



43 05-49, 05-22, 04-98(S)(A), 04-96, 04-95, 04-94(S)(A), 03-159, 00-14, 99-116, 99-50, 95-1 and 92-  
44 10(A), Regulations Concerning Public Record Inspections dated March 2003.)

45 These fees are administrative fees for all departments of the City of Homer unless otherwise  
46 specified under that department. All fees are inclusive of sales tax. Unless otherwise  
47 specified: Any item mailed may have an additional fee added for actual postage. Handling  
48 fees may be added up to the actual staff time spent preparing the item for shipping.

49 An application for indigency may be filed with the City Manager for waiving or partially  
50 waiving the costs of fees. The City Manager may allow an applicant, who qualifies as an  
51 indigent, a reduced fee, a payment plan or a waiver of the fee where the Manager is able to  
52 make a written finding, based on information provided by the applicant, that payment of the  
53 fee would be a financial hardship. Based upon the information provided, the fee may be  
54 reduced or waived in accordance with the following scale:

Annual Income as a Percent of current Health and Human Services (HHS) Poverty Guidelines for Alaska	Percent of fee reduced
1-100%	100% Waiver
101-149%	75% Waiver
150-174%	50% Waiver
175-199%	25% Waiver
200% plus	No Waiver

55  
56 Airport Pickup/delivery \$25  
57 Annual Safety Inspection commercial vehicles \$100  
58 Annual Taxi Permit \$75  
59 Appeal Fees  
60 Water and Sewer Appeals, under HCC 14.04 and 14.08 – shall be set by Resolution; in  
61 the event the appellant is the prevailing party the fee shall be refundable.  
62 Zoning Appeals – fee \$250.00 subject to refund if the appellant is successful on any  
63 aspect of appeal.  
64 Credit Cards are accepted for other than real property lease payments with a minimum of  
65 \$10.  
66 CD Reproductions: \$20.00  
67 Document copying fees: \$ 0.25/page  
68 Certification Fee: \$10/report  
69 Driver License Records \$10

- 70 Fax: w/in Alaska \$1/page, Continental US \$2/1<sup>st</sup> page, Subsequent pages \$1/page. Other
- 71 destination \$5/1<sup>st</sup> page. Subsequent pages \$2/page.
- 72 Electronic Transmission: \$0.25/page (Scanned PDF document)
- 73 Lease application fee \$30
- 74 Lease fee \$300
- 75 Lease Assignment Fee \$250
- 76
- 77 Local Bidder's Preference
- 78

Non-local bid is	Local bid is not more than
\$0 - \$500,000.00	5 percent higher than non-local bid
\$0 - \$1,000,000.00	5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non-local bid on amount in excess of \$500,000.00 to \$1,000,000.00

79 No additional adjustment for bids above \$1,000,000.00

80

81 Photograph Copying: \$10/order (includes shipping and; handling)

82 If done commercially – Actual Costs plus 5%

83

84 Production Fees -

85 Per requestor in a calendar month exceeds five-person hours the fee is the City  
 86 employee's actual salary plus benefit costs. An estimate will be prepared and the requestor  
 87 must deposit the estimated production and copying fees in advance. If the actual costs are  
 88 greater than the estimate the records will not be released until the difference is paid and if  
 89 the actual costs are less the requestor will receive a refund of the difference.

90 No fee for simple inspection, except when the production of records by one requestor  
 91 exceeds five person hours in a calendar month.

92

93 Special Assessment Districts (SAD's):

94

95 HARP (Homer Accelerated Roads Program) SAD's

96 Assessments are: \$30 per front foot for Road Reconstruction

97 \$17 per front foot for Paving

98 HAWSP (Homer Accelerated Water and Sewer Program) SAD's

99 Assessments are: 75% of the total project cost allocated in equal shares to each  
 100 participating parcel

101 OTHER SAD's if approved by the Council are at 100% property owner participation.

102 Application Fee \$100

103 Bill Fee \$12.00 per bill

104 Administrative Fee

105 0-500,000 5%

106 over 500,000 \$25,000 plus 2.5%

107

108 Notary \$5.00

109 Smoking prohibited in City Facilities, Vehicles and Watercraft - \$25 fine

110 CD Police Department) \$25 tape

111 Subsequent, \$15/CD Includes 1st class postage

112 DVD(Police Department) \$30

113 Vehicle Impound/Storage Fees (actual costs + towing) Storage, \$40.00/per day

114 (The following fees have been set by legislative enactments, Resolutions 14-114, 03-159, 05-  
115 125(S), 06-16 and 06-40(A).)

