

**NOTICE OF MEETING  
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 4. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks & Recreation Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Parks & Recreation Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
  - A. Minutes for the Regular Meeting on May 19, 2016 **Page 3**
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
  - A. Staff Report - Julie Engebretsen, Deputy City Planner **Page 11**
  - B. Community Recreation Report - Mike Illg
  - C. Parks Management Report - Angie Otteson
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
  - A. Beach Policy Review and Revisions **Page 13**
  - B. Recommendationson Doggie Bag Dispensers,Trash Cans and Informational Handouts **Page 39**
- 10. NEW BUSINESS**
  - A. Budget Recommendations for 2017 **Page 41**
  - B. Parks, Art, Recreation and Culture Advisory Commission Draft Bylaws **Page 43**
  - C. Recommendation to Place Additional Picnic Tables in Specific Locations on the Homer Spit **Page 57**
  - D. Noise and Jack Gist Park Concerns **Page 61**
  - E. Donation of a Sculpture **Page 93**
  - F. Review and Recommendations on Homer Accelerated Roads and Trails Program **Page 107**
- 9. INFORMATIONAL MATERIALS**
  - A. Commission Annual Calendar 2016 **Page 122**
  - B. Commissioner Attendance at City Council Meetings 2016 **Page 123**
  - C. Parks and Recreation Advisory Commission Strategic Plan 2016 **Page 124**
  - D. What Happens When you Don't Keep and Eye on the Tides **Page 126**
  - E. Vegetation Happens! **Page 130**
  - F. Ordinance 16-22, Parks, Art, Recreation and Culture Advisory Commission **Page 134**
  - G. June 2016 ASCA Newsletter **Page 140**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT THE NEXT REGULAR MEETING WILL BE ON THURSDAY, AUGUST 18, 2016** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska



Session 16-05 Regular Meeting of the Parks and Recreation Advisory Commission was called to order on May 19, 2016 at 5:30 pm by Chair Matt Steffy at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

**PRESENT:** COMMISSIONERS ARCHIBALD, ASHMUN, LOWNEY AND STEFFY

**ABSENT:** COMMISSIONERS HART, ROEDL AND BRANN (EXCUSED)

**STAFF:** JULIE ENGBRETSSEN, DEPUTY CITY PLANNER  
RENEE KRAUSE, DEPUTY CITY CLERK

### **APPROVAL OF THE AGENDA**

Chair Steffy called for a motion to approve the agenda.

LOWNEY/ASHMUN - MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA**

Rika Mouw, city resident commented on the access and destruction to beaches on the east side of the Spit and informed the Commission of a project in place by the DNR, Alaska Department of Transportation, Fish & Game, the Kachemak Bay Research Reserve and property owners.

Laurie Daniel, non-resident, also commented on the impending partnership to address the access to the beaches on the east side of the spit and the changes to the Beach policy regarding motorized access to the beaches. They are hoping for support from the commission and to make them aware of the community efforts.

There was a discussion between the commission and the visitors regarding a letter of support for the joint efforts from the commission and advisement by staff that the commission cannot supply a letter of support since they are only an advisory commission and letters of support must come from the Council. Staff further stated that inclusion in the Beach Policy is a stronger show of support.

### **VISITORS**

### **RECONSIDERATION**

### **ADOPTION OF THE CONSENT AGENDA**

A. Minutes for the regular meeting of April 21, 2016

Chair Steffy called for a motion to adopt the consent agenda.

LOWNEY/ARCHIBALD - MOVED TO APPROVE.

There was no discussion.

VOTE. YES. NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

## **STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**

### **A. Staff Report - Julie Engebretsen, Deputy City Planner**

Deputy City Planner Engebretsen reported on the removal of sod and dirt accumulation including vegetation along Pioneer Avenue explaining that it compromises the plowing efforts in the winter. It is a periodic maintenance task that Public Works department schedules and it has not been done in quite a while. She provided information on the changes in the staffing levels which will affect her efforts for the Commission and also noting that she will be gone for the months of July and August so much of the burden will fall to the Clerk's Office.

Deputy City Planner Engebretsen provided an update on the designation of the estuaries, shores, sloughs and tidal areas of Kachemak Bay have joined the prestigious Western Hemisphere Shorebird Reserve Network (WHSRN), a partnership between government and private enterprises that designates important shorebird areas in an effort to boost public awareness.

There are 90 sites in 14 countries worldwide, including four others in Alaska – Copper River Delta, Kvichak Bay, Nushagak Bay and the Yukon Delta.

Twenty-two years ago, such Kachemak Bay sites as Fox River Flats, Mud Bay and Mariner Park Lagoon were added to the network. The city of Homer, Kachemak Bay Birders, the U.S. Fish and Wildlife Service and Fish and Game supported the move. The remarks on Kachemak Bay were that it has international importance to the shorebirds.

She additionally requested input on adding annual review of the following plans to the Commission's annual calendar: Beach policy and Diamond Creek Park plan and the Non-motorized Trails and Transportation Plan. She elaborated that it would be a cursory review and not intended to be an in depth formal review. The Commission agreed to add these to the annual calendar with comments that these are living documents and it would be beneficial to review on an annual basis.

The City is applying for a TAP grant to complete the Soundview project.

Ms. Engebretsen followed up by stating the June meeting agenda will have the bylaws for the newly formed Commission, budget ideas, the Skateboard Park and Basketball Court relocation and a donation of Art to the Library, she has received no responses to the requests for additional trash cans and doggie bag dispensers; the planning staff will be helping out three days a week in the City Manager's office since the administrative assistant is relocating so that will limit her time to what she can provide to the commission. They are advertising for a temporary for the summer but you never know how long that will take. She informed the commission also of her intention to be out the month of July and August.

The Council adopted HART program changes and the commission will see something shortly regarding those changes and a new funding for trails option.

Deputy City Clerk Krause noted that an issue may come before the commission regarding Jack Gist Park and Disc Golf. That memorandum of agreement has expired so the issues may be addressed through that venue. A brief discussion on the issue ensued. Ms. Krause noted that the commission will have a visitor scheduled who will be presenting an idea for Pioneer Avenue for August meeting. No additional information is available at this time. She will try to have the information for the June meeting.

### **B. Community Recreation Report - Mike Illg**

### **C. Parks Report - Angie Otteson**

## **PUBLIC HEARING**

## **PENDING BUSINESS**

### **A. Scoop the Poop Update: Recommendations on Doggie Bag Dispensers, Trash Bags**

Chair Steffy introduced the item into the record and staff is requesting direction on what to do with the remainder of the doggie bags that is being stored currently in the staff office.



Commissioner Lowney advocated for using as educational incentive and having at kiosks in the parks, there was consensus that the visitors were compliant and do very well cleaning up after their pets. There are more problems with the locals not cleaning up after their pets.

The commission discussed flyers and the design that was included in the packet was a big hit and agreed to use that one if they could, the discussion included laminating the flyer so it can be posted in more areas and at kiosks in the parks.

Commissioner Lowney requested time to work on the proposal and bring it back at the next meeting. She will try to contact some businesses; Commissioner Archibald offered to stop in at KBBI regarding a PSA.

The commission also discussed trash cans and noted that trash cans are needed where dispensers are posted. It was noted that they may be able to approach the near businesses to take on that responsibility. Further discussion ensued on the liability issues and responsibilities to collect and empty the trash cans. Staff provided an example of streetscaping and choosing a design, process and the ability of the city and willingness of the community.

Chair Steffy cited time and lengthy agenda to get through and invited Commissioner Lowney to report on the Trails Symposium.

#### B. Trails Symposium Recap and Next Steps

Commissioner Lowney reported that they had a very good showing and response, 34 people attended and many took forms and she is hopeful that they will complete and return those forms. She additionally reported that many of the attendees preferred longer sessions; polling provided lots of feedback and the following trails were listed as requesting further attention:

1. Forest Glen Trail received the highest vote of 39
2. Greatland Trail
3. Karen Hornaday Park
4. Crittenden 25
5. Shellfish
6. Homer High School to East End Road
7. Islands & Ocean Extension
8. Library Extension

All the scores were weighted and these will at least give direction on giving priority and requesting funding from HART and other sources. So she will be bringing the information back to the Trails Group and proceed on getting this going. Commissioner Lowney commented on getting the Trails Funding program. Ms. Engebretsen stated that if there was a group that was interested in working on a trail and there was nothing stopping them from going before Council to requests funding. She added that just because there was no program in place at this time does not prohibit a group from approaching Council. Commissioner Lowney stated she has already presented a summary report to Council at the May 9, 2016 meeting.

#### C. Comprehensive Plan Update

Deputy City Planner Engebretsen had a few question regarding landscaping and requested some input from the Commissioners on this idea and she believed that it was directed to Karen Hornaday Park and is this something that the commission wants for all city parks.

Chair Steffy responded that he believed it should be in respect to the individual park since some parks such as the Skateboard Park is not natural at all and where a trail through the woods is 95% natural. The term, "Landscaping Standards" sounds technical and very limiting. He questioned how much of a park is natural versus manicured and offered the following points:

- a. those two words would need to have technical definitions created for them
- b. decreases the diversity of the types of parks that the city would have

Deputy City Planner Engebretsen added that some of this language in the comprehensive plan was directed at Karen Hornaday and the city does not have landscaping standards but has outlined in certain building standards technical requirements for landscaping such as requiring so many types of trees of a certain size, etc. She did not advocate against it but was concerned that the commission wanted to keep this as a near term item and if it was a good thing to keep in the plan.

Commissioner Lowney was in favor of keeping some landscaping standards since it was too easy to watch them become overtaken by the natural environment. Chair Steffy suggested a less restrictive such as maintaining a balance between natural and maintained. Commissioner Ashmun agreed noting that the ability to maintain our parks is going to be questionable for a while.

Staff requested assistance with wordsmithing the requirement from the Chair who suggested the following:

Maintain ~~Create~~ Maintain park landscaping standards to ~~find~~ to provide a balance between natural and manicured park development.

The next question is requesting input on funding ideas for community recreation and parks and this can also be put to the public when they have meetings on this document.

The commission raised concerns with the city funding private enterprise projects that do not have any city oversight. There was concern that tax payer dollars were being given to private enterprise and then the tax payer would be unable to use the facility because it is being built for basically a single purpose. Further discussion on using public funds for a non-public facility ensued. The commission can keep this in mind to see how things develop and it may end up in a larger agreement between the City, School District and SPARC. Ideally in the future a South Peninsula Recreation District will be formed with all the smaller groups forming one larger group. Additional points on the large financial stake the individual group has undertaken and that they will be managing the facility, the facility is following item ten on page 7-3 of the Comprehensive Plan by pursuing financial strategies that leverage city tax dollars but there was concern on how to make sure the city residents have opportunity to use the facility, long term consideration is if the city managed it would they be able to perform that.

Deputy City Planner Engebretsen pointed out the implementation table and asked for their review and if anything needed changing. Commissioners recommended the following:

- Change 1-E-5 to ongoing from near term
- Change 1-E-10 to ongoing from mid term
- Change 1-E-3 to change to ongoing from near term while they may be able to flesh out wording but maintaining that mechanism also has to be considered.

The Commission would like Ms. Otteson's input on the parks maintenance needs and would appreciate her attendance at a meeting.

Staff clarified 1-E-15 regarding discouraging right of way and public access easement vacations in response to a question from the Commissioner Ashmun.

Staff will make the edits and then the Planning Commission will review Chapter 6 to make sure that it is not piecemeal and it flows together and the public meetings on the revised document will be in the fall. Commissioner Lowney questioned more public process especially to have items of concern to the commission to come before the commission before going to the Council. Staff explained that having an endowment fund through the Homer Foundation there would be public process. Further comments on appreciating the efforts of Councilmember Lewis' efforts with recreational funding, the Homer Foundation handles all aspects and staff was unsure whether the City stipulated certain requirements.

#### D. Beach Policy Review and Revisions Continuation

Deputy City Planner Engebretsen did not complete that and is hoping to have everything completed and will keep an eye on the Airport Access issue and bring this back for the June meeting.

## **NEW BUSINESS**

### **A. Diamond Creek Park Plan Review**

Commissioner Brann requested this item on the agenda. Staff provided a brief update and history regarding the plan and the steps taken to create the plan. Deputy City Planner Engebretsen noted that it is non-motorized at this time, educational uses, as far as the city plans long term is restrooms, more trails, parking, and the city will own this property in perpetuity. Chair Steffy noted the strategies on page 39-41 of the packet under Recreation. Staff will look into the status of the Roger's Loop property.

Commissioner Ashmun commented on the idea of more year round trail access in that area.

Commissioner Lowney noted that one interest group, which this may not be the area, but Motorized Trail Use. There is a large interest in it, need for it and group. Chair Steffy added some information regarding Motorized use and they may be interested in having the group come in and inform the commission on their goals and plans - long and short term. Further discussion on the area in this particular plan in mostly wetlands so would not be a good area, this was a great ski area too.

### **B. Increasing Campground Fees**

Deputy City Planner Engebretsen stated that in the past the goal was to keep recreation affordable but we also need to be able to maintain facilities. She has reviewed and included in the packet information on what other cities and campgrounds are charging and recommends raising the fees 20% to include taxes.

LOWNEY/ARCHIBALD - MOVED TO APPROVE STAFF RECOMMENDATIONS 1-3 AND FORWARD TO CITY COUNCIL FOR APPROVAL.

1. Consider raising camping fees 20% to \$13 for tent camping per night, RV to \$20 per night inclusive of taxes.
2. Eliminate the discount for multiple night stays.
3. Request Council budget funds into reserves or increase the parks maintenance budget to address ongoing deferred maintenance issues.

Discussion included recommending that additional fees be used to address deferred maintenance desperately needed for all city parks and it still makes Homer reasonable and would even support implementing a "Peak" season.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **C. Abandoned Campers on the Spit**

There was a brief discussion on commissioners keeping their eyes on things and keeping records of the issues and calling the police and reporting the issues. Reporting issues to the City Manager's office and the Harbor is needed when it is seen.

Further discussion on enforcement of the 14 day limit and if we have these rules they need to be enforced, allowing some to stay, accumulation of "stuff", revisiting the official camping season and considering year round camping and chasing those few all around town and the time and expense to perform, instances from other towns and having additional discussions as the issue evolves.

### **D. Review and Renewal of Memorandum of Agreements:**

- Generic template
- Karen Hornaday Park

Chair Steffy introduced the item into the record and commented that from previous experience and review of the template he believed that it would be appropriate and could be tailored to meet the needs of the City.

Deputy City Planner Engebretsen stated that if the commission approves this template that the Jack Gist Disc Golf Group agreement has expired and also the Kachemak Nordic Ski Club agreement is also expired and the City Manager can use this document to start the process of getting a new agreement in place. She further noted that the Little League agreement is a little different and entailed a bit more items.

Commissioner Lowney opined that there were a few items that should be addressed in the agreement that are not. The maintenance of the buildings and the issues around parking on the service road that was put in to the pavilion between the upper field. Commissioner Lowney reported that there have been as many as 20 vehicles or more traveling along that road. Staff will apprise Angie Otteson and have field access addressed in the agreement.

The templates included are intended to be used as “boilerplate” documents. Staff did note that the Little League one is different and many items were included that would not necessarily be included in other agreements with other organizations.

The commission entertained discussion on whose responsibility is maintaining the infrastructure such as the batting cage, field fencing, etc. Establishing solutions to address the existing problems and Little League has problems just as the City and that these agreements represent exclusivity of the premises wherein the user group can arrive at the location and have people vacate the premises since they have an agreement in place.

Staff will contact the City Attorney regarding the questions and concerns voiced by the commission and submit for comment to Angie Otteson for review.

#### E. Rotary Adopt-a-Park Sign

There was no discussion on this item.

### INFORMATIONAL MATERIALS

#### A. Commission Annual Calendar 2016

Chair Steffy reviewed the calendar and Ms. Engebretsen requested Commissioners to email her for the June meeting. The bylaws revision will be on the June agenda also.

#### B. Commissioner Attendance at City Council Meetings 2016

Chair Steffy volunteered for the June 13<sup>th</sup> meeting.  
Commissioner Ashmun will attend the meeting on the 27<sup>th</sup>  
Commissioner Lowney will attend the August 22<sup>nd</sup> meeting.

#### C. Parks and Recreation Advisory Commission Strategic Plan 2016

#### D. Letter to the Editor re: Adopt a Park

#### E. Rotary Adopt a Park Sign

### COMMENTS OF THE AUDIENCE

### COMMENTS OF THE CITY STAFF

Ms. Engebretsen had no comments.

Ms. Krause reported that clarification on the two new members to the new commission will need to reapply while all existing commissioners for the Parks will just assume those seats, however Michele

Miller has resigned her seat since she is moving to Anchorage so if you know of any interested parties have them come in for an application or go online.

**COMMENTS OF THE COUNCILMEMBER** *(If one is present)*

**COMMENTS OF THE COMMISSION**

Commissioner Ashmun reported on a conversation with Marie from the Land Trust and she spoke about the Symposium and was responsive to the connectivity and that she was concerned with what they were going to do with their three acres in the center of town.

Commissioner Archibald thought it was a good idea to review the Homer Non-Motorized Trails Plan and that they have completed the survey on the eastern side of park, and they look at the area to see where it would be a good area to run a trail alongside Fairview, staff noted that there is only a have easement but they could ask for easements.

Commissioner Lowney reported on the June 11<sup>th</sup> trail clearing at the Pratt along the creek; she questioned the status of beach signage; and she will confirm who the President of Little League actually is. She is looking forward to working on the Non-motorized Trail Plan and the grant program for trails, good meeting. She also commented on prescriptive trails and effort to involve local doctors can prescribe trails for their patients.

**COMMENTS OF THE CHAIR**

Chair Steffy had a blast in April with a bunch of 4<sup>th</sup> graders, commented on the progress of SPARC, trails and doing it right the first time and he will try to put together a meeting with all interested parties under the guise of his other hat. He then reported on the North to South Corridor Trail that follows the oil pipeline and the Soldotna to Seldovia trail. Chair Steffy also offered information on UTAP which is assessments on trails.

**ADJOURNMENT**

There being no further business to come before the Commission, Chair Steffy adjourned the meeting at 8:21 p.m. The next **REGULAR MEETING IS SCHEDULED FOR THURSDAY, JUNE 16, 2016** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

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Renee Krause, CMC, Deputy City Clerk

Approved: \_\_\_\_\_





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Planning

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To: Parks, Art, Recreation and Culture Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: June 3, 2016  
Subject: June staff report

Capital Improvement Plan: If the Commission would like to have Special Projects Coordinator Jenny Carrol present the CIP and answer Commission questions, the Commission needs to schedule a daytime work session sometime in July. She will be out of the country for your August meeting.

Trash can update: The City Manager and Angie have discussed the trashcan locations. Several of the locations, such as the Spit Trail head, just end up getting filled with household trash almost immediately. And then people put trash on the ground next to the can. Birds/animals spread the trash etc and it's a problem! Angie has had a trashcan there in the past but had to remove it. She thinks the top of Crittenden would have the same issue, as would most neighborhood trashcans. A can has been placed at the viewing platform on the Spit Trail, but not at most of the other locations. So essentially, cans have been placed in locations that won't be filled with household trash but provide the service where needed. Angie also plans to install the doggie waste bag dispenser at the top of Crittenden.



Cones at Hornaday Park: City Manager has again spoken with PW about getting those moved. At the moment the PW crew is working on the landscaping on Pioneer, but moving the cones is on the work list. Perhaps a commissioner could volunteer to call the City Manager in a few weeks to follow up?

Budget items: I missed some other budget requests in my staff report:

1. Topsoil and seeding for Hornaday Park, in the area between the ball field, new shelter and the restrooms.

2. Support for interpretative signage at Mariner Park and Bishop's Beach (in collaboration w Islands and Oceans.) I know this is on the City Manager's radar, so I think a memo to the manager is sufficient – we don't need to put a dollar amount to it, just support funding for 2017.
3. Request for PW staff to help with cost estimates for the budget requests.

Council Actions: At the June 13<sup>th</sup> meeting, Council was scheduled to

- Approve a resolution to extend the joint use agreement with the school district (for community recreation) for the next three years.
- Apply for a Tier 1 Rasmuson Foundation Grant in the amount of \$25,000 for the Boat House Pavilion.
- Accept \$27,055 of tax revenue from the Commercial Vessel Passenger Tax Program (cruise ships). Grant funds must be used for port and harbor projects that benefit cruise ship passengers, and the City has proposed using these funds for passenger seating at the cruise ship staging area, and signage on trails around the harbor.

Summer staffing: I will be out of the office, tentatively until mid/late September. Renee will continue to provide staff support (Thanks Renee!)

These are the wrap up items I plan to complete between now and July 1:

1. Write a budget memo to CC with the Commission's recommendations to raise camping fees, and use the funds to increase the budget for maintenance. Robert plans to make a presentation to the City Council, which would accompany the budget memo. I started a power point presentation with photos from Robert, which he will complete.
2. Finish any edits to the Beach Policy. If the Commission is done with the document, it can go forward to Council, if not, it can wait until fall.
3. MOU's/park agreements. Work is postponed on these until the fall.
4. HART trails – the next step is to work out some details on the grant program. I have input from the trails group; I will write up a memo that the Commission and the trails group can work from over the summer.
5. I think that's it! If there is a task I am forgetting, let me know.





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Clerk

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## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION  
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
DATE: JUNE 10, 2016  
SUBJECT: BEACH POLICY REVIEW AND REVISION

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Following is the Beach Policy containing the revisions recommended by the Commission to date. Due to the number of revisions it was determined to present this “clean copy” to the commission for further review and if additional amendments are required or recommended those will be made and then presented to the commission at the August meeting or the Commission can make a determination that this can be presented to Council and reviewed on a regular basis as previously determined.

### Recommendation:

Consider amendments and revisions made and proposed any additional revisions. Postpone until September/October meeting for further amendments or make a motion to forward to Council for approval as amended.



# City of Homer Beach Policy

## June DRAFT 2016



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## 1. Purpose and Intent

This document is an update to the Beach Policy Task Force Final Recommendations, adopted June 25<sup>th</sup> 2001 [and the Parks, Art, Recreation and Culture Commission recommendations in 2007 and 2016](#). Since 2001, the City of Homer has annexed more land and beaches, and implemented parts of the original plan. The purpose of this document is to update the Beach Policy and make recommendations for future actions. The intent of the Beach Policy is to keep Homer's beaches safe and enjoyable for all users, and preserve natural environment.

### Goals

#### **Education**

Educate beach users by provide signage and beach information at convenient locations.

#### **Prevention**

Limit conflicts between motorized users and pedestrians by encouraging courtesy and common sense.

Protect sensitive beach habitat and wildlife from inappropriate use of beaches – i.e. keep motorized vehicles out of lagoon areas.

#### **Enforcement**

Ensure adequate staffing on holiday weekends. [Ensure regulatory signage is installed where needed so laws can be enforced.](#)

## 2. Definitions

a. "Berm" means a natural, linear mound or series of mounds in a beach area composed of sand, gravel, or both, generally paralleling the water at or landward of the elevation of mean high water.

b. "Storm berm" – means a berm formed by the upper reach of storm wave surges or the highest tides. Storm berms generally include an accumulation of seaweed, driftwood, and other water-borne materials. A beach area may have more than one storm berm.

**Example:** Grassy areas of Mariner Lagoon and Beluga Slough where highest tides and storm deposit logs and driftwood. Tall grasses grow there most of the time, and only at the highest tides and largest storms are logs thrown up on the beach.

c. "Submerged land" means land covered by tidal water from the elevation of mean low water seaward to the corporate boundary of the city.

d. "Tideland" means land that is periodically covered by tidal water between the elevation of mean high water and mean low water.

e. “Beach area” means all of the following, whether publicly or privately owned:  
submerged land, tideland, and the zone of sand, gravel and other unconsolidated materials  
that extends landward from the elevation of mean high water to the place where there is a  
marked change in material or physiographic form.

f. “Motor vehicle” means a device in, upon, or by which a person or property may be  
transported or drawn upon or immediately over land, that is self-propelled except by human  
or animal power.



### 3. General Recommendations for all Homer Beaches

**1. Identify and improve beach access points.** Heavy impacts are created by a large  
number of people accessing the beach at a small number of places. By finding, improving  
and publishing all public beach access points, we will diffuse the impacts and provide a  
more enjoyable experience to all.

A. Improve Access via: Main Street, Ocean Dr., Spit, Kachemak Dr.

B. Provide signage at all public access points.

1. Specifically, signage shall be maintained at Bishop’s beach park, Ocean Drive  
Loop, the parking areas on the east side of the Homer Spit, on the Airport Beach Road, and  
Kachemak Drive.

C. Appendix A documents other public access points and the pros and cons of their  
development. The appendix should be expanded to include Homer Spit public access points,  
particularly on the east side of the spit.

**2. Install and maintain signage as needed.** Signage should be positive and informative.  
**Ensure signs are installed to meet the needs of law enforcement.**

**3. Be aware of seaward property boundaries when making municipal decisions.**

Although many people believe property lines stop at a water boundary, it has become apparent this is not always the case in Kachemak Bay. Normal property lines next to the ocean are established at mean high tide, and slow erosion does change boundaries. The 1964 earthquake caused the sinking of the Spit and Homer area. The sea flowed over the lowered land. This sudden change is called avulsion and legally does not change land boundaries. (See attached opinion by State Attorney General). However, avulsion does have to be proven which can be difficult without adequate historical records. Usually in Alaska, the area below mean high tide is owned by the State of Alaska, and this is true in a few spots in Homer. But generally speaking, the City owns the tidelands below mean high tide.

**4. Encourage better enforcement of applicable existing state and local laws.**

Examples of applicable laws include: HCC 19.08 Campgrounds, HCC 7.16 Vehicles in Beach Areas; HCC 18.28.200 Waste or injury to land, and Alaska State Traffic Regulations regarding: DWI, Reckless Driving, Negligent Driving, Basic Speed, and Littering.

A) More evening enforcement in City campgrounds, and encourage/post quiet hours.

B) More enforcement of city driving laws on city beaches.

**5. Develop and distribute brochures with a coordinated public relations campaign.**

It is important to enlist the public in the campaign to keep our beaches enjoyable for all, to limit the human damage to fragile areas and to minimize friction between user groups. We need everyone's help.

A. Prior to major holiday weekends, advertise beach rules and etiquette in the local newspapers. Consider a public services announcement on local radio stations. Budget at least \$500 annually for this advertising.

B. Budget at least \$500 a year for sign replacement.

C. Provide beach maps and brochures on beach etiquette at city campground facilities.

**6. Perform an annual assessment of beach health and developing impacts.**

A. Provide City Council with copies of the annual Coastwalk Report, from the Center for Alaskan Coastal Studies. Host on City Website.

B. On a biannual basis, take photographs of sensitive areas or places and keep a photo record of changes. This could be hosted on the City website.

**7. Driftwood from berm areas should not be removed.** Testimony by scientists emphasized the importance of the natural berm building process to protect the spit, lagoon and slough. The berms also provide important wildlife habitat. It was found that driftwood plays an important role in building and stabilizing berms. Thus, it is hoped that providing an alternate source of campfire wood for campers serves the important function of protecting the berms. Driftwood was also described as an important esthetic enhancement to the beach and a material resource.

A. Direct City Administration to investigate providing firewood to beach users or allowing firewood concessions in city campgrounds.

**8. Find ways of supporting beach cleanup.**

A. Support the efforts of spring clean up day to include Homer beaches. The City should actively continue to support the efforts of volunteers by providing trash bags for the event and dumpsters or trash removal at locations such as Bishop's Beach.

B. Support the efforts of the Center for Alaskan Coastal Studies for their annual CoastWalk and beach trash removal. Support may be in the form of providing trash bags, dumpster service at beach parks, and city funding for newspaper advertising for CoastWalk educational and beach clean up activities.

**9. Keep cars from encroaching onto beach berms and beaches in city campgrounds, parks, and along the Homer Spit Road. Define parking lots so they cannot spread over time onto the beach.**

**4. Recommendations by Area (Following the beach line, East to West)**

**1. Area 1 - Miller's Landing to just east of the Airport Access Road.**

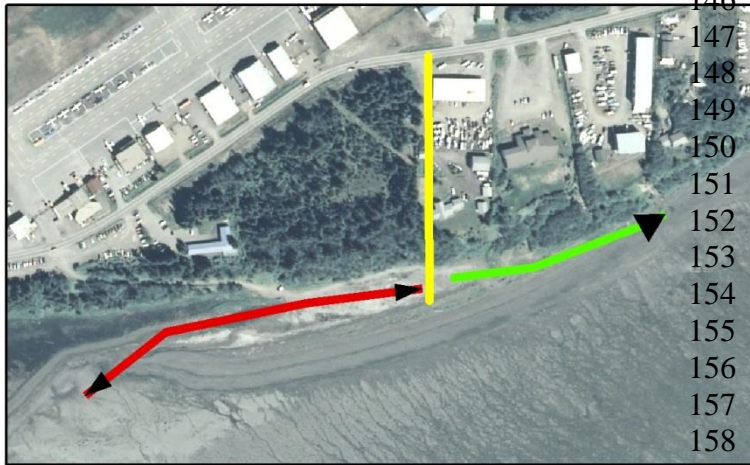
A. Miller's Landing. Create a public viewing spot in the Beach Access Road Right of Way off of Kachemak Drive, by posting a sign stating the location of the public access. In the future, as use warrants, create a small parking area, and use boulders to discourage trespassing on adjacent properties.

B. Airport Access Road. Support state efforts to place signage or interpretive displays.

C. Vehicle use at the bottom of airport beach access road on the beach is not allowed. Referred to HCC 7.16.020 for exceptions.

D. Vehicles are allowed on the beach east of the vacated easement formerly known as Shirlene Circle (refer to map), under the terms of HCC 7.16





Vehicles are not allowed on the beach at the bottom of the airport beach access road. Vehicles are allowed east of that area, but there is no public vehicle access point to get to that part of the beach. Land owners or those with land owner permission may access the beach from private vehicle access points. Once on the beach, nothing in City laws or policy condones trespassing on adjacent private lands.

## Area 2 - Airport Beach Access Road to North End of Berm outside of Louie's Lagoon and Louie's Lagoon.

A. Due to expert testimony, it was agreed by the BPTF that limiting vehicle use in this area was necessary to protect the fragile habitats from Mud Bay to Louie's Lagoon.

B. Maintain signage identifying public access points.

C. Vehicles are prohibited in this entire area - outside of access driveways and parking.

D. Complete Conservation zoning for all public lands in this area. Much of Area 2 has a conservation easement and zoning.

E. Designate the platform area as a park and initiate cleanup of surface debris in Louie's Lagoon. A layer of dredge spoils to cover debris and more grass around the platform is also recommended. Investigate potential as a bird viewing platform.

