

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA**
- 4. VISITORS**
- 5. RECONSIDERATION**

- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Regular Meeting on March 16, 2017 **Page 3**
 - B. Memorandum PARC 17-15 Draft Letter to the Editor Submission **Page 13**

- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Community Recreation Report – Mike Illg
 - B. Parks Management Report – Angie Otteson
 - C. April PARC SR 17-11– Julie Engebretsen, Deputy City Planner **Page 17**

- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Memorandum PARC 17-16 re: Mariner Park Signage and Plan **Page 19**

- 10. NEW BUSINESS**
 - A. Memorandum PARC 17-13 re: Recommendation of Support for Proclamation Kids to Parks Day **Page 23**
 - B. Memorandum PARC 17-14 re: Establishing the 2017 Spring Beach Park Walk Through Inspection **Page 29**
 - C. Memorandum PARC 17-12 re: Review of the Homer Non-Motorized Trail and Transportation Pla **Page 31**

- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2017 **Page 33**
 - B. Commissioner Attendance at City Council Meetings 2017 **Page 35**

- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT THE NEXT REGULAR MEETING WILL BE ON THURSDAY, MAY 18, 2017** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 17-02 Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on March 16, 2017 at 5:32 pm by Vice Chair Deb Lowney at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS FAIR, SHARPE, ARCHIBALD, ROEDL, HART, HARRALD
AND ASHMUN

ABSENT: COMMISSIONERS STEFFY (EXCUSED)

STAFF: DEPUTY CITY PLANNER ENGEBRETSEN
DEPUTY CITY CLERK KRAUSE

APPROVAL OF THE AGENDA

HARRALD/ARCHIBALD - MOVED TO APPROVE THE AGENDA.

There was a no discussion.

VOTE. YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

VISITORS

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

A. Minutes for the Regular Meeting on February 16, 2017

B. Memorandum PARC 17-11 Request to Expend Commission Funds for Art Information Plaques

Vice Chair Lowney requested a motion to approve or amend the Consent Agenda.

Commissioner Archibald requested Item B. Memorandum PARC 17-11 be moved to New Business.

Vice Chair Lowney requested a motion to approve or amend the Consent Agenda.

Commissioner Hart stated she had questions and or corrections on the minutes. She requested Item. A, Minutes of February 16, 2017 moved to pending business.

Vice Chair Lowney noted that since there were no additional items under the Consent agenda for approval or amendment they will move on to the next item.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Community Recreation Report – Mike Illg

Staff was not in attendance and did not provide a written report.

B. Parks Management Report – Angie Otteson

Staff was not in attendance and did not provide a written report.

C. Staff Report – Julie Engebretsen

Deputy City Planner Engebretsen provided a summary review of her report. She provided additional information on the following:

- No further information available on the Mariner Park signage
- USFWS came up with a slightly different and final plan for Bishop’s Beach signage and were ordered she will report the costs to the commission when available.
 - o Recommend using the same signage at Mariner park
 - o Requested the commissioners to review and comment on the signage once installed at Bishop’s Beach
- Resolution to purchase land for Jack Gist park was approved as recommended by the commission
- The Beach Policy was adopted as amended
- Council Approved the recommendation for the Teshio Sister City Art Collection
- Reviewing the Homer Non-motorized Transportation Plan will be conducted as a group and showing the plan electronically instead of print copy
 - o Commissioners to review the plan and submit comments, questions or notes for the April meeting
 - o Deputy City Planner Engebretsen explained the process that will be used for amending the Non-motorized Transportation Plan
- Budget Review for April meeting if available
 - o The new Finance Director starts March 20, 2017
- Council scheduled the June 12, 2017 meeting for presentation on Public Art
- April 22nd is Clean-up Day – this conflicts with numerous other events through the city
- Shorebird weekend is May 4-7th

There was a brief discussion on handling the Karen Hornaday Park Master Plan in the same format and talk about the trails within Karen Hornaday Park under the Non-motorized Trails Plan.