116

117 **ANIMAL CONTROL FEES**

118

119 235-3141 Hours are noon to 5 p.m. Tuesday through Saturday.

120

121 (The following fees have been set by legislative enactments to HCC 20.32, Resolution 14-114, 01-85)

122 Dog License

123 Neutered/spayed \$25.00/2 years

124 Nonneutered/nonspayed \$100.00/2 years

125 Kennel license \$150.00/2 years

126 Replacement fee, lost license \$ 6.00

127 Rabies Voucher \$16.00

128 Quarantine at Home \$50.00

129 Quarantine at Shelter \$50.00 plus daily boarding fee

130 Boarding fee (when available) \$25.00 daily

131 Pickup at residence for owner release \$35.00

132 Turn In \$25.00

133 Turn In for Euthanasia \$30.00

134 Impound fees:

	Nonspayed/Nonneutered	Spayed or Neutered
135		
136	1st offense \$50.00	1st offense \$40.00
137	2nd offense \$70.00	2nd offense \$50.00
138	3rd offense \$100.00	3rd offense \$70.00
139	4th offense or greater \$140.00	4 <sup>th</sup> offense or greater \$100.00

140 Live Trap:

141 Small trap \$ 70.00 deposit, \$1.00 per day. Seven (7) day rental maximum.

142 Large trap \$150.00 deposit, \$1.00 per day. Seven (7) day rental maximum.

143 Deposit is forfeited if the trap is not returned in seven days. A portion of the deposit,  
144 up to the entire amount of the deposit, will be forfeited if the trap is damaged.

145

146 Adoption Fee \$75.00

147

148 All impounded animals must be properly licensed and have current rabies vaccinations prior to being  
149 released. Owners of impounded animals will be charged a daily boarding fee for every full day that the  
150 animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility.

151 Animals being adopted shall be spayed or neutered, properly licensed and vaccinated. Associated fees  
152 shall be the responsibility of the adopting party.

153  
154 The City shall charge for any additional expense incurred by the City in the actual impoundment,  
155 transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full  
156 prior to the animal's release.

157  
158 **CAMPING FEES**

159  
160 (The following fees have been set by legislative enactments, Resolutions 05-05, 04-98(S)(A),  
161 99-94, 93-35, 91-34 and; 91-20(S)).

162  
163 "Campground" means an area owned, controlled, developed and/or maintained by the City,  
164 which contains one or more improved campsites or contains adequate area for one or more  
165 unimproved campsites.

166  
167 "Camping" means:

- 168 1. The erection of, or occupancy of any tent.  
169 2. The placing or leaving of any items normally found at a campsite within  
170 campsite  
171 such as cook stoves, lanterns, sleeping bags or bedding.  
172 3. Parking of any camper unit in any area owned or controlled by the City that has  
173  
174 been designated a camping area by official signs, in excess of twenty-four  
175 hours.

176 "Camping Season" means that period of time from April 1 through October 30.  
177

178	RV	\$ 15/day
179	14 calendar days	\$189
180		
181	All other camping	\$10/day
182	14 calendar days	\$125

183  
184 All fees inclusive of sales tax.  
185

186 **CITY CLERK**

187  
188 Administrative - 235-3130  
189 Cemetery fees amended Resolution 98-28.

190	Cemetery - plot	\$1,000
191	Excavation	
192	adult -	\$500; \$400 opening, \$100 closing
193	infant	\$375; \$300 opening, \$75 closing

194 Extraordinary conditions such as weather, heavy snow coverage, ice, frozen ground  
195 and etcetera may result in fees charged up to \$200 additional at Public Works  
196 discretion.

197

198 City Council and Commission Meeting packet fee

199

200 Per Packet:

201 0 – 25 pages - \$5.00

202 26 – 50 pages - \$10.00

203

204 51 – 100 pages - \$20.00

205 100 – 200 pages - \$25.00

206 200 – 500 pages - \$30.00

207 500+ pages - \$35.00

208

209 Per Month, Per Council or Advisory Body:

210 1 packet same fees as above.

211 2 packets above fee with 10% reduction.