F. Long term goal: Acquire a pedestrian easement as shown on the map, for access to the outer beach without going through the mudflats. The current section line easement goes across the mud flat in the bird sanctuary. A new easement would provide better access to the beach, and protection for the sanctuary. As designated on attached map.

G. Preserve subsistence fishing access for vehicles, and public access to that part of the Spit. This has traditionally included an access across the northern portion of the English Bay property.

## 3. Area 3 - From Louie's Lagoon - South to end of Homer Spit and then North to the South end of Mariner Park.

A. Encourage the elimination of unsightly waste on properties near the beach by working with landowners.

#### 4. Area 4 - From the south end of Mariner Park to the East End of the Seawall

A. At the seasonal campground office at Mariner Park, make beach use maps available, as well as information and signage that is interpretive about the berm building process, encourages courtesy to pedestrians, and states where vehicles are permitted.

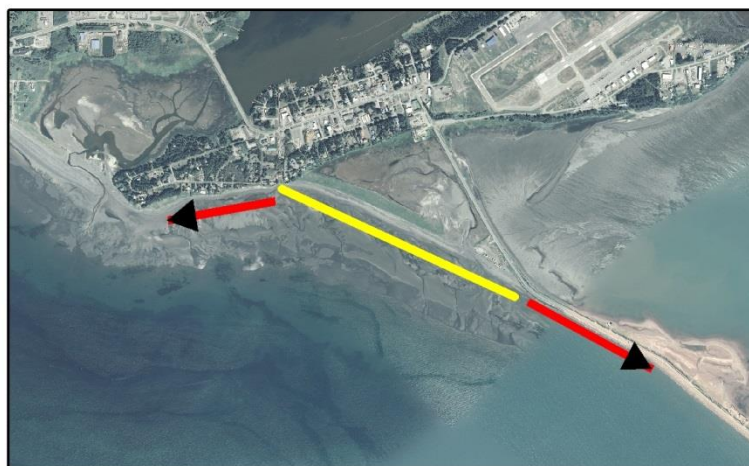
B. Work with Islands and Ocean on a uniform interpretative signage plan to include Mariner Park. Include the project in the annual budget.

C. Define limits to Mariner Park campground by utilizing logs, rocks or other means to restrain vehicles from entering the lagoon, and also to create one beach access point that can be gated seasonally to control vehicle access to the beach. This would also help protect the berm in the park, which sees heavy seasonal use from campers. Create a phased cost estimate and include the project in the annual budget in the near future.

D. Between the south end of Mariner Park and the east end of the sea wall, vehicles are allowed on the beach from October 1 through March 31<sup>st</sup>, solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all other times and for all other uses.

E. Install and maintain signage stating vehicles are prohibited in the Lagoon and above the high-tide line near the berm. This is a fragile berm.

F. Vehicles are allowed between the south end of Mariner Park beach and the east end of the seawall from October 1 through March 31<sup>st</sup> solely for the purpose of gathering sand and coal. The beach is closed to vehicles at all times for any other purpose. The area in front of the sea wall west to the Beluga Slough outfall is closed to vehicles.



Red = No vehicles  
Yellow = Vehicles only  
under the terms of HCC  
7.16, paraphrased in C,  
above.

207

208 **5. Area 5 - Mariner Park Lagoon including the storm berm**

209 A. Vehicles are not allowed in this area.

210 B. Ensure adequate City signage is installed so that violators may be ticketed.

211

212 **Area 6 East End of Seawall to Bishop's Beach Park**

213 A. Vehicles are not allowed in this area.

214 B. Maintain the gate and rocks at Bishop's Beach Park to physically block access to  
215 vehicles

216 C. Work with USFW to install interpretive signage.

217 D. Ensure adequate City signage is installed so that violators may be ticketed.

218 E. Support Fish & Wildlife efforts to protect berm and promote rye grass and driftwood  
219 buildup.

220 F. Support Fish & Wildlife work to develop a plan to maintain the ecological integrity of  
221 their educational reserve, including possible conservation zoning.

222 G. Improve and identify with signage the Ocean Drive Loop beach and Beluga Slough  
223 access.

224

225 **7. Area 7 - Bishops Beach Park access, west to Homer city limits.** This is a heavily used area,  
226 and has the greatest potential for conflicts between user groups.

227 A. Increase Parking at Bishop's Beach Park and in the area. Increase wayfinding signage  
228 directing people nearby parking may be needed. (Chamber of Commerce, Island and  
229 Ocean Visitor Center)

230

231

Vehicles are allowed west from Bishop's beach Park access, and prohibited to the east.



B. This area is open to vehicles, following the laws under HCC 7.16.

C. Coordinate future signage with Islands and Oceans signage, and law enforcement needs. Adjust signage language over time to meet changing needs.

D. Improve erosion control and access at Crittenden Drive and at Main Street.

E. Improve access at Main Street. Construct a stairwell to the beach. Use the right of way at the end of Main Street for an erosion control project, using seeding, native grasses and other low impact techniques. Develop a stairway so people may access the beach without treading on the eroding bluff face.

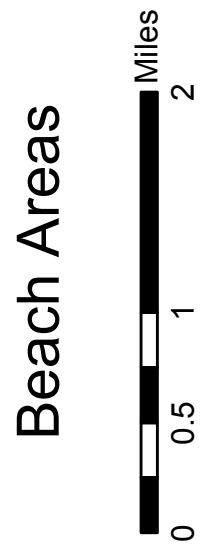
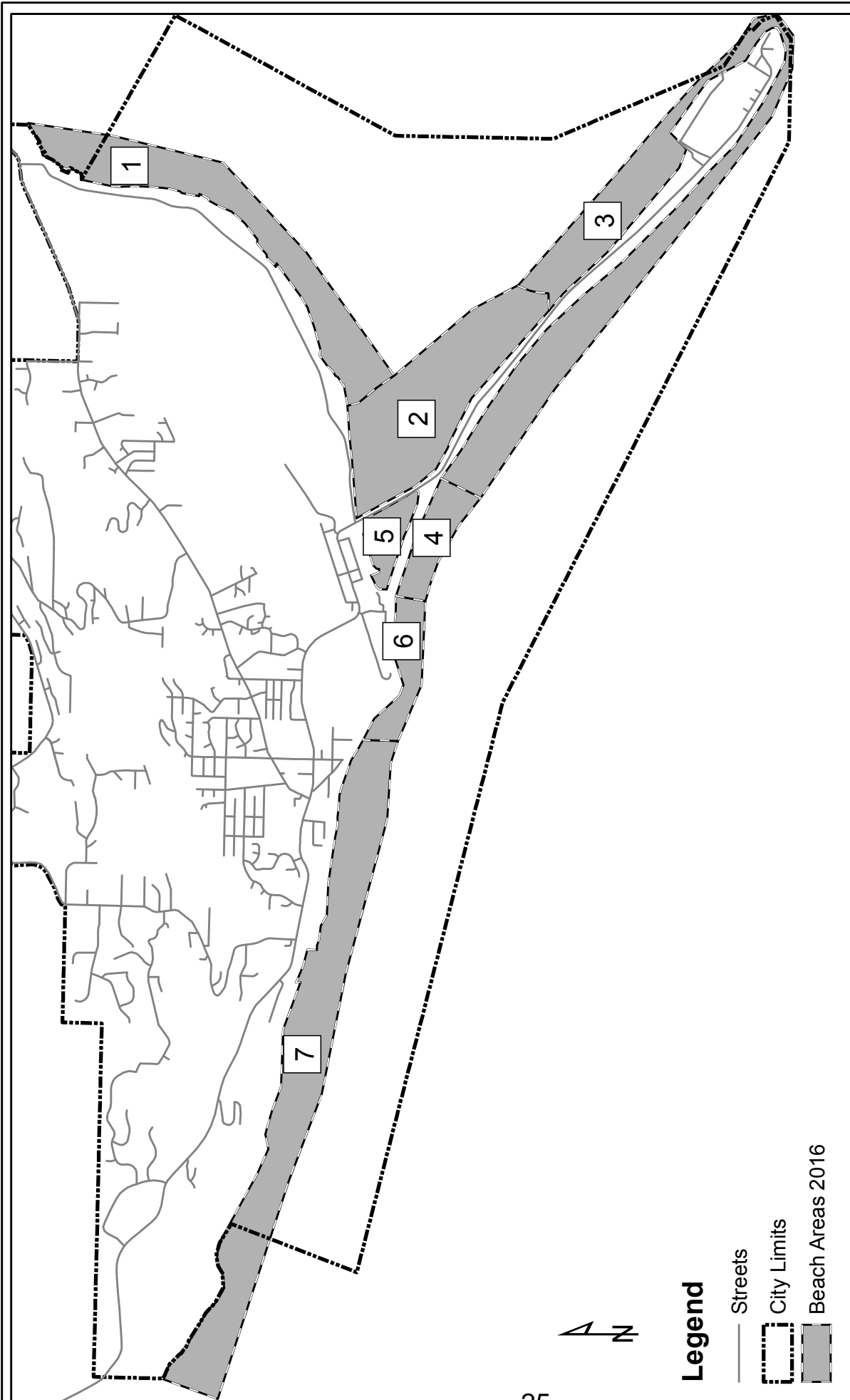
F. Work with property owners and interested volunteers to remove the remaining junk cars from the beach near the bottom of West Hill.

## 5. History

The original Beach Policy Task Force was established in 2000 and completed the beach policy in 2001. The City adopted it on June 25, 2001. In 2003, Ordinance 03-27, the city was awarded a \$75,000 Coastal Impact Assessment grant to fund beach access restriction improvements, regulatory signage, a GIS coastal erosion and beach habitat information mapping project and funds for the 2004 United States Geological Survey sediment transport study camera operation.

The Task Force made further recommendations in 2005, in Memorandum 2005-78, and concluded their work. In 2007, the City Council added advising on public beaches to the duties of Parks and Recreation Advisory Commission (Ordinance 2007-01(A)). The Commission formed a Beach Committee to update the Beach Policy, which resulted in this document.

In fall of 2014 the Parks and Recreation Advisory Commission was directed by Council to review and recommend revisions to the Beach Policy. The Commission worked on the policy the first six months of 2015 and made recommendations via Memorandum 15-102. Council adopted Ordinance 16-05 (S-2)(A-2) on February 23, 2016. Ordinance 16-13 then made minor amendments. The Beach Policy was amended to reflect these revisions through Resolution 16-029XX.



# Beach Areas

*Disclaimer:*  
It is expressly understood the City of Homer, its council, board, departments, employees and agents are not responsible for any errors or omissions contained herein, or deductions, interpretations or conclusions drawn therefrom.



*City of Homer*  
*Planning and Zoning Department*  
June 10, 2016

## Appendix A: Beach Access Notes

### Public access points

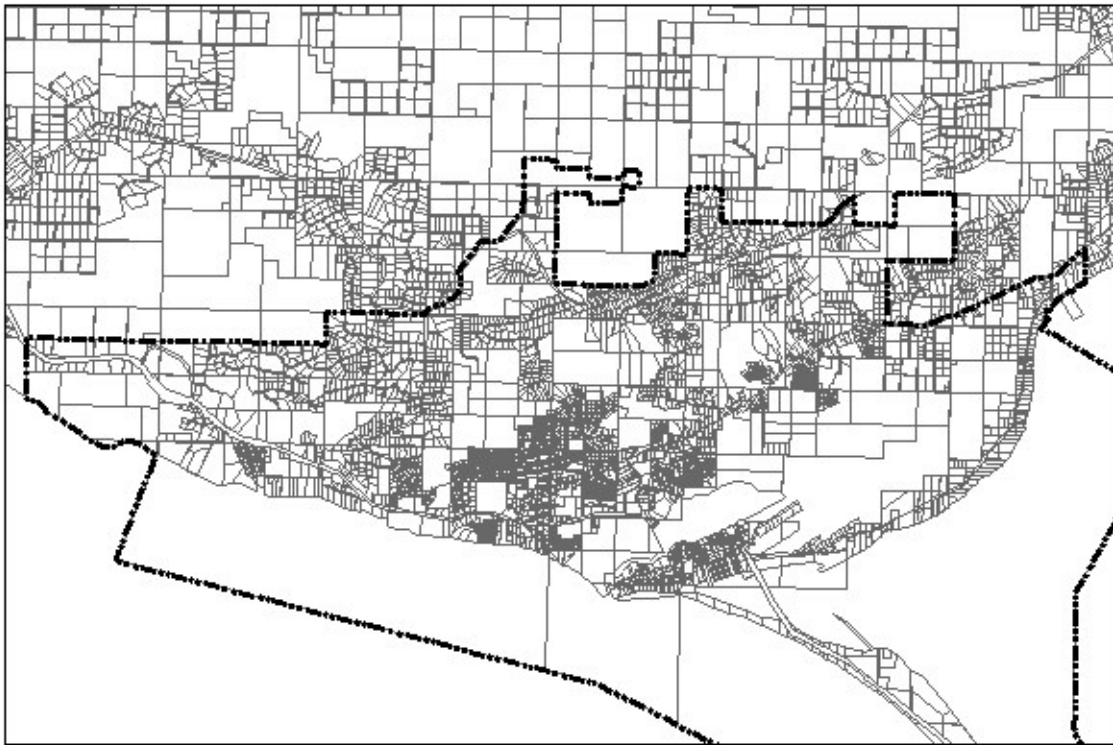
	Pros	Cons	Comments
Miller's Landing Beach Road	Nice picnic spot Difficult trek down to the beach	No defined parking area	
Airport Access Road			State owned land
Spit			
Mariner Park	Large parking area for campers and day users	Occasionally motor vehicles drive around in the lagoon.	Need more enforcement here Need more education here/kiosk
Lake Street		Constructed road ends at the Seawall. It will be expensive and difficult to create beach access that will withstand the wave energy at this point. Most of the land below is private property.	There may be other better pedestrian access points that are currently not public, along Ocean Drive Loop
Oscar Munson/Bell		Some public access points must cross the seawall, and most of the beach area is private property.	Neighborhood Access Point
Bishop's Beach	Flat beach access, public parking	High user conflicts	
Main Street	Section line easement access	Highly erosive, very steep trail	
Crittenden	Right of way access	No parking. Tends to be a party spot.	City constructed trail in conjunction with Crittenden/Waddell Road Improvements. There is also an adjacent private access from Ocean Shores Motel. Landowner allows neighborhood use of his trail to the beach.

Updated 6/2016

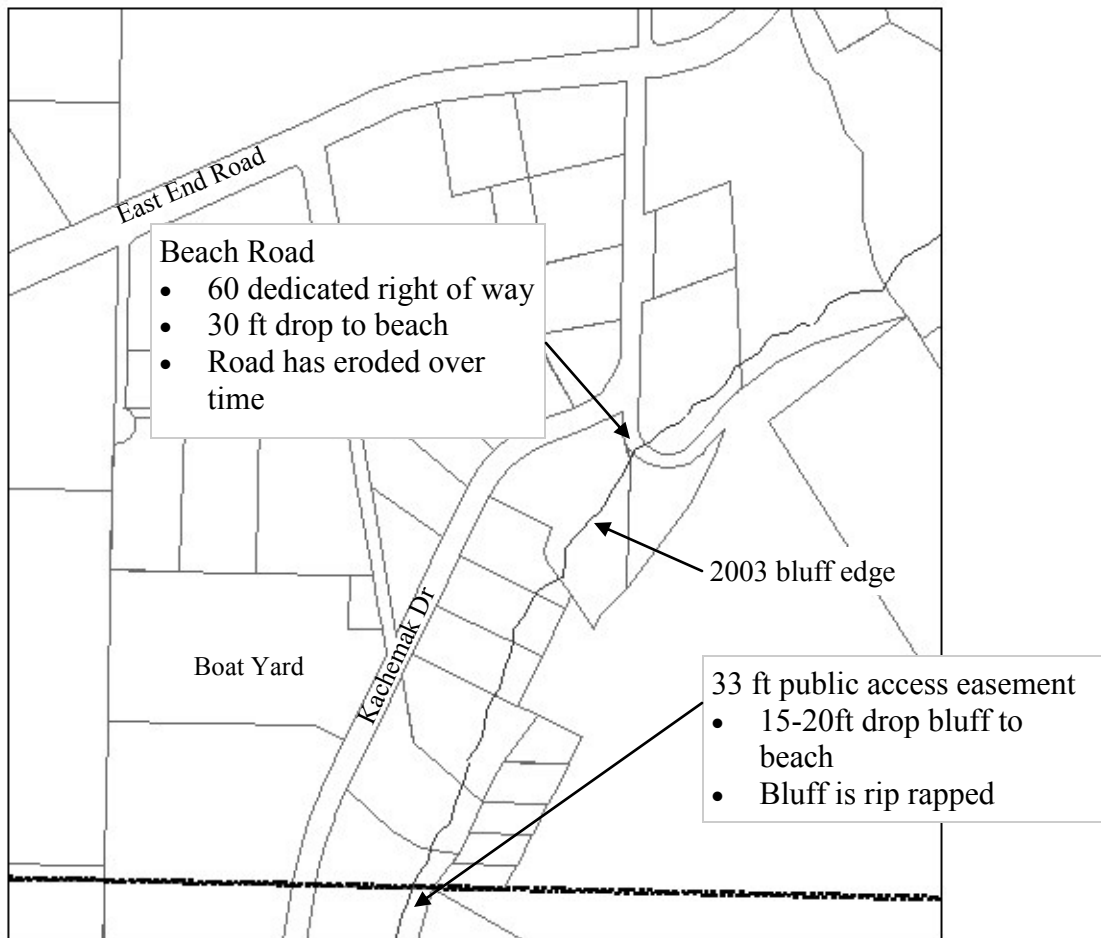
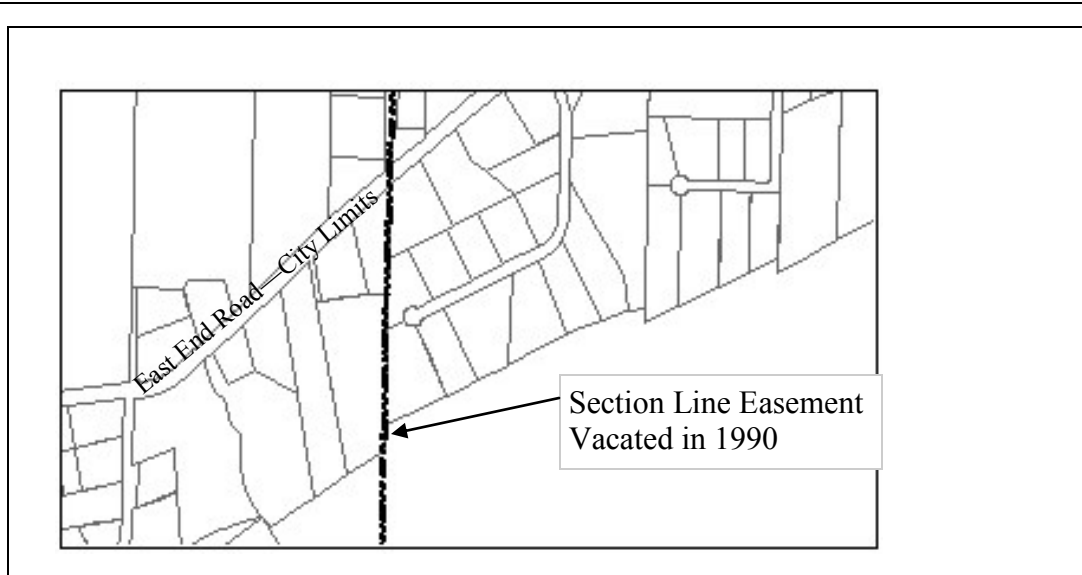
## Beach Policy Appendix: B

### Mainland Public Access Points to Kachemak Bay

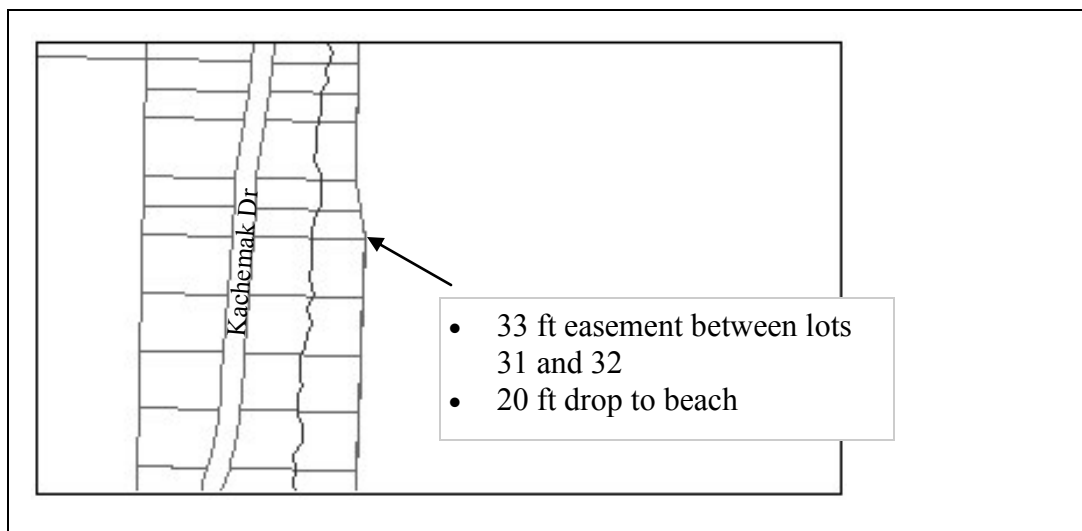
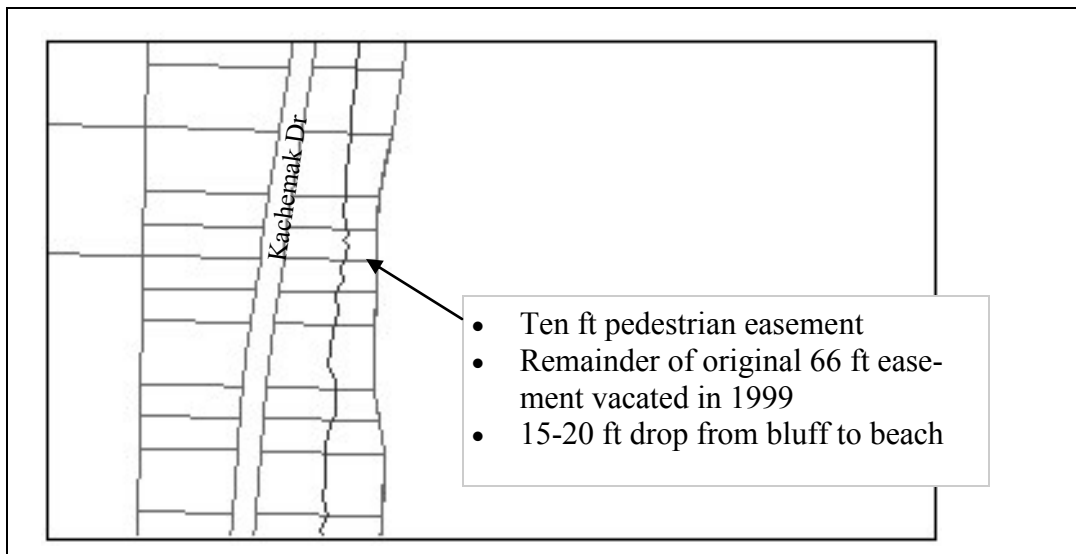
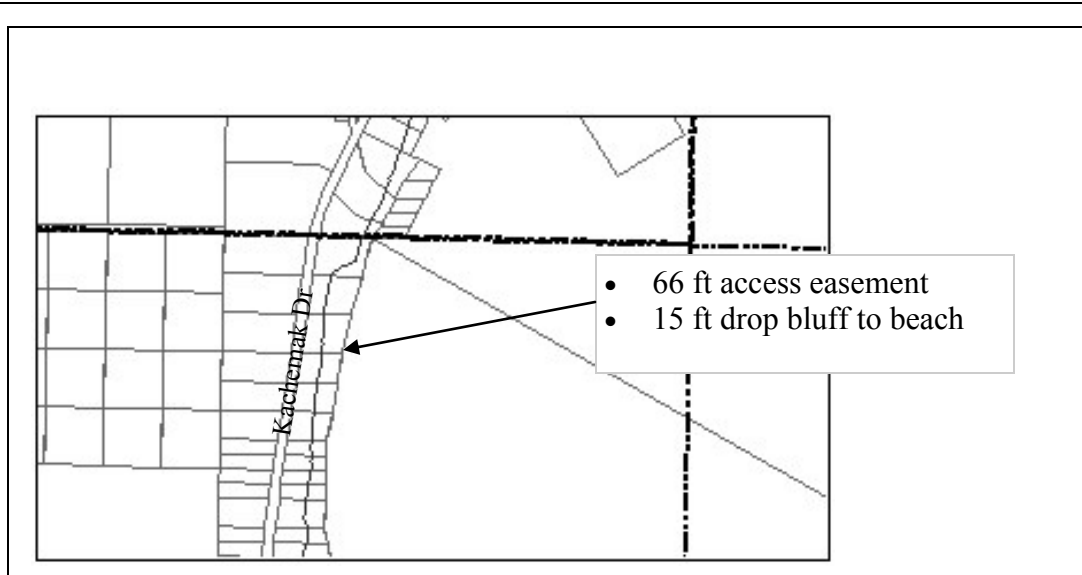
Spring 2016

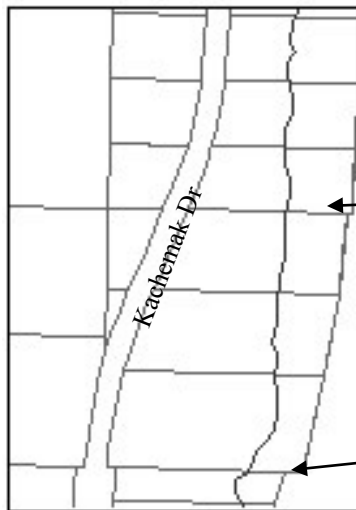


Prepared by the City of Homer Planning and Zoning Office.  
Erosion data from KBRR 2004 coastal erosion study. Easement  
data from plat research, and from 1982 Homer and Vicinity  
orthotopographic map by Walker and Associates.









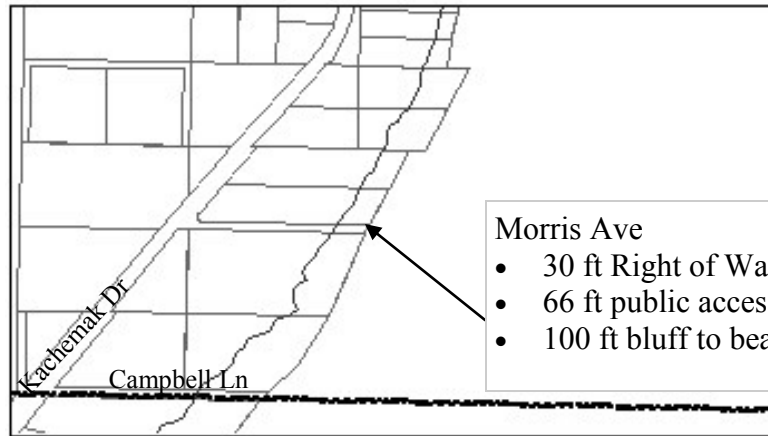
- Ten foot pedestrian easement on northern property, 33ft easement on southern property.
- Remainder of northern 33 ft easement vacated
- 30 foot drop from bluff to beach

- 33 ft easement
- Remainder of 66 ft easement vacated in 1976
- 35 foot drop from bluff to beach



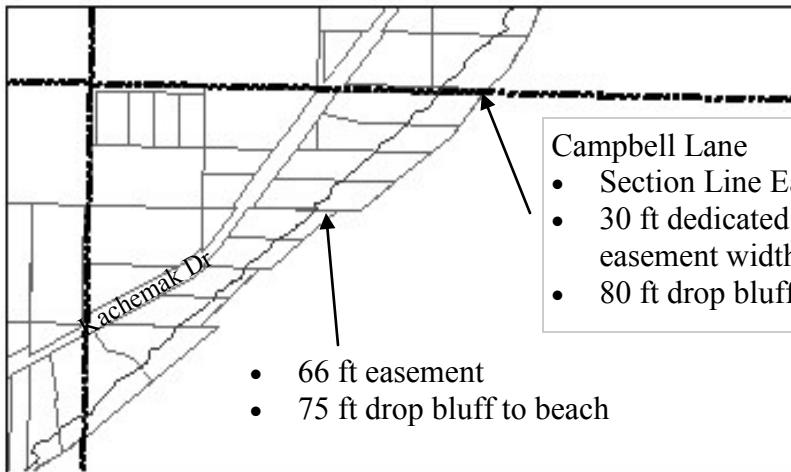
- 33 ft access easement
- 65 foot drop from bluff to beach

- 33ft access easement
- 75 foot drop from bluff to beach



**Morris Ave**

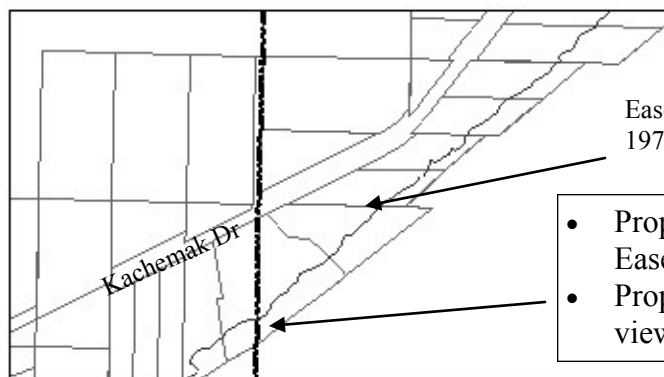
- 30 ft Right of Way
- 66 ft public access
- 100 ft bluff to beach drop



**Campbell Lane**

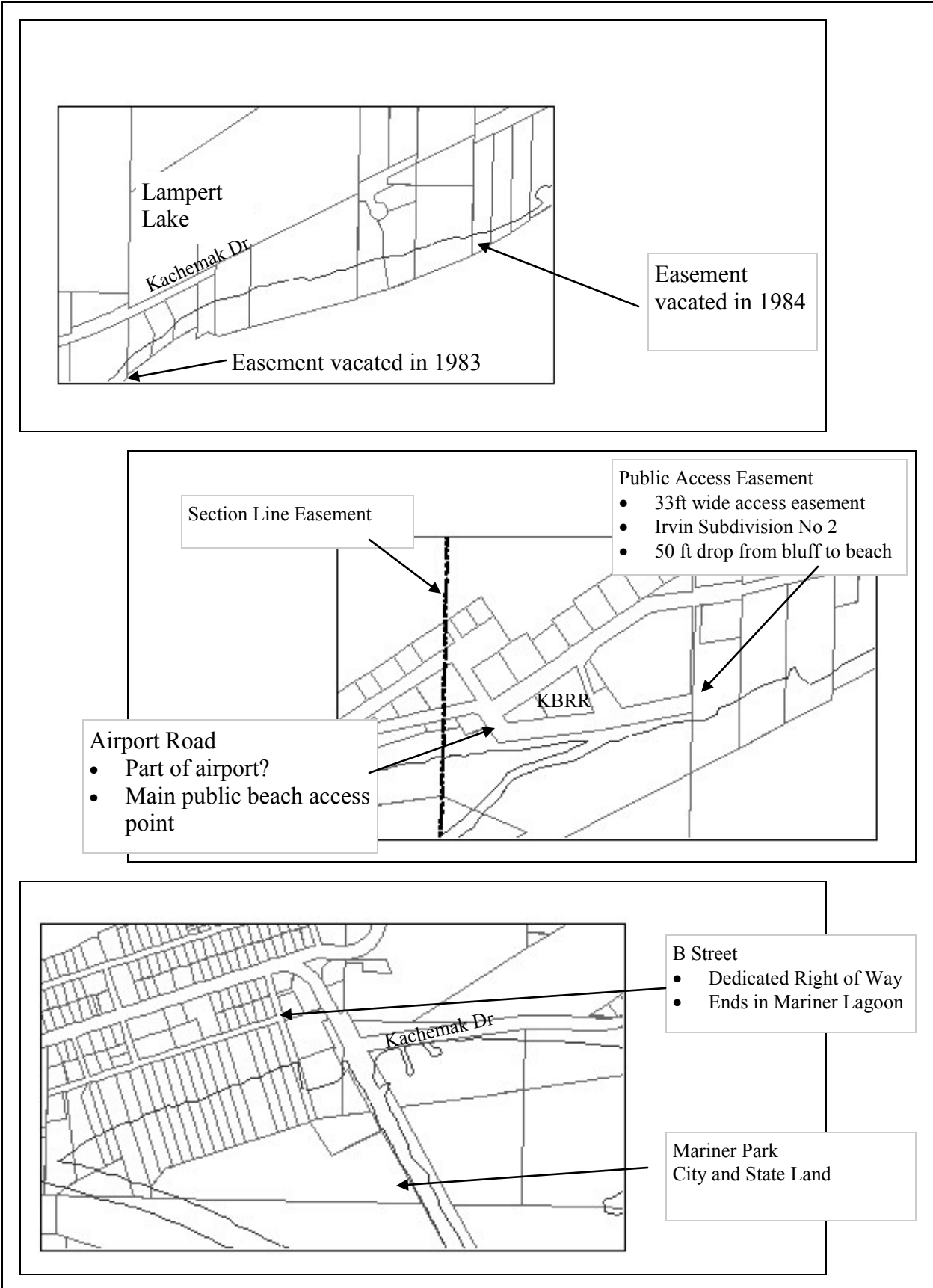
- Section Line Easement
- 30 ft dedicated Right of Way, 66 ft total easement width
- 80 ft drop bluff to beach

- 66 ft easement
- 75 ft drop bluff to beach



Easement vacated in 1979

- Proposed Section Line Easement Vacation 2007.
- Proposed public access viewpoint.