PUBLIC HEARING

PENDING BUSINESS

A. Memorandum PARC 17-07 re: Request for Donation to Homer Animal Friends

Vice Chair Lowney requested this item. She provided a brief synopsis of the background.

Cook Inletkeeper offered to match \$500 donation to provide another \$1000 for receptacles/dispensers and supplies.

LOWNEY/ASHMUN – MOVED TO DONATE \$500 TOWARDS THE PURCHASE OF DOGGIE BAG DISPENSERS, RECEPTACLES AND SUPPLIES.

Discussion ensued on the prior donation match in 2016, that if it has not been expended it may be premature to provide additional funds until some of the current funding is spent.

Vice Chair Lowney called for the vote.

VOTE. NO. ASHMUN, ROEDL, HARRALD, ARCHIBALD, HART, FAIR, SHARP
VOTE. YES. LOWNEY.

Motion failed.

B. Memorandum PARC 17-08 re: Parks, Art & Culture Day

Vice Chair Lowney read the title into the record and noted that she requested this item on the agenda. She requested discussion on holding a Parks, Art & Culture Day since they are not going to have a Trails Symposium. She explained how the former Annual Parks Day evolved into the Trails Symposium to highlight another aspect of the commission. She opined that since the commission has inherited the arts that maybe they can do something to recognize that aspect or they can conduct a parks day.

Discussion evolved on conducting a Parks Day focusing on visiting several parks and getting the community excited about the parks and culminating in a big bar-b-que on the Spit. The lack of personal knowledge of the commissioners on art and culture, limited time, developing a curriculum, budget, commissioner participation, conducting a sponsored art walk focusing on public art, starting small and focusing on a park that a group is trying to fixup, incorporate the art community in the Park Day, event to celebrate the Sister City display at the Pratt.

Staff recommended postponing further discussion and allow the Clerk to talk with the Pratt regarding the Sister City Art Collection and that it would be easier to promote something that someone else is doing than conducting something ourselves.

Vice Chair Lowney agreed and expressed that it would require commissioners to meet outside of these meetings to structure what is to happen; she likes the art walk but has concerns with moving a body of people around, making people aware of what is happening and center it around what is going on at the Pratt; Bayview they have heard from them or about that project for at least two years now and it would be nice to at least show some support if not get some work completed up there. Time is running short in getting this publicized.

ARCHIBALD/SHARP – MOVED TO POSTPONE DISCUSSION TO ALLOW STAFF TO DETERMINE WHAT THE PRATT PLANS AND A STRATEGY ON HOW THE COMMISSION WANTS TO HANDLE THIS.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Minutes for the regular meeting on February 16, 2017

Vice Chair Lowney read the title into the record and invited Commissioner Hart to state her corrections.

Commissioner Hart noted that in the attendance Commissioner Ashmun was shown as absent and present and she believed Commissioner Ashmun was absent. The next issue was within the Strategic Plan on page 6, third line first paragraph, is that .35 or .25. Staff clarified that it should be .25.

FAIR/ASHMUN – MOVED TO APPROVE THE MINUTES AS AMENDED.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. Memorandum PARC 17-09 re: 2017 Land Allocation Plan

Vice Chair Lowney read the title in to the record and provided a brief explanation on the process. She also expressed that she would like to limit the discussion on this item to 15 minutes for expediency.

Commissioner Ashmun advocated for the commission to consider the recommendation by Staff, that being provide some feedback to staff whether the land allocation plan is a productive use of commission time or if the commission would prefer a short report on city lands each year. She believed they should review that before jumping into the review of individual properties.

Commission Hart had questions on two properties.

Commissioner Harrald opined that while it is nice to see all the properties she felt it would be better to see a list of higher priority properties.

Vice Chair Lowney clarified that they will not go page by page but allow each commissioner to present the properties that they had questions or concerns on individual pages of the plan. She went on to further note that she finds value in reviewing the properties annually and being allowed to submit recommendations to Council on the use of each these parcels.