212 3 packets above fee with 12% reduction.

213 4 or more packets above fee with 15% reduction.

214

215 City Hall Facility Use Fee (Resolution 03-159)

216 Government Agencies, generally, are exempt from fees.

217 Cowles Council Chambers -Use by non-governmental agency or entity fee is \$30.00 per  
218 hour, with a minimum of two hours; maximum fee is \$150.00 per day. Use of electronic  
219 equipment is an additional \$30 per day (IT Personnel set-up)

220 Conference Room – Use by non-governmental agency or entity fee is \$15.00 per hour,  
221 with a minimum of two hours; maximum fee is \$75.00 per day.

222 Cleaning Fee – if the facility is not left as found an additional fee of up to \$60.00 may  
223 be applied.

224

225 City Pins and Mugs (Resolution 98-28)

226 Logo Pins \$1.00

227 Logo Mugs \$4.00

228 Scene Mugs \$8.00

229

230 Digital audio CD of meetings \$20.00/each

231

232 The following fees have been set by legislative enactments to HCC 19, 5.

233

234 Gravel Permit, application fee \$5 (Areas B and; C require no approval of the COE or Div.  
235 of Lands, HCC 19.12.040(c).)

236 Fire Works Permit, HCC 5.24 \$25 (apply 30 days in advance) per exhibit plus bond for  
237 \$500 or liability insurance, must have.

238  
239 **LIBRARY FEES**

240  
241 235-3180

242  
243 (Amended: Resolution 14-114, 13-076; Ordinance 05-08; Resolution 12-006, 04-98(S)(A); 03-87;  
244 99-19(A); 98-86; 97-87)

245  
246 Closed - Sundays. Open - Mon, Wed, Fri and Sat from 10 a.m. to 6 p.m. Tues and Thurs from 10  
247 a.m. - 8 p.m.

248  
249 Facility Use Fees for after-hours private use (including building supervision):  
250 Conference Room \$50/hour  
251 Reading Lounge \$50/hour  
252 Children's Room \$50/hour  
253 Entire facility, excluding staff work space -- \$300 Facility Use Fee  
254 plus \$50/hour staff supervisor. \$300 damage/cleaning deposit.

255  
256 Library Cards Replacement cards \$5/issue  
257 Limited (temporary) card \$10 non refundable  
258 Full (temporary) card \$50, \$25 refundable. Refunds are issued the  
259 second check run of each month via check from the City of Homer.  
260 Apply for refund through Library staff and provide forwarding address.  
261 If the refund is not claimed within six months the refund becomes a  
262 donation to the Library.

263  
264 Overdue Items - 14 day circulation (except digital devices) \$0.15/day  
265 7 day and 1 day circulation - \$1.00/day  
266 Digital Devices \$5.00/day  
267 Interlibrary Loans- \$1.00/day  
268 2nd overdue notice - \$1.00/notice

269  
270 Bill notice - \$2.00/notice  
271 Admin. Fee for Bills Sent to Collection Agency \$25.00  
272 Maximum overdue charge per item (except digital devices) charge \$10.00

273  
274 Photo copy \$.15/ea (letter size) and (legal size) per side  
275 \$.25/ea (11"x17") per side  
276 \$.50/ea color copies (letter size) and (legal size) per side  
277 \$2.00/ea color copies (11"x17") per side

278	Interlibrary loan fee	\$3 standard size books
279		\$.15 per page for photo copy
280		\$4.00 for microfilm/videos/CDS/Audios
281		Additional charges may be assessed.
282		
283	Replacement/Repair of items	
284		Lost or damaged items: Replacement cost plus \$7.00 processing
285		fee per item
286		Lost or damaged cases, hang-up bags, etc.: Replacement cost or
287		\$2.00, whichever is greater
288		
289	Lost map or inserts -	\$10/item
290	Lost out-of print items -	\$50/Alaskana
291		\$40/nonfiction
292		\$35/fiction
293		
294	Please Note:	To receive a refund on a lost item, patrons must return the item within sixty
295		days of lost status. Refunds of payment for items deemed valuable to the
296		collection and returned after the 60- day period may be made at the discretion
297		of the Director. No refunds will be given for digital devices.
298		
299	Damaged Item -	\$2.00/page
300		\$3.00/book jacket or cover damaged beyond repair - Full
301		bindery cost or full replacement cost plus \$7.00 processing
302		charge.
303		
304	Improper Return of Digital Devices-	\$25 fee if not returned to Front Desk staff
305		
306	<b>PUBLIC SAFETY</b>	
307		
308	Emergency 911	
309	Administrative Office 235-3150	
310	HPD = Homer Police Department	
311	(The following fees have been set by legislative enactments to HCC 7); Resolution 10-90(A);	
312	06-45	
313	Handicap Parking Violation	\$100
314		
315	Noisy Vehicles - enforcement begins April 28, 2004.	
316	Noise greater than 85 decibels (dBA) at a distance of fifty (50) feet is prohibited. Between the	
317	hours of 8 p.m. and 8 a.m. not greater than 75 dBA at a distance of fifty (50) feet.	
318	<u>Offense</u>	<u>Penalty/Fine</u>
319	Muffler not working properly	CORR/\$500