Lake Street

- Dedicated 60 ft Right of Way
- Sea wall crosses the Right of Way

Section Line Easement

- 66 ft wide
- 30 ft drop from bluff to beach

## Oscar Munson Subdivision

### Victoria Place

- 50 foot Right of Way
- Not constructed

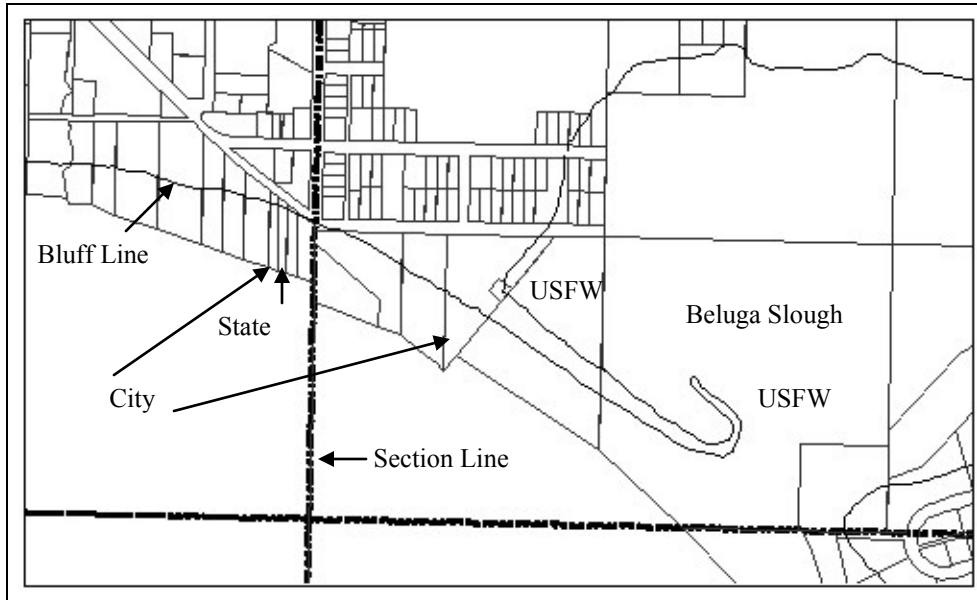
### Section Line Easement/Right of Way

- 30 ft Right of Way, 33 ft section line
- Exact width of possible public access not know, but probably about 60 ft



### Parson Lane

- 30 ft Right of Way
- About a 30 ft drop from street level to the beach
- Seawall runs along the bluff



#### Ohlson Lane Property

- 15-20 ft drop from street level to the beach
- City of Homer owns one lot; the state owns another

#### Section Line Easement

- Main Street is on a section line easement
- 15-20 ft drop from street level to the beach

#### Bishops Beach

- One of the few easy access point to the beach

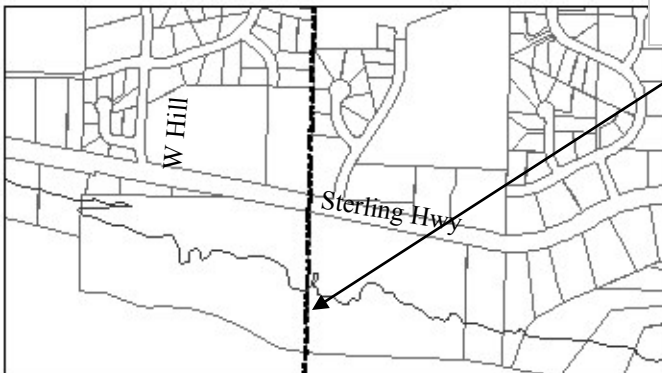
This is an area of moderate long term erosion, averaging about 2 and a half feet per year.

Crittenden Dr

- 60 ft Right of Way
- New trail is steep and is eroding.
- 60 ft drop from Hidden Way to the beach

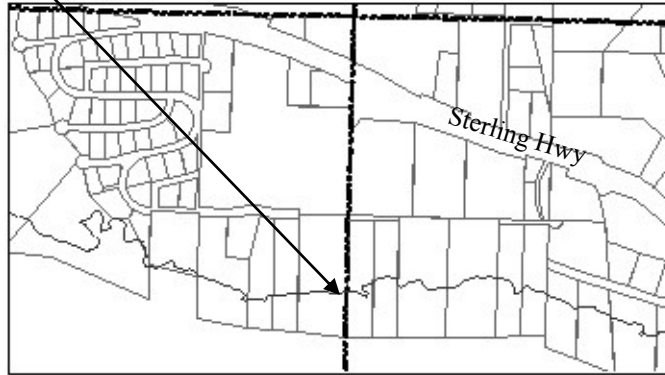


- Section Line Easement
- 120 ft drop from bluff to beach





- Section Line Easement
- 230 ft+ drop from bluff to beach

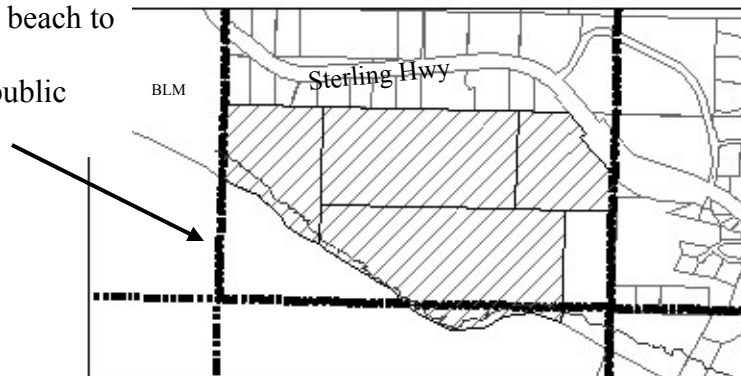


### Leber Street

- 30 Right of Way Leber St
- Section Line Easement
- 25 foot drop from upland to beach.



- Section Line Easement, north-south along city limit boundary
- 60 foot bluff from beach to upland plateau
- EVOS and other public lands shown







## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Planning

491 East Pioneer Avenue  
Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)

(p) 907-235-3106

(f) 907-235-3118

To: Parks, Art, Recreation and Culture Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: June 9, 2016  
Subject: Recommendations on Doggie Bag Dispensers, Trash Cans and Informational Handouts

***Requested Action:*** *Decide what to do with the remainder of the bags. Distribute accordingly.*

**Recap Part 1:** At the last meeting, the Commission decided to have the scoop the poop flier laminated and posted at city campgrounds. Additionally, the Commission wanted to better target locals. Ideas were a newspaper advertisement, PSA on KBBI, radio spots, and potentially an annual budget. Commissioner Lowney requested time to work on a proposal and bring it back to the June meeting. Commissioner Archibald offered to stop by KBBI regarding a PSA.

**Update:** Commissioners Lowney and Archibald, please provide a brief report on your findings, along with any recommendations for action.

**Recap Part 2:** The Commission also discussed more trash cans and working with businesses on providing trash cans.

### **Staff Recommendation:**

1. If the interest is in more private trash cans along Pioneer Ave, please join efforts with the Peonies on Pioneer working group – they meet monthly at the Chamber of Commerce. Contact Asia Freeman at Bunnell, or Karen Zak at the Chamber of Commerce for meeting details.
2. For more City trash cans, make a motion and recommendation to the City Manager. I have asked for but not received an update on the request for more trashcans along Homer Spit Road.





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## Planning

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Homer, Alaska 99603

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(p) 907-235-3106

(f) 907-235-3118

To: Parks and Recreation Advisory Commission  
From: Julie Engebretsen, Planning Technician  
Date: June 8, 2016

Subject: FY 2017 budget

**Requested Action:** Email staff your budget request ideas! At the meeting, discuss desired budget requests. This meeting allows ideas to be presented, and costs to be researched. There are three types of requests:

1. Increases to annual operating budget – this increases the amount of money parks has every year for a certain task. Like labor. The increase stays in the budget every year unless the budget is cut.
2. Capital Projects: funding is in place for three years, it's a one-time project, project cost is over \$5,000 and is a long term improvement. Funding comes from Parks Reserves, or the overall City general fund. (Not much \$ available here, usually).
3. Capital projects HART funded. These are trails projects. Yes they are Capital Projects just like 2 above, but they are funded out of the HART Trails fund, which has a healthy balance of around \$600,000 +.

**Dates to be aware of:** August 8<sup>th</sup>: possible public hearing on budget. August 18: Commission meeting . August 24<sup>th</sup>: budget requests due to Finance.

Final requests can happen at the August meeting, but that gives Renee 2 days to get the minutes done and requests to Finance.

### FY 2017 budget request ideas – Annual budget items

1. Dixie: Fix ballfield drainage issues at Hornaday Park
2. Routine maintenance, Angie request: Initiate banner replacement program for Pioneer Ave, summer and winter banners. Have about 23 posts, for a total of about 50 banners for summer and winter decorations (a few replacements on hand). Immediate need is for new winter decorations; have fewer than half the number needed for the light posts, and many are in disrepair.
3. Routine maintenance: Bishop's Beach pavilion roof shingle repair/replacement.
4. Project completion: Complete roof at Hornaday Shelter that was moved to back field.

5. New project: Mariner Park improvements/beach rehab. Define camping spaces a little more separate from berm, install beach access gate. Goal: Revegetate/log build up so the only easy access is via the gate, which would be open and signed for seasonal use.

How to pay for it: Increase camping fees, and increase operating budget 100.0175.5209 building and grounds maintenance, by \$20,000.

### **Capital Projects**

Parks Reserves (\$0 balance) General Fund – (way too low)

1. Previous Request: \$35,000 for new fencing.

### **Capital Projects - Trails**

1. Pave Coal Point parking lot and stripe, same as the work completed at Bishop's beach Parking lot, using HART Trails funds. (Seafarers memorial parking lot expansion, 2014, also was approved for HART Trail funded improvements, as a trailhead).

Approx 7,000 sq ft (\$28,000) of Roads funding to pave to the end of Ice Dock Road, and 12,000 sq ft (\$48,000) of Trails funds to pave parking lot and trailhead area for Coal Point Trail to End of the Road Park. Total request \$76,000, \$28,000 from 160.0766 Roads, \$48,000 from 165.0375 Trails.

2. Request renewal of 2013 approved trail projects: Greatland Street Trail rehab for \$25,000, together with Fairview Trail/HornadayPark pathway along Fairview.

Staff note: Trail funds can be requested from Council anytime. Its more convenient for staff to do it as part of the annual budget, but its not that important. As we review the HART program, funding for trail grants should wait until we have a clear proposal for the Planning Commission and Council.

If you have OTHER trail projects in mind, i.e. that the City crew would build or we would contract out, now is a good time to bring them up.

### **Still funded:**

1. Roger's Loop Trailhead land purchase, approved FY 2015 (\$65,000)
2. Phase 2 West Homer El Trail, approved FY 2015 (\$25,000) (
3. Pier 1 picnic shelter (slated for construction this year)
4. Soundview Sidewalk (road project)



## City of Homer

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## Office of the City Clerk

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Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

### Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION  
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
DATE: JUNE 8, 2016  
SUBJECT: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION DRAFT BYLAWS

---

Please review the bylaws on the following pages.

These are comprised of the existing bylaws established for the Parks and Recreation Commission and the Administrative Guidelines for the former Public Arts Committee.

These will be finalized at the August meeting of the commission.

#### Recommendation:

Make amendments as required. Move to adopt and have second and final reading on August 18, 2016





**PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION (PARCAC)  
BYLAWS**

The Commission is established to act in an advisory capacity to the City Manager and the City Council on the problems and development of parks and recreation facilities; public beaches and trails; Support of the arts; Acquisition, maintenance and disposition of works of art; land use and future development related to parks and recreation facilities; and Administration of the public arts fund established by HCC 18.07.090. and those duties and powers as set forth in Chapter 2.60 of the Homer City Code

The Commission's jurisdiction is limited to the area within the City Boundaries except for those extra territorial interests, such as trails and city properties, subject to city jurisdiction.

The Commission consists of nine members; up to three members may be residents from outside the city limits, preference shall be given to City resident applicants.

Members will be appointed by the Mayor for three-year terms (except to complete terms) subject to confirmation by the City Council.

One Homer area High School student selected by his or her student body can serve as a consulting member of the Commission in addition to the nine appointed members, and may attend and participate in all meetings as a consultant, but shall have no vote.

There will be regular monthly meetings February through June and August through November of the Commission and permanent records or minutes shall be kept of the proceedings. The minutes will record the vote of each member upon every question. Every decision shall be filed in the office of the City Clerk and shall be public record open to inspection.

**HISTORY**

The By-laws were passed by the Commission on August 18, 2016 and approved by the City Council on September 12, 2016, and shall be in effect and govern the procedures of the Commission.

The duties and responsibilities of the Commission are:

A. Act in advisory capacity to the City Manager and the City Council on matters involving:

1. City parks
2. Recreation facilities
3. Public beaches and trails
4. Support of the arts
5. Acquisition, maintenance and disposition of works of art
6. Land use and future development related to parks and recreation facilities
7. The administration of the public arts fund established by HCC 18.07.090

B. Consider any specific proposal, problem or project as directed by the City Council.

C. Perform the functions prescribed in HCC Chapter 18.07 related to funding works of art in public spaces.

D. Further development and awareness of the arts in the City.

E. Solicit donations of money and property in support of its duties under this section. Donations of money to be deposited into separate fund designated for parks, art, recreation or cultural purposes. Donations of

property shall be accepted by deed or other conveyance subject to the approval of the City Council and shall be held or disposed of for parks, art, recreation or cultural purposes as the Council may direct. The Commission may make recommendations to the Council for the disposition of money or property so received.

## **BY-LAWS**

- A. To abide by existing Alaska State Law, Borough Code of Ordinance, where applicable, and Homer Municipal Code;
- B. To abide by Robert's Rules of Order, current edition, in so far as this treatise is consistent with Homer City Code.

- C. **REGULAR MEETINGS:**

1. February through June and August through November on the third Thursday of the month at 5:30 p.m.
2. Items will be added to the agenda upon request of staff, through the Chair or upon approval by the Chair and in the absence of the Chair, the Vice Chair. Agenda deadline is the Wednesday of the week preceding the meeting date at 5:00 p.m.
3. Removing items from the published agenda will be by consensus of the Commission. No items may be added to the agenda once published.
4. Commissioners will give staff or Chair a minimum of two weeks notice or as soon as possible regarding their potential absence from a meeting.
5. A Quorum is required to conduct a meeting of the commission.
6. Meetings will be conducted in the Cowles Council Chambers or alternative location as required.

- D. **COMMITTEES**

1. Committees will be formed upon approval of City Council.
2. The Chair shall request committees for such specific purposes as the business of the Commission may require. Committee membership shall include at least two Commissioners. Other Committee members may be appointed from the public.
3. One Committee member shall be appointed Chair and be responsible creating an agenda and notifying the City Clerk of meetings so they may be advertised in accordance with Alaska State Law and Homer City Code.
4. One Committee member shall be appointed responsible for furnishing summary notes of all Committee meetings to the City Clerk.
5. Committees shall meet in accordance with Commission bylaws and Robert's Rules.
6. All committees shall make a progress report at each Commission meeting.
7. No committee shall have other than advisory powers.
8. Per Roberts Rules, upon giving a final report, the Committee is disbanded.

- E. **COMMISSION MEETING PUBLIC COMMENT/TESTIMONY AND AUDIENCE COMMENT TIME LIMITS**

1. The meeting Chair shall note for the audience's benefit that there is a three minute time limit each time there is a place in the agenda for public comment/testimony or audience comments.
2. Any individual wishing to address the Commission shall adhere to a three minute time. It is the responsibility of the Chair to announce under Public Comments, Public testimony on public hearing items and Audience Comments that there is a time limit.
3. Time limits may be adjusted with the concurrence of the body in special circumstances only such as agenda content and public attendance allow.

- F. **SPECIAL MEETINGS:**

1. Called by Chair or majority of the Commission and conducted only upon approval of Council.

- G. **DUTIES AND POWERS OF THE OFFICERS:**

1. A Chair and Vice-Chair shall be selected annually (November meeting) by the appointive members.

2. The Chair shall preside at all meetings of the Commission, call special meetings in accordance with the by-laws, sign documents of the Commission, see that all actions and notices are properly taken, and summarize the findings of the Commission for the official record.

3. The Vice-Chair shall perform all duties and be subject to all responsibilities of the Chair in his/her absence, disability or disqualification of office.

4. The Vice-Chair will succeed the Chair if he/she vacates the office before the term is completed, to complete the unexpired term. A new Vice-Chair shall be elected at the next regular meeting.

H. **MOTIONS TO RECONSIDER:**

1. Notice of reconsideration shall be given to the Deputy City Clerk and copied to the Chair or Vice-Chair, if the Chair is unavailable, within forty-eight hours from the time the original action was taken.
2. A member of Commission who voted on the prevailing side on any issue may move to reconsider the Commission's action at the same meeting or at the next regular meeting of the body provided the above 48-hour notice has been given.
3. Consideration is only for the original motion to which it applies.

I. **CONFLICT OF INTEREST:**

1. A member or the Commission shall disqualify himself/herself from participating in any official action in which he/she has a substantial financial interest.
2. Should the Commission member not move to disqualify himself/herself after it has been established that he/she has a substantial financial interest, the Commission may move to disqualify that member by a majority vote of the body.

J. **QUORUM; VOTING:**

1. Five Commission members shall constitute a quorum.
2. Majority of those members present are required to pass a motion.
3. Voting will be by verbal vote, the order to be rotated. The final vote on each resolution or motion is a recorded roll call vote.
4. The City Manager, Mayor and High School student shall serve as consulting members of the Commission but shall have no vote.

K. **CONSENSUS:**

1. The Commission may, from time to time, express its opinion or preference concerning a subject brought before it for consideration. Said statement, representing the will of the body and meeting of the minds of the members, may be given by the presiding officer as the consensus of the body as to that subject without taking a motion and roll call vote.

L. **ABSTENTIONS:**

1. All Commission members present shall vote unless the Commission, for special reasons, permits a member to abstain.
2. A motion to excuse a member from voting shall be made prior to the call for the question to be voted upon.
3. A member of the Commission requesting to be excused from voting may make a brief, oral statement of the reasons for the request and the question of granting permission to abstain shall be taken without further debate.
4. A member may not be permitted to abstain except upon the unanimous consensus of members present.
5. A member may not explain a vote, may not discuss the question while the roll call vote is being taken and may not change his/her vote thereafter.

M. **VACANCIES:**

1. A Commission appointment is vacated under the following conditions and upon the declaration of vacancy by the Commission.
2. The Commission shall declare a vacancy when the person appointed:
  - A. fails to qualify to take office within 30 days after his/her appointment;
  - B. resigns and the resignation is accepted;
  - C. is physically or mentally unable to perform the duties of his/her office;
  - D. misses three consecutive regular meetings without notice unless excused; or

157 E. is convicted of a felony or of an offense involving a violation of his/her  
158 oath of office.

159  
160 N. **GENERAL ORDER OF BUSINESS:**

161  
162 NAME OF BODY DATE OF MEETING  
163 PHYSICAL LOCATION OF MEETING DAY OF WEEK AND TIME OF MEETING  
164 HOMER, ALASKA MEETING ROOM  
165  
166 NOTICE OF MEETING  
167 REGULAR MEETING AGENDA  
168 1. CALL TO ORDER  
169 2. APPROVAL OF AGENDA  
170 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA. (3 MINUTE TIME LIMIT)  
171 4. RECONSIDERATION  
172 5. APPROVAL OF MINUTES or CONSENT AGENDA.  
173 6. VISITORS (Chair set time limit not to exceed 20 minutes) (Public may not comment on the  
174 visitor or the visitor's topic until audience comments.) No action may be taken at this time.  
175 7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS (Chair set time limit  
176 not to exceed 5 minutes.)  
177 8. PUBLIC HEARING (3 MINUTE TIME LIMIT)  
178 9. PENDING BUSINESS  
179 10. NEW BUSINESS  
180 11. INFORMATIONAL MATERIALS (NO ACTION MAY BE TAKEN ON THESE MATTERS, THEY MAY  
181 BE DISCUSSED ONLY).  
182 12. COMMENTS OF THE AUDIENCE (3 MINUTE TIME LIMIT)  
183 13. COMMENTS OF THE CITY STAFF (not required) (Staff report may be at this time in the  
184 agenda.)  
185 14. COMMENTS OF THE COUNCILMEMBER (If one is assigned)  
186 15. COMMENTS OF THE CHAIR (May be combined with COMMENTS OF THE  
187 COMMISSION/BOARD since the Chair is a member of the Commission/Board.)  
188 16. COMMENTS OF THE COMMISSION  
189 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR \_\_\_\_\_ note any  
190 worksessions, special meetings, committee meetings etc. All meetings scheduled to be held in  
191 the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.  
192 (Sometimes the meeting is scheduled for the Conference Room)

193  
194 O. **PROCEDURE FOR CONSIDERATION OF AGENDA ITEMS:**

195 The following procedure will normally be observed pursuant to Robert's Rules:  
196 1. A motion is made to discuss the item OR to approve the staff recommendation. The item may  
197 then be discussed, amended or voted on.  
198 2. If there are questions of staff or an appropriate audience member, a Commissioner may  
199 request permission from the Chair to ask the question. The Chair, upon consensus approval, may  
200 grant the request.

201  
202 P. **BYLAWS AMENDED:**

203 The bylaws may be amended at any meeting of the Commission by a majority plus one vote of  
204 the members present, provided that notice of proposed amendment is given to each member in  
205 writing. The proposed amendment shall be introduced at one meeting and action shall be taken  
206 at the next commission meeting.

207  
208 Q. **TELECONFERENCE:**

209 The preferred procedure for Commission meeting is that all members be physically present at the  
210 designated time and location within the City for the meeting. However, physical presence may  
211 be waived by the Chair or Commission and a member may participate in a meeting by  
212 Teleconference when it is not essential to the effective participation or the conduct of business at  
213 the meeting. A quorum must be present.

A Commission member participating by teleconference shall be deemed to be present at the meeting for all purposes. In the event the Chair participates telephonically, the Vice-Chair shall run the meeting.

1. Teleconference procedures.

A. A Commission member who cannot be physically present for a regularly scheduled meeting shall notify the Deputy City Clerk at least five days prior to the scheduled time for the meeting of his/her intent to appear by telephonic means of communication.

B. The Deputy City Clerk shall notify the Commission members three days prior to the scheduled time for the Commission meeting of Commission members intending to appear by teleconference.

C. The means used to facilitate a teleconference meeting of the Commission must enable each Commission member appearing telephonically to clearly hear all other Commission members and members of the public attending the meeting as well as be clearly heard by all other Commission members and members of the public.

D. The Deputy City Clerk shall note in the attendance record all Commission members appearing telephonically.

### **1% FOR THE ARTS PROGRAM**

The State has recognized through the enactment of AS 35.27.010, and the City of Homer hereby recognizes by the enactment of Ordinance 02-25(A), Chapter 18.07, the responsibility of government to foster the development of culture and the arts through the purchase or commissioning of works of art for municipal buildings and facilities. It is therefore declared to be municipal policy that a portion of appropriations for capital expenditures for municipal buildings and facilities be devoted to the acquisition of works of art to be permanently placed or incorporated in such buildings or facilities.

#### **Definitions**

The following words, terms and phrases, when used, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

"Art" and "work of art" mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.

2. Painting: all media, including portable and permanently affixed works, such as murals.

3. Graphic arts: printmaking and drawing.

4. Mosaics.

5. Photography.

6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.

7. Calligraphy.

8. Mixed media: any combination of forms or media, including collage

"Construction, remodeling or renovation of municipal buildings and facilities" means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or any building.

"Total cost of construction, remodeling or renovation" means the total allotted funding for the subject project at the time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental clean-up or remediation. (Ord. 02-25(A), 2002.)

The Parks, Art, Recreation and Culture Advisory Commission shall be responsible for the following:

A. Determine the dollars allocated for art within the budget of each eligible project;

B. Name a Selection Committee for each project;

C. Develop and monitor policies related to the selection and installation processes;

D. Develop plans that insure the preservation of the art collection;

Procedures for the 1% for the Arts Program

## Eligible Projects

1. Upon approval of the City budget, the City Manager will provide a copy of the capital improvement budget to the Commission notating all projects he/she believes to be eligible for the 1% for Art Program.
2. Eligible projects include remodeling, renovation, new construction to municipal buildings or facilities when the cost of the project exceeds \$250,000.
3. Staff will update the Commission at least quarterly regarding any new capital improvement projects City Council has approved and will indicate whether the City Manager believes the 1% for Art Program is applicable.

## Project Budget

1. 1% of the project cost will be allocated for the purchase of art, with a minimum project value of \$250,000 and a maximum of \$7,000,000. Therefore, the minimum budget is \$2,500 and the maximum is \$70,000. The budget may be increased by the addition of private funds or donations from non-city public funds.
2. Project cost is defined as the cost of the original contract awarded, excluding land acquisition, site investigation, environmental cleanup or remediation. Subsequent change orders and amendments to the contract do not increase or decrease the amount of funding available for artwork.
3. The art budget will include all costs associated with design, construction, installation, and acquisition of works of art.

## Selection Committee

1. The Commission will submit to the Council for its approval members of a new Selection Committee for each eligible project. Appointments will be made as early as possible in the construction process to encourage integration of art into the architecture of the building and design of the outdoor spaces.
2. A Selection Committee will be composed of at least five (5) members, including
  - a. One member(s) from the Commission,
  - b. One Artist
  - c. One member from the architectural/design team
  - d. One member from the user department
  - e. Director of building in question or his/her designated representative.

The scope of the project may require the appointment of additional members.

3. The Deputy City Clerk for the Commission will also assist the Selection Committee. This will facilitate clear communication and cooperation between the two advisory bodies.
4. Diversity. The Commission will specifically include members of the community who share a commitment to the goals of the 1% for Art Program yet represent the diverse citizenry in our community.

### 5. Responsibilities of the Selection Committee

- a. Selection Committee members will suggest the most suitable locations for artwork within the building or on the site, often in discussion with the architect or chief designer. It is also appropriate to allow artists to submit proposals for locations not identified by the committee.
- b. The committee will organize interaction between the design team and artists to ensure that artists are sufficiently briefed about the project opportunities and restrictions. The goal is to generate top quality, responsive proposals.
- c. Carefully review each eligible submission. This will frequently be a multi-step process, with time between meetings for personal reflection.
- d. If necessary, a specific member of the committee or the Deputy City Clerk may be directed to discuss modifications to a specific proposal with the artist. All such discussions shall be confidential, and members must exercise care so a specific artist does not construe such discussion as acceptance of work.
- e. Prepare list of Recommended Artwork for the named project and a short list of runners-up, if possible. (Occasionally 1st choice work will not be available and this process may preclude the need to reconvene the jury.)
- f. Selection Committee Chair will be present when the Resolution is before Council for final approval and award. Responses to Council questions may include a brief summary of the

selection process, including number of submittals, names of the selection committee members and other information that encourages final acceptance by City Council members.  
g. Deputy City Clerk will notify all selected artists of their award and thank all participants.  
h. All participants, including Committee members and all artists who submitted proposals will be offered a formal opportunity to comment on the process. The Commission will receive these comments.

NOTE: The entire selection process must be handled confidentially. No decisions are final until approved by City Council and final contracts are negotiated with the artists. (Reso. 10-80, 2011.)