Deputy City Planner Engebretsen explained that while this process or exercise is specifically for those lands listed in section A and primarily would be leased and or offered for sale. This is not used for management of city owned lands. So she would appreciate any comments first on Section A Leased Lands. Then comments regarding recommendations on management.

The commissioners discussed prior processes that may assist them in the future with the recommendations; recommendations made on parcels in the past to reserve for parklands; what benefits that the commission recommendations can make for leased lands. The following was discussed or recommended specifically:

Page E-6 Parcel #17502056 Sell the parcel to the neighboring land owners

Ms. Engebretsen explained that this parcel has a clouded title and cannot be sold due to the requirements of the subdivision and it requires that each property owner must release their interest. Sometime the city obtains land through foreclosure and has “weird” strings attached to them.

Vice Chair Lowney objected to the sale of land since the commission is to protect and protect green space.

Commissioner Hart noted that with this particular land the only people who could use this park unless the subdivision property owners signed a release were those same property owners. Ms. Engebretsen agreed and stated that the city was not going to expend tax payer dollars on property that was restricted as such.

Commissioner Sharp did not have a recommendations for leased land. He questioned the parcel listed on page C-5 regarding changing the designation. Staff explained that the parcel FAA was designated by Council for a Community Center.

Commissioner's Ashmun and Roedl had no recommendations.

Commissioner Harrald questioned the lot that has been eroding away on the Spit. Ms. Engebretsen explained that the lot was privately owned and there is no action that the city can take regarding clean-up of said parcel.

Vice Chair Lowney recalled a past discussion on this parcel regarding offering assistance and that was the end of that.

Commissioner Archibald commented on the property shown on page E-19 and creating a parking area for access to the beach. It was noted that it was designated as a park currently. Commissioner Archibald hoped that it stayed that way. Vice Chair Lowney supported Commissioner Archibald comments and then provided additional clarification on the location of this parcel for Commissioner Sharp.

Vice Chair Lowney questioned the status of the HERC building since the Council had the deed restriction removed she expressed concerns on the designation for the parcel as being open and the prospect if the Public Safety Building project goes away that the land would be used for something other than recreation. Ms. Engebretsen explained that if the property and facility are not used for a Public Safety facility then it would be up to Council or a future Council to change the designation.

Vice Chair Lowney wanted to have the property designated for recreation and education. Ms. Engebretsen explained that Council has the ability to make changes by resolution which is just 4 votes and 1 meeting. In response to Vice Chair Lowney's suggestion to submit a recommendation to Council on the use of the HERC building if it is not the site for a Public Safety facility Ms. Engebretsen stated that if there is no issue on the table then you are making recommendations on a something that is not ripe for a decision, there is a disconnect.

Commissioner Sharpe suggested that they talk face to face to Council regarding their concerns. Ms. Engebretsen explained that previously this commission at almost every meeting for a year was before Council to speak about this building and Council has clearly stated and directed this commission that they did not want to be presented with further recommendations, that Council stated that this site will be a Public Safety facility. Ms. Engebretsen explained that the Council will be appointing a Task Force and it will be up to that body to submit recommendations to Council on the project.

Deputy City Clerk Krause reported that they had enough applicants to appoint the task force.

Vice Chair Lowney opined that the commission should keep this on their radar and that the property has greater value in her opinion to the community for recreation and education than a Public Safety Facility. She additionally expressed the inability to assist the property owner in cleaning up their property on the spit.

Commissioner Sharpe commented on page C-9, advocated for keeping this lot since they could use it for another purpose. Staff explained that this lot was to be sold however this lot will be offered for consideration of a new police station location by the newly formed Task Force. It was further noted that the sale of this parcel was to replace funds used from the HART fund.

Vice Chair Lowney expressed concern that previously the commission has requested notice of parcels for sale and they get this opportunity once per year with the Land Allocation Plan. Staff provided the information on the status and current situation of the two parcels involved in the potential use as a site for the new Police Station. Vice Chair Lowney further expressed her point that the decisions and concerns from the commission be moved forward on these parcels.

