULL AND VOID AND OF NO FURTHER FORCE OR EFFECT.

10. Entire Agreement. This Consent contains the entire agreement of the Parties and may not be modified orally or in any manner other than by an agreement in writing signed by the Parties or their respective successors in interest.

11. Capitalized Terms. All capitalized terms not defined herein have the meaning given them in the Primary Lease.

12. Paragraph Headings. The paragraph headings appearing herein are for purposes of convenience only and are not deemed to be part of this Consent.

13. Governing Law. This Consent is to be construed in accordance with the laws of Alaska without regard to the choice of law rules of that state.

14. Severability. If any term or provision of this Consent is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Consent or invalidate or render unenforceable such term or provision in any other jurisdiction.

15. Counterparts. This Consent may be executed in counterparts, each of which is deemed an original, but all of which together is deemed to be one and the same agreement. A signed copy of this Consent delivered by email is deemed to have the same legal effect as delivery of an original signed copy of this Consent. Notwithstanding the foregoing, each Party hereto must deliver original counterpart signatures to the other Parties by no later than ten (10) days after the date hereof.

[SIGNATURE PAGE FOLLOWS]



**IN WITNESS WHEREOF**, the Parties have caused this Consent to be executed as of the Effective Date.

**CITY OF HOMER:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**TENANT:**

[TENANT NAME]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**SUBTENANT:**

[SUBTENANT NAME]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

[SIGNATURE PAGE TO CONSENT TO SUBLEASE]

**EXHIBIT A**

**DESCRIPTION OF SUBLEASED PREMISES**

*[Insert a drawing/plan or description of the Sublease Premises and delete this text]*

SAMPLE

**EXHIBIT B**

**SUBLEASE**

A copy of the Sublease is attached.

SAMPLE