#### **ADDITIONAL OVERSIGHT UNDER THE 1% PROGRAM**

##### **1. Requests for Proposals (RFP)**

The Selection Committee with the assistance of the Deputy City Clerk will prepare an RFP for each eligible project. (See sample in Exhibit A). The Clerk's Office will circulate the RFP as required by City code under the City's Procurement Policy. Packets of additional information that describes the project will be available in City Clerk's Office and on the City's website. It will include the brochure, "Special Considerations for Art in Public Places" (See Exhibit B)

##### **2. Establishing Selection Criterion**

a. Each member of the Selection Committee will be provided with a complete RFP, including the "Special Considerations" brochure. Members will be asked to remember these considerations in their art selections.

b. The Selection Committee will be provided with an Evaluation Checklist (see Exhibit C).

c. The Selection Committee may specify that certain projects will show a preference for art by local or Alaskan artists.

##### **3. Legal Considerations.**

The Selection Committee and the Parks, Art, Recreation and Culture Advisory Commission are liaisons between artists and the City, the principals in this program. These guidelines will clarify the understanding between them:

a. Ownership of the Art: All art purchased under the 1% for Art Ordinance will be owned by the City of Homer.

b. Artist's Rights: Public artwork and art concepts will not be altered, modified, removed or moved from a site which is integral to the concept for the work without prior notice to the artist. If the City's best and reasonable efforts to contact the artist have failed, the City may proceed without such notice.

c. Artist's Promise to the City of Homer: The art is unique and original and does not infringe upon any copyright. Neither the art nor a duplicate has been accepted for sale elsewhere. The art is free and clear of any liens. The fabricated and installed art will be free of defects in material and craftsmanship. Maintenance requirements have been accurately described;

##### **4. Contract with an Artist:**

The City of Homer will enter into a contract with each artist whose work is selected for inclusion in a City project. It will address description of the project, payment schedule, payment of special engineering or installation costs, due date. (See sample in Exhibit D). (Reso. 10-80, 2011.)

## **ACCESSION POLICY**

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

### **Definition**

Accession is to accept artwork in to the Municipal Art Collection

### **Policy**

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.
2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.
3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.
4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.
11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

## **GIFT POLICY**

### **Purpose**

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

### **Definition**

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

### **Policy**

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.
2. Each Proposed gift will be reviewed for the following:
  - a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
  - b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
  - c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
  - d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.



e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.

f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.

g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:

1. Surrounding site conditions if applicable

2. Dimensions

3. Materials and finishes

4. Colors

5. Electrical, Plumbing, or other utility requirements

6. Construction and installation method

7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may be required.

h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in a budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.

i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.

j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.

k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.

l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.

m. Maintenance and Preservation – donor's agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Public Arts Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessed into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

## **PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER**

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of a proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

### **Definition**

"*Gifts*" are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

"*Gift Policy*" is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

"*Accession Policy*" is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality. (Reso. 10-80, 2011.)

497  
498 Process

499  
500 The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to  
501 the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the  
502 Homer City Council through the City Manager.

503  
504 In order to provide the Commission with the information necessary to evaluate the proposed artwork in  
505 accordance with the Gift Policy and Accession Policy the potential donor or donor's representative must  
506 complete the Gift Proposal Application and submit to the City of Homer, City Clerk's Office. (Reso. 10-80,  
507 2011.)

508  
509 Presentation to the Parks, Art, Recreation and Culture Advisory Commission

510  
511 If applicable the donor will be scheduled to present his or her proposal to the Commission at the next  
512 regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the  
513 proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon  
514 approval of a majority vote of the Commission.

515  
516 The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the  
517 presentation and make a recommendation at the meeting. If the proposal materials do not give the  
518 Commission enough information to make an educated recommendation they may request to postpone  
519 recommendation until further information is provided by the donor.

520  
521 **PRESERVATION OF THE MUNICIPAL ART COLLECTION**

522  
523 1. Registry

524 The City's art collection will be catalogued and a registry maintained. Each entry will include

525 a. Name and contact information for the artist

526 b. Title of the work, date created, dimensions

527 c. Photographs of the work

528 d. The artist's cleaning and maintenance recommendation;

529 e. An artist's statement regarding the work, if possible.

530 f. An identification number \_\_\_\_\_ (year installed), \_\_\_\_\_ consecutive number (for example: 2006-  
531 #21). This number will also be affixed to the piece of art or to its label.

532 g. Exact location of the artwork.

533 h. Techniques and materials used in creating the artwork.

534  
535 The registry will be bound and stored in the City Clerk's Office. The City will also provide an official label  
536 for each piece of art that will be consistent in style and material. Information contained will reflect the  
537 following:

538 - Color Photo of artwork

539 - Artist Name(s)

540 - Title of Artwork

541 - Year Completed/Date

542 - Medium Used

543 - Size/Dimensions

544 - Location

545 - Physical Description of the piece

546 - Short Summary about the Artist

547 - Summary Comment on the artwork

548  
549 Inspection and Maintenance of Artwork

550  
551 All building and grounds supervisors will be instructed to inform the Deputy City Clerk if vandalism is  
552 observed or the artwork requires maintenance.

553 All cleaning and maintenance will follow the instructions provided by the artist.

554 If the artwork requires extensive repairs, the City will make a good-faith effort to obtain advice from the  
555 artist. If no information is forthcoming, the City may proceed with its best practice.

556  
557 **DE-ACCESSIONING PURCHASED AND DONATED ITEMS**  
558

559 The City has the responsibility for conserving the collection, and because the disposal of artworks may  
560 have serious implications for the artists, removing the items from the collection should be a deliberate  
561 and seldom-used procedure. It is the policy of the City not to dispose of works simply because they are  
562 not currently in fashion and not to dispose of works whose worth might not yet be recognized.  
563

564 Purchased or donated items which have been accepted into the Municipal Art Collection will be de-  
565 accessioned only at the direction of the City Council, which shall consider the recommendations and  
566 comments of the Parks, Art, Recreation and Culture Advisory Commission, Staff and any public comment  
567 received.  
568

569 The City will comply with all laws pertaining to de-accessioning of art items. If documents provide for de-  
570 accessioning, such documents will determine the method and manner of the de-accessioning.  
571

572 Examples of situations where de-accessioning would be considered include:

- 573 a. The item(s) has deteriorated beyond a reasonable means of conservation or in deteriorating, has  
574 lost its usefulness.  
575 b. The authenticity, attribution, or genuineness of the item(s) is determined to be false or fraudulent.  
576 c. The item(s) is redundant or is a duplicate that has no value as part of a series.  
577 d. The item(s) is located in an area where jurisdiction will be transferred to another entity or is made  
578 inaccessible to the public.  
579

580 The Parks, Art, Recreation and Culture Advisory Commission may recommend any of the following  
581 courses of action as a result of a deaccessioning review. The Commission shall not be limited to these  
582 courses of action and may suggest new methods as may be demanded by a particular set of  
583 circumstances:

- 584 a. Relocate the work of art. This course of action shall be given highest priority  
585 b. Remove the work from display and maintain in a safe storage  
586 c. Yearly City Surplus Sale  
587 d. Private sale  
588 e. Exchange for another work by the artist  
589 f. Gifting the piece to a non-profit organization  
590 g. Recycling  
591

592 Destruction of the item(s) may be considered where the physical condition of the work is severely  
593 deteriorated or will be irreparably damaged by the de-accessioning process.  
594

595 In appropriate instances, appraisals of the item(s) to be de-accessioned will be sought from outside  
596 sources.  
597

598 Encouraging Additional Public and Private Art in Public Spaces, and Promoting Public Awareness and  
599 Appreciation for the Municipal Art Collection  
600

601 Ordinance 02-25(A) encourages the addition of private money into the public art program. Any art  
602 purchased with such funds will be owned 100% by the City of Homer and the City will have responsibility  
603 for selection, installation, maintenance and repairs.  
604

605 The Parks, Art, Recreation and Culture Advisory Commission will be a resource for business owners who  
606 wish to include art in their business location.  
607

608 Parks, Art, Recreation and Culture Advisory Commission will endeavor to obtain buy-in from affected city  
609 departments and a wide variety of governmental and non-governmental organizations, as required, to  
610 ensure the successful implementation of the public art policy.  
611

612 The Commission will work to establish partnerships with private funders to help the art policy proponents  
613 work with and advise patrons who are funding public-art projects privately. This will help guarantee that

these projects meet a set of agreed-upon requirements and fulfill the goals and vision set forth in this policy.

The Parks, Art, Recreation and Culture Advisory Commission will identify alliance opportunities with institutions, organizations, and the public. Partner with them to publicize and discuss how public art can help further the mission of their specific organization.

Raise support among the press to help the fundraising efforts to educate and inform the public about the many different types of public art, and the wealth and ability of the local arts community.

Keep the information flowing about the progress of any public art initiatives started.

Public Arts Committee, with the assistance of users, will plan an installation ceremony upon completion of each project. Costs for this event will be from the annual PAC budget or underwritten by donors.

Public Arts Committee will plan events and promotional tools that invite residents and visitors to enjoy the City of Homer art collection. These might include walking tour maps, guest lectures, on-line catalogue, etc. (Reso. 10-80, 2011.)

### **FUNDING FOR THE MUNICIPAL ART COLLECTION**

A public art fund is established in accordance with Homer City Code 18.07.090, Public Art Fund, as a separate, interest bearing account in the city general fund to receive money for the public art program from the following sources:

1. Funds for public art fees received from private development.
2. Funds donated to the city for public art.
3. Other funds appropriated by the City Council for public art.

Money in the public art fund shall be used solely to pay the costs of selecting, commissioning, acquiring, installing, maintaining, public education regarding, administering, removing and insuring the works of public art, and any other expense related thereto.

Interest earned on money in the public art fund shall be deposited in the public art fund.

The public art fund is administered by the city with the advice of the Parks, Art, Recreation and Culture Advisory Commission.

The Parks, Art, Recreation and Culture Advisory Commission shall prepare a plan annually for expenditures from the public art fund for approval by the city council. (Ord.09-51(A), §1, 2009.)

Encourage the addition of private money into the public art program. Any art purchased with such funds will be owned 100% by the City of Homer and the City will have responsibility for selection, installation, maintenance and repairs. (Ord. 02-25(A), 2002.)



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

### Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: JUNE 8, 2016

SUBJECT: RECOMMENDATION TO PLACE ADDITIONAL PICNIC TABLES IN SPECIFIC LOCATIONS  
ON THE HOMER SPIT

---

Commissioner Brann requested this item on the agenda.

He has suggested that the Commission forward a recommendation to have additional picnic tables located in the grassy areas on the Spit next to the Seafarers Memorial.

This would also be based on availability of tables.

#### Recommendation:

Make a motion to submit a request to Parks Staff to place picnic tables to the grassy area on the Spit next to the Seafarers Memorial if available.





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION  
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
DATE: JUNE 8, 2016  
SUBJECT: NOISE AND JACK GIST PARK CONCERNS

---

Following is a memorandum from Councilmember Lewis regarding issues involving Jack Gist Park and property owners to the south of the park regarding the Disc Golf Course and its users. Please review the memorandum and determine a course of action that the commission would like to take to resolve the alleged problems.

Included for review are documents:

- regarding previous discussions, actions and recommendations taken by the commission and City Council on Jack Gist Park and Disc Golf.
- copies of all reported complaints to Homer Police Department involving Jack Gist Park.

Recommendation:

Consider potential mitigating measures to help with noise and general disturbance







## Memorandum

TO: Homer Advisory Parks and Recreation Commission  
THROUGH: Homer City Council  
FROM: Councilmember Dave Lewis  
DATE: May 23, 2016  
SUBJECT: Noise and Disc Golf at Jack Gist Park

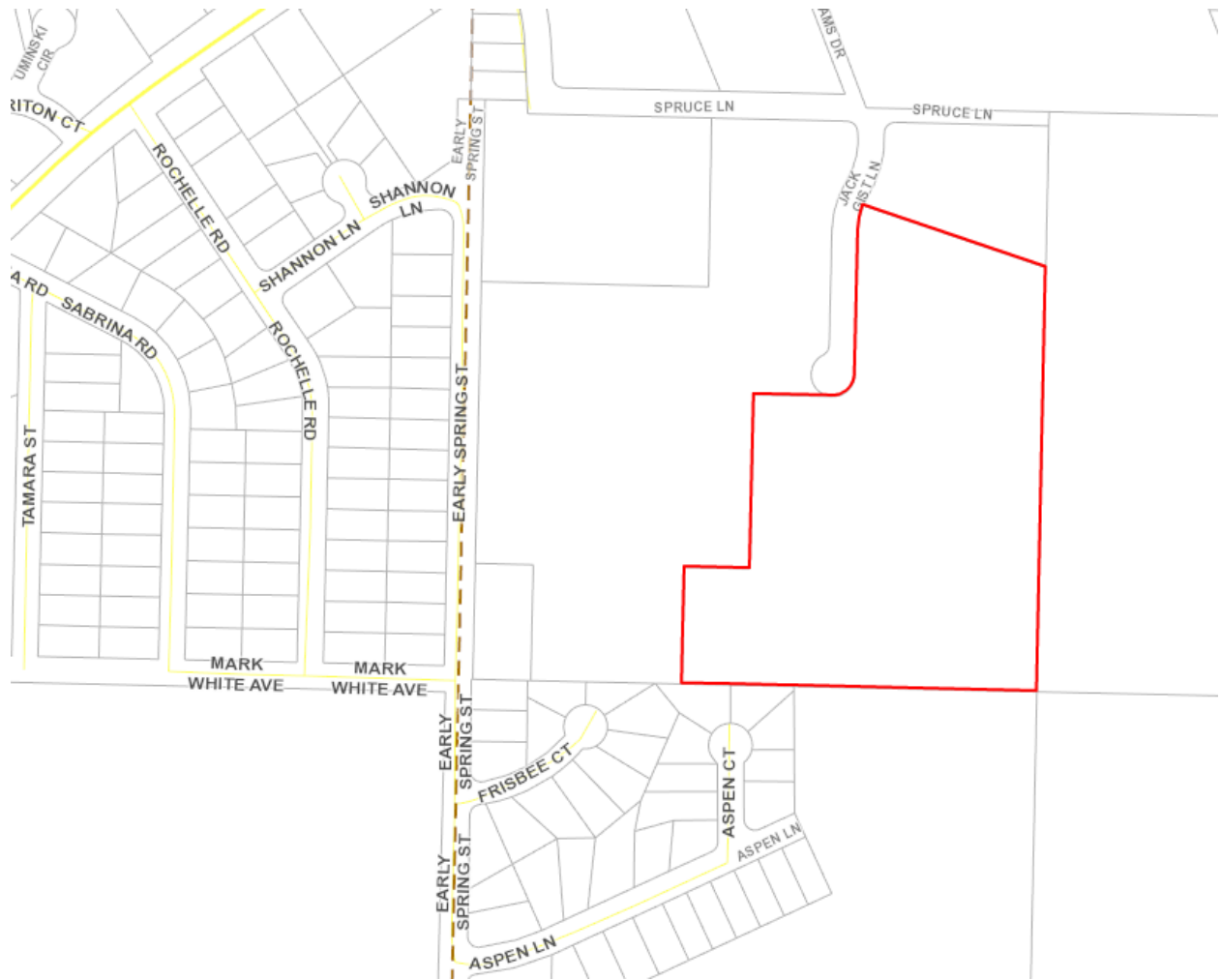
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It has been brought to my attention that neighbors to the south of Jack Gist park are disturbed by the level of noise and activity that occurs on the disc golf course, particularly in the late evening hours. For the most part, the activity is what can be expected by a group of friends enjoying friendly competition and outdoor play – cheering each other on and banter. However, being that the course is hidden it can draw visitors who are looking for a place to party and not sportsmanship. This course is a public park and the public has a right to enjoy the space, however the City also has an obligation to be a good neighbor. I would like the Parks and Recreation Commission to consider potential mitigating measures to help with noise and general disturbance including but not limited to:

Reviewing hours of operation for the park and/or the course. Right now park hours are posted as 7am to 11pm. What impact would that have on user groups? Could different hours be established at just the Disc Golf course that would be agreeable to the user group? It is not practical to gate off the course, but hours may help curb the late night issues.

Any mitigating measures to help with noise pollution including increasing the buffer zone between the course and the neighbors by strategically moving a couple of baskets. Are there plastic coated baskets that can be purchased that make less noise?

It is my hope that through a collaborative conversation facilitated by the Parks and Recreation Advisory Commission user groups and neighbors can come to a compromise that balances the public's right to enjoy public spaces with the land owners right to enjoy their property.



Jack Gist Park outlined in red.



# HOMER POLICE DEPARTMENT

4060 Heath Street  
Homer, AK 99603

phone: 907-235-3150

fax: 907-235-3151

<http://police.ci.homer.ak.us>

## Incident Report: 201502457

Current As Of: Friday, May 27, 2016

Offense Disturbance - Other

Reported 5/15/2015 Time 11:41 PM

Officer: WORLAND, Charles

Location: Adams Drive

City/State: Homer AK

Press Summary Caller reported loud noises from park area. Officers to scene.

### People Involved:

Involvement	Name/Address	Sex/Race Phone/Cautions	DOB/AGE	Citation/Offense	Date Officer
Complainant				Disturbance - Other	5/15/2015 WORLAND
Registered O				Disturbance - Other	5/15/2015 WORLAND
Other	JACK GIST FIELDS, Adams Dr HOMER AK			Disturbance - Other	5/15/2015 WORLAND
Registered O				Disturbance - Other	5/15/2015 WORLAND

### Vehicles Involved:

Involvement	Year	Make	Model	Style	Color	Lic Number	Lic State	Owner File#	Impound By
I	97	CHEV		PK	RED		AK	44732	
I	09	PONT		PC	WHI		AK	50967	



# HOMER POLICE DEPARTMENT

4060 Heath Street  
Homer, AK 99603

phone: 907-235-3150

fax: 907-235-3151

<http://police.ci.homer.ak.us>

## Incident Report: 201502778

Current As Of: Friday, May 27, 2016

**Offense** Reckless Driving

**Reported** 5/28/2015 **Time** 8:21 PM

**Officer:** PERRY, Sean

**Location:** Adams Dr

**CityState:** Homer AK

**Press** Caller reports vehicle driving wrecklessly at park.

### Summary

#### People Involved:

Involvement	Name/Address	Sex/Race Phone/Cautions	DOB/AGE	Citation/Offense	Date Officer
				Reckless Driving	5/28/2015 PERRY
Other	JACK GIST FIELDS, Adams Dr HOMER	AK		Reckless Driving	5/28/2015 PERRY



# Homer Police Department

**Incident Report: 201502778**

Current As Of:

5/27/2016 10:13:26 AM

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## *Single Continuation Report*

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### ***Narrative***

jkp0/Caller could not see vehicle, only hear what he thought was going on. Officer to scene. UTL.

### ***Mentioned***

### ***Action Taken***

### ***Statements***

### ***Evidence/Property***

### ***Action Recommended***

Date/ Officer: 6/8/2016 PROBST

Incident: 201502778

Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# HOMER POLICE DEPARTMENT

4060 Heath Street  
Homer, AK 99603

phone: 907-235-3150

fax: 907-235-3151

<http://police.ci.homer.ak.us>

## Incident Report: 201503055

Current As Of: Friday, May 27, 2016

**Offense** Disturbance - Other

**Reported** 6/8/2015 **Time** 11:21 PM

**Officer:** PERRY, Sean

**Location:** Adams Drive

**CityState:** Homer AK

**Press** Caller reported loud individuals in the park after hours. Officers to scene UTL any loud subjects.

### Summary

#### People Involved:

Involvement	Name/Address	Sex/Race Phone/Cautions	DOB/AGE	Citation/Offense	Date Officer
Other	JACK GIST FIELDS, Adams Dr HOMER			Disturbance - Other	6/8/2015 PERRY
		AK			

**CITY OF HOMER  
HOMER, ALASKA**

Parks and Recreation  
Advisory Commission

**RESOLUTION 08-97(A)**

**A RESOLUTION OF THE HOMER CITY COUNCIL TO  
ALLOW A DISC GOLF COURSE AT JACK GIST PARK.**

WHEREAS, The 1999 Comprehensive Plan states "Update plans to include year-round recreational opportunities for residents and visitors"; and

WHEREAS, Disc Golf is a popular new sport in Homer that may be played by all ages, year round; and

WHEREAS, Jack Gist Park will be ready for use by the public in the near future, and increasing the amenities in the park will increase the number of users and the public's enjoyment of the park; and

WHEREAS, The disc golf course can utilize areas of the park that would otherwise not be usable for sport fields or planned play space due to the steepness of the terrain, so this additional activity will not take away space or functionality from other activities; and

WHEREAS, There is a group of interested disc golf players willing to create the course; and

WHEREAS, The Parks and Recreation Advisory Commission recommended the City Council approve the proposal at their meeting of August 21, 2008.

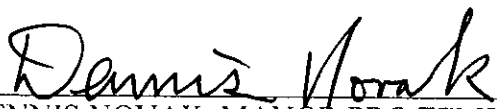
NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby approves the use of the Jack Gist Park for disc golf.

BE IT FURTHER RESOLVED that the City Council requires a conceptual site plan to scale by the Parks and Recreation Advisory Commission depicting the placement for a disc golf course in Jack Gist Park.

BE IT FURTHER RESOLVED that the City Council requires the fiscal impact information.

PASSED AND ADOPTED by the Homer City Council this 22<sup>nd</sup> day of September, 2008.

CITY OF HOMER

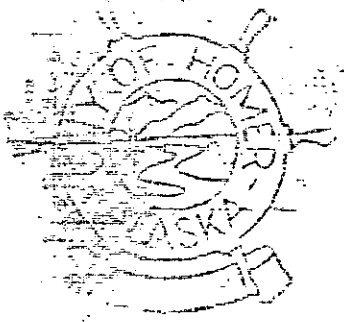
  
DENNIS NOVAK, MAYOR PRO TEMPORE

ATTEST:

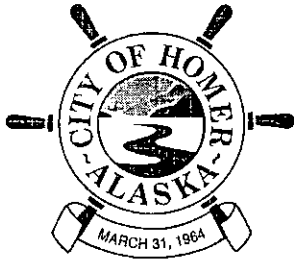


JO JOHNSON, CMC, CITY CLERK

Fiscal Note: N/A







# City of Homer

## Planning & Zoning

491 East Pioneer Avenue  
Homer, Alaska 99603-7645

Telephone (907) 235-3106  
Fax (907) 235-3118  
E-mail [Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)  
Web Site [www.ci.homer.ak.us](http://www.ci.homer.ak.us)

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### MEMORANDUM 08-127

TO: Mayor Hornaday and Homer City Council  
FROM: Julie Engebretsen, Planning Technician  
DATE: September 3, 2008  
SUBJ: Jack Gist Park Disc Golf Proposal

#### **Introduction**

Disc Golf is a sport relatively new to Homer, and growing in popularity. It's a lot like golf. A group of citizens is interested in building a disc golf course at Jack Gist Park. Please see the attached proposal. The game can be played by all ages, year round. Basically, once the course is set up, the only equipment needed to play is a special type of Frisbee, which can be purchased for a few dollars. The course consists of nine t-pads, and nine baskets. Players start at the t-pad, and throw the Frisbee, trying to get the Frisbee in the basket. Some baskets are harder or further away than others. A demonstration of the sport was held at Park Day, on August 9<sup>th</sup>, and was greatly enjoyed.

The Parks and Recreation Advisory Commission reviewed the proposal at their meeting of August 21, 2008 recommended the city council approve this new facility.

#### **Recommendation:**

Adopt Resolution 08-xx to allow a disc golf course at Jack Gist Park



**RECEIVED**  
AUG 21 2008  
CITY OF HOMER  
Professional Disc Golf  
ASSOCIATION

**PROPOSAL TO THE HOMER RECREATION & PARKS DEPARTMENT  
FOR A 9-HOLE DISC GOLF COURSE IN JACK GIST PARK**

The Homer disc golf community with the support of the Alaska Disc Golf Association (ADGA) and Professional Disc Golf Association (PDGA) is proposing the installation of a 9-hole disc golf course at Jack Gist Park.

## **Disc Golf**

Disc golf is a fun, inexpensive, healthy and environmentally friendly game that can be enjoyed by people of all ages and abilities. It is played much like traditional ball golf; only instead of hitting a ball into a hole you throw a disc into an elevated metal basket. As players progress from the "tee" to the "hole," the trees, shrubs and terrain changes in and around the "fairways" provide challenging obstacles. Ultimately, the "putt" is tossed into the basket and the hole is completed. The goal of disc golf is the same as traditional golf: to complete the course in the fewest number of shots.

## **Rationale**

### ***Meeting Recreational Needs:***

Disc golf is a sport that is growing in popularity across the United States, and especially in Alaska. There are now more than 1000 disc golf courses in the United States and Canada, nearly all funded by city and county parks departments. They have found that there are few recreational activities that offer the high benefit-to-cost ratio of disc golf. Disc golf has low capital and maintenance costs, is environmentally sound, is played year-round in all climates and is enjoyed immediately even by beginners. A disc golf course in Jack Gist Park will provide an inexpensive form of recreation for people of all age and skill levels and be a welcome addition to the recreational facilities in the Park.

### ***Meeting the Needs of the Schools:***

The ADGA and the PDGA have conducted clinics and activities for school aged children in Alaska and around the world. Disc skills, in particular disc golf, are also being included as part of the athletic curriculum. Unfortunately, there is currently no disc golf course in Homer at which physical educators can teach basic disc golf skills. Given the high demand for recreational opportunities, the installation of the disc golf course will provide an important resource for schools, as well as for the wider community.

### ***Affordability & Accessibility:***

At a time when the cost of participation has made many recreational activities inaccessible, disc golf is a breath of fresh air. The course will be free to the public and open year-round. The only equipment needed is a disc that costs around \$10-15 and can be used over and over again.

The disc golf course will also serve a broad section of the community. The game is extremely easy to learn and the course is short enough that it can be played in under an hour. Men and women, young and old, and even entire families will all be able to play disc golf. And, because the area of the proposed course is near to town, users will be able to easily reach the facility.

### ***Respecting the Environment:***

Disc golf is a uniquely environmentally friendly sport. Unlike a traditional golf course, a disc golf course does not require any major alteration of the existing landscape. Rather, the course utilizes the existing landscape of the park. Foot traffic -- a by-product of most human activity in a park -- is the only potential environmental impact, yet alternate tees and basket positions which can be easily and regularly rotated on each hole minimize this impact. The visual impact of a disc golf course on the surrounding area is also minimal: the tees are level with the ground and are visible only from a short distance, while the baskets are a metallic color and do not stand out.

**Homer's Disc Golf Community:**

There is currently one private disc golf course in Homer. The Moose Pretzel disc golf course is located on Skyline Dr. about 8 miles from town. Both Homer residents and visitors from out of town visit this course regularly. The ADGA has hosted successful tournaments at the Moose Pretzel in both 2007 and 2008. These tournaments have attracted as many as 30 golfers including visitors from Anchorage, Kenai, Cooper Landing, California, and Minnesota. Unfortunately, the Moose Pretzel is not always accessible to the public. The course is on private land and golfers need the owner's permission to play. The Moose Pretzel is at an elevation of 1200' and deep snow limits play during winter months. The Moose pretzel is also 8 miles out of town and traveling this distance requires time and fuel for transportation. A public course in town would make disc golf more accessible to Homer's residents.

## **Responsibilities of the Homer Recreation and Parks Department**

### ***Financing for the Course:***

The City of Homer will pay for all of the necessary equipment and installation costs for the disc golf course, including baskets and tee signs.

### ***Construction:***

The installation of a 9-hole disc golf course in Jack Gist Park will simply involve the construction of tees, the installation of inexpensive, durable signs and baskets, and the clearing of dead branches and brush. Under the proper supervision of Recreation & Parks staff, Alaska Disc Golf Association volunteers will install the equipment in accordance with manufacturer instructions.

### ***Tees:***

- ☐ Each hole will have two tee pads measuring approximately 5' x 10'. Both tee pads will be brushed cement slabs

### ***Baskets:***

- ☐ The ADGA recommends the Mach III Disc Pole Hole basket with a locking collar set in cement. In addition, each hole will have one additional collar placement so that the basket may be moved to those locations periodically.

☐

### ***Tee Signs:***

- ☐ Each hole will have a sign indicating the hole number, length, recommended flight path and par.

### ***Course Sign:***

- ☐ In addition, a rules sign and information board near the first hole will be installed.

### ***Maintenance:***

### ***Baskets:***

- ☐ The ADGA will be responsible for rotating the positions of the baskets, which are made of welded steel anchored in concrete and need no regular maintenance.

### ***Tees:***

- ☐ The tees will be constructed of cement and will need no regular maintenance.

### ***Signs:***

- ☐ The ADGA will be responsible for ordering the course signs.

#### *Course Area:*

- ☐ The Department will provide year round access to the park including snow plowing of the road and parking area in the winter. The department will also provide waste receptacles for the course and agree to empty them on a regular basis.
- ☐ Footpaths between holes will need to be cleared and dead branches and brush will also need to be removed from around the basket areas.

### **Course Design**

The ADGA has years of experience designing disc golf courses in Alaska. The proposed 9-hole course has been designed with the utmost safety of both players and non-players in mind. Care has been taken in the design of the course to eliminate user conflicts, minimize potential damage to foliage and reduce the chances for erosion. The course has also been designed with the potential for multiple configurations to serve not only beginners but players with more advanced skills.

### **About the Alaska Disc Golf Association and the Professional Disc Golf Association**

The Alaska Disc Golf Association is a not-for-profit organization designed to promote the sport of disc golf in Alaska. The ADGA is responsible for opening eight disc golf courses in Alaska including four in Anchorage, two in Eagle River, one in Peter's Creek, and one in Wasilla. There are also public disc golf courses in Juneau, Haines, Girdwood, Kenai, and Fairbanks. Most recently the ADGA and the Anchorage Recreation and Parks Department worked together to open a new 18-hole course at Kincaid Park. The ADGA also hosts clinics and tournaments including the Alaska State Disc Golf Championships.

The Professional Disc Golf Association is a national non-profit organization and is recognized as the worldwide governing body for the sport of disc golf. Their mission is to continue to develop the professional and amateur disc golf tours and to establish, enhance, and govern the standardization in the rules of play, tournament formats, and all other aspects of the sport of Disc Golf. The PDGA serves as a support network for communities trying design and implement new courses and the PDGA runs the U.S. and World Disc Golf Championships.