Ms. Engebretsen interjected that it will be up to the new Task Force to submit a recommendation to Council and then that will go on a ballot before city residents so it will be no earlier than October or later before this issue is before Council and depending on what the recommendation is and the results of the election will be when Council may revisit the issue of selling the lot in question. Vice Chair Lowney stated that if the Police Station goes on the lot next to the Post Office then that will leave the HERC in limbo. Ms. Engebretsen responded that Council will address that issue after the October election, they are a long way from there and added that a more immediate action would be a budget related constraint with regards to the HERC.

Commissioner Hart departed the meeting at 6:10 p.m. She also noted that she will not be at the April meeting.

B. Memorandum PARC 17-11 re: Request to Expend Commission Funds for Art Information Plaques

Vice Chair Lowney read the title into the record. Commissioner Archibald requested this pulled from the consent agenda. He wanted to know if there were any remaining funds in the Public Arts and how many identification plaques they are behind.

A discussion ensued on the cost and how many

ASHMUN/ARCHIBALD – MOVED TO APPROVE THE REQUEST FOR AN ANNUAL EXPENDITURE OF \$50 FOR ART IDENTIFICATION PLAQUES FROM THE PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION FUNDS.

ASHMUN/FAIR - MOVED TO AMEND THE MOTION TO INCREASE THE AMOUNT FOR 2017 FOR AN ADDITIONAL \$50 TO CATCHUP WITH THE BACKLOG

There was a brief discussion on the amendment regarding the amount being enough.

VOTE. (Amendment) YES. NON-OBJECTION. UANIMOUS CONSENT.

Motion carried.

Vice Chair Lowney requested the Clerk to read the motion as amended, the Clerk complied stating, “MOVED TO APPROVE THE REQUEST FOR AN ANNUAL EXPENDITURE OF \$50 FOR ART IDENTIFICATION PLAQUES FROM THE PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION FUNDS AND PROVIDING A ONE TIME INCREASE OF \$50 FOR 2017.

There was a brief discussion.

VOTE. (Main) YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

INFORMATIONAL MATERIALS

A. Commission Annual Calendar 2017

Vice Chair Lowney reviewed the items on the Annual Calendar for the April agenda. Commissioner Harrald confirmed that the Budget review was scheduled for June.

B. Commissioner Attendance at City Council Meetings 2017

Vice Chair Lowney requested volunteers for April and May Council meetings.

- Commissioner Archibald volunteered for April 10th
- Commissioner Ashmun volunteered for April 24th
- Commissioner Sharpe volunteered for May 30th
- Commissioner Harrald volunteered for May 8th

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Deputy City Planner Engebretsen welcomed Ingrid and its been awhile thanks for your work tonight.

Deputy City Clerk Krause commented that there will two gift donations before the commission if the applications are received timely. One is for the Boathouse Pavilion of a Salmon that accepts donations and the other was a donation to the Animal Shelter of a painting. She reiterated that there is a policy in place to accepting donations of artwork that was approved by Council.

COMMENTS OF THE COMMISSION

Commissioner Sharp commented that there is a lot of art going on in the community and he participated in a musical event at the High School and another one called Charlie Brown, he will be meeting with Angie regarding Mariner Park and he also looked for the red bird sign and could not locate one and would appreciate the location of a sign.

Ms. Engebretsen stated it was the Birding Hot Spot Signage in response to questioning looking and comments from the commissioners.

Commissioner Fair wanted to advocate again for the Sister City Art being relocated to the Pratt since they appear to be very receptive and in review of the Art Catalogue there are approximately 39 pieces.

Commissioner Ashmun thanked everyone for all the work they have been doing, apologized for missing meetings and it is apparent that she is not an integral cog to the wheel since things have been progressing rapidly.

Commissioner Roedl apologized for his tardiness as he has no excuse other than not paying attention to the clock. He then asked about using the HART funds to construct sidewalks up Svedlund and wondered if he missed that.