320	Muffler modified/excessive noise	CORR/\$500
321	Muffler removed or inoperative	CORR/\$500
322		
323	Noise exceeds limits:	
324	First conviction	\$100
325	Second conviction within 6 months	\$200
326	of first conviction	
327	Third conviction within 6 months	\$300
328	of any prior conviction	
329		
330	Sale of vehicle exceeding noise limits:	
331	First conviction	\$100
332	Second conviction within six (6) months	\$200
333	of first conviction	
334		
335	Third conviction within six (6) months	\$300
336	of any prior conviction	
337	Engine brake use prohibited:	
338	First conviction	\$100
339	Second conviction within six (6) months	\$200 plus proof of satisfactory HPD commercial
340	of first conviction	vehicle inspection
341	Third conviction within six (6) months	\$300 plus proof of satisfactory HPD commercial
342	of any prior conviction	vehicle inspection
343	CORR: "CORR" means a correctable/dismissible offense. A citation for one of these offenses	
344	may be dismissed (or voided) if proof of correction is presented to a HPD vehicle inspector	
345	within thirty (30) days. If the required repair is not made and shown to a vehicle inspector	
346	within the specified time, the defendant must pay the fine.	
347	Public Transportation (HCC 8.12.150 and 8.12.200):	
348	Vehicle Permit \$150 Fiscal Year, expires June 30 <sup>th</sup>	
349	Permit \$75.00 after January 1 <sup>st</sup> , expires June 30 <sup>th</sup>	
350	\$5 Replacement Permit	
351	Chauffeurs License \$100 application fee plus the fees in the amount of \$35.00 (for	
352	Fingerprinting to the State of Alaska)(none of these fees are refundable)	
353	Annual Safety Inspection commercial vehicles \$100	
354		
355	(The following fees have been set by legislative enactments AAC 13 (Paid at City Hall).	
356		
357	Parking Tickets -\$25	
358		
359	(The following fees have been set by legislative enactments to HCC 8, Ord. 01-20).	
360	Itinerant Merchant -	\$330/for 60 days
361	Mobile Food Unit -	\$390/per yr.

362 **FIRE DEPARTMENT FEES**

363  
364 Emergency 911 Administrative Office - 235-3155  
365

366 (The following fees have been set by legislative enactments Resolutions 91-97, 92-06, 92-  
367 43(S), 03-145, 04-98(S)(A) and 06-64(S)(A).

368 **AMBULANCE:**

369 Basic Life Support (BLS) \$500  
370 Advanced Life Support (ALS) \$800  
371 Non-Emergency Transport \$500  
372 Standby each half hour \$ 25  
373 Mileage, one-way load miles \$12.00 mile  
374 Medevac Determined by level of call, see BLS, ALS rate

375  
376 **FIRE:**

377 Type 1 Engines (>1,000 gals or 1,500 GPM)	\$240/hr.	\$2,040 day
378 Type 1 Tenders (<3,000 gals or 1,000 GPM)	\$144/hr.	\$1,224/day
379 Ladder Truck	\$360/hr.	\$3,060/day
380 Medic Unit/Ambulance	\$ 60/hr.	\$ 510/day
381 Brush Patrol	\$100/hr.	
382 Command Vehicle	\$ 50/hr.	
383 Rescue/Extrication Truck	\$144/hr.	\$1,224/day
384 Command/Utility Vehicle	\$ 60/hr.	\$ 510/day
385 6 x 6 ATV	\$ 25/hr.	\$ 200/day
386 <b>VOLUNTEER PERSONNEL:</b>		
387 Fire Department IC (1)	\$ 36/hr.	
388 (IC - Incident Command)		
389 Safety Officer/Officer	\$ 36/hr.	
390 Driver/Engineer (1 per vehicle)	\$ 24/hr.	
391 Firefighters (Minimum 1 per tender, 2 per Engine)	\$ 18/hr.	
392 EMT (Minimum 2 per Rescue Medical Unit)	\$ 18/hr.	

