CITY OF HOMER
HOMER, ALASKA

RESOLUTION 16-019

A RESOLUTION OF THE HOMER CITY COUNCIL ESTABLISHING AN
AMERICANS WITH DISABILITIES ACT COMPLIANCE COMMITTEE
TO DEVELOP A TRANSITION PLAN AND ESTABLISH A GRIEVANCE
PROCEDURE TO COMPLY WITH ADA REQUIREMENTS AND
APPOINTING DEPUTY CITY CLERK MELISSA JACOBSEN AS THE
ADA COORDINATOR FOR THE CITY OF HOMER.

WHEREAS, The Americans with Disability Act (ADA) requires that State and local
governments comply with Title II of the ADA that covers programs, activities, and
services of public entities; and

WHEREAS, Title II is intended to protect qualified individuals with disabilities from
discrimination on the basis of disability in the services, programs, or activities of all State and
local governments; and

WHEREAS, Title II requires that public entities take several steps designed to achieve
compliance with the ADA to include the preparation of a self-evaluation. In addition, public
entities with 50 or more employees are required to:

1) Develop a grievance procedure;

2) Designate an individual to oversee Title II compliance;

3) Develop a transition plan if structural changes are necessary for achieving program
   accessibility; and

4) Retain the self-evaluation for three years.

WHEREAS, It is necessary to establish an ADA Compliance Committee (ADACC) to
develop a Transition Plan and Grievance Procedure and appoint an ADA Coordinator for the
City of Homer.

NOW, THEREFORE, BE IT RESOLVED that the City of Homer hereby establishes the
Americans with Disability Act Compliance Committee (ADDCC).

BE IT FURTHER RESOLVED that Melissa Jacobsen, Deputy City Clerk, is appointed as
the ADA Coordinator for the City of Homer.
BE IT FURTHER RESOLVED that the Committee membership shall be one member of
the City Council, and four members of the community, two of those members shall reside
with the City of Homer.

BE IT FURTHER RESOLVED that the committee should select within its membership a
chairperson to run meetings and provide the clerk's office with agenda content, a vice chair in
the chair's absence, and a secretary to take notes at meetings.

BE IT FURTHER RESOLVED that the scope of work shall include:

- Prepare a Self-Evaluation of the City's policies and practices and
  analyze whether these policies and practices adversely affect the
  full participation of individuals with disabilities in its programs,
  activities, and services.

- Develop a Transition Plan that lists the physical barriers in the City's
  facilities that limit the accessibility of its programs, activities, or
  services to individuals with disabilities; the methods to be utilized
  to remove these barriers and make the facilities accessible; and
  the schedule for taking necessary steps to achieve compliance.

- Develop a Grievance Procedure to outline the process of providing for
  prompt and equitable resolution of complaints alleging any
  action that would be prohibited by Title II.

BE IT FURTHER RESOLVED that the Committee shall establish its own work schedule
and shall remain in effect to review any new programs, activities, and services within the City
of Homer.

PASSED AND ADOPTED by the Homer City Council this 8th day of February, 2016.

CITY OF HOMER

MARY E. WYTHER, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK
Fiscal information: N/A