Vice Chair Lowney commented on the long term discussion on that project and the topic has come up at the Symposium but the group has focused more on greenway trails and other than having a strong push on getting it done, she has spoken to the City Planner Rick Abboud and unless with a strong advocacy from the public it is a long way off.

Ms. Engebretsen explained that the Sidewalk and major road construction projects the City uses other funds to match they do not fund these types of projects on their own. Further discussion ensued on the probability and that it is not as simple as constructing a sidewalk along Main Street/Svedlund. There is more to the project than the sidewalk, overhead transmission lines would have to be relocated, etc. Commissioner Roedl was directed that advocacy was needed to Council, and the State Legislature on allocating funding for this project.

Commissioner Harrald said it was great to be back and wanted to get word to the Homer Animal Friends and Cook Inlet Keeper and reassure them that the commission does want to help them out and match funds and that they need to come back before the commission when they are ready for additional funds. Next she advocated for the Commission to attend the Homer Hockey Association and that this was a building that was started with no plan in place with regard to the previous concerns expressed on SPARC facility this would be a good opportunity to touch base with people who inherited a facility that did not have a 10 year plan and is the only facility in the State that does not have monetary support from the State, Borough or City.

Commissioner Archibald commented that he echoed Commissioner Harrald's comments on the doggie bags, and receptacles and will be having a glass of wine with another March baby.

Commissioner Lowney apologized for overlooking staff comments and going out of order. She looked forward to seeing the picture of the donation of the Salmon. She missed a lot of fall and it was a bummer to miss out on the last meeting. She welcomed Ingrid and felt that this is such a powerful commission. She looks forward to seeing some of the plan for Woodard Creek moving forward. Mariner Park she felt that they really need to assist and traveling around the city really looking for signage and the delay in getting the signage installed since approved is frustrating and there is so little definition out at Mariner Park for regulatory signage. She has purposely attended all meetings of SPARC just to keep herself abreast of what is going on and the city has donated a large amount of money with the expectation that they will not be involved with running it but she believes that there is a public expectation of what goes on in that facility and so one of her greatest concerns is that some of the public needs do get addressed there. It is tough. That facility is not going to a facility that provides answers to all the community desires and the commission needs to keep their ears tuned on how they may be able to assist SPARC. She noted that the SPARC will have a soft opening on April 1, 2017 and that they are selling floor tiles to be used for a mural to raise money. Great meeting chairing a meeting is a lot harder than it looks.

Commissioner Roedl offered some information on the flooring that was donated to SPARC.

COMMENTS OF THE CHAIR

ADJOURNMENT

There being no further business to come before the Commission, Vice Chair Lowney adjourned the meeting at 7:20 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY, APRIL 20, 2017** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk

Approved:_____



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Memorandum PARC 17-15

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: Draft Letter to the Editor Submission

Commissioner Fair's Letter to the Editor is attached, ready for approval on the consent agenda. If the Commission wishes to talk about the letter, please pull this item and move it to Pending Business, when you are approving the meeting agenda. Otherwise it will be approved as written.

Thank you Clark!



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Memorandum PARC 17-15

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: CLARK FAIR, COMMISSIONER
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: APRIL 7, 2017
SUBJECT: DRAFT LETTER TO THE EDITOR

“The City of Homer Parks, Arts, Recreation and Culture Advisory Commission (PARCAC) has welcomed back Ingrid Harrald, who previously served two years on the commission and now fills the vacancy left by the departure of longtime commissioner Dave Brann. As part of its recently expanded mission to include arts and culture, PARCAC is throwing its support behind a suggestion from Laurie Morrow, executive director of the Pratt Museum, to allow the museum to curate Homer’s collection of art and cultural items from its Japanese sister city, Teshio. Currently, Homer’s collection of 42 items from Teshio is available for public viewing throughout City Hall. There is no single, unified display, however. Curation by the Pratt could move the entire exhibit to the museum or else provide the city with a more cohesive and secure exhibit within City Hall. Morrow and commission members also discussed the possibility of a Sister City Appreciation Day or further educational opportunities, such as having the Pratt host or facilitate videoconference connections between students in Teshio and Homer. The Homer-Teshio sister city relationship began in April 1984, largely through the efforts of former Homer residents, Steve and Noko Yoshida, with an affiliation with the Alaska Community Foundation and Sister Cities International. Over the past 33 years, the two cities have exchanged cultural visits and gifts and forged long-lasting friendships. Homer City Council member David Lewis traveled to Teshio last year and was impressed by the city’s public display of the gifts it had received from Homer.”