393  
394 **PUBLIC WORKS DEPARTMENT**

395  
396 Administrative - 235-3170  
397 (The following fees have been set by legislative enactment Resolution 04-98(S)(A) and 95-1).  
398

399 R.V. Station dumping \$5 per dumping  
400 Bluelines, copies minimum \$10 + \$2/pg.  
401 Standard Construction Specs \$50  
402 Job Specific Specifications and plans vary in price.  
403

404 SUBDIVISION AGREEMENT FEE SCHEDULE:

405 Agreement Application, Plan Review, Inspection, and Warranty Period Deposits

406 A developer shall pay the City's actual cost associated with the reviewing, approving,  
407 coordinating and inspecting improvements required to be completed under a subdivision  
408 agreement. The City's cost shall include, but is not limited to, administering the agreement,  
409 plan checking, surveillance, and administrative overhead. Prior to initiating each phase of  
410 the subdivision approval process, a deposit shall be paid. Deposits shall not bear interest. The  
411 deposits shall be held in a separate account and disbursed only as authorized by this fee  
412 schedule. The deposits are described below:

413  
414 1) Subdivision Agreement Application: Upon submitting an application agreement,  
415 the

416 Developer will provide a \$300 deposit.

417 2) Subdivision Improvement Plan Review: Upon submission of plans for review and  
418 approval, the Developer will provide a plan review deposit of .5% of the estimated  
419 cost of

420 improvements or \$300, whichever is greater.

421 3) Construction Inspection: Prior to the issuance of a notice to proceed with  
422 construction to the Developer, the Developer shall pay a deposit toward the City's  
423 costs based upon the estimated cost of the improvements to be constructed  
424 under the subdivision agreement as follows:

425

<u>Estimated Construction Cost</u>	<u>Deposit</u>
426 \$10,000 or less	\$300
427 Over \$10,000 up to \$50,000	4% of the estimated costs
428 Over \$50,000 up to \$150,000	3% of the estimated costs
429 Over \$150,000 up to \$500,000	2.5% of the estimated costs
430 Over \$500,000	\$13,000

431

432  
433 After the City finds the subdivision improvements meet City specifications, it shall  
434 determine its costs to date. If costs (plus any deposit required under subsection 4  
435 below) exceed the total deposits received, the Developer shall pay the balance to the  
436 City prior to final acceptance of the improvements. If the total deposits exceed the  
437 costs, the City shall refund the balance (less any deposit required under subsection 4  
438 below) to the Developer.

439 4) Initiation of Warranty Period: Prior to acceptance of completion by the City of the  
440 undertaking by the developer, the Developer shall also pay a deposit toward the City's  
441 cost incurred during the warranty period under the subdivision agreement in the  
442 amount determined by the Public Works Director, but not to exceed \$2,000.

443

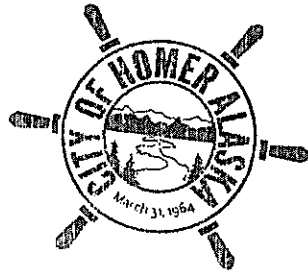
444 If at any time the City finds its costs exceed the total deposit received, the City may  
445 periodically bill and receive payment from the Developer for those actual incurred costs in  
446 excess of the amount of deposit.

447  
448 (Contact Planning Department - at City Hall, 235-3106. Planning issues the permits.)  
449

450 WHEREAS, Fee Schedule amendments are effective January 1, 2016.

451  
452 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 7<sup>th</sup> day of December,  
453 2015.

454 CITY OF HOMER



*Mary E. Wythe*  
MARY E. WYTHE, MAYOR

459 ATTEST:

460  
461 *Jo Johnson*  
462 \_\_\_\_\_  
463 JO JOHNSON, MMC, CITY CLERK  
464

465 Fiscal Note: Revenue amounts not defined in CY2016 budget.