### **Contacts**

Edan Badajos – Homer Resident, ADGA Member, PDGA State Coordinator, Owner of the Moose Pretzel Disc Golf Course  
P.O. Box 2256  
399-4810  
[edanori@hotmail.com](mailto:edanori@hotmail.com)

John Lorentzen – ADGA President, PDGA Member  
250-8216

Kurtis Shoenberg – Homer Resident, ADGA Board Member, PDGA Member  
908-451-4543  
[adgapr@gmail.com](mailto:adgapr@gmail.com)

Jud Hancock – Homer Resident, ADGA Member, PDGA Member  
299-3844

**BUDGET**

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
Mach III Deluxe Disc Pole Hole <sup>1</sup>	9	\$500.00	\$4500.00
Additional Anchor Assemblies	9	\$30.00	\$270.00
Concrete and fill for Installation of Tees, Baskets, Tee Signs, & additional anchors	18	\$200.00	\$3600.00
Tee Signs	18	\$100.00	\$1800.00
Master Locks	18	\$15.00	\$270.00
Rules and Information Sign	1	\$1000.00	\$1000.00
Labor and Construction	18	\$100.00	\$1800.00
		SUBTOTAL	\$13,240.00
		15% Contingency	\$1986.00
		<b>TOTAL</b>	<b>\$15,226.00</b>

**CITY OF HOMER  
HOMER, ALASKA**

City Manager/Public Works Director

**RESOLUTION 12-049**

A RESOLUTION OF THE CITY COUNCIL OF HOMER,  
ALASKA APPROVING THE JACK GIST RECREATIONAL  
PARK LAND USE AGREEMENT AND PERMIT BETWEEN  
THE CITY OF HOMER AND THE JACK GIST  
RECREATIONAL PARK ASSOCIATION, AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE THE  
APPROPRIATE DOCUMENTS.

WHEREAS, The Public Works Department has seen the need for an agreement between  
the City and park users at all City parks that defines the responsibilities of the City and the users;  
and

WHEREAS, The Jack Gist Recreation Park Association and the Public Works  
Department cooperatively prepared a draft agreement applicable to the Jack Gist Recreational  
Park; and

WHEREAS, The City Attorney has reviewed and approved a final agreement; and

WHEREAS, On May 17, 2012, the Parks and Recreation Advisory Commission held a  
public hearing and recommended approval of said final agreement by the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City  
Manager to execute the Jack Gist Recreational Park Land Use and Permit and implement the  
conditions of the agreement.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 29<sup>th</sup> day of May,  
2012.



CITY OF HOMER

  
JAMES C. HORNADAY, MAYOR

ATTEST:

  
JO JOHNSON, CMC, CITY CLERK

Fiscal Note: N/A

## LAND USE AGREEMENT AND PERMIT

This LAND USE AGREEMENT AND PERMIT ("Agreement") is entered into by and between the City of Homer, Alaska ("City"), a municipal corporation, and the Jack Gist Recreational Park Association ("JGRPA"), an Alaskan nonprofit corporation, this \_\_\_ day of August, 2011.

### RECITALS

WHEREAS, the City owns real property known as Lot 2 of the Jack Gist Subdivision, more fully described in Exhibit A ("Park Property"); and

WHEREAS, JGRPA was founded, in part, to work with the City to develop and maintain recreational opportunities at the Park Property to the benefit of varied user groups and the community; and

WHEREAS, the City intends to authorize JGRPA, within limits set by the City, to schedule and coordinate the use of all sport fields on the Park Property and assist with construction and maintenance on Park Property; and

WHEREAS, written authorization from the City will be required on all decisions affecting the use of the Park Property;

NOW, THEREFORE, in consideration of the mutual agreements and considerations described herein, the receipt and sufficiency of which are hereby acknowledged, the City and JGRPA agree as follows:

### I. AGREEMENT

1. NONPROFIT STATUS. JGRPA certifies that JGRPA is organized as a nonprofit corporation in Alaska in good standing and warrants that it will remain organized as a nonprofit organization in good standing during the term of this Agreement and any renewal terms.

2. LAND USE AGREEMENT AND PERMIT. Subject to the conditions and limitations of this Agreement, the City hereby grants permission to JGRPA to schedule sport field use and to maintain and operate the facilities, fields, and parking lots on Park Property for the enjoyment of the public as more specifically provided for in Section 5 of this Agreement. The City may revoke the permit granted under this Agreement immediately and without notice. Through this Agreement the City conveys no interest in the Park Property and this permit is issued to allow JGRPA to use Park Property only for authorized purposes specifically identified in this Agreement or approved in writing by the City. The permit represents a nonexclusive privilege authorizing special use of the City's land. The City reserves the right to permit other land use activities in the permit area. A breach of any provision of this Agreement will result in termination of the Agreement and revocation of this permit and may result in a claim for damages by the City and other criminal and civil penalties as applicable under law.

3. EQUIPMENT AND FACILITIES. All current and future structures, facilities, signage, fences, and dug outs shall be City property with the exception of easily removable and mobile equipment owned by JGRPA or any other corporation, entity, non-profit or for-profit public or private group or association, whether organized or unorganized using Park Property (hereafter referred to as "User Group"). Equipment owned by JGRPA or another User Group may not be removed from Park Property without sixty (60) days prior written notice given to the City based on a site restoration plan approved by the City. The City shall have the option to purchase the equipment prior to the removal of such equipment from Park Property.

4. TERM AND RENEWAL. The term of this Agreement will commence on the date that it is executed by both parties. Unless the Agreement is terminated by either party or the permit revoked by the City, the term of this Agreement will expire three (3) years after the date the Agreement is executed, or three (3) years after the date a renewal term commences. The term of this Agreement and any successive term may be extended for a renewal term of three (3) years if (a) JGRPA provides a written notice of request for renewal to the City before the expiration of the previous term; and (b) the City gives its consent to the renewal in writing.

5. SPECIFIC USES PERMITTED OR REQUIRED BY JGRPA.

A. JGRPA shall develop an annual schedule of games and events to occur on Park Property, including but not limited to, adult and youth softball games and practices, softball tournaments and clinics, and disc golf games and tournaments. JGRPA must attempt to schedule the fields and other facilities giving equal opportunity to all User Groups with due respect to traditional and seasonal demands of each Group. The annual schedule must be approved by the City prior to being finalized and the City shall place the final schedule on its website for public access. The City may reserve dates for City sponsored event and activities;

B. JGRPA shall supervise all User Groups to ensure that Park Property is used consistent with City intent and the best interest of the community;

C. JGRPA shall meet with the City to consult regarding any and all schedules, activities, parties, and other donated labor and materials prior to activity commencements;

D. JGRPA shall supervise use of the parking lots by all User Groups to ensure that Park Property and City parking procedures are used and the parking lots are properly maintained;

E. JGRPA shall notify all participants of the inherent risks of parking near the sports fields and inform these participants of the risk assumed by the participant when he or she utilizes the Park Property parking lots; and



F. JGRPA shall maintain Park Property and ensure that the Property complies with all applicable health and safety standards. JGRPA's maintenance responsibilities shall include, but not be limited to:

- i. dragging the infields prior to games,
- ii. chalking base/foul lines,
- iii. repairing infield/outfield divots or damages,
- iv. watering the sporting fields,
- v. performing minor fence repairs, and
- vi. performing routine litter pick up and disposal on Park Property after all games and events.

Any and all construction projects must be pre-approved in writing by the City and JGRPA must comply with any and all conditions imposed upon such construction by the City.

G. JGRPA may store equipment on Park Property and provide User Groups with equipment storage facilities.

6. CITY MAINTENANCE. The City may close Park Property on a daily basis if needed to control vandalism or inappropriate off-hours usage. The Park Property is not maintained in the winter by the City. The City shall provide JGRPA with keys to the Park Property at the beginning of summer but all sets of keys provided to JGRPA must be returned to the City at the end of the season. The City shall provide waste receptacles for garbage during the summer months and shall empty these receptacles as needed but JGRPA shall enforce the "leave no trace behind" principle with its User Groups. The City shall provide 1 to 2 portable toilets on Park Property from May 1<sup>st</sup> through September 15<sup>th</sup> as funding permits. JGRPA shall be required to provide additional portable toilets as needed at its own expense. There is currently no sewer, water or electrical capabilities on Park Property. JGRPA may provide generators, water holding tanks, storage units, and additional portable toilets at its own expense.

7. OVERNIGHT USE. Park Property is intended to be a day use park and any special requests for overnight camping must be approved by the City at least thirty (30) days prior to the special event. The City may allow JGRPA to provide a caretaker or volunteer host to reside in the park in a temporary trailer or recreation vehicle under an approved volunteer or caretaker agreement with the City.

8. FEES AND DONATIONS. JGRPA may charge reasonable fees to or solicit donations from all User Groups and members to support maintenance efforts on Park Property and to fund operational obligations such as insurance and maintenance supplies. These fees are the responsibility of JGRPA to manage under the fiscal obligations of its board of directors. Should JGRPA dissolve its non-profit status,

change its status associated with the Park Property, or terminate this Agreement, then the funds and assets earned for Park Property shall be used to resolve any outstanding expenses of JGRPA and any remaining funds and assets shall be donated to the City for use on the Park Property. JGRPA shall be allowed to solicit fee sponsors or recognize donors and hang banners of team sponsors, supporters, and/or donors on Park Property. Banners must be removed once the summer season is over or no later than September 30<sup>th</sup>. All signs/banners must be approved by the City for content and placement.

9. DEFENSE AND INDEMNIFICATION. JGRPA will indemnify, defend, save and hold harmless the City, its elected officials and appointed officers, agents and employees from any and all claims, suits, demands, actions or liability, including without limitation costs and attorneys' and other professional fees, resulting from personal injury, death or property damage arising out of JGRPA activities or events or the occupancy or use of Park Property by JGRPA and its participants, spectators or others who are on or near Park Property in connection with JGRPA events or activities and/or the events or activities of User Groups scheduled or sanctioned by JGRPA on Park Property. However, this provision will not apply to any claim to the extent the claim arises from the gross negligence or intentional or willful act of the City or its officers, agents or employees. This defense and indemnification obligation includes claims alleging acts or omissions by the City and its officers, agents, contractors and employees which are said to have contributed to the loss, failure, violation or damage. JGRPA's indemnification obligation under this section will survive the termination of this Agreement.

10. LIABILITY INSURANCE. JGRPA shall purchase special event general liability insurance coverage at its own expense during any activity or event conducted by JGRPA or any other User Group on Park Property or JGRPA shall require any and all User groups to purchase such insurance prior to conducting any activity or event on Park Property. The policy purchased by JGRPA or any of its User Groups shall name the City as an additional insured with respect to the activities conducted on Park Property. The minimum limit of coverage will be not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. The general liability insurance will include bodily injury, personal injury, and property damage with respect to the Property and the activities conducted by JGRPA or any other User Group. JGRPA shall deliver to the Director certificates of insurance required by this section no later than seven (7) days before each activity or event on Park Property. This insurance shall be primary and exclusive of any other insurance held by the City. Failure to provide insurance as required by this section, or a lapse in coverage, is a material breach of this Agreement and permit, and the City may revoke the permit.

11. TERMINATION AND REVOCATION.

A. By City. The City may terminate the Agreement and revoke the permit granted hereunder immediately without cause and without notice.

B. By JGRPA. JGRPA may terminate the Agreement only on condition that it provides written notice of termination to the City no later than fifteen (15) days prior to the date JGRPA intends to terminate the Agreement.

12. VACATION AND REMOVAL OF PROPERTY. No later than thirty (30) days after expiration of the term or upon expiration of a renewal term or after the date on which the City terminates this Agreement under Section 4 or 11 of this Agreement, JGRPA shall vacate the Park Property after removing all equipment and property that it or one of the User Groups has placed or caused to be placed on the Property. If any chattel, improvement, materials or other property of JGRPA is not removed within the time required by this section, then it becomes property of the City and may otherwise be disposed of by the City without obligation to JGRPA.

13. NOTICES. At the signing of this Agreement, JGRPA shall provide City with the names of two (2) contact persons with authority for activities and events under this Agreement and addresses and telephone numbers for such contact persons that the City may use to communicate and give notices to JGRPA. All written notices given by JGRPA to the City shall be either hand delivered or mailed to the Director at the following address: City of Homer, Public Works Director, 3575 Heath Street, Homer, Alaska 99603. Mailed notices shall be deemed given when they are sent as determined by the postmark date.

14. RELATIONSHIP OF THE PARTIES. No employment or agency relationship is created by this Agreement. JGRPA personnel, members, participants or volunteers and the personnel, members, participants or volunteers of any of its User Groups, will at all times be considered agents or employees of JGRPA and not of the City. JGRPA will assume full responsibility for the actions or inactions of JGRPA User Groups, personnel, members, participants or volunteers, and JGRPA will be solely responsible for the supervision, direction and control of such persons or groups.

15. PERMIT FEES AND TAXES. No permit fees will be assessed. All applicable taxes or assessments shall be paid by JGRPA.

16. ASSIGNMENT. Neither this Agreement nor the permit granted by its terms may be transferred or assigned without the City's prior written consent.

17. SEVERABILITY. Any provision or clause of this Agreement that is deemed invalid by a court or otherwise by law will not affect the validity of the remainder of the Agreement.

18. GOVERNING LAW AND VENUE. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with the laws of the State of Alaska. Any legal proceeding in connection with this Agreement will be in the trial courts of the State of Alaska, Third Judicial District at Homer. It is understood that consultation and negotiation are the preferred first option for resolving all disputes arising under this Agreement.

19. NO WAIVER. A waiver by the City of any provision or clause of this Agreement will not be construed as a continuing waiver of such provision or clause, or a waiver of any other provision or clause of this Agreement. Any waivers of the permit conditions will be in writing and signed by both parties.

20. NO PARTNERSHIP. No provision of this permit shall be construed to create a partnership or joint venture or any other arrangement between the City and JGRPA under which the City would be liable for the debts, losses or liabilities of JGRPA.

21. INTEGRATION. The parties intend this Agreement to be the complete and exclusive expression of their agreement and the permit granted to JGRPA. No representations or promises not contained in this document have been made by the City. No modification to this Agreement may be made unless in writing and executed by both parties.

22. INTERPRETATION. This Agreement has been submitted to the scrutiny of all parties and their counsel if desired, and it will be interpreted in accordance without consideration to or weight given to its being drafted by any party or its counsel. This Agreement will be interpreted according to its fair meaning and intent and not for or against either party.

CITY: CITY OF HOMER:

By: \_\_\_\_\_

Title: \_\_\_\_\_

PERMITEE: JACK GIST RECREATIONAL PARK ASSOCIATION (JGRPA)

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Jo Johnson  
City Clerk

STATE OF ALASKA                    )  
  ) ss.  
THIRD JUDICIAL DISTRICT        )

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of August, 2011, before me, the undersigned Notary Public, personally appeared Walt Wrede, known to me to be the City Manager of the CITY OF HOMER, a municipal corporation organized and existing under the laws of the State of Alaska, and he acknowledged to me that he executed this instrument on behalf of said corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

\_\_\_\_\_  
Notary Public for Alaska  
My Commission expires:\_\_\_\_\_

STATE OF ALASKA                    )  
  ) ss.  
THIRD JUDICIAL DISTRICT        )

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of August, 2011, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, known to be the \_\_\_\_\_ of JACK GIST RECREATIONAL PARK ASSOCIATION, who executed the within and foregoing instrument, and acknowledged before me that said instrument was his/her free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

\_\_\_\_\_  
Notary Public for Alaska  
My Commission expires:\_\_\_\_\_

## **EXHIBIT A**

### **LAND USE AGREEMENT AND PERMIT**

Lot 2 of JACK GIST SUBDIVISION, a subdivision situated in the SW ¼ of the north ¼ of sec. 15, T. 6 S, R. 13 W, S.M., ALASKA, according to Plat 99-63 filed in the Homer Recording District, Third Judicial District, State of Alaska



## CITY OF HOMER

### PUBLIC WORKS

3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170

FACSIMILE (907)235-3145

## MEMORANDUM 12-087

TO: Parks and Recreation Commission

FROM: Carey Meyer, Public Works Director *CM*

THRU: Walt Wrede, City Manager

DATE: May 11, 2012

RE: **Jack Gist Park – Users Agreement Approval**

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Public Works, at the direction of the City Council, has been preparing an agreement that would establish a formal understanding between the City and the users of Jack Gist Park. The proposed agreement is between the City and the Jack Gist Recreational Park Association (JGRPA).

The JGRPA was formed to, among other things, work with the City to develop and maintain recreational opportunities at the park property to the benefit of varied user groups and the community; and to schedule and coordinate the use of all sport fields and assist with construction and maintenance on park property.

Currently, the main users of the park fields are the Homer Softball Association, Mariner High School Softball, and the Homer Disc Golf Association. These organizations are members of the JCRPA.

Attached is the proposed agreement. It has been reviewed and approved by the City Attorney.

Also attached are maps of the park showing the existing softball fields and the proposed disc golf course. One map shows the original layout of the disc golf course and the other map shows the current modified layout (that adjusts the course and provides a buffer along the south side of the park to minimize potential impacts to adjacent property).

Also attached is a summary of the volunteer and fund raising efforts in support of disk golf users at the park

**Recommendations:** The Parks and Recreation Commission pass a resolution approving the agreement between the City and the Jack Gist Recreational Park Association and recommend City Council authorize the City Manager to execute the agreement.

76-57



## **Jack Gist Park Disc Golf Course Summary of Volunteer Efforts**

### **Volunteers**

Last summer 10 volunteers worked over 100 hours picking up garbage, clearing brush, and pruning branches in preparation for the installation of a disc golf course at Jack Gist Park.

#### **Volunteers:**

Kurtis Schoenberg	Thad Gunther
Jud Hancock	Hiram Lohr
Chris Gordon	Matt Vitorisky
Matt Forney	Matt Alward
Edan Badajos	Zoe Andyke

### **Fundraising**

The Jack Gist Recreational Park Association raised over \$3000 in sponsorship and donations and now has nine disc golf baskets ready for installation as soon as the ground thaws.

Alaska Disc Golf Association provided five baskets valued at \$1500  
Moose Pretzel Disc Golf Club provided one basket valued at \$300  
Bulletproof Nets donated \$500  
Homer's Jeans donated \$250  
Homer Hounds donated \$250  
The Female Athlete and Team Store provided shipping valued at \$300  
Hancock Construction and Tyson Alward have committed to providing labor and equipment this summer for the installation of the disc golf course.

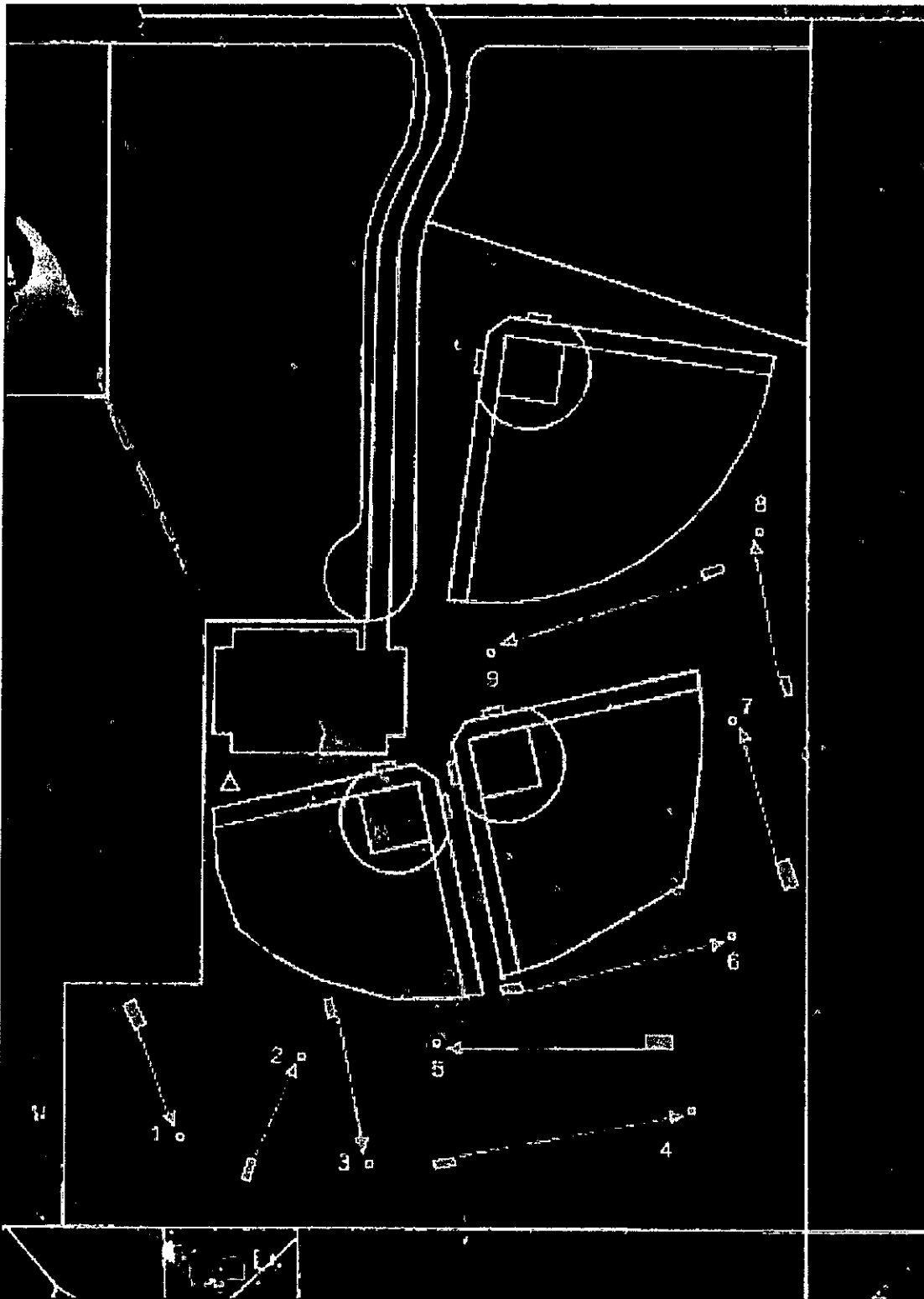
Using the donated funds, the Jack Gist Recreational Park Association purchased three baskets, nine ground sleeves, and nine locking collars.

#### **Proposed schedule for summer 2012:**

May – finish trash pick-up, brush clearing, and pruning branches  
June – install baskets, grand opening tournament

### **Course Design**

The proposed course layout has been modified and now includes a buffer area around the southwestern corner of the park. See attached map.

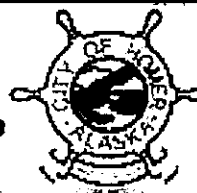


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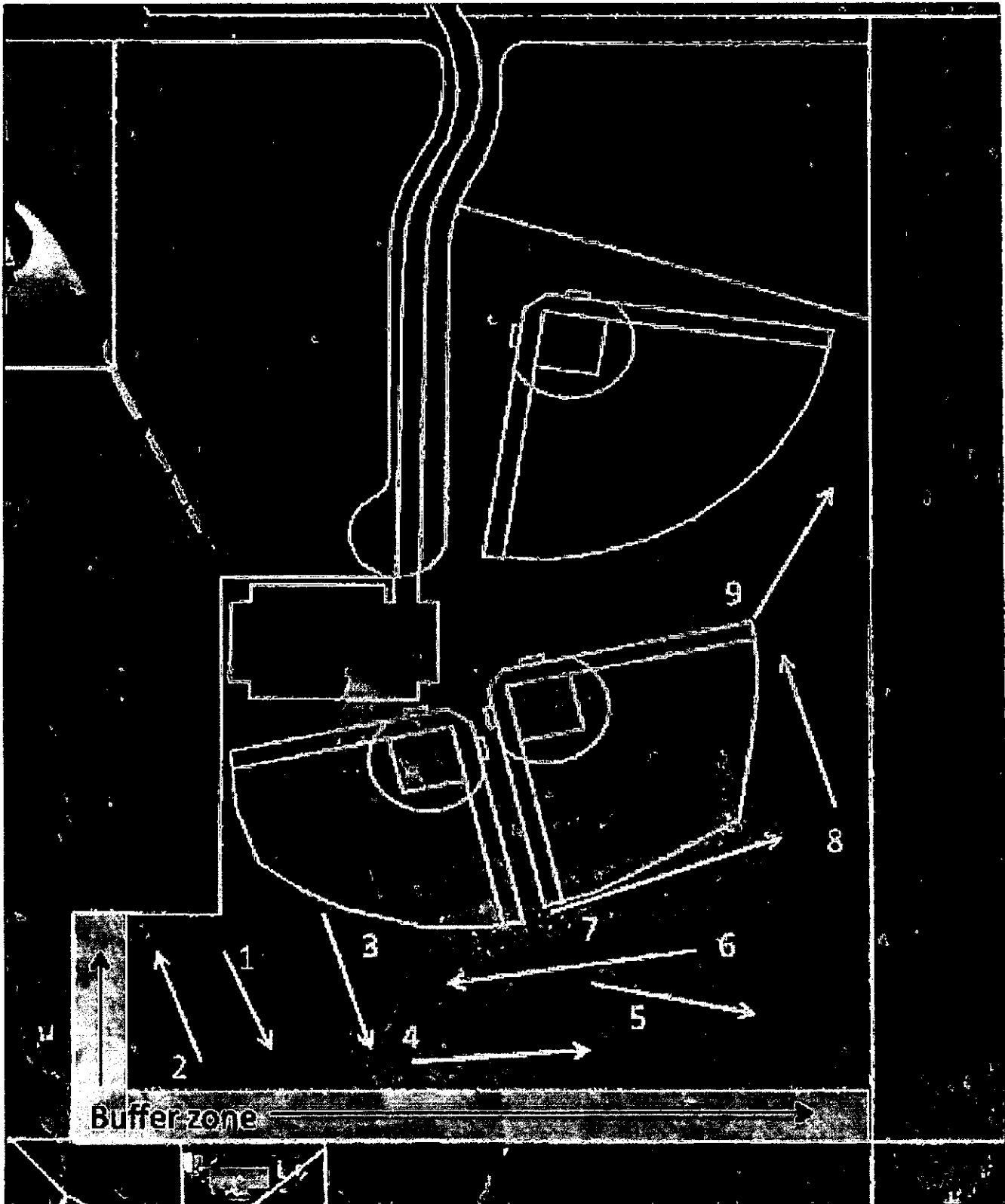
The property lines have not been surveyed.  
 This graphic is for general planning purposes only  
 and is not intended for any construction activities.

## Jack Gist Park Proposed Disc Golf Course

- - Baskets
- - Tee Pads
- △ - Information Kiosk



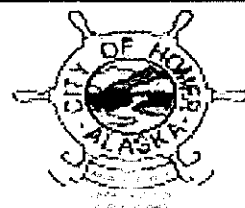
**ORIGINAL DESIGN**



0 50 100 200  
 Feet

The property lines have not been surveyed.  
 This graphic is for general planning purposes only  
 and is not intended for any construction activities.

# Jack Gist Park Disc Golf Course



**CURRENT MODIFIED DESIGN**



STAFF REPORT      B. Staff Report – Julie Engebretsen, Planning Technician/GIS

Planning      Ms. Engebretsen summarized her report for the record and responded to a few questions from the Commissioners regarding items not on the agenda. Ms. Engebretsen noted that she is hoping to provide the requested information for this meeting at the June meeting after the playground is built.

She commented on the work starting on the Spit Comprehensive Plan by the Planning Commission.

C. Parks Maintenance – Angie Otteson

Parks & Campgrounds      Ms. Otteson provided a brief update on the repainting of Ben Walters Park restroom, they have started mowing, beautification letters went out, the green house is full and planting is scheduled for June 2, 2012. Summer camping has started and she should have a full crew in a week. She has provided information on signage but wanted to comment that there is limited signage in most parks and that is something that could be discussed and included in this budget talk for 2013.

Ms. Otteson responded to some questions and comments on Adopt a Park program offers and agreed to speak to the Rotary members thanking them for their efforts in the Adopt a Park Program. The Information Kiosk will be installed as soon as possible near the restroom and Memorial Garden.

She noted that Public Works is aware that the structure on the Spit used for a Picnic shelter is in need of repair. The commission expressed concern and liability to the City if it fell while in use. She did note that there is no universal standard on signage for parks however there is the standard of welcome to the park and directing the visitors to various areas within the park. She did note that Karen Hornaday would be a great place to start; another consideration was Jack Gist Park had no signage. She responded that pedestrian traffic has priority but vehicular traffic is not prohibited on Bishop's Beach to the east.

COMMITTEE REPORTS      D. Kachemak Drive Path Committee Report – Bumpo Bremicker

KDPC      Chair Bremicker commented that the revised resolution on the Path went back before Council and the Council rejected that one and amended the original resolution striking references to construction. Chair Bremicker noted that the Council still has concerns regarding costs, maintenance and right of way issues plus recommendation from the Transportation Advisory Committee. He has some concerns and really needs to have staff help the committee on this issue.

A brief discussion on some of the additional requirements requested from Council ensued.

Planning Commission      F. Advisory Planning Commission – Memorandum dated May 10, 2012 Re: Implementing the Comprehensive Plan

Ms. Engebretsen stated this was advisory from the Planning Commission to all the city commissions who would be interested and if there are issues on the Spit regarding recreation and parks then it will be sent to this commission.

PUBLIC HEARINGS      **PUBLIC HEARINGS**

Jack Gist Land Use Agreement & Permit      A. Jack Gist Park – Land Use Agreement and Permit

Chair Bremicker opened the Public Hearing. He asked for information from staff regarding the document before them.

Mike Illg, Recreation Specialist introduced the item and why it was brought forward to the Commission.

Chair Bremicker invited the audience to comment and reminded them of the three minute time limit.

Mr. Arsenault, city resident, property owner bordering the park and proposed location where the Disc Golf Course is to be located. He is against the placement of the Disc Golf Course in the lower areas of the wooded section of the park. He provided signatures of 16 property owners in the neighborhood who were against having a Disc Golf Course in the park. He suggested finding 10 acres that is private. He noted that this location was between the existing fence and his property. He was not amenable to any of the recommendations or suggestions from the commission.

Mr. Edan Badajos, representing the disc golfers in the area and the Jack Gist Park Association. They have been working for the last 3-4 years to get a public course in Homer. They have put in over 100 volunteer hours cleaning and preparing the proposed area for the course; they have raised \$3000 for equipment; there is a whole crew to install the course when approved. He commented on the efforts to be good neighbors and outlined their plans for the golf course. The number of attendance at this course would be far less than the reported numbers at a smaller park in Anchorage. He responded to questions regarding hours of operation; developing curriculum that is youth focused; providing a buffer zone between property owners and the course; alternate locations at other city facilities; required number of acreage is 10.

Judson Hancock, disc golfers since 1995, plays a big part of his life, has played in tournaments and courses nationwide, he commented in favor of the course. He stated that he will do everything in his power as a citizen and avid player to make sure the property owners concerns are considered.

Kurtis Schoenberg, commented in favor of disc golf at Jack Gist Park. He lived in Anchorage and highly supports installation of a course in Homer. He commented on the recent negative news on incidents at the course in Anchorage. He believes that this would be a great addition to the recreational opportunities available in Homer.

Mike Illg, Recreational Specialist commented on the Disc Golf movement and has been contacted by other cities on the Peninsula. He believes that the time is now with the upswing in focus on parks and recreation.