Recommendation

Approve the Letter to the Editor Quarterly Submission



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Staff Report 17-11

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: April Staff Report

Updates

I've had several Commissions ask who they should work with when they have questions or suggestions about city parks. I spoke with Angie, and she prefers that you speak directly with her.

I met with Chair Steffy on Monday. He plans to meet with staff about the agenda on Monday the week before the packet. If you have business items to add to the agenda, it would be appreciated if you can provide them to staff by Monday. The bylaws have an agenda cut off of Wednesday, so technically there is more time for something to get on the agenda, but we'd like to see if we can increase our coordination by having this monthly review of the agenda.

Angie's activities

- Angie reports she is busy in the High School greenhouse, raising plants for the City Beautification Program.
- City campgrounds opened April 1st.
- The City is hiring summer parks workers, and the first is on staff already for the summer season.
- Angie is supportive of a private vendor providing firewood in city campgrounds. (PARCA talked about this during Beach Policy discussions, to provide an alternative to burning beach wood). I have requested next steps from Administration.
- Angie intends to place more boulders in the Bishop's Beach parking lot, to define/retain the parking area. There is a spot other than the driveway where people have been pulling onto the beach, and she will place more rocks to prevent that.
- Angie said PW can place the matching gate at Mariner Park to define a beach entrance, as well as boulders to define the camping spots along the beach.
- Beach Signage: new signage should be installed by May at Bishop's Beach. I understand the signs are about \$500 each, so the Commission can decide to use the same design, modified for Mariner Park, if desired.

Strategic Plan follow through items:

1. Who is writing the second quarter letter to the editor about PARCAC items?
2. Who would like to schedule and present to Council about the public art program? This could go along with a second quarter letter to the editor.

Council Actions

- Mayoral Proclamations for April 22nd: Chamber Clean-Up Day, and Earth Day
- Council postponed action on Resolution 17-038, adopting the HART Policy Manual. A public hearing is scheduled for the April 24th Council Meeting.
- Adopted the Land Allocation Plan



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Memorandum PARC 17-15

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: Mariner Park Signage and Plan

Please bring your comments, concerns and ideas for Mariner Park to the meeting. At the meeting we will schedule a park walkthrough, discuss signage and the improvements that Angie has already planned for. The campground opened for the season April 1st.

Attachments

2013 Mariner Park
2016 Mariner Park

2013



0 50 100 200 300 400 Feet



2016



0 50 100 200 300 400 Feet





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Memorandum PARC 17-13

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: Recommendation of Support for Proclamation - Kids to Parks Day

Requested Actions

1. Make a motion to support the Mayoral Proclamation for Kids to Parks Day.
2. Discuss if the Commission will host an activity in a City park on the May 20th weekend.

Introduction

The National Park Trust contacted Mayor Zak to support Kids to Parks Day. It's an event that happens on the weekend of May 20th, to encourage youth of all ages to get outside and play. Mayor Zak will have a proclamation supporting the event at the May 8th Council meeting.

If the Commission is interested, you could host an event at a City park that weekend. I spoke with Chair Steffy, and he suggested that if at least 5 commissioners could commit to planning and participating, that possibly the Commission could put something together. He himself is not available until later in the day on that Saturday. Our next meeting is not until May 18th, so if the Commission wants to do something, that needs to be decided at this meeting (April).

I spoke with Angie, and Church on the Rock is having a workday at Hornaday Park that weekend. This is not necessarily in conflict with a PARCAC event, but we wouldn't want to be offering games and activities at a time when families have brought their children to work on a community service project!