Thad Gunther, resident, commented in support of installing a disc golf course in Homer. He related the work that has been done by volunteers and the number of years that this has been going on, the increase in participation; benefits to the youth in the area. One more thing that is available in Homer and Things happen not only on the water but on the land too.

Carey Meyer, Public Works Director commented on the agreement and requirement from Council to formalize agreements between users of a city own park and it is the intent to use this agreement as the template for other parks. He outlined what the agreement would provide to the City and users of the park and facilities. He provided a brief outline of the intent of the agreement. Mr. Meyer responded to some questions regarding insurance, non-profits, etc.

Chair Bremicker closed the Public Hearing.

LOWNEY/BELL – MOVED TO APPROVE THE JACK GIST LAND USE AGREEMENT AND PERMIT BETWEEN THE CITY OF HOMER, THE JACK GIST RECREATIONAL PARK ASSOCIATION, AND MOOSE PRETZEL DISC GOLF CLUB.



PARKS AND RECREATION ADVISORY COMMISSION  
REGULAR MEETING  
MAY 17, 2012

PUBLIC  
HEARINGS

Jack Gist Land  
Use Agreement  
& Permit  
cont.

There was a brief discussion on the concerns expressed by the property owners; relocating the first two baskets; the city has a right to use their land; installation of a wooden fence or barrier; installation of signage regarding hours and noise levels; specific operating hours included in the agreement; developing a universal agreement with all neighbors of city owned parks.

LOWNEY/BELL - MOVED TO INCLUDE AMENDING THE AGREEMENT TO INCLUDE OPERATING HOURS AND INSTALLING A FENCE ALONG THE PROPERTY OWNERS TO THE SOUTH.

There was a discussion to consider alternative to wood fencing, maintenance, and including operating hours in the agreement.

VOTE. (Amendment) YES. BRANN, ARCHIBALD, BREMICKER

VOTE. NO. LOWNEY, BELL

Motion carried.

LOWNEY/BELL – MOVED TO AMEND THE MOTION TO READ A NATURAL FENCE.

There was no discussion on the amendment.

VOTE. YES. BELL. LOWNEY. BRANN. ARCHIBALD. BREMICKER.

Motion carried.

Main motion as amended reads:

MOVED THAT THE PARKS AND RECREATION ADVISORY COMMISSION APPROVES THE JACK GIST LAND USE AGREEMENT AND PERMIT BETWEEN THE CITY OF HOMER, THE JACK GIST RECREATIONAL PARK ASSOCIATION, AND MOOSE PRETZEL DISC GOLF CLUB AND BE AMENDED TO INCLUDE OPERATING TIMES AND INSTALLATION OF A NATURAL FENCE BETWEEN THE PROPERTY OWNERS AND THE DISC COURSE.

There was no discussion.

VOTE. (Main) YES. ARCHIBALD, BELL, LOWNEY, BRANN, BREMICKER.

Motion carried.

Chair Bremicker called for a short recess at 7:30 p.m. The meeting was called back to order at 7:37 p.m.

Chair Bremicker noted the arrival of Commissioner Lillibridge at 7:35 p.m.

**PENDING BUSINESS**

A. Uniform Park Signage

There was no discussion on this topic.

B. Jack Gist Park – Land Use Agreement and Permit

There was no additional discussion on this subject.

PENDING  
BUSINESS  
Uniform  
Signage

Jack Gist Park  
Land Use  
Agreement and  
Permit

4. Pedestrian Safety: The Council recently received a letter from a concerned citizen who often walks or bikes around town and to and from work. The City can't do much about sand and gravel sweeping on state roads and state maintained bike lanes. However, PW has been working hard to sweep City streets, sidewalks and bike paths and I think they have been doing an excellent job. We have received lots of thank you notes this year, especially about Pioneer Avenue and the Spit Trail. I believe we can do more on public education, painting cross-walks, and enforcing the law regarding pedestrians. We will ramp up that effort where we can.

5. Disk Golf: I am aware that Council members are receiving complaints from property owners who live next to the disc golf course at Jack Gist Park. We have contacted the Jack Gist Park Association and the Disc Golf Association and asked them to remind folks about park hours and proper etiquette. The message is that users will have to police themselves and make sure that the privacy and property of local residents is respected.

6. HERC Building: At the Council's recent workshop on the future of the HERC Building, the possibility of putting something on the October ballot was mentioned several times. Advisory votes and votes on dedicated taxes were both briefly discussed. Jo Johnson pointed out to me that any such ballot proposition would need to be approved by the Department of Justice and in order to provide adequate time for a DOJ's review, we would have to have something ready by the end of May. This means that we would have to have the exact ballot proposition language ready by the next meeting. That does not seem like nearly enough time to me. I think it would also be premature. There are still too many unknowns regarding this building, including whether the effort to create a recreation service area will move forward.

7. TORA Amendments: At the last meeting the Council approved a TORA agreement with DOT/PF regarding the Deep Water Dock Feasibility Study. Last week I visited DOT/PF to talk about the steps that we would need to take to implement the TORA and get the project moving. As we were discussing this, we came across several relatively minor amendments that needed to be made. For example, we agreed that the City did not have to provide its 10% match until the notice to proceed was issued, rather than within 30 days of the signing of the TORA. I don't think these two or three changes are enough to bring the entire document back to Council again for approval, but I am willing to do so if needed and I wanted you to be aware of this development.

8. Construction Projects: I wanted to take this opportunity again to be sure the public understands that Homer will be one large construction zone this summer. If you ever dreamed about spending the summer on a sailboat, this might be the year to do it! While all of this activity is seen by most people as a positive, it will definitely cause some inconvenience. By now, I think most folks know that all of the downtown core will be in the gas line distribution construction zone. This means detours and possible road closures. In addition to that, DOT/PF will be repaving the Sterling Highway from Anchor Point to Pioneer Ave. this year. The City of Homer also has a number of paving projects that will occur. Some of that is repaving existing roads and some is paving roads in newly approved road SADs. This is going to require patience and good humor from all of us.

9. Harbor Construction: Much attention has been placed upon upcoming capital projects in Homer, especially the gas line. However, I think the community should be aware that approximately \$25 Million is about to be invested in the port and harbor in the next two years. This includes completion of the Spit Trail, Cruise Ship Passenger Improvements





## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Office of the City Clerk

491 East Pioneer Avenue  
Homer, Alaska 99603

[clerk@cityofhomer-ak.gov](mailto:clerk@cityofhomer-ak.gov)

(p) 907-235-3130

(f) 907-235-3143

## Memorandum

TO: PARKS AND RECREATION ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

DATE: JUNE 8, 2016

SUBJECT: RECOMMENDATION TO ACCEPT A SCULPTURE DONATION TO THE LIBRARY

---

Following is an application to donate a sculpture to the Homer Public Library. Please review the application to see that it follows the guidelines outlined in the Policies on the following pages.

### Recommendation:

Make a Motion to Recommend City Council Accept the Donation of the Sculpture for Placement at the Homer Public Library and Incorporate into the Municipal Art Collection.



## ACCESSION POLICY

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

### Definition

Accession is to accept artwork in to the Municipal Art Collection

### Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.
2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.
3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.
4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.
11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

## GIFT POLICY

### Purpose

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

### Definition

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

#### Policy

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.

2. Each Proposed gift will be reviewed for the following:

- a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
- b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
- c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
- d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.
- e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.

f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.

g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:

1. Surrounding site conditions if applicable
2. Dimensions
3. Materials and finishes
4. Colors
5. Electrical, Plumbing, or other utility requirements
6. Construction and installation method
7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may

be required.

h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in a budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.

i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.

j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.

k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.

l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.

m. Maintenance and Preservation – donor’s agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Public Arts Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessed into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

## PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of a proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

### Definition

“Gifts” are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

“Gift Policy” is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

“Accession Policy” is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality. (Reso. 10-80, 2011.)

### Process

The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the Homer City Council through the City Manager.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor’s representative must complete the Gift Proposal Application and submit to the City of Homer, City Clerk’s Office. (Reso. 10-80, 2011.)

Presentation to the Parks, Art, Recreation and Culture Advisory Commission

If applicable the donor will be scheduled to present his or her proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the presentation and make a recommendation at the meeting. If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.



# MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THOROUGH.

DATE 5/12/16  
CONTACT PERSON Paul Mackie TITLE \_\_\_\_\_  
ORGANIZATION IF APPLICABLE \_\_\_\_\_  
ADDRESS 2661 Sterling Hwy CITY Homer STATE AK ZIP 99603  
PHONE 907-299-5466 FAX \_\_\_\_\_ CELL \_\_\_\_\_  
EMAIL prmtaa@hotmail.com

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? thought it would  
look good in library

## PROPOSED ARTWORK

TITLE OF ARTWORK 'Bookworm'  
ARTIST(S) NAME Odraf. Nkomo  
YEAR COMPLETED approx 2001 DIMENSIONS 18" w x 9" d x 16" tall, approx 170lbs  
MATERIALS USED TO CREATE ARTWORK opal stone

## PHYSICAL DESCRIPTION OF THE PROPOSED PIECE-

big giant head reading book

## NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE-

IS THE PROPOSED PIECE ONE OF A KIND? yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? no  
IF SO, AN EDITION OF HOW MANY? \_\_\_\_\_ IS THE PIECE COMPLETED? \_\_\_\_\_ IF NOT WHEN IS THE  
EXPECTED COMPLETION DATE? \_\_\_\_\_  
WHAT IS THE CURRENT CONDITION OF THE PIECE? excellent

#### PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? Library

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? \_\_\_\_\_

WHAT IS THE RATIONALE FOR SELECTING THIS/ THESE LOCATION(S)? 'bookworm' - just makes sense!

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? \_\_\_\_\_

#### TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF  
THIS APPLICATION. carved opal stone sculpture

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? \_\_\_\_\_

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? \_\_\_\_\_

WHO WILL BE INSTALLING THE ARTWORK? \_\_\_\_\_



WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? \_\_\_\_\_

forever

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? occasional dusting

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS \_\_\_\_\_

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? too heavy to lift

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? \_\_\_\_\_

#### BUDGET

PROJECT MANAGEMENT FEES	\$ <u>0</u>
ARTIST'S FEES	\$ _____
PURCHASE PRICE	\$ _____
PERMITS	\$ _____
STRUCTURAL ENGINEERING	\$ _____
SITE PREPARATION	\$ _____
OTHER COSTS NOT LISTED	\$ _____

INSURANCE	\$ <u>0</u>
UTILITY HOOKUP	\$ _____
DELIVERY	\$ _____
INSTALLATION	\$ _____
SIGNAGE	\$ _____
RECOGNITION	\$ _____

DESCRIPTION \_\_\_\_\_

DATE PIECE WAS LAST APPRAISED? \_\_\_\_\_

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? \_\_\_\_\_

purchased in 2002 for \$1300.00

#### TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION \_\_\_\_\_

---

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? Ø

---

WHAT EXPECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? What it is

displayed in library

---

---

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? Ø

---

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

---

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

\_\_\_\_\_ AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK

\_\_\_\_\_ FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS

\_\_\_\_\_ THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

\_\_\_\_\_ SCALE DRAWING/ MODEL OF THE PROPOSED ARTWORK

\_\_\_\_\_ IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED  
DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

\_\_\_\_\_ A COPY OF A FORMAL APPRAISAL IF AVAILABLE

\_\_\_\_\_ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/ RECOMMENDATION FROM STRUCTURAL  
ENGINEER

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERK'S OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603


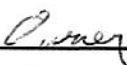
OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO [clerk@ci.homer.ak.us](mailto:clerk@ci.homer.ak.us)

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.

## Certificate of Authenticity

**TITLE** Bookworm  
**ARTIST** Odraf Nkomo  
**MEDIUM** Opal Stone  
**ITEM** 020470

Zuva Gallery, Incorporated, does hereby certify  
the authenticity of this original work of art.

Signature   
Title   
Date 12/03/02

### Odraf Nkomo

**Born in Chitungwiza, Zimbabwe in 1971, Odraf Nkomo is a fast-rising star on the Zimbabwean sculpting scene. He learned to sculpt from the legendary Moses Masaya.**

**His work is bold and refined. He prefers to work in Zimbabwe's hardest stones, including Springstone, Cobalt and Opal Stone. A deep understanding of his native Shona culture provides the inspiration for many of Nkomo's finest work. He has exhibited at the National Gallery of Zimbabwe since 1994. He has also exhibited internationally in Amsterdam, Brussels, Paris, London, Auckland, Sydney, Hong Kong, New York, Boston, Portland, Los Angeles and Tokyo. Several world famous artists in Zimbabwe, including Tonderai Marezya and Lincon Muteta, count Nkomo among the most promising talents in Zimbabwe. Zuva believes very strongly that Nkomo has what it takes to become an international sculpting legend. We look forward to helping to advance this artist's career by featuring his finest work.**

**ZUVA GALLERY, INC.**34505 N. SCOTTSDALE RD  
SUITE F-6  
Scottsdale AZ 85262Phone: (480) 488-6000  
Fax: (480) 488-6000  
Toll Free: (800) 721-9882**RECEIPT****Date** 12/03/2002**Sale #** 5266**Sold To** Paul Mackie2661 Sterling Highway  
Homer, AK 99603  
(907) 235-4058**Ship To**2661 Sterling Highway  
Homer, AK 99603  
(907) 235-4058**ITEMS SOLD:**

Page: 1

020470	Book worm Nkomo, Odraf	16 x 20 x 10 170 lbs	1	\$975.00
Shipping	Shipping None, None of None		1	\$398.00

**Payment:** Visa 12/03/2002 12:09:02

\$1,373.00

<b>NON TAXABLE:</b>	\$398.00	<b>TOTAL DUE:</b>	\$1,373.00
<b>TAXABLE:</b>	\$975.00	<b>AMT PAID:</b>	\$1,373.00
<b>TAX:</b>	\$0.00	<b>BALANCE:</b>	\$0.00

Thank you very much for your purchase. Please note that Zuva Gallery, Inc. does not offer refunds. If you are not fully satisfied with your purchase, we do provide the option of exchange or gallery credit for 7 days from the date of the original sale.

Please note that we pack each shipment very carefully, but occasionally items do get damaged in shipping. In the event that you receive a damaged item, it is important that you retain all of the packing materials for insurance purposes. Should you experience any problems, please call us immediately upon receipt so that we can promptly address the situation. Thank you!













## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Planning

491 East Pioneer Avenue

Homer, Alaska 99603

[Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)

(p) 907-235-3106

(f) 907-235-3118

To: Parks and Recreation Advisory Commission  
From: Julie Engebretsen, Deputy City Planner  
Date: June 8, 2016

Subject: HART - trails

### **Requested Actions:**

1. Make recommendations on staff housekeeping comments
2. Decide if a trails grant program should be spelled out in detail within the HART Manual, or in a separate document

### **Introduction**

The City Council referred the full HART manual to the Homer Advisory Planning Commission. Council requested the P&R Commission review and make recommendations on the subject of revising the manual to develop a matching grant program for small scale greenway trails.

*What is a small-scale greenway trail?* Well, the intent is compacted gravel trails, probably a level 3 trail in the Trails Design Criteria Manual. These are urban connectors, about the same size and usage as the Library Trail, Poopdeck or Calhoun Trails. They are ADA accessible (or very close to it). These are NOT footpaths or goat trails used primarily for recreation; the trails we are talking about are used to walk and get around the community. (some biking too). They provide a needed transportation component. Paved trails like the Spit Trail and East End Road pathway are beyond the scope of our work here; those trails are not something a volunteer group is going to plan, design or build.

*How would a matching grant program work?* We'll get back to that – some housekeeping is needed first!

### **How HART works:**

People pay ¾% of sales tax. Of this amount, 10% is dedicated to trails, and 90% to roads. Roads and trails each have their own account number and are accounted for separately by the Finance Department.

***How are trails funds spent?*** On page 4, there is a list of qualifying criteria for Trails. A proposed trail should address at least some of these criteria.

#### **B. Trails**

New local non motorized trails shall be prioritized according to the following:

- a. Project is listed in the HNMTTP or furthers a stated goal of that plan;
- b. Solves a safety concern;

- c. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
- d. Protects an established trail;
- e. Creates or improves a trailhead;
- f. Has significant scenic or aesthetic value;
- g. Existence or potential for contributing funds;
- h. Property owner participation. (Resolution 07-82)

**Staff recommendation:** Change the wording on item (g) page 4: Existence or potential for contributing funds **or volunteer efforts.**

Why do this? It opens the door to give higher priority to trails where there are volunteers to participate in the project.

**What happens next? There are lots of qualifying trails ideas, how does the City decide what gets built?**

## **VII. TRAIL PRIORITIZING CRITERIA AND PLANNING GUIDELINES**

(Section A: Trail Prioritizing, page 8-9. This is the process outlined in how trails projects will be prioritized, by whom and when.)

Currently, here is the process:

A. Trail Prioritizing. The ~~TAC~~ (now the HAPC) and Parks and Recreation Advisory Commission will review the trail priority list during the annual review of the HART. The list will be presented in a memorandum from staff, and will contain a mix of large and small projects. Generally it will include up to five trail projects that staff has reviewed and found ready for preliminary work. Trails on this list are planned for construction in the near term (one to three year timeframe). Staff will actively work to prepare those projects for construction. (Resolution 07-82)

I have been providing this list as part of the annual budget request. That seems to be going OK.

The goal of this section was to focus staff time on projects that are ready to be worked on...not get sidetracked by new ideas. Unfortunately, I think its safe to say that while we have identified priority trails, we have not been as successful as we could be in getting new trails constructed. So, an idea raised by citizens is to create a grant program or some mechanism where citizen groups can apply for city funds to build city trails.

### **How do we create a grant program?**

Couple of options:

1. Include all the details of the grant program in the HART Manual

*PRO:* one stop shop for trail grant information

*CON:* Its kind of a big deal to revisit this whole manual when changes are needed, and its safe to assume the grant process will evolve over time.



2. Amend the HART Manual to simply state that volunteers may work with the City Administration to use HART funds to construct public trails.

*Pro:* very straight forward. The grant program details would be a separate document, to be amended at will over time.

*Pro:* allows administration to address the grant program as a separate topic and document.

**Staff recommends Option 2.**

**Next step:**

### **Other housekeeping**

**Staff comments:** As part of this over all work, this document needs a little house keeping! When the HART program was expanded to include trails, we had no design criteria about how trails should be constructed. We do now! Part VII, Section B Trail Planning Guidelines: this whole section can be cut. The city has adopted the trails design criteria manual which is much more comprehensive, and the proper place for a set of standards.

**Staff recommends:** Eliminating Section B page 8-9.

### **Conclusion**

After the Commission makes recommendations on the items in this staff report, details of a grant program can be discussed. Staff will provide a preliminary memo on some ideas that can be considered over the summer. As a rough target, it would be nice to have this work completed by late October. This allows time for Homer Advisory Planning Commission and then City Council review toward the end of the year or early 2017.

### **Attachments**

1. Resolution 16-041
2. Pages 4, 8-9 HART Manual
3. HART Manual (full document – please keep for future reference)



**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**RESOLUTION 16-041(S-2)(A)**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE HOMER ACCELERATED ROADS AND TRAILS PROGRAM (HART) POLICY MANUAL TO CHANGE THE ALLOCATION OF COSTS FOR STREET RECONSTRUCTION AND NEW STREET CONSTRUCTION, AND THE BASIS FOR ASSESSING SUCH COSTS; AMENDING THE HART AND HOMER ACCELERATED WATER AND SEWER PROGRAM (HAWSP) POLICY MANUALS TO STATE THAT EXPENDITURES UNDER EACH PROGRAM IS SUBJECT TO THE AVAILABILITY OF FUNDS; REFERRING THE DEVELOPMENT OF A MATCHING GRANT PROGRAM FOR SMALL SCALE GREENWAY TRAILS TO THE PARKS AND RECREATION ADVISORY COMMISSION; AND REFERRING OTHER REVISIONS OF THE HART POLICY MANUAL TO THE HOMER ADVISORY PLANNING COMMISSION FOR ITS REVIEW AND RECOMMENDATIONS.

WHEREAS, It is in the best interest of the City and its residents to encourage the reconstruction of streets and the construction of new streets with funding from Homer Accelerated Roads and Trails Program (HART) funds; and

WHEREAS, Revising the formula for funding street reconstruction and new street construction from HART funds will provide a better incentive for property owners to participate in special assessment districts (SAD) for street reconstruction and new street construction; and

WHEREAS, Uniformity between HART and the Homer Accelerated Water and Sewer Program (HAWSP) with regard to the basis for allocating special assessments is desirable; and

WHEREAS, The HART Policy Manual is in need of updating and reorganization, and it would be appropriate to refer this matter to the Homer Advisory Planning Commission for its review and recommendations.

NOW, THEREFORE, BE IT RESOLVED that Paragraph III.A.1.j of the Homer Accelerated Roads and Trails Program (HART) Policy Manual is amended to read as follows (additions bold and underlined; deletions stricken through):

j. For special assessment districts initiated on or before May 10, 2016, property owner contribution through SAD process by paying \$30 per front foot for gravel and \$17 per front foot for paving cost of a residential standard street and the city pays all costs for

additional improvements deemed necessary. For special assessment districts initiated after May 10, 2016, property owner contribution through SAD process of 25% of project cost for street reconstruction or new street construction on an equal assessment per lot basis for cost of a residential standard street and the city pays all costs for additional improvements deemed necessary.

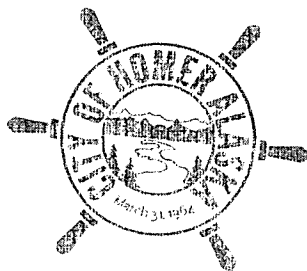
BE IT FURTHER RESOLVED that each of the Homer Accelerated Roads and Trails Program (HART) and Homer Accelerated Water and Sewer Program (HAWSP) Policy Manuals is amended to state that expenditures under each program are subject to the availability of funds, after maintaining a debt-service coverage ratio of 1.25 or above.

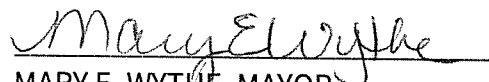
BE IT FURTHER RESOLVED that the Council refers to the Homer Advisory Planning Commission for its review and recommendations the subject of revising the HART Policy Manual to achieve the following goals: (i) update and improve the organization and readability of the HART Policy Manual; (ii) make policies in the HART Policy Manual as consistent as possible with the policies in the Homer Accelerated Water and Sewer Program (HAWSP) Policy Manual; and (iii) review project eligibility; (iv) provide for the funding of special assessment districts for sidewalks with HART funds; and (v) develop a matching grant program for small scale greenway trails.

BE IT FURTHER RESOLVED that the Council refers to the Parks and Recreation Advisory Commission for its review and recommendations the subject of revising the HART Policy Manual to develop a matching grant program for small scale greenway trails.

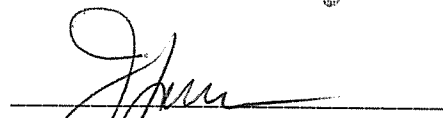
PASSED AND ADOPTED by the Homer City Council this 9<sup>th</sup> day of May, 2016.

CITY OF HOMER



  
MARY E. WYTHE, MAYOR

ATTEST:

  
JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

2. The following criteria may be considered for new local roads in addition to applicable criteria in 1:

- a. Connectivity to existing road(s), for example completes a traffic pattern.
- b. Arterials or thoroughfares;
- c. Existing utilities;
- d. Contributing funds such as property owner assessments, loans, grants, etc;
- e. Level of need. (Resolution 07-82)

#### B. Trails

New local non motorized trails shall be prioritized according to the following:

- a. Project is listed in the HNMTTP or furthers a stated goal of that plan;
- b. Solves a safety concern;
- c. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
- d. Protects an established trail;
- e. Creates or improves a trailhead;
- f. Has significant scenic or aesthetic value;
- g. Existence or potential for contributing funds;
- h. Property owner participation. (Resolution 07-82)

### **IV. FINANCING and ASSESSMENTS**

1. The program will utilize an additional dedicated City sales tax not to exceed three quarters of one percent ( $\frac{3}{4}\%$ ) supplemental with assessments against adjacent benefited properties. (Ordinance 06-42, Resolution 87-61(S), Resolution 88-47 #3)

2. A three quarters of one percent ( $\frac{3}{4}$ ) dedicated sales tax and will be collected for up to twenty years expiring December 31, 2007 and reauthorizing up to an additional twenty years expiring December 31, 2027 to participate in funding the accelerated roads and trails program (Ordinance 06-42, Resolution 87-61(S), Resolution 88-47 #4). Reauthorized twenty additional years at the October 3, 2006 election (Resolution 06-145(S)) to expire December 31, 2027. Ten percent of the annual revenue shall be used for trail projects.

3. The road improvements will be financed on a combined pay as you go basis as well as sale of revenue bonds in a fifty-fifty ratio. There may be future bond sales as revenues increase. (Resolution 87-47 #6)

4. The City will attempt to obtain long term financing for up to ten years for the private share of funding. (Resolution 88-74 #12, bond change Ordinance 89-17, regarding ten years financing.)

- a. Exception: To encourage trail connectivity, the Subdivider will be required to pay a prorated share of the project cost not to exceed 75% of the cost of public trail construction. (Resolution 07-82)

10. HART funds may be used in accordance with Title 11.04.05. If a development includes a segment of an arterial or collector street as shown on the Master Plan, the developer shall construct the streets on the alignment adopted in the Master Roads and Streets Plan, and conforming to the respective classification. The developer shall be required to construct the street to a twenty-eight-foot width in accordance with the minimum requirements of a local residential street; provided, however, that the City may, upon direction of the City Council, elect to require construction to the full standards and pay to the developer the cost difference between the required street and the proposed street. (Resolution 07-82)

## **VII. TRAIL PRIORITIZING CRITERIA AND PLANNING GUIDELINES**

A. Trail Prioritizing. The TAC and Parks and Recreation Advisory Commission will review the trail priority list during the annual review of the HART. The list will be presented in a memorandum from staff, and will contain a mix of large and small projects. Generally it will include up to five trail projects that staff has reviewed and found ready for preliminary work. Trails on this list are planned for construction in the near term (one to three year timeframe). Staff will actively work to prepare those projects for construction. (Resolution 07-82)

### **B. Trail Planning Guidelines**

Trail design shall take into account at minimum the following:

1. Use context sensitive design when locating and planning trails to take advantage of scenic resources.
2. Respect the character of trails based on function, setting, and expectation of accessibility.
3. Evaluate the soils, drainage, wetlands, Tsunami zone, flood plain, stream setbacks, historical resources, visual resources, topography, existing and potential land use, zoning and land ownership.
4. Where estimated costs, operating costs and outside funding availability are considerations and important criteria, care should be used to ensure that important trails are not eliminated solely using cost as a determinant.
5. Multi-use trails are encouraged. Design of the trail should include consideration of compatible uses such as pedestrians and bicycles.

6. All trails should be designed to recognize the requirements of ADA standards and guidelines. (Resolution 07-82)

**H.A.R.T. POLICY MANUAL**  
(HOMER ACCELERATED ROADS AND TRAILS PROGRAM)

**TABLE OF CONTENTS**

- I. Purpose and Intent
- II. Definitions
- III. Qualifying Criteria
- IV. Financing and Assessments
- V. Utilities
- VI. Special Provisions
- VII. Trail Prioritizing Criteria and Planning Guidelines



## **I. PURPOSE and INTENT**

1. The H.A.R.T. is a combined local funding source of dedicated sales tax and assessments to upgrade city streets, new city streets and new city non-motorized trails.(Ordinance 06-42(S); Resolution 88-47 #1)
2. The intent of the program is to reconstruct local substandard city roads and/or upgrade existing city roads, construct new city streets and non motorized trails, thereby reducing maintenance cost, improving access, increasing property values and improving the quality of life. (Ordinance 06-42(S); Resolution 88-47 #2)
3. Reconstruction and new construction shall be to City Standards. (Ordinance 06-42(S) Resolution 88-47 #19)
4. The City will not accept a street for full time maintenance until it meets city standards and is shown on the official maintenance map.<sup>1</sup> (Ordinance 85-14 07/01/85; Resolution 88-47 #8)
5. When practical, the intent of the program is to preclude the destruction of existing property improvements in built up areas. (Resolution 88-77(A), be it further Resolved clause.)
6. State maintained roads are not part of this program. (Resolution 88-47 #7)
7. The criteria for the H.A.R.T. shall be reviewed annually by the Transportation Advisory Committee, with recommendations reported to the Homer City Council. (Resolution 88-47 #22)
8. Annexed roads are included as newly eligible roads, as listed on the Official Road Maintenance Map. (Resolution 03-116, 08/25/03)
9. New roads shall be listed on the Official Road Maintenance Map. (Resolution 07-82)
10. New trails shall be listed on a map in the City Clerk's Office. (Resolution 07-82)

## **II. DEFINITIONS**

- A. Sidewalk- the term "sidewalk" means a pedestrian facility associated with a road and generally within a street right of way. (Resolution 07-82)
- B. Trail – a pedestrian facility detached from a road, or not within a street right of way. (Resolution 07-82)
- C.

---

<sup>1</sup>1.Clerk's Note: Done by Ordinance

### **III. QUALIFYING CRITERIA**

#### **A. Roads**

The schedule of street improvements and costs developed by the Public Works Department August 1987, consisting of Groups I-IV and the annexed roads of the City boundary amendment of Ordinance 02-08(A) and as noted on the Official Road Maintenance Map, are hereby incorporated. (Resolution 05-70, 06/13/05; Ordinance 02-23(A), 06/10/02; Ordinance 02-08(A), 04/08/03; Resolution 03-116, 08/25/03)

Amendments to the schedule can be accomplished only by Council action and are limited to additions to the schedule due to revision of the street map or transfer of state rights-of-ways to the City.