Attachments

1. Email form City Clerk, Kids to Park Day
2. Template for Kids to Parks Day Proclamation

From: Jo Johnson
Sent: Tuesday, March 28, 2017 8:40 AM
To: Renee Krause; Julie Engebretsen
Subject: FW: Homer! Kids to Parks Day - May 20, 2017
Attachments: KTP-2017-Proclamation-template.docx

Hi,
I am sending this to you in the event PARCAC wishes to do something for the May 20th weekend. Mayor Zak will be making a *Kids to Parks Day* proclamation at the May 8th council meeting. I forwarded this to Mike Illg and he is committed to a track and field event that weekend so is not available.

Thanks,
Jo

From: Chris Rief [<mailto:chris@parktrust.org>]
Sent: Tuesday, March 21, 2017 6:10 AM
To: Mayor Email <Mayor_Email@ci.homer.ak.us>
Subject: Homer! Kids to Parks Day - May 20, 2017

Hi Mayor Zak,

I would like to introduce myself, my name is Chris and I work for National Park Trust. We are a land trust and an environmental education nonprofit. We have an annual event called, Kids to Parks Day and is described as a national day of outdoor play. We are encouraging youth of all ages to get outside the weekend of May 20th this year. We are hoping you will join us in a couple of ways. We are looking for a proclamation from you in support of the day and also for some kid-friendly events that we can help promote. Events do not have to be new, they can be co-branded. We are trying to spread the word to get outside! Do you think you can help? I am hear to answer any questions and thank you for taking the time to consider this.

Look forward to hearing from you!

Cheers

Chris

KIDS TO PARKS DAY – MAY 20th!



Get Ready for Kids to Parks Day!

Join us in celebrating our nation's parks and public lands by participating in **National Park Trust's 7th annual Kids to Parks Day on Saturday, May 20, 2017!** This national movement engages children and families with parks, nature and healthy outdoor play. How can YOU get involved? Sign the proclamation for Kids to Parks Day and return it TODAY to:

Chris Rief
National Park Trust
401 E. Jefferson Street, Suite 207
Rockville, MD 20850
or email Chris@parktrust.org or fax [\(301\) 279-7211](tel:301-279-7211)

Also, encourage your local parks to host or co-brand a kid-friendly event that weekend and share it with us on our website so we can promote it on your behalf. And be sure to check out our media kit for free resources.

[Proclamation Template](#) [Host an Event](#) [Media Kit](#) [Kids to Parks Day Website](#)

Need more information? Contact Chris Rief, Youth Programs Coordinator, at chris@parktrust.org or [301-279-7275 ext 23](tel:301-279-7275). Thank you for your participation. Together we will get hundreds of thousands of children outdoors for a national day of play! As NPT's woolly mascot Buddy Bison says, "explore outdoors, the parks are yours!"

--



Preserving Parks Today;

Creating Park Stewards for Tomorrow



Chris Rief

Youth Programs Coordinator

National Park Trust

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P: 301.279.7275 ext. 23

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Kids To Parks Day PROCLAMATION



WHEREAS, May 20th, 2017 is the seventh Kids to Parks Day Organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages Families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and

WHEREAS, we should encourage children to lead a more active Lifestyle to combat the issues of childhood Obesity, Diabetes Mellitus, Hypertension and Hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

NOW THEREFORE, (I/WE) of (City/Town) do hereby proclaim to participate in Kids to Parks Day. (I/WE) urge residents of (city) to make time May 20th, 2017 to take the children in their lives to a neighborhood, state or national park.