All projects will be authorized only after a public hearing to insure public participation in the process. (Resolution 88-47 #13)

1. The following criteria may be considered for roads qualifying for reconstruction/utility improvements: (Resolution 88-47 #14, Resolution 87-61(S))

- a. Life, safety and traffic flow (Resolution 87-61(S), Resolution 88-47);
- b. Correct deficiencies of existing systems (Resolution 87-61(S), Resolution 88-47);
- c. System wide basis versus local needs (Resolution 87-61(S), Resolution 88-47);
- d. Complete traffic circulation pattern (Resolution 87-61(S), Resolution 88-47);
- e. Encourage economic development (Resolution 87-61(S), Resolution 88-47);
- f. Correct drainage problems (Resolution 87-61(S), Resolution 88-47);
- g. Reduce maintenance cost (Resolution 87-61(S), Resolution 88-47);
- h. Built to city standards prior to acceptance for maintenance (Resolution 61(S), Resolution 88-47);
- i. Reconstruction is a higher priority than new construction projects (Resolution 87-61(S), Resolution 88-47);
- j. For special assessment districts initiated on or before May 10, 2016, property owner contribution through SAD process by paying \$30 per front foot for gravel and \$17 per front foot for paving cost of a residential standard street and the city pays all costs for additional improvements deemed necessary. For special assessment districts initiated after May 10, 2016, property owner contribution through SAD process of 25% of project cost for street reconstruction or new street construction on an equal assessment per lot basis for cost of a residential standard street and the city pays all costs for additional improvements deemed necessary. (Resolution 16-041(S-2)(A))
- k. City share can apply to related utilities, sidewalks, street lighting, drainage, paving and/or reconstruction of roads identified on the road maintenance map. (Resolution 88-47, Resolution 04-41(A).);
- l. Other factors deemed appropriate by the City Council. (Resolution 87-61(S), Resolution 88-47))

2. The following criteria may be considered for new local roads in addition to applicable criteria in 1:

- a. Connectivity to existing road(s), for example completes a traffic pattern.
- b. Arterials or thoroughfares;
- c. Existing utilities;
- d. Contributing funds such as property owner assessments, loans, grants, etc;
- e. Level of need. (Resolution 07-82)

#### B. Trails

New local non motorized trails shall be prioritized according to the following:

- a. Project is listed in the HNMTTP or furthers a stated goal of that plan;
- b. Solves a safety concern;
- c. Creates connectivity to existing trail(s), completes pattern or provides access to a point of interest;
- d. Protects an established trail;
- e. Creates or improves a trailhead;
- f. Has significant scenic or aesthetic value;
- g. Existence or potential for contributing funds;
- h. Property owner participation. (Resolution 07-82)

### **IV. FINANCING and ASSESSMENTS**

1. The program will utilize an additional dedicated City sales tax not to exceed three quarters of one percent ( $\frac{3}{4}\%$ ) supplemental with assessments against adjacent benefited properties. (Ordinance 06-42, Resolution 87-61(S), Resolution 88-47 #3)

2. A three quarters of one percent ( $\frac{3}{4}$ ) dedicated sales tax and will be collected for up to twenty years expiring December 31, 2007 and reauthorizing up to an additional twenty years expiring December 31, 2027 to participate in funding the accelerated roads and trails program (Ordinance 06-42, Resolution 87-61(S), Resolution 88-47 #4). Reauthorized twenty additional years at the October 3, 2006 election (Resolution 06-145(S)) to expire December 31, 2027. Ten percent of the annual revenue shall be used for trail projects.

3. The road improvements will be financed on a combined pay as you go basis as well as sale of revenue bonds in a fifty-fifty ratio. There may be future bond sales as revenues increase. (Resolution 87-47 #6)

4. The City will attempt to obtain long term financing for up to ten years for the private share of funding. (Resolution 88-74 #12, bond change Ordinance 89-17, regarding ten years financing.)

5. Interest, if any, generated from the program will remain with the program funds. (Resolution 88-47 #18)

6. Abutting property owners will share the cost of upgrading a street to residential standards by paying \$30 per front foot for gravel and \$17 per front foot for paving.<sup>2</sup> (Resolution 87-61(S), Resolution 88-47, Resolution 94-50, Resolution 95-97)

7. The City will pay all costs for any additional improvements required when deemed necessary by the City. Other improvements requested by the benefited property owners will be paid by those same property owners. (Resolution 88-47 #11)

8. For special assessment districts initiated on or before May 10, 2016, property owner contribution through SAD process by paying \$30 per front foot for gravel and \$17 per front foot for paving cost of a residential standard street and the city pays all costs for additional improvements deemed necessary. For special assessment districts initiated after May 10, 2016, property owner contribution through SAD process of 25% of project cost for street reconstruction or new street construction on an equal assessment per lot basis for cost of a residential standard street and the city pays all costs for additional improvements deemed necessary. (Resolution 16-041(S-2)(A))

9. Road Reconstruction assessment payment date, penalty and interest shall be set as soon as the reconstruction project has been accepted by the Public Works Department regardless if the Special Assessment District wherein reconstruction has been completed is also scheduled for paving as part of the same Special Assessment District. Paving assessment payment date, penalty and interest will be set as soon as the paving project has been accepted by the Public Works Department. HCC 17.04.070 - 120. (Ordinance 12-15; Resolution 96-73)

10. New Local Roads may be constructed by 100% program funds when the construction thereof benefits the entire City or when the City owns the property wherein the road is to be constructed. The Road to be constructed must meet the qualifying criteria and be recommended by the Transportation Advisory Committee to the City Council. This expenditure must be approved via Ordinance with justification noted within the body of the Ordinance. Whenever possible, New Local Roads will be constructed using the Special Assessment District process HCC 17.04 and the assessment methodology as noted in item 6. and 8. (Ordinance 12-15; Resolution 07-82)

11. HART funds may be used to leverage outside funds for New Local Roads and Trails.

12. New Local Trails may be constructed using 100% program funds and follow the

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<sup>2</sup> Danview/Svedlund and Sabrina/Mark White are grandfathered in at the \$20/\$11 split per Council action. (Resolution 94-52)

procedures listed in item 10. (Resolution 07-82)

13. Sidewalks shall be paid for out of road funds, and trails shall be paid for out of the 10% allocated to trails. (Resolution 07-82)

14. Expenditures under the HAWSP program are subject to the availability of funds, after maintaining a debt-service coverage ratio of 1.25 or above. (Resolution 16-041(S-2)(A), May 9, 2016)

## **V. UTILITIES**

1. Prior to street reconstruction, necessary related non existing water and sewer improvements shall be encouraged whenever possible. (Resolution 88-47 #9)

2. Water and Sewer utility extensions necessary to extend the utilities short distances beyond a construction area will be paid for by the program. (Resolution. 88-47 #10)

3. Water and sewer utility relocations directly caused by reconstruction will be paid for by the Accelerated Roads Program. (Resolution. 88-47 #10)

4. Water and sewer utility upgrades necessary for future capacity that are done concurrently with reconstruction and/or paving will be paid for by the utility (a) fund. (Resolution 88-47 #10)

5. The City shall recover from the property owner the cost of construction of City-provided sewer and water service connections by including the cost of construction of such connections in the service connection fee established under HCC Chapter 14.13. (Resolution. 88-47)

6. Cost of installing stub-outs would be a necessary expense to anyone building on lots requiring sewer and/or water service. Sewer and/or Water funds or other public money was provided to pay the cost of these stub-outs because of the benefit of a quality finished road and the use of stub-outs benefit only those particular lots. Costs will be recouped from benefiting property owners through deferred assessments. The Planning Clerk and Finance Department will maintain a listing of these deferred sewer and/or water service connection fees.

7. Whenever practical street lights shall be included in the construction of new local roads and shall be paid by HART funds. Property owners participating in a road reconstruction and/or paving Special Assessment District may request street lights. If the project is deemed feasible the property owners shall be assessed for the installation of the street lights on an equal share per parcel methodology. Property owner approval of the street light assessment shall follow the process in HCC 17.04. Once constructed, the City will absorb the utility billing for the street light(s). (Ordinance 12-15; Resolution 07-82)

## **VI. SPECIAL PROVISIONS**

1. Additional right-of-way required will be paid by this program, at no additional cost to abutting property owners. (Resolution 88-47 #20)
2. Corner lots are exempt from a double front footage assessment and the total assessed frontage shall not exceed the longest side of the lot. Reconstruction assessments apply to reconstruction and paving. Corner lot agreement is required after 10/25/94. (Resolution 87-61(S) #15; Resolution. 88-47 #15, Resolution 91-68, Ordinance 94-16(A))
3. Lots having a frontage on two parallel streets, or flag lots having a frontage on two perpendicular streets, are exempt from a double front footage assessment unless actually accessing the lot from both streets either prior to or after reconstruction and/or paving Deferred Assessment Agreement Required pursuant to HCC 17.04.180. (Ordinance 12-15; Resolution 88-47 #16)
4. This program includes paving driveway aprons on contracts funded by HART. (Resolution 88-47 #17) (Resolution 91-48)
5. When at all practical, the center line of rights-of-way will be the established road center line. Where impractical, the center line may be shifted to mitigate improvement encroachments of high cost hillside excavation. (Resolution 88-77(A))
6. In established neighborhoods, where improvements such as housing, carports, lawns or landscaping have been constructed near the right-of-way line and ditching would seriously impact these improvements, alternates to open ditching may be considered. These alternates may include gently sloping ditches back to the lawn, trench drains, standard or rolled curbs and gutter or any other sound engineering practices. The cost of these alternates will be born by the road program unless the residents elect to participate in the curb, gutter and sidewalk programs. (Resolution 88-77(A))
7. Pedestrian amenities shall be included in all new road projects unless exempted by the City Council. (Resolution. 04-41(A))
8. Exempting Certain Lands that will not be Developed due to Conservation Easements or Owned by Organizations that Conserve Land for Public Purpose and/or Habitat Protection from the Homer Accelerated Roads and Trails Program and the Homer Accelerated Water and Sewer Program Assessment District Assessments on a Case by Case Basis and that Each Program Shall be Amended to Include this Exemption under Special Provisions. (Resolution 05-50(A))
9. New Subdivisions may not participate in HART for the construction of subdivision roads or trails.

a. Exception: To encourage trail connectivity, the Subdivider will be required to pay a prorated share of the project cost not to exceed 75% of the cost of public trail construction. (Resolution 07-82)

10. HART funds may be used in accordance with Title 11.04.05. If a development includes a segment of an arterial or collector street as shown on the Master Plan, the developer shall construct the streets on the alignment adopted in the Master Roads and Streets Plan, and conforming to the respective classification. The developer shall be required to construct the street to a twenty-eight-foot width in accordance with the minimum requirements of a local residential street; provided, however, that the City may, upon direction of the City Council, elect to require construction to the full standards and pay to the developer the cost difference between the required street and the proposed street. (Resolution 07-82)

## **VII. TRAIL PRIORITIZING CRITERIA AND PLANNING GUIDELINES**

A. Trail Prioritizing. The TAC and Parks and Recreation Advisory Commission will review the trail priority list during the annual review of the HART. The list will be presented in a memorandum from staff, and will contain a mix of large and small projects. Generally it will include up to five trail projects that staff has reviewed and found ready for preliminary work. Trails on this list are planned for construction in the near term (one to three year timeframe). Staff will actively work to prepare those projects for construction. (Resolution 07-82)

### **B. Trail Planning Guidelines**

Trail design shall take into account at minimum the following:

1. Use context sensitive design when locating and planning trails to take advantage of scenic resources.
2. Respect the character of trails based on function, setting, and expectation of accessibility.
3. Evaluate the soils, drainage, wetlands, Tsunami zone, flood plain, stream setbacks, historical resources, visual resources, topography, existing and potential land use, zoning and land ownership.
4. Where estimated costs, operating costs and outside funding availability are considerations and important criteria, care should be used to ensure that important trails are not eliminated solely using cost as a determinant.
5. Multi-use trails are encouraged. Design of the trail should include consideration of compatible uses such as pedestrians and bicycles.

6. All trails should be designed to recognize the requirements of ADA standards and guidelines. (Resolution 07-82)



**PARKS, ART, RECREATION, AND CULTURE ADVISORY COMMISSION ANNUAL CALENDAR  
FOR THE 2016 MEETING SCHEDULE**

<b><u>MEETING DATE</u></b>	<b><u>SCHEDULED EVENTS OR AGENDA ITEM</u></b>
FEBRUARY 18, 2016	STRATEGIC PLAN RE-WRITE
MARCH 18, 2016	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS COMPLETE STRATEGIC PLAN RE-WRITE
APRIL 21, 2016	SPRING PARK &/ OR BEACH WALK THROUGH
MAY 19, 2016	ANNUAL REVIEW OF DIAMOND CREEK PLAN
JUNE 16, 2016	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2017? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS HART PROGRAM REVIEW
AUGUST 18, 2016	BUDGET REVIEW & RECOMMENDATIONS STRATEGIC PLANNING
SEPTEMBER 15, 2016	FALL PARK WALK THROUGH AND BEACH WALK; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION RENEWAL OF APPOINTMENTS
OCTOBER 20, 2016	REVIEW AND APPROVE THE 2016 MEETING SCHEDULE
NOVEMBER 17, 2016	STRATEGIC PLAN REVIEW & PLANNING ELECTIONS
DECEMBER 2016	NO MEETING SCHEDULED HAPPY HOLIDAYS!

**2016 HOMER CITY COUNCIL MEETINGS**  
**PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE**

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2016 is as follows:

January 11,25 2016	<u>Commissioner Steffy</u>	<u></u>
February 8,22 2016	<u>Commissioner Brann</u>	<u></u>
March 14,29 2016	<u>Commissioner Ashmun</u>	<u></u>
April 11,25 2016	<u>Commissioner Brann</u>	<u>Commissioner Steffy</u>
May 9, 23 2016	<u>Commissioner Lowney</u>	<u></u>
June 13, 27 2016	<u>Commissioner Steffy</u>	<u>Commissioner Ashmun</u>
July 25 2016	<u>No Commission Meeting</u>	<u></u>
August 8, 22 2016	<u></u>	<u>Commissioner Lowney</u>
September 12,26 2016	<u></u>	<u></u>
October 10, 24 2016	<u></u>	<u></u>
November 28 2016	<u></u>	<u></u>
December 12, 2016	<u></u>	<u></u>

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

**PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION**  
**STRATEGIC PLAN 2016 (April)**

**MISSION STATEMENT**

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

*STRATEGIC GOALS OF THE COMMISSION* – What is the focus for the commission?

**General Goals of the Commission**

- Advocate for obtaining open and green space
- Receive notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive notification of vacations of public access
- Receive annual status report on the cemetery
- Increase walkability of Homer
- Improve Public Outreach for parks, recreation and trails opportunities. Provide a quarterly point of view article in the newspaper to update the community.
- Keep existing staffing levels for Parks Maintenance (FTE in 2016 \_\_\_\_).
- Increase Community Rec staffing by .25 FTE over the 2015 budget.

*STRATEGIC OBJECTIVES OF THE COMMISSION* – Must have achievable results, an action statement.

**1-2 Year Projects**

- Develop a Kayak Launch for the Water Trail @ the Pier 1 lot, and picnic shelter. When the shelter is completed this project will be complete.
- Diamond Creek Recreational Improvement Plan –
  - o Next Steps, Trails improvements, Trail head parking lot (*Rogers Loop land acquisition*)
- Work with community groups to plan and build Woodard Creek Trail
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation. Immediate goal of identifying small projects in concert with the master plan. Drainage issues behind the ballfields are an immediate goal.
- Increase the city budget for parks and recreation. Increase reserve savings and add 0.5 FTE.
- Improve pedestrian access to Mariner Park from the Homer Spit Road and the bike path
- Explore what should be done with the HERC building, after the fall 2016 ballot measure for the Public Safety Building.
- Complete park user agreements with user groups (staff)
- Investigate Endowment funding
- Investigate requiring parks within new subdivisions
- Organize parking at Coal Point Park in conjunction with leases, install interpretive signage (work with Scott at Pratt)

### **3+ Year Projects**

- Advocate for a Parks and Recreation Department, and funding a department
- Consolidate recreation and culture leadership; reduce the number of volunteer boards
- Support efforts for a multi-use recreational facility
- Increase programming for seniors, therapeutic and adaptive users
- Mariner Park Site Improvements – Level parking area, delineation of day use area and camping area, define and improve campsites and relocate kiosk, increase number of spaces and revenues *(place on June Agenda for August budget recommendations)*
- Keep greenspace on the Spit

### **BEGIN MARCH REVIEW FROM THIS POINT:**

#### *ACTIONS OF THE COMMISSION –Who will do what, when and how?*

- Have quarterly reports in the newspaper.
- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- Provide comments during Comments of the Commission if Commissioners are involved in outside organizations that involve a concern of the Commission.
- When visiting clerk's office, grab the minutes of other groups. Attend an upcoming meeting if items of P&R interest are being discussed. (Or subscribe to email updates on the City website).
- Network with other committees and commissions, in city and outside of city limits

#### *SHARED ACTIONS STAFF/COMMISSION*

- Focus and monitor the HNMTTP implementation

**From:** Debra Lowney <dlowney@acsalaska.net>  
**Sent:** Monday, May 09, 2016 4:06 PM  
**To:** Renee Krause  
**Subject:** Car caught in tide at Bishop's Beach

Renee, Please forward these pictures to City Council and Parks and Rec.  
Deb

Today I hiked Diamond Creek to Bishop's Beach. We were met by more vehicle traffic than I can ever recall while doing this hike. This vehicle unfortunately did not make it off the beach in time and was caught in the tide just west of Bishop's Beach. Maybe an eighth of a mile from Crittenden trail access. Very frustrating to see this play out before our eyes, and to see remnants of two other vehicles that succumb to the same fate at a previous time.





**Going, Going...**





**Gone!**





**From:** Julie Engbrechtsen  
**Sent:** Friday, June 03, 2016 8:06 AM  
**To:** Renee Krause  
**Subject:** FW: What happens on a beach when cars don't drive on them--The vegetation grows!

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**From:** Nina Faust [<mailto:aknina51@gmail.com>]

**Sent:** Friday, June 03, 2016 7:19 AM

**To:** Julie Engbrechtsen; Jo Johnson

**Subject:** What happens on a beach when cars don't drive on them--The vegetation grows!

Please forward to the Parks and Recreation Commission.

Photos taken on June 2, 2016 at various spots on the outer storm berm of Bishops Beach east of the parking lot. Emerging vegetation is growing all along the berm. In another month it will be even greener.









**CITY OF HOMER  
HOMER, ALASKA**

City Clerk/Parks and Recreation  
Advisory Commission

**ORDINANCE 16-22**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, REPEALING AND REENACTING HOMER CITY CODE 2.60, PUBLIC ARTS COMMITTEE; REPEALING HOMER CITY CODE 2.68, PARKS AND RECREATION ADVISORY COMMISSION; AND AMENDING HOMER CITY CODE 18.07.020, DEFINITIONS, HOMER CITY CODE 18.07.040, IMPLEMENTATION, HOMER CITY CODE 18.07.050, SELECTION, HOMER CITY CODE 18.07.070, EXEMPTIONS, HOMER CITY CODE 18.07.090, PUBLIC ART FUND, AND HOMER CITY CODE 18.07.100, OWNERSHIP AND MANAGEMENT OF WORKS OF PUBLIC ART; TO CREATE THE CITY OF HOMER PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION, PRESCRIBE ITS DUTIES, AND PROVIDE FOR THE TRANSITION FROM THE FORMER PUBLIC ARTS COMMITTEE AND PARKS AND RECREATION ADVISORY COMMISSION TO THE NEW PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION.

WHEREAS, The Public Arts Committee and the Parks and Recreation Advisory Commission have similar responsibilities to advise the City Manager and City Council regarding cultural, educational, entertainment and recreational activities and facilities to enhance the health and wellness of the community; and

WHEREAS, The overlapping responsibilities of the Public Arts Committee and the Parks and Recreation Advisory Commission result in duplicative demands on the City staff and services that support each body; and

WHEREAS, The Parks and Recreation Advisory Commission and the Public Arts Committee recommend creating a combined commission that will have all of the responsibilities of each body; and

WHEREAS, There are many examples of Parks, Art, Recreation, and Culture Commissions operating successfully across the United States and it would be beneficial to the City for the responsibilities of the Public Arts Committee and the Parks and Recreation Advisory Commission to be combined.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The purpose of this ordinance is to create a new Parks, Art, Recreation, and Culture Advisory Commission to replace and perform the duties of the existing Public Arts



Committee and Parks and Recreation Advisory Commission, and to provide for the transition from the former Public Arts Committee and Parks and Recreation Advisory Commission to the new Parks, Art, Recreation, and Culture Advisory Commission.

Section 2. Homer City Code Chapter 2.60 is repealed and reenacted to read as follows

2.60.010 Created – Membership.

a. There shall be a City of Homer Parks, Art, Recreation and Culture Advisory Commission, hereinafter referred to as the Commission. The Commission will be composed of nine voting members, who shall be appointed by the Mayor and confirmed by the City Council, plus one non-voting member who shall be a Homer area high school student selected by his or her student body. Up to three voting members of the Commission may be nonresidents of the City, but City resident applicants shall be preferred for all Commission member appointments.

b. A Chair and Vice-Chair of the Commission shall be elected annually from and by the voting members of the Commission. The Chair shall preside at meetings of the Commission. In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair.

2.60.020 Terms of members.

a. Voting members of the Commission are appointed for three-year terms.

b. The non-voting high school student member serving from Homer High School class shall be appointed for a term that coincides with the school year.

c. A Commission member who is absent without excuse from two consecutive regular meetings shall be subject to removal from the Commission by a majority vote of the members present.

2.60.030 Proceedings of Commission.

The Commission shall hold one regular meeting in each of the months of February through June and August through November on the day of the month that the Commission shall select from time to time, and otherwise at the call of the Chair or a majority of the Commission. A recording shall be made or minutes shall be kept of each meeting of the Commission, showing the vote of each member upon every question. The recording or minutes shall be filed in the office of the City Clerk and shall be a public record open to inspection by any person.

2.60.040 Duties and responsibilities of Commission.

The Commission shall have the following duties and responsibilities:

a. Act in an advisory capacity to the City Manager and the City Council on matters involving:

1. City parks.
2. Recreation facilities.
3. Public beaches and trails.
4. Support of the arts.



5. Acquisition, maintenance and disposition of works of art.

6. Land use and future development related to parks and recreation facilities.

7. The administration of the public arts fund established by HCC 18.07.090.

Any recommendation by the Commission regarding the matters described above shall be directed to the City Council through the City Manager, except that the recommendation shall be sent directly to the Council when the Commission so requests.

b. Perform the functions prescribed in HCC Chapter 18.07 related to funding works of art in public spaces.

c. Further the development and awareness of the arts in the City.

d. Consider any specific proposal, problem or project as directed by the City Council and report thereon directly to the Council or as the Council otherwise directs.

e. Solicit donations of money and property in support of its duties under this section.

Donations of money shall be deposited to the City treasury in a separate fund designated for parks, art, recreation and culture purposes. Donations of property shall be accepted by deed or other conveyance subject to the approval of the City Council, and shall be held or disposed of for parks, art, recreation or cultural purposes as the Council may direct. The Commission may make recommendations to the Council for the disposition of money or property so received.

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Section 3. Homer City Code Chapter 2.68 is repealed.

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Section 4. Homer City Code 18.07.020, Definitions, is amended to read as follows:

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18.07.020 Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

“Art” and “work of art” mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.

2. Painting: all media, including portable and permanently affixed works, such as murals.

3. Graphic arts: printmaking and drawing.

4. Mosaics.

5. Photography.

6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.

7. Calligraphy.

8. Mixed media: any combination of forms or media, including collage.

“Commission” means the Parks, Art, Recreation and Culture Advisory Commission.

“Construction, remodeling or renovation of municipal buildings and facilities” means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or



any building.

“Total cost of construction, remodeling or renovation” means the total allotted funding for the subject project at the time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental cleanup or remediation.

Section 5. Homer City Code 18.07.040, Implementation, is amended to read as follows:

18.07.040 Implementation.

a. During the preliminary design review of any project for construction, remodeling or renovation covered by this chapter any contractor, department or instrumentality of the municipality charged with the design preparation of this project shall consult with the Commission regarding the implementation of HCC 18.07.030(a).

b. The Commission may adopt, and from time to time amend, regulations setting forth the manner in which the requirements of this chapter shall be carried out, which shall be effective upon approval by City Council resolution.

c. The requirements of HCC 18.07.030(a) shall not be waived except as provided for in HCC 18.07.070.

Section 6. Homer City Code 18.07.050, Selection, is amended to read as follows:

18.07.050 Selection.

a. Where works of art are to be incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury consisting of the architect or project designer, a representative of the user department, a representative of the Commission and such additional persons that the Commission may designate, subject to Council approval.

b. Where works of art are to be commissioned or acquired, but not incorporated in the construction, remodeling or renovation of a City building or facility or its grounds, such works of art shall be selected and recommended to the Council for approval by a jury of at least three members consisting of a representative of the user department, one or more members of the Commission and such additional persons that the Commission may designate, subject to Council approval.

Section 7. Homer City Code 18.07.070, Exemptions, is amended to read as follows:

18.07.070 Exemptions.

The City Council may waive the requirements of this chapter in whole or in part as to the construction, remodeling or renovation of a City building or facility upon a finding by the Commission or City Manager that the inclusion of works of art in the construction, remodeling or renovation as required by this chapter would not provide any aesthetic benefit to the community or to the principal users of the building or facility.



174 Section 8. Homer City Code 18.07.090, Public art fund, is amended to read as follows:

175  
176 18.07.090 Public art fund.

177 a. A public art fund is established as a separate, interest bearing account in the City  
178 general fund to receive money for the public art program from the following sources:

- 179 1. Funds for public art fees received from private development.  
180 2. Funds donated to the City for public art.  
181 3. Other funds appropriated by the Council for public art.

182 b. Money in the public art fund shall be used solely to pay the costs of selecting,  
183 commissioning, acquiring, installing, maintaining, public education regarding,  
184 administrating, removing and insuring the works of public art, and any other expense related  
185 thereto.

186 c. Interest earned on money in the public art fund shall be deposited in the public art  
187 fund.

188 d. The public art fund is administered by the City with the advice of the Commission.

189 e. The Commission annually shall prepare a plan for expenditures from the public art  
190 fund for approval by the City Council.

191  
192 Section 9. Homer City Code 18.07.100, Ownership and management of works of public  
193 art, is amended to read as follows:

194  
195 18.07.100 Ownership and management of works of public art.

196 a. Ownership of all works of art acquired by or on behalf the City shall be vested in the  
197 City.

198 b. The City shall place or construct public art at locations that are open to the public  
199 and where the public art shall be visible to the general public during, at a minimum, normal  
200 business hours.

201 c. The removal from display by the City of public art owned by the City shall follow  
202 established guidelines for de-accessioning and shall be subject to review and  
203 recommendation by the Commission Public Arts Committee with final approval by the  
204 Council.

205  
206 Section 10. Each person who is a member of the Parks and Recreation Advisory  
207 Commission immediately preceding the effective date of this ordinance shall become a  
208 member of the Parks, Art, Recreation and Culture Advisory Commission on the effective date  
209 of this ordinance, to serve for the remainder of the term for which the person was appointed  
210 to the Parks and Recreation Advisory Commission. Immediately following the effective date  
211 of this ordinance, the Mayor shall appoint, subject to confirmation by the City Council,  
212 additional voting members of the Parks, Art, Recreation and Culture Advisory Commission as  
213 required to fill any vacancy on that Commission. The persons so appointed shall serve for  
214 terms designated by the Mayor so that the terms of three voting Commission members expire  
215 every year.



Section 11. Sections 2 through 9 of this ordinance are of a permanent and general character and shall be included in the City code. Sections 1 and 10 of this ordinance shall not be codified.

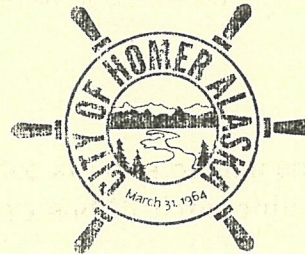
ENACTED BY THE CITY COUNCIL OF THE CITY OF HOMER, ALASKA, this 23<sup>rd</sup> day of May 2016.

CITY OF HOMER

Mary E. Wythe  
MARY E. WYTHE, MAYOR

ATTEST:

Melvin Jacobson Acting City Clerk  
JO JOHNSON, MMC, CITY CLERK



AYES:

NOES:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Mary K. Koester  
Mary K. Koester, City Manager

\_\_\_\_\_  
Holly Wells, City Attorney

Date: 5.27.16

Date: \_\_\_\_\_



**From:** Alaska State Council on the Arts <laura@state-ak.ccsend.com> on behalf of Alaska State Council on the Arts <keren.lowell@alaska.gov>  
**Sent:** Wednesday, June 08, 2016 2:09 PM  
**To:** Renee Krause  
**Subject:** June 2016 ASCA News!

## June 2016 ASCA News



Above: 1% for Art piece by Fairbanks artist, Sara Tabbert. This three-panel work is relief carved and painted yellow cedar. Tabbert just completed the installation of this work in the UAA--Kenai Peninsula College, Kenai River Campus student dormitory. Tabbert is currently in residence at Zygote Press in Cleveland, OH as part of the Rasmuson Foundation 2016 Artist Residency Program. Photo courtesy Sara Tabbert.

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### A Note from Andrea

I hope you are all enjoying our early summer! At ASCA, our Annual Meeting with the entire Council is in Anchorage at our office June 10-11. We are pleased to invite you to a community meet and greet on Friday evening, June 10th, at the Anchorage Museum at Rasmuson Center from 5:30-7:00 p.m.

Our former executive director, Shannon Daut, will be in attendance along with Anthony Radich, executive director from

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### Do you have a notice for the ASCA Newsletter?

If you have an article, short notice, call for art or request for proposal that you would like us to consider including in our next newsletter, contact Keren Lowell at [keren.lowell@alaska.gov](mailto:keren.lowell@alaska.gov).

the Western States Arts Federation. We hope you will join us! To RSVP, please go to: [http://bit.ly/ASCA\\_meet\\_n\\_greet](http://bit.ly/ASCA_meet_n_greet). We are grateful to WESTAF and the Alaska Arts and Culture Foundation for supporting this event.

While the search continues for a new executive director, we are focused on our mission and new strategic plan during this time of transition. ASCA staff are working diligently to represent, support and advance the creative endeavors of individuals, organizations and agencies throughout Alaska. We are working to post the position opening on Workplace Alaska as well as national networks, as soon as possible.

In other news, I am sure you are aware that we await a complete budget for FY17. We are following this closely and are hopeful that we will be able to update you on news of annual grant funding, following the Council's Annual Meeting. We appreciate your understanding as we close our fiscal year FY16.

Andrea Noble-Pelant, ASCA Acting Executive Director

## ARTShops

The **Alaska State Council on the Arts** and **The CIRI Foundation** have partnered to fund a unique pilot program. Designed to ASCA's Alaska Native Leadership cohort recommendations, the experimental program invests directly in ASCA's Alaska Native Arts Leadership cohort's professional development and underwrites community capacity building through the delivery of art-making opportunities to rural Alaska communities.

Three ASCA Leadership cohort members were awarded **ARTShop** grants to develop, organize and implement an art-making workshop within their home communities.

Sven Haakanson, Jr. will collaborate with Alfred Naumoff Jr. and Speridon Simeonoff to document and collect wood materials from the beaches on Cape Alitak, Alaska to construct a traditional single person kayak. Alfred Naumoff Jr. is the last traditional kayak builder from the Kodiak region and his living knowledge is extremely important to document and share with other community members.