Dated this ____ day of (Month) 2017

By _____

(Name of body approving proclamation)





City of Homer

www.cityofhomer-ak.gov

Planning
491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us
(p) 907-235-3106
(f) 907-235-3118

Memorandum PARC 17-14

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: Establishing the 2017 Spring Beach Park Walk

Requested Actions

1. Pick a date and time to visit Mariner Park as a group. Angie can join us if its during working hours or by 5 pm, on a Monday, Wednesday or Friday. Staff recommends one of the following dates; Monday May 8, Wednesday May 10, or Monday May 22nd, starting at 3:30 or 4 pm, for 1 hour.
2. Each Commissioner pick one additional facility to visit, and report back to the Commission at the May 18th meeting. Full list of facilities can be found on the City website <http://www.cityofhomer-ak.gov/recreation>

Introduction

Each spring and fall, Commissioners visit a few of Homer's parks, beaches and trails. The goal is twofold: to familiar commissioners with city recreation facilities, and to observe any problems, so the Commission can address them. Sometimes the whole Commission visits several sites on a Saturday, or sometimes Commissioners split up and visit several facilities individually, reporting back to the whole Commission. This year since Mariner Park is of interest Chair Steffy recommends the whole commission visit this park together.

- Which date and time can you meet at Mariner Park?
- Which other facility do you plan to visit?



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Memorandum PARC 17-12

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: April 11, 2017
Subject: Review of the Homer Non-Motorized Trail and Transportation Plan

Requested Action: Skim the plan on-line and bring up anything that catches your eye!

At the meeting, we will use the city website to go through the highlights of the plan. No action is requested from the Commission at this time. A majority of the policy recommendations in the plan are now city code, or are otherwise addressed in city policies. The construction of trails however has lagged behind. I expect to spend 20 minutes on the plan during the meeting.

<http://www.cityofhomer-ak.gov/planning/homer-non-motorized-transportation-and-trails-plan-2004> or just search “Homer Non-motorized” on the city website and the plan will pop up.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2017 MEETING SCHEDULE

MEETING DATE	SCHEDULED EVENTS OR AGENDA ITEM	
FEBRUARY 2017	STRATEGIC PLAN RE-WRITE LETTER TO THE EDITOR	
MARCH 2017	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS COMPLETE STRATEGIC PLAN RE-WRITE 2017 BUDGET REVIEW (Postponed until June) HART PROGRAM UPDATES	
APRIL 2017	SPRING PARK &/ OR BEACH WALK THROUGH BUDGET TRENDS HOMER NON-MOTORIZED TRAIL & TRANSPORTATION PLAN	
MAY 2017	LETTER TO THE EDITOR REVIEW HNMTPP KHP PLAN	
JUNE 2017	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2017? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS	
AUGUST 2017	BUDGET REVIEW & RECOMMENDATIONS STRATEGIC PLANNING CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR	
SEPTEMBER 21, 2017	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION	
OCTOBER 19, 2017	REVIEW AND APPROVE THE 2017 MEETING SCHEDULE LETTER TO THE EDITOR	
NOVEMBER 16, 2017	BUDGET UPDATE MOU REVIEW & RECOMMENDATIONS	
DECEMBER 2017	NO MEETING SCHEDULED	HAPPY HOLIDAYS!
JANUARY 2018	NO MEETING SCHEDULED	

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October)

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2017 MEETING SCHEDULE

Odd Years: HNMTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2017 HOMER CITY COUNCIL MEETINGS
PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council’s agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2017 is as follows:

January 9, 23 2017	_____ XXXXXX _____	_____ XXXXXX _____
February 13, 27 2017	_____ XXXXXX _____	_____ Sharpe _____
March 13, 28 2017	_____ Steffy _____	_____ Lowney _____
April 10, 24 2017	_____ Archibald _____	_____ Ashmun _____
May 8, 30 (Tues) 2017	_____ Harrald _____	_____ Sharpe _____
June 12, 26 2017	_____ _____	_____ _____
July 24 2017	_____ No Commission Meeting this month _____	
August 14, 28 2017	_____ _____	_____ _____
September 11, 25 2017	_____ _____	_____ _____
October 9, 23 2017	_____ _____	_____ _____
November 27 2017	_____ _____	_____ _____
December 11, 2017	_____ No Commission Meeting this month _____	

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss. PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Additionally it was agreed to report quarterly on any art related activities, projects, etc. to Council