Lena Amason-Berns will partner with her Old Harbor community on a Traditional Alutiiq Cell Phone project that ties Alutiiq cultural values together with contemporary and customary art practices and performance.

Anna Hoover and Master Weaver, Marilyn Hansen will work together in their Bristol Bay community of Naknek to provide a 'grass sewers' workshop for local adults and teenagers. Marilyn will teach the group unique grass collection, preparation and care techniques. Under her tutelage each workshop participant will complete a small grass weaving project.

The **ARTShops** pilot program goals are to support and expand ASCA Alaska Native Leadership cohort members' existing professional capacity by:

- Strengthening the peer-to-peer learning relationship among cohort members
- Supporting cohort leaders to enhance their administrative skills to develop, design and administer locally appropriate art-making workshops
- Nurturing a stronger working relationship between cohort members, ASCA staff and

additional professionals identified through the collaborative learning process

**ARTShops** will take place throughout this summer and be completed by the end of September. Congratulations to our three award recipients. We look forward to sharing more about their experiences and communities' creative discovery process in the autumn.

## Bravo!

In May, the Rasmuson Foundation announced that 36 Alaskans have received Individual Artist Awards for 2016. Congratulations to these awardees, chosen from nearly 400 applicants, and including literary artists, photographers, crafts artists, poets, multi-disciplinary artists, carvers, composers, folk and traditional artists, performance artists, novelists, and installation artists! On May 19th, these artists were celebrated at an event in the Sydney Laurence Theatre of the Alaska Center for the Performing Arts.

**Don Decker** of Anchorage was named the 2016 Distinguished Artist. Decker has been actively making art in Alaska since 1971. This \$40,000 award recognizes an artist with stature and a history of creative excellence. You can learn about Decker's life in art by visiting the Rasmuson Foundation website at <http://www.rasmuson.org/news/don-decker-2016-distinguished-artist/>.

10 mid-career or mature artists were selected for Fellowship Awards, and will receive \$18,000 to focus their energy and attention for a one-year period on developing their creative work.

2016 Fellowship Award Recipients are:

- **Phillip Blanchett**, Anchorage | performance development
- **Ben Huff**, Juneau | photographic publication
- **Libby Roderick**, Anchorage | music recording and production
- **Linda Infante Lyons**, Anchorage | visual art and social change
- **Melissa Mitchell**, Anchorage | songwriting and creation of work
- **Keren Lowell**, Anchorage | artist network development
- **Nathan Shafer**, Anchorage | digital artist publication
- **Karrie Pavish** Anderson, Galena | music composition and creation of work
- **Rebecca Lyon**, Anchorage | international exhibition and professional development
- **Stephen Qacung Blanchett**, Anchorage | solo career exploration and development

15 emerging, mid-career or mature artists were selected for Project Awards, and will receive \$7500 for specific, short-term projects that have a clear benefit to the artist and the development of his/her work.

2016 Project Award Recipients are:

- **Tom Chung**, Anchorage | visual art creation
- **Emily Anderson**, Fairbanks | music production
- **Christy NaMee Eriksen**, Juneau | poetry and video production
- **Chloe Keller**, Anchorage | fashion design and creation
- **Joshua Corbett**, Anchorage | documentary photography
- **Bryan Fierro**, Anchorage | screenwriting
- **Jacqueline Madsen**, Kodiak | doll-making exhibition and publication
- **Anna Hoover**, Naknek | documentary film-making
- **Steven Stone**, Sr., Hooper Bay | work space development
- **Jenni May Toro**, Anchorage | music composition and production
- **Joe Yelverton**, Anchorage | documentary photography

- **Rebecca Menzia**, Fairbanks | music production
- **Seth Kantner**, Kotzebue | development and completion of book
- **Gretchen Sagan**, Anchorage | international exhibition and professional development
- **Jacinthe TwoBulls**, Hydaburg | creation of wearable design
- **Chad David Benjamin Taylor**, Anchorage | work space development
- **Karl Pasch**, Anchorage | music composition and performance
- **Patrice Aphrodite Helmar**, Juneau | equipment purchase and photographic exhibition
- **Joan Naviyuk Kane**, Anchorage | equipment purchase and development of work
- **Darius Mannino**, Tenakee Springs | creation of work and performance
- **Eric Mouffe**, Anchorage | equipment purchase and professional development
- **Sarah E. Mitchell**, Fairbanks | music production
- **Ruby Suzanna Jones**, Anchorage | performance and documentation of work
- **Keeper Theodore Nott**, Anchorage | work space development
- **Desiree Hagen**, Fritz Creek | creation of work

For complete information about these artists and how they will utilize their Individual Artist Awards, visit the Rasmuson Foundation website at <http://www.rasmuson.org/news/foundation-announces-2016-individual-artist-award-recipients/> . For information about the Individual Artist Award Program, go to <http://www.rasmuson.org/grants/individual-artist-awards/>.

#### **Fairbanks Arts Association's 2016 Interior Alaska Mayors' Awards for the Arts Recipients Announced**

Alaska's Interior mayors and Fairbanks Arts Association are pleased to announce the recipients of the 2016 Interior Mayors' Awards for the Arts.

- Arts and Leadership Award: **Dr. Eduard Zilberkant**, Music Director & Conductor for the Fairbanks Symphony Orchestra
- Volunteer Award: **Jack Morris**, Volunteer Fairbanks Concert Association House manager for over 20 years.
- Arts Advocacy Award: **Cassandra Tilly**, founding member of Opera Fairbanks
- Youth Arts Award: **Peggy Swartz**, one of the creators of the Fairbanks School of Talent Education,
- Lifetime Achievement Award: **Melinda Mattson & Richard Ussery**, Directors, Producers, Costumes, Authors, Owners of 'Art Productions'

Interior Mayors' Awards for the Arts are open to all individuals or groups, residing in the interior of Alaska who have made significant contributions to contemporary and/or traditional arts within their respective community. A person who receives an award is not eligible to receive the same award within the next four years; they may be nominated for a different category within that time frame. A complete list of past award winners is available at: <https://fairbanksarts.org/events/mayorsawards/>

#### **2016 NEA Our Town and Design Grants Awarded in Alaska**

Alaska Design Forum, Inc. - \$30,000  
Field/Discipline: Design

Anchorage Museum Association (aka Anchorage Museum) - \$25,000  
Field/Discipline: Museum

Anchorage Symphony Orchestra - \$15,000  
Field/Discipline: Music

University of Alaska at Anchorage - \$15,000  
Field/Discipline: Theater & Musical Theater

Sealaska Heritage Institute (aka SHI) - \$100,000  
Field/Discipline: Design: Our Town

Sealaska Heritage Institute (aka SHI) - \$10,000  
Field/Discipline: Arts Education

Organized Village of Kasaan - \$75,000  
Field/Discipline: Design: Our Town

A list of all awarded projects organized by state/jurisdiction and city, with more information about each award, is [available here](#). A list of all awarded projects organized by category and artistic discipline is [available here](#).

## Summer Festivals in Alaska

'Tis the season for summer festivals and gatherings! Each month, through August, we will share information about upcoming summer festivals in communities across the state. We know that the arts and culture--from community dances to food ways, and playwrighting to bagpiping--play an important role in the way communities gather to celebrate the summer months in Alaska. We are certain this list does not include all the community festivals and gatherings that occur. If there is a festival or community gathering you would like us to share in July or August, or something you'd like us to include in this list for next summer, please send us with information about the event, including links to further information for those who might like to attend and see how your community expresses itself through arts and cultural activity.

Here's what's coming in June!

Sitka Summer Music Festival-May 31-June 26-Various Locations in Sitka  
<http://www.sitkamusicfestival.org/>

Celebration 2016-June 8-11-Juneau  
<http://www.sealaskaheritage.org/institute/celebration/celebration-programs>

Chickenstock Music Festival-June 10 & 11-in Chicken  
<https://www.facebook.com/pages/Chickenstock-Music-Festival/354189617933639>

Kenai River Festival-June 10-12-Soldotna Creek Park in Soldotna  
<http://www.kenaiwatershed.org/krf/kenairiverfestival.html>

Colony Days Celebration-June 10-12-Downtown Palmer <http://palmerchamber.net/events/colony-days.html>

Kachemak Bay Writers' Conference-June 10-14-Kachemak Bay Campus-Kenai Peninsula College/UAA <http://writersconf.kpc.alaska.edu/>

Last Frontier Theatre Conference-June 12-18-Prince William Sound Community College in Valdez <http://www.theatreconference.org/>



Seldovia Summer Solstice Music Festival-June 16-19-Susan B English School in Seldovia <https://www.facebook.com/pages/Seldovia-Summer-Solstice-Music-Festival/152817175003>

Euphoria Denali-June 17-18-49th State Brewery in Denali <https://www.facebook.com/events/1708155426090501>

Downtown Summer Solstice Festival-June 18-4th Ave in Anchorage <http://anchoragedowntown.org/about-adp/latest-news/downtown-summer-solstice-festival/>

PrideFest-June 18-25-Anchorage <http://alaskapride.org/>

Moose Pass Summer Solstice Festival-June 18 & 19-Downtown Moose Pass [https://www.facebook.com/pages/Moose-Pass-Summer-Solstice-Festival/362408407159617?\\_rdr](https://www.facebook.com/pages/Moose-Pass-Summer-Solstice-Festival/362408407159617?_rdr)

Midnight Sun Festival-June 19-Downtown Fairbanks [http://www.downtownfairbanks.com/?page\\_id=741](http://www.downtownfairbanks.com/?page_id=741)

Road To Warped Tour-June 22-Sullivan Arena in Anchorage <http://vanswarpedtour.com/dates/anchorage/>

9th Annual Valley Arts Alliance Art on Fire Iron Pour Art Fest-June 25-Museum of Alaska Transportation and Industry in Wasilla <http://www.valleyartsalliance.com/>

Alaska Scottish Highland Games-June 25 & 26-Alaska State Fairgrounds in Palmer <http://www.alaskascottish.org/>

For a list of festivals through August 2016, [click here](#).

## ASCA Dates and Deadlines

### ASCA Annual Council Meeting | June 10-11, 2016

**Harper Arts Presenting and Touring Fund Grants** are open for FY17 on a rolling deadline. For guidelines, information and application, click [here](#).

**Rasmuson Foundation Cultural Collaborations Excursion and Access Grants** are open for FY17 on a rolling deadline. For guidelines, information and application, click [here](#).

**Community Arts Development Grants, Career Opportunity Grants, Walker Grants, Workshop Grants, Master Artist and Apprentice Grants and Rasmuson Cultural Collaborations Project Grants** Deadline | September 1, 2016. For more information about these grants, click [here](#).

**Artist in Schools Grants and Statewide Teaching Artist Roster Round II** Deadline for FY 17 | November 1, 2016. For more information about these programs, click [here](#).

**Community Arts Development Grants, Career Opportunity Grants, Walker Grants, Workshop Grants, Master Artist and Apprentice Grants and Rasmuson Cultural Collaborations Project Grants** Deadline | December 1, 2016. For more information about these grants, click [here](#).

## Calls for Art and Requests for Proposals

### Municipality of Anchorage 1% for Art Request for Qualifications

Deadline for Entries: Friday, June 10, 2016 9:59 PM

Project: U-Med Transit Shelter Renovation



Contact: Curator of Public Art, 1% for Art, (907) 343-6473

Amount of Commission: \$18,750

Eligibility: Northern Regions: Alaska, Washington, Oregon, British Columbia, Yukon

People Mover Public Transit service in the UMED (University-Medical) District experiences one of the highest ridership demand in the Anchorage area. The UMED District Transit and Pedestrian Improvements project will improve an existing bus stop to meet this demand. The project will provide a new bus shelter and will enhance pedestrian safety and mobility by providing new pedestrian lighting and better pathway circulation.

Project construction will begin in Spring of 2017 and will be completed by summer 2017. The installation of artwork will likely take place in the same timeframe. For complete information and application, visit the call on [callforentry.org](http://callforentry.org) at:

[https://www.callforentry.org/festivals\\_unique\\_info.php?ID=3218&sortby=fair\\_name&apply=yes](https://www.callforentry.org/festivals_unique_info.php?ID=3218&sortby=fair_name&apply=yes)

Artists are required to submit the following items:

- 1) Six digital images of past work should be loaded into CaFE ([callforentry.org](http://callforentry.org)) following the guidelines on that site.
- 2) Each image should be identified with title, materials, dimensions, and value.
- 3) Current 1-2 page resume, including 3 professional references.
- 4) Your artist statement should include a description of why you are interested or particularly qualified for this project. It should also address any experience or work sample deficiencies in relation to your chosen medium.
- 5) Answers to required questions about location, medium, and commission level.

For questions or more information, contact the Curator of Public Art, 1% for Art, Enzina Marrari [marrarivj@muni.org](mailto:marrarivj@muni.org) (907) 343-6473

### **Calls for Art | Earthquake/Air National Guard Memorial**

Location: Valdez, Alaska

Deadline for Entries: July 1, 2016

Amount of Commission: \$75,000 - \$250,000

The City of Valdez is seeking proposals for the design and implementation of a public memorial to the victims of the 1964 Good Friday Earthquake, and the related deaths of the Air National Guardsmen that followed. The memorial will be located at Dock Point Park in Valdez, Alaska, a location with roadside access, a view of the water, and an adjacent hiking trail. Eligibility is Alaska-only. For the complete RFQ, click [here](#). Contact: Patricia Relay, [director@valdezmuseum.org](mailto:director@valdezmuseum.org), (907) 835-2764

### **Call for Entries | Aesthetica Art Prize 2016**

Deadline: August 31, 2016

The Aesthetica Art Prize 2016 is now open for entries. The Prize presents an opportunity for emerging and established artists to showcase their work and further their engagement with the international art world.

Prizes include £5,000 Main Prize courtesy of Hiscox, £1,000 Student Prize courtesy of Hiscox, a group exhibition, publication in an anthology of 100 contemporary artists, editorial in Aesthetica Magazine (global readership in print and digital of 284,000)

Categories for entry: photographic & digital art; painting & drawing; three dimensional design & sculpture, and video, installation & performance. To enter, visit

[www.aestheticamagazine.com/artprize](http://www.aestheticamagazine.com/artprize)

### **Arc Gallery | Sacred & Profane National Juried Exhibition 2016**

Deadline: September 11th, 2016

Exhibition Dates: November 12, 2016 - December 10, 2016

Arc Gallery is seeking works that pit the sacred against the profane. Works may incorporate both concepts or favor either one. Literal as well as symbolic interpretations welcome!

A Juror's Award ribbon, certificate & \$250 award will be presented to three works that express the most imaginative interpretation of the theme.

The juror will select works that will be exhibited in the Arc Gallery at 1246 Folsom Street and works that will be included only on the Arc On-line Gallery. All artwork selected will be included in the exhibition catalog. Catalogs will be available for order at the time of notification.

For complete prospectus and entry form, go to <http://www.arc-sf.com/sacred--profane.html>  
Arc Gallery, 1246 Folsom Street, San Francisco, CA 94103 415-298-7969 [www.arc-sf.com](http://www.arc-sf.com)

## **Grants and Funding**

### **Program Solicitation: National Endowment for the Arts Research Labs**

Deadline: July 12, 2016

In recent years, the National Endowment for the Arts' research portfolio has focused on yielding new knowledge about the value and impact of the arts. Through a new program, the National Endowment for the Arts Research Labs (NEA Research Labs), we seek to support a series of transdisciplinary research partnerships, grounded in the social and behavioral sciences, to produce and report empirical insights about the arts for the benefit of arts and non-arts sectors alike.

The purpose of this Program Solicitation is to select an organization(s) (Cooperator) to undertake the National Endowment for the Arts Research Labs program. For complete program solicitation, visit the website at

<https://www.arts.gov/program-solicitation-national-endowment-for-the-arts-research-labs>

### **Our Town | NEA Announces Guidelines for 2017 Creative Placemaking Grants**

Deadline: September 12, 2016

The Our Town grant program supports creative placemaking projects that help to transform communities into lively, beautiful, and resilient places with the arts at their core. Creative placemaking is when artists, arts organizations, and community development practitioners deliberately integrate arts and culture into community revitalization work - placing arts at the table with land-use, transportation, economic development, education, housing, infrastructure, and public safety strategies. This funding supports local efforts to enhance quality of life and opportunity for existing residents, increase creative activity, and create a distinct sense of place.

Through Our Town, subject to the availability of funding, the National Endowment for the Arts will provide a limited number of grants for creative placemaking. Our Town requires partnerships between arts organizations and government, other nonprofit organizations, and private entities to achieve livability goals for communities.

Our Town offers support for projects in two areas:

- **Arts Engagement, Cultural Planning, and Design Projects.** These projects represent the distinct character and quality of their communities. These projects require a partnership between a nonprofit organization and a local government entity, with one of the partners

being a cultural organization. Matching grants range from \$25,000 to \$200,000.

- Projects that Build Knowledge About Creative Placemaking. These projects are available to arts and design service organizations, and industry, policy, or university organizations that provide technical assistance to those doing place-based work. Matching grants range from \$25,000 to \$100,000.

For complete information, guidelines and applications visit <https://www.arts.gov/grants-organizations/our-town/introduction>.

## Education and Youth

**Kachemak Bay Writers' Conference Youth Writers Workshop "Create Your Own Comic"** with award-winning graphic memoirist Sarah Leavitt for students entering 10, 11, and 12 grades will be held on Friday, June 10 from 9am-noon. For comics and manga fans, the workshop will include examining examples of comics, graphic novels, and manga for what makes them successful storytelling. Writing and drawing exercises that will teach students the fundamentals of the art form. For more information or to register go to <http://writersconf.kpc.alaska.edu/>.

### **2016 Arts Education Partnership (AEP) National Forum Session Proposals Sought**

Deadline: June 17

The deadline for submitting your concurrent session proposal for the [2016 AEP National Forum](#) is fast approaching! This year's forum will be held in downtown Denver, Oct. 5-7 at the "uniquely fun" Curtis Hotel. AEP partners and leaders from around the nation are invited to share their exemplary work supporting the role and contribution of the arts to prepare all students for the next America.

The 2016 National Forum will focus on the role and contribution of the arts in addressing the priority areas outlined in The Arts Leading the Way to Student Success: A 2020 [Action Agenda](#) for Advancing the Arts in Education.

- Proposals given the strongest consideration will address one or more of these priority areas:
- Raise Student Achievement and Success
- Support Effective Educators and School Leaders
- Transform the Teaching and Learning Environment
- Build Leadership Capacity and Knowledge

Please review the complete AEP 2016 National Forum [Guidelines](#) for more details. AEP will accept concurrent session proposals until Friday, June 17 at 5 p.m. PST. [Click here to submit your proposal form online](#).

### **Fresh Film Northwest Submissions Now Open**

Deadline: August 27, 2016

[Fresh Film Northwest](#) is an annual juried survey of work by up-and-coming teen filmmakers, giving a glimpse into the heart and spirit of the Pacific Northwest's next generation. And we want to see your films! Submission deadline is August 27th and it is free to enter.

Now in its 40th year, this is an opportunity for Northwest youth filmmakers, aged 13 to 19, to have their work viewed by professional media artists and presented to the public. Submissions are judged by a jury panel of professional filmmakers and educators. Individual and group submissions from youth aged 13 to 19 who live in Oregon, Washington, Idaho, Montana, Alaska, or British Columbia

are accepted.

Entries selected by the jury will be shown at an awards ceremony as part of the Northwest Filmmakers' Festival in the Film Center's Whitsell Auditorium and distributed online for year-round, international audiences.

Submit your film here! <https://nwfilm.org/2016/05/ffnw40-submit/>

## Professional Development

### **Foraker Group | Catalyst for Nonprofit Excellence Applications open for fall**

Deadline for Application: July 15, 2016

Whether you are on top of your game or looking to take your skills and knowledge to the next level, you will measurably enhance your results and your experience of life when you participate in this program. The program is open to senior leaders, funding officers, and board members with a commitment to the nonprofit sector.

In the Catalyst for Nonprofit Excellence you will:

- Become more effective in work and personal relations than ever before.
- Increase self-awareness and learn how to consciously choose behaviors that are more consistent with your intentions.
- Transform workplace disputes and conflicts into opportunities for deeper understanding and positive change.
- Be more effective in achieving goals individually and as part of a team.
- Discover your unique strengths as a leader and how to apply them more fully for better results.
- Determine your leadership style and learn how to identify and work with people of different leadership styles.
- Learn about authentic leadership, how being true to yourself and your style serves you and the organization.
- Increase confidence and reduce stress.
- Understand how your sense of purpose fits with that of your organization.
- Create a more fulfilling, engaged work life for yourself, improving satisfaction and effectiveness.
- Experience more balance between work and life.
- Build a strong support network that helps you achieve your goals.
- Leave with specific tools and action steps in place to reinforce your learning and impact your results.

For complete information, schedule, contacts and application materials, [Click Here](#).

### **Sitka Arts & Science Festival**

Session I: July 16-23, 2016

Session II: July 23-30, 2016

Want to sew with fish skin? Improvise music in a temperate rain forest? Experiment with ancient weaving techniques? Explore the science of rivers and watersheds? Come to Sitka this summer! Sitka Arts & Science Festival is a program for adults that brings together the arts and sciences for two sessions of exploration, inquiry, and adventure. In July 2016, experience the cultural and scientific riches of our community through hands-on workshops, guided hikes, boat trips, evening lectures, film screenings, and accommodation on our beautiful arts campus. Our faculty come with diverse experiences and are all leaders in their respective fields. For more information and

registration, visit [www.sitkafestival.org](http://www.sitkafestival.org).

The Sitka Arts & Science Festival is hosted by Sitka Fine Arts Camp, Sitka Sound Science Center, the Island Institute, and the Sheldon Jackson Museum

### **Wrangell Mountain Center**

With snow mostly melted and days growing longer, the Wrangell Mountains Center is getting ready to kick off the 2016 season. Returning programs include Family Music Camp and the Riversong writing workshop on the river. Visitors include a team of swallow researchers in from Cornell and the UAF Glaciology Summer School.

Check our website's 2016 schedule for the full program list at <http://www.wrangells.org/2016-schedule/>

#### **2016 WMC Schedule**

##### **Multi-Day Programs**

June 7-17 - [International Summer School in Glaciology](#)

July 14-17 - [Family Music Camp](#)

July 20-27 - [RiverSong Writing Workshop](#)

August 12-14 - [Ice Mysteries and Stories](#)

##### **Early Summer Events**

Saturday, May 28 - Weekend Community Work Party

Saturday, June 4 - Birding Walk with Mark Vail

<http://www.wrangells.org/2016-schedule/>

## **Residencies**

### **360 Xochi Quetzal: Free Winter Artist Residency in Central Mexico**

Deadline: August 7, 2016

Early Bird Coupon Code: XQEARLY (for applications received before 7/1/16 only)

360 Xochi Quetzal is a free artist residency located on Lake Chapala, Mexico. International writers, playwrights, visual artists, fiber artists, filmmakers, photographers, new media artists, dancers and musicians are all welcome to apply for a 1-month residency during the period of December 14, 2016 - January 13, 2017 Apply thru CAFÉ [www.callforentry.org](http://www.callforentry.org)

We also have a personal residency program for artists who need longer periods of creative time (1 - 6 months). We still have some spaces available this summer and fall. For more information, go to <http://www.deborahkruger.com/1/art-residency.html>

## **Employment**

### **Fairbanks Summer Arts Festival is hiring for the following positions:**

Administrative Assistant

FSAF 2016 Outreach Coordinator

Outreach Intern

Communications Intern

Assistant Festival Ops Office Manager

Visit the website at <https://www.fsaf.org/jobs.php> for more information, including links to position descriptions. Send cover letter & resume via email to [info@fsaf.org](mailto:info@fsaf.org).

### **Anchorage Museum at Rasmuson Center is seeking applications for the following positions:**

Tourism and Group Sales Administrator

Accounting Specialist

Director of Design  
Education and School Group Coordinator  
Collections Registrar

Visit the website at <https://www.anchoragemuseum.org/about-us/employment/> for extended position descriptions and application.

**Kodiak Historical Society/Baranov Museum is seeking a Curator of Collections and Exhibits.**

The Kodiak Historical Society & Baranov Museum is looking for an enthusiastic and energetic person to join our team in beautiful Kodiak, Alaska. The Curator of Collections and Exhibits position is primarily responsible for securing and caring for the objects and artifacts in the collections, and facilitating public access to the collections through research, interpretive writing, and exhibit design.

This full-time, benefited position will be open until May 13th, 2016.

To download the complete job description and instructions to apply, [Click Here](#).

For more information, contact Tiffany K. Brunson, Executive Director, Kodiak Historical Society Baranov Museum, 101 Marine Way, Kodiak AK 99615 (907) 486-5920 or (907) 486-5908 - office line. [www.baranovmuseum.org](http://www.baranovmuseum.org)

**City of Ketchikan Museum Director, Ketchikan AK**

The City of Ketchikan, Alaska seeks a multi-talented individual to direct and participate in the operation of two city-owned museums: the Tongass Historical Museum, a small community museum; and the Totem Heritage Center, which preserves 19th century totem poles, in addition to conducting classes and workshops in the traditional arts of Southeast Alaska Natives. The Museum Director oversees a staff of eight.

The successful candidate will be an accomplished communicator and manager with broad museum experience, including administration; budgeting and planning; staff supervision; collections care; and exhibit and program development. Demonstrated leadership, creativity, and style are essential. With a small staff and limited resources, the person selected will be expected to deliver exhibits and programs that not only engage the community, but also educate and entertain visitors.

Ketchikan is a community of 13,500 located on an island in Southeast Alaska, accessible only by air (1.75 hours from Seattle) or Alaska State Ferry. The climate is mild, but rainy. Spectacular natural beauty, small town life, a vibrant arts scene, boating, fishing, and outdoor activities are among the reasons why people love to live here.

A full job description and City of Ketchikan employment application (REQUIRED) are available at <http://www.ktn-ak.us/jobs>. Information about the museums can be found at <http://www.ktn-ak.us/museums>. Please direct questions to Anita Maxwell, Sr. Curator of Programs, at 907-225-5900.

**Director, Pratt Museum, Homer AK**

The Pratt Museum seeks an energetic, creative, and compassionate professional to lead our award-winning museum of art, science, and culture. In addition to administrative responsibilities, the Director is responsible for outreach, operations, and program oversight, including strategic planning, development, and completion of a major capital campaign. Applicants should have minimum three years administrative experience in museum or comparable nonprofit setting and possess strong financial management, marketing and fundraising skills, with the ability to engage a wide range of stakeholders. Salary: DOE.

Complete job description available at [www.prattmuseum.org](http://www.prattmuseum.org) under the News tab. Send CV with letter of interest to: Search Committee, Pratt Museum, 3779 Bartlett St. Homer, AK 99603



or [searchcommittee@prattmuseum.org](mailto:searchcommittee@prattmuseum.org). Deadline to apply: July 10, 2016.

**The Theater Offensive** is an LGBT cultural organization in Boston with an annual budget of \$1.2M, seeking a new **Managing Director**. [Click here](#) for the job announcement. Applications are due June 30, 2016, 5:00 p.m.

The Theater Offensive, 565 Boylston St, Boston MA 02116 , phone 617- 661- 1600,  
[MDjob@TheTheaterOffensive.org](mailto:MDjob@TheTheaterOffensive.org)

## Articles of Interest

### **Every Student Succeeds Act Resources**

With states around the country beginning to implement the work outlined in the [Every Student Succeeds Act \(ESSA\)](#), one of the [Arts Education Partnership's \(AEP\)](#) priorities is to ensure that the arts and education communities have the resources necessary to engage in the many opportunities ESSA opens up for expanding the arts in U.S. classrooms.

As states and districts continue to define and implement ESSA, AEP and AEP partner organizations are currently working with other arts and education stakeholders to provide an understanding of the timing and opportunities available for the arts education community through ESSA; the knowledge and resources to engage in the implementation of ESSA as it proceeds at both the state and local levels; and exemplars of innovative policies and programs that engage the arts as part of a well-rounded education.

As a first step in this process, an evolving set of ESSA resources have been cultivated to inform stakeholders about ESSA and the implications for the arts. [Click here](#) for a copy. Stay tuned to the AEP website and the ArtsEd Digest for updates.

### **Free Admission at 2000+ Museums Nationwide for Military Families As Part of Seventh Year of Blue Star Museums**

NEA Chairman Jane Chu and Blue Star Families CEO Kathy Roth-Douquet announced the seventh annual launch of Blue Star Museums, a collaboration among the National Endowment for the Arts, Blue Star Families, the Department of Defense, and more than 2,000 museums across America to offer free admission to the nation's active duty military personnel including National Guard and Reserve and their families from Memorial Day through Labor Day 2016. The program also provides families an opportunity to enjoy the nation's cultural heritage and learn more about their new communities after a military move.

The complete list of participating museums is available on the Blue Star Museum web section at <https://www.arts.gov/national/blue-star-museums>. Check out the complete press release at <https://www.arts.gov/news/2016/free-admission-2000-museums-nationwide-military-families-part-seventh-year-blue-star-0>.

### **Americans for the Arts Releases Statement on Cultural Equity**

Americans for the Arts, the nation's leading nonprofit organization for advancing the arts and arts education, on May 23rd, announced the release of a new statement on cultural equity. The effort was driven by the board of Americans for the Arts, compelled to re-commit the action, time, and resources toward cultural equity after field-wide engagement with changing demographics and changing habits of participation and consumption of the arts.

To support a full creative life for all, Americans for the Arts commits to championing policies and practices of cultural equity that empower a just, inclusive, equitable nation. Americans for the Arts (AFTA) defines cultural equity as embodying the values, policies, and practices that ensure that all people-including but not limited to those who have been historically underrepresented based on race/ethnicity, age, ability, sexual orientation, gender, socioeconomic

status, geography, citizenship status, or religion—are represented in the development of arts policy; the support of artists; the nurturing of accessible, thriving venues for expression; and the fair distribution of programmatic, financial, and informational resources. The new cultural equity statement sets a direction for Americans for the Arts' work going forward.

"While our commitment to this core belief has never wavered, the political, social, and economic circumstances in which we carry out our mission are constantly evolving," stated Robert L. Lynch, president and CEO of Americans for the Arts. "As the local arts field reacts to and anticipates change, all of us must recognize inequities and continuously work to find ways to achieve greater access to a full vibrant cultural life. True change is never a one and done deal; we can always do better."

To read the full statement from AFTA, and to understand the process by which the agency developed this statement, visit their website at <http://www.americansforthearts.org/about-americans-for-the-arts/statement-on-cultural-equity>. And connect to a recent blog post from Clayton Lord at <http://blog.americansforthearts.org/2016/05/23/the-humble-step>.

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For additional information, please visit our web site: <http://education.alaska.gov/aksca